

**LUNENBURG COUNTY BOARD OF SUPERVISORS**  
**160 COURTHOUSE SQUARE**  
**LUNENBURG COURTS BUILDING, LUNENBURG, VIRGINIA**  
*December 14, 2023 Meeting*

1. Call to Order – **6:00PM**
2. Invocation/Pledge of Allegiance: Supervisor Hoover
3. Requests for Additions to the Agenda  
*7b) Revised Minutes*
4. Conflict of Interest Statements & Organizational Matters
5. Citizen Comment Period
6. Resolutions of Achievement—Lunenburg Lightning Football and Cheerleading
7. Consent Agenda and Revised Minutes:
  - A) December Consent Agenda
    - i. Minutes – November 9, 2023 Meeting
    - ii. Warrants for Approval November 2023
    - iii. Treasurer’s Report – Revised July 2023 (*Revised Auditor Adjustments*)
  - B) *Revised Minutes - October 12, 2023 Meeting (to include School Board Resolutions)*
8. **PUBLIC HEARINGS**
  - A) **County Ordinance Sec. 73-4.** –Reimbursement of expenses incurred in responding to DUI/Impaired Driving and other traffic accidents and incidents.
  - B) **CUP 5-23: Conditional Use Permit for Parrish View Farms** to operate an **Event Venue.**
  - C) **CUP 7-23: Conditional Use Permit for Justin Clement—Impact Arms, LLC** to operate a **Retail Store and Shop, and Personal Service Business.**
  - D) **CUP 9-23: Conditional Use Permit for Jonathan and Jessica Shelton** to construct and operate a **Retail Store and Shop, and Personal Service Business.**
9. County Offices and Departments
  - A) Lunenburg County School Board
  - B) VA Department of Transportation
  - C) Planning & Economic Development
  - D) Animal Control Officer Update—Officer Ray Elliott
  - E) Social Services Credit Card Change
  - F) Abstract of Votes
  - G) December Payroll Date—December 21<sup>st</sup>
  - H) Sheriff ARPA Grant Increase
  - I) Technology Upgrades
    - a. CAS Severn/IBM hardware and software update
    - b. GIS Service Provider
10. RFC Annual Audit FY23
11. ABM Project Update
12. Local Emergency for Drought and Ban on Open Air Fires
13. County Administration – Monthly Report
  - A) L3 Harris Change Order
14. County Attorney – Monthly Report
15. Closed Session Items (if necessary)
16. Other Business (per Board approval)
17. Adjournment

- Advance inquiries about agenda items can be directed to the County Administrator prior to the meeting via e-mail [tgee@lunenburgva.gov](mailto:tgee@lunenburgva.gov) or phone at 434-696-2142.

-It is the intention of the Lunenburg County Board of Supervisors to comply with the Americans with Disabilities Act. Should you need special accommodations, please contact the County Administrator’s Office at 434-696-2142 prior to the meeting date.

-- Tracy M. Gee, County Administrator