

# COUNTY OF LINCOLN

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## New Mexico Special Meeting Board of County Commissioners

Todd Proctor, Chair  
Jon Crunk, Vice Chair

Samantha Serna, Member  
Mark Fischer, Member  
Pierre Pfeffer, Member

### Minutes Tuesday June 13, 2023

Minutes of the Special Meeting of the Lincoln County Commission held at 8:30 AM on June 13, 2023, in the County Commission Chambers, Lincoln County Courthouse, in Carrizozo, New Mexico. The meeting was also accessible via Zoom.

#### 1. Call to Order

Chair Proctor was unable to attend in person and requested Vice Chair Crunk be the Acting Chair for the Commission Meeting. Chair Crunk called the Special Meeting of the Board of County Commissioners to order at 8:40 AM after a small delay for technical issues.

#### 2. Roll Call

##### Roll Call.

**Present:** Commissioner Fischer, Commissioner Serna via zoom, Commissioner Pfeffer via zoom, Chair Crunk, Commissioner Proctor via zoom.

Others present included Ira Pearson, County Manager, via zoom; Alan Morel, County Attorney, via zoom; and Shannan Hemphill, County Clerk.

#### 3. Invocation

The Invocation was presented by Chair Crunk.

#### 4. Pledge of Allegiance

- a. Pledge – USA Flag
- b. Salute – NM Flag

#### 5. Approval of Agenda

**Motion:** Acceptance of the Agenda and authorized the Chair to move items as necessary,

**Action:** Approve, **Moved by** Commissioner Proctor, **Seconded by** Commissioner Fischer.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

#### 6. Discussion and Consideration of the Increase in Costs of Road Department Vehicles in the amount of \$10,674

Commissioner Proctor questioned the amount in the current budget. Treasurer Huddleston stated the anticipated change was reflected in the upcoming budget adjustment request.

**Motion:** Approve the increase in costs of the Road Department vehicles in the amount of \$10,674 giving Finance the discretion to use the appropriate line item, **Action:** Approve, **Moved by** Commissioner Serna, **Seconded by** Commissioner Proctor.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

#### 7. Consideration of Approval to Purchase Vehicle for the Lincoln County Clerk's Office

Clerk Hemphill explained the quote and stated it would be a purchase off the lot which could be done in the current fiscal year instead of waiting until next years budget. Chair Crunk questioned

the purchase being made in Albuquerque instead of locally. There was a discussion on the State Price Agreement and the vendors which could be used to purchase vehicles. Commissioner Serna questioned the need for a 4-wheel drive vehicle if the County Offices close during inclement weather. Clerk Hemphill explained her office runs the Elections for the County; therefore, they will need to be able to reach all corners of the County during an Election regardless of the weather and are unable to be closed. Clerk Hemphill stated the vehicle purchase would be out of the Clerk's Recording Fees Fund, not out of the General Fund. Billie Jo Guevara, Finance Director, stated the anticipated change was reflected in the upcoming budget adjustment request and if approved would be removed from the next year's budget request.

**Motion:** Approve the vehicle purchase as presented, **Action:** Approve, **Moved by** Commissioner Proctor, **Seconded by** Commissioner Fischer.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

#### **8. Approval of Budget Adjustment FY 22/23 by Resolution 2023-59**

Treasurer Huddleston explained the Budget Adjustments. Commissioner Fischer questioned the combination of the Hospital and the Clinic Funds. Attorney Morel explained the last Commission chose to combine the two funds to be able to have more discretion in their use as opposed to having one overfunded and one underfunded.

**Motion:** Adopt the Budget Adjustment FY 22/23 by Resolution 2023-59, **Action:** Adopt, **Moved by** Commissioner Proctor, **Seconded by** Commissioner Serna.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

**SEE EXHIBIT A:** Copy of Resolution 2023-59 is attached hereto in reference thereto made a part hereof.

Chair Crunk recessed the Board of County Commissioners and convened as the Lincoln County Canvassing Board.

#### **9. Canvass of the June 6, 2023, Village of Capitan Special Election**

Clerk Hemphill detailed the Village of Capitan Special All-Mail Election and presented the tabulator tapes, roster, and hand tally forms for approval. Clerk Hemphill stated there were 988 active voters and 124 inactive voters for a total of 1,112 total registered voters in the Village of Capitan. Clerk Hemphill explained the ballots were mailed to all active voters in the Village of Capitan on May 12, 2023, for the Election which was held on June 6, 2023. Of the 988 ballots which were mailed, 243 were returned with 225 accepted and 18 which were rejected for no Physical Address, incorrect address, or the entire envelope was left blank. Clerk Hemphill stated the results were 139 "Yes" votes and 86 "No" votes. Clerk Hemphill explained there were an additional 50 ballots which were returned undeliverable and 4 ballots which were received after the deadline.

Chair Crunk adjourned the Lincoln County Canvassing Board and reconvened as the Board of County Commissioners.

**Motion:** Approve the Canvass of the June 6, 2023, Village of Capitan Special Election, **Action:** Approve, **Moved by** Commissioner Fischer, **Seconded by** Commissioner Serna.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

#### **10. Signing of Official Documents**

The Commissioners authorized the use of their stamp or electronic signatures.

#### **11. Next meeting:**

- a. Tuesday, June 20, 2023, Regular Commission Meeting

#### **12. Adjourn**

**Motion:** Adjourn, **Action:** Adjourn, **Moved by** Commissioner Proctor, **Seconded by** Commissioner Serna.

**Vote:** Motion carried by unanimous roll call vote (**summary:** Yes = 5).

**Yes:** Commissioner Fischer, Commissioner Serna, Commissioner Pfeffer, Chair Crunk, Commissioner Proctor.

There being no further business to come before the Board of County Commissioners, Chair Proctor adjourned the meeting at 9:13 AM.

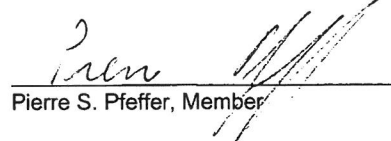
County of Lincoln  
Board of Commissioners

  
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ATTEST:

  
Shannan Hemphill, County Clerk

July 18, 2023  
Date Approved

