LUNENBURG COUNTY BOARD OF SUPERVISORS
GENERAL DISTRICT COURTROOM
LUNENBURG COURTS BUILDING
LUNENBURG, VIRGINIA

Minutes of the March 13, 2025 Meeting
including Joint Public Hearing with the Planning Commission

The regular meeting of the Lunenburg County Board of Supervisors was held on Thursday, March 13, 2025 at 6:00 pm in the General District Courtroom, Lunenburg Courts Building, Lunenburg, Virginia. The following members were present: Supervisors T. Wayne Hoover, Alvester Edmonds, Greg Currin, Frank W. Bacon, Mike Hankins, Edward Pennington, Robert Zava, County Administrator Tracy M. Gee, Deputy County Administrator Nicole Clark, and County Attorney Frank Rennie. The Planning Commission held a joint meeting with the Board of Supervisors to review and discuss the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan. The following commissioners were present: James "Buck" Tharpe, Jr., Brenda Jennings, Tony Trent, Walter Thompson, Luther Drummond, Harry "Chris" Garrett and Billy Coffee.

Chairman Edmonds called the regular meeting of the Board of Supervisors to order.

Planning Commission Chairman Tharpe called the Planning Commission meeting to order.

Supervisor Hoover led the Pledge of Allegiance and gave the invocation.

Chairman Edmonds requested additions to the agenda from the Board and the public. There were none.

Chairman Edmonds called for any conflicts of interest from any board members. There were none.

Planning Commissioner Chair Tharpe called for any conflicts of interest from any commissioners. There were none.

Chairman Edmonds called for anyone wishing to speak under Citizen Comment. There were none.

Supervisor Pennington made motion, seconded by Supervisor Hankins, and unanimously approved, to accept the Consent Agenda to include the minutes of the February 13, 2025 Meeting, the Treasurer's January 2025 reports and the following Warrants for Approval:

February 2025:

Payroll: Direct Deposit	$ 211,737.22
Payroll Check #2091-2095	$ 3,950.19
Payroll Taxes Federal:	$ 68,115.51
Payroll Taxes State:	$ 12,990.26
ACH Payroll Payments:	$ 89,473.49
Accounts Payable ACH payments:	$ 11,858.39
Accounts Payable: #86217-86347	$ 338,201.02
Total:	$ 736,326.08

Supervisor Hoover made motion, seconded by Supervisor Bacon, and unanimously approved, to enter public hearing regarding the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan.

Commissioner Trent made motion, seconded by Commissioner Garrett, and unanimously approved, to enter public hearing regarding the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan.

Commonwealth Regional Council Executive Director Christin Jackson presented the overview of the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan and legislative requirements for implementing the plan. The Commonwealth Regional Council was contracted to complete the plan for the jurisdictions, including that it be updated a minimum of every five years. The proposed plan covers 2025-2030.

Mr. Dillon Taylor of Energy Right VA, a company supporting renewable energy, spoke in support of the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan. He added that the plan provides growth for local businesses, and he would be happy to be a resource if needed.

There were no additional comments from the public.

Supervisor Hoover made motion, seconded by Supervisor Bacon, and unanimously approved, to exit public hearing regarding the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan.

Commissioner Thompson made motion, seconded by Commissioner Coffee, and unanimously approved, to exit public hearing regarding the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan.

Commissioner Trent made motion, seconded by Commissioner Drummond, and by roll call vote, with all Commissioners voting yes and none voting no, approved, to recommend for approval the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan for 2025-2030.

Supervisor Hoover made motion, seconded by Supervisor Bacon, and by roll call vote, with all Supervisors voting yes and none voting no, approved, to approve the Lunenburg/Kenbridge/Victoria Joint Comprehensive Plan for 2025-2030.

Commissioner Trent made motion, seconded by Commissioner Thompson, and unanimously approved, to adjourn the Planning Commission meeting.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to enter public hearing regarding the partial abandonment of Hickory Road and an increase in the budget for the Lunenburg County School Division.

Mr. Kevin Smith explained that VDOT had received a request to abandon a 0.08 mile segment of Secondary Route 697, Hickory Road. He added that it was a dead-end, gravel road and the request had been made by the residents of the segment to be abandon. There was no public comment.

Administrator Gee advised that an increase in the budget for the Lunenburg County School Division due to previously awarded grants, grants that were not available during the FY25 budget development process, and transfers for school construction would result in a total **updated school budget** for **FY2025 from $27,562,297 to $32,051,973**. The increase representing more than 1% of the total county budget required a public hearing. The following table shows the updated budget figures. There was no public comment.

School Budget Supplement	**FY2024-2025**
FY24 Carryover Funds ALL-IN FUNDS	-584,630
Mental Health Grants	-265,167
Vision Grant	-3,220
ESSER III SET-ASIDE U.L.	-610,057
ESSER III Allocation	-763,287

School Security Grant	-200,000
Title IV Stronger Connection Grant	-310,492
Transfer for School Construction	-1,439,108
School FY23 Carryover Local Match	-313,715
Total Increase Revenue/Transfers	**-4,489,676**
Total Increase Expenditures	**4,489,676**

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to exit public hearing regarding the partial abandonment of Hickory Road and an increase in the budget for the Lunenburg County School Division.

Supervisor Bacon made motion, seconded by Supervisor Hankins, and unanimously approved, to approve the 0.08 mile section partial abandonment of Hickory Road and authorize the Chairman to sign the below resolution.

§33.2-909 – Secondary Route Abandonment
With No Replacement Road Final Resolution

RESOLUTION

WHEREAS, a public notice was posted as prescribed under §33.2-909, *Code of Virginia*, announcing this Board's intention to abandon the segment of road described below from the Secondary System of State Highways, and

WHEREAS, after considering all evidence available, the Board is satisfied that no public necessity exists for the continuance of the segment of Secondary Route 697 from the New Cul-de-sac, 1.52 miles from interstation of Hwy 40 and Rte. 697 to old Cul-de-sac; and

WHEREAS, the Commissioner of the Virginia Department of Transportation was provided the prescribed notice of this Board's intent to abandon the subject segment of road, and

WHEREAS, the segment of Route 697, identified on the attached Form AM 4.3, is no longer needed as part of the Secondary System of State Highways.

NOW, THEREFORE, BE IT RESOLVED, this Board abandons the above-described segment of road and removes it from the Secondary System of State Highways, pursuant to §33.2-909, *Code of Virginia*.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer of the Virginia Department of Transportation.

Adopted this 13th day of March 2025.

Alvester L. Edmonds, Chairman
Lunenburg County Board of Supervisors

ATTEST:
Tracy M. Gee, Clerk

Form AM 4.3
(Rev 01/13/2025)

ICR ID: 40508087
NONE

VDOT **COMMONWEALTH OF VIRGINIA DEPARTMENT OF TRANSPORTATION**
Form AM 4.3

In Lunenburg County

by Resolution of the governing body adopted 3/13/2025

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes to the secondary system of state highways.

A Copy Testee Signed (County Official): Charles L. Edmonds

Report of Changes in the Secondary System of State Highways

Project/Subdivision: **Hickory Road, Rte. 967 Abandonment**

CHANGE TYPE	RTE NUM & STREET NAME	CHANGE DESCRIPTION	FROM TERMINI	TO TERMINI	LENGTH	NUMBER OF LANES	RECORDATION REFERENCE	ROW WIDTH
Abandonment	Rt. 697 - Hickory Rd.	Non-Project §33.2-909	New end of state maintenance. 1.52 miles from intersection of Hwy 40 & Rte. 697, Hickory Rd	Old end of state maintenance of Rte. 697, Hickory rd.	0.08	2		0

Supervisor Bacon made motion, seconded by Supervisor Hankins, and unanimously approved, to approve the below resolutions increasing the Lunenburg County School Division budget due to previously awarded grants, grants that were not available during the FY25 budget development process, and transfers for school construction.

Supplemental Appropriation FY2025 #1 (State funded All-In Carryover)

WHEREAS the Commonwealth of Virginia transmitted a total of $881,070 in FY24 for the school systems use in its All-In programs in FY24, FY25, and possibly FY26: and

WHEREAS Lunenburg County Public Schools expended $296,440.28 of these funds in FY24 leaving a balance of $584,629.72 that was a part of the unexpended funds from FY24: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250);

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $584,629.72 to the FY2025 School Board Budget. The revised total budget will increase from $27,562,297 to $28,146,927.

Attest:

Melanie B. Currin
Melanie B. Currin, School Board Chairman

Kristin Peebles
Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas
Dr. Sharon H. Stanislas, Division Superintendent

Supplemental Appropriation FY2025 #2 (Appropriation of Local and State Funds for Central High School Renovation Project)

WHEREAS the Commonwealth of Virginia transmitted $1,439,108 to Lunenburg County Public Schools in FY23 for use in a school construction project and the Board of Supervisors authorized the FY22 unexpended local funds in the amount of $313,715 to be used for the same construction project: and

WHEREAS these funds were transferred to a specific School Construction Fund for future use and the Central High School Renovation is underway: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250), with the $313,715 being included in the County's Required Local Effort and Match calculation for FY25;

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $1,439,108, State Funds, and reappropriate the $313,715, Local Funds, to the FY2025 School Board Budget. The revised total budget will increase from $28,146,927 to $29,899,750.

Attest:

Melanie B. Currin, School Board Chairman

Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas, Division Superintendent

Supplemental Appropriation FY2025 #3 (Mental Health Grants and Vision Grant)

WHEREAS the Commonwealth of Virginia has provided Mental Health Grants in the amount of $106,667 and $158,500 and a Vision Grant in the amount of $3,220: and

WHEREAS these grants do not require any additional Local Match: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250);

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $268,387, State Funds, to the FY2025 School Board Budget. The revised total budget will increase from $29,899,750 to $30,168,137.

Attest:

Melanie B. Currin, School Board Chairman

Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas, Division Superintendent

Supplemental Appropriation FY2025 #4 (ESSER III Division Allocations and ESSER III Set-Aside Unfinished Learning Allocation)

WHEREAS Lunenburg County Public Schools expended and received $763,287.02 in the final ESSER III Division Allocations and $610,056.56 in the final ESSER III Set-Aside Unfinished Learning allocation: and

WHEREAS these grants do not require any additional Local Match: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 2, (County Fund 250);

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $1,373,344, Federal Funds, to the FY2025 School Board Budget. The revised total budget will increase from $30,168,137 to $31,541,481.

Attest:

Melanie B. Currin, School Board Chairman

Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas, Division Superintendent

Supplemental Appropriation FY2025 #5 (School Security Grant)

WHEREAS the Commonwealth of Virginia has announced the FY25 School Security Equipment Grant was awarded to Lunenburg County Public Schools in the amount of $200,000 which is to be used at all four school buildings: and

WHEREAS the $50,000 required local match is already included in the School Board's FY25 Budget thus requiring no additional LOCAL funding: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 1, (County Fund 250);

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $200,000, State Funds, to the FY2025 School Board Budget. The revised total budget will increase from $31,541,481 to $31,741,481.

Attest:

Melanie B. Currin, School Board Chairman

Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas, Division Superintendent

Supplemental Appropriation FY2025 #6 (Title IV Stronger Connections Grant)

WHEREAS the Commonwealth of Virginia notified Lunenburg County Public Schools on May 22, 2024 in the amount of $342,738.11: and

WHEREAS due to the timing of this grant there is still $310,492 available and this requires no additional local funding: and

WHEREAS these funds need to be appropriated to the School Board Budget in Fund 2, (County Fund 250);

NOW THEREFORE BE IT RESOLVED that the Lunenburg County School Board respectfully request the Lunenburg County Board of Supervisors appropriate the additional $310,492, Federal Funds, to the FY2025 School Board Budget. The revised total budget will increase from $31,741,481 to $32,051,973.

Attest:

Melanie B. Currin, School Board Chairman

Kristin T. Peebles, School Board Clerk

Dr. Sharon H. Stanislas, Division Superintendent

Mrs. Jessica Nowlin provided the monthly school report and reviewed the financial reports. She advised that currently the ADM was at 1,484, the same as last month. There were 133 students being home schooled and 32 children claiming religious exemption. She advised the first of the two-phase bathroom project was complete. The second phase should be completed by the end of April. Mrs. Nowlin thanked the Board members for their representation at the monthly School Board meetings.

Mr. Kevin Smith of VDOT, provided the monthly report. He advised that crews had been working to repair potholes in the roadways. Mr. Smith advised that the rural rustic plan would need to be reviewed soon. He added that there is enough funding to add 2.5 miles of paving to the Secondary Six Year Plan. He would like the Board to consider holding a public hearing on the plan in May.

Administrator Gee advised that Clerk of the Circuit Court Gordon Erby was informed by the Library of Virginia that his office was awarded an Item Conservation grant in the amount of $14,217. She added that the grant is to be used for the preservation of documents and requires no local match.

Supervisor Bacon made motion, seconded by Supervisor Pennington, and unanimously approved, to accept and appropriate $14,217 awarded by the Library of Virginia in Conservation grant funds for the purpose of preserving documents.

Administrator Gee reviewed fiscal year 2025-2026 budget requests from county departments and offices. Commissioner of the Revenue Liz Hamlett requested an increase for data processing, postage and continued education for staff. General Registrar Alissa Baldwin requested additional funding for the Deputy Registrar position. She added that the position requires the same knowledge as the Registrar and therefore, should be compensated accordingly. Registrar Baldwin also requested an increase to postage and office supplies, as costs in both categories continue to increase. Commonwealth's Attorney Rhonda Alexander requested additional funding for her Assistant position to be competitive. Sheriff Arthur Townsend shared that his department finally has some stability in staff due to the additional funding provided by the Board and all schools now have a resource officer. His deputies now provide twenty-four-hour coverage to the County.

Sheriff Townsend stated that three positions remain vacant as his budget doesn't have the funds for the equipment or vehicles to support the positions. He requested the Board allow him to carryover vacancy savings from these positions to assist in purchasing the vehicles and equipment needed. Administrator Gee explained that the Magistrate's Office requested an additional $400 in office supplies for a new office chair. She added that she is still awaiting information from the state level and the school system is still formulating their budget, which is the largest portion of the county budget.

Supervisor Hoover shared that that each year Meridian Waste provides community donations for the purpose of public safety and public health. He stated that the Finance Committee recommended the funds be dispersed as following:

$10,000 to the Kenbridge Community Gym for a new HVAC system
$10,000 to the Victoria Community Center for the purchase of skating supplies
$10,000 to the People's Community Center for the purchase of new chairs
$10,000 to the Community Resource Services for the new food pantry
$10,000 to Lunenburg Health Services to support free health services to seniors and shut-ins

Supervisor Hoover made motion, seconded by Supervisor Hankins, and unanimously approved, to approve the recommendations for the annual Meridian Waste community donations as presented by the Finance Committee and to be distributed in April 2025.

Administrator Gee provided her monthly report. She advised that Mr. Hunter Martin is the new 4-H Agent for the Virginia Cooperative Extension Office. She shared that the elevators in the old courthouse will have to be replaced in the coming years as they will no longer be supported. She expects it to be a very costly expense and will obtain cost for the Capital Improvement Plan. Administrator Gee stated that the Emergency Operations Plan will be presented to the Board in April for review and approval. She advised that the Piedmont Regional Jail was requesting a five percent increase for all staff, which is two percent over the state supported increase amount. Administrator Gee stated that there would be a budget worksession on April 10th at 3:00 p.m. for community partners and LCPS to make their budget presentations before the Board.

County Attorney Rennie shared that the county is required to have an updated Floodplain Management Ordinance in place and provide it to FEMA by May 6th. He added the ordinance is being revised and will be presented at the April meeting for Board approval. County Attorney Rennie stated that the County received notice of another unclaimed body. The County is responsible for the fee of $2,000. If an estate is discovered, then the County will be reimbursed. County Attorney Rennie reminded the Board of the resolution to oppose solar control at the state level that was approved at the February meeting and forwarded to state representatives. He advised that both proposed bills were recently defeated.

Supervisor Hoover made motion, seconded by Supervisor Pennington, and unanimously approved, to enter Closed Session citing Virginia Code Section §2.2-3711A7 Legal Consultation to discuss the Laurel Branch Solar project.

Supervisor Bacon made motion, seconded by Supervisor Pennington and unanimously approved, to reconvene in Open Session following Closed Session.

CERTIFICATION OF CLOSED SESSION MEETING

WHEREAS, the Board of Supervisors of Lunenburg County, Virginia ("Board") convened a Closed Session Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section §2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

VOTING YES	VOTING NO	ABSENT
Supervisor Bacon		
Supervisor Currin		
Supervisor Edmonds		
Supervisor Hankins		
Supervisor Hoover		
Supervisor Pennington		
Supervisor Zava		

Supervisor Bacon made motion, seconded by Supervisor Hankins, and unanimously approved, to adjourn.

_____ _____

Tracy M. Gee, Clerk
County Administrator

Alvester L. Edmonds, Chairman
Board of Supervisors