

## COUNTY OF LINCOLN

### New Mexico Special Meeting Board of County Commissioners

Preston Stone, Chair  
Dallas Draper, Vice Chair

Thomas F. Stewart, Member  
Elaine Allen, Member  
Lynn Willard, Member

#### Minutes Wednesday, May 1, 2019

Minutes of the Special Meeting of the Lincoln County Commission held at 8:30 AM on May 1, 2019 in the County Commission Chambers, Lincoln County Courthouse, in Carrizozo, New Mexico.

#### 1. Call to Order

Chair Stone called the Special Meeting of the Board of County Commissioners to order at 8:30 AM.

#### 2. Roll Call

##### Roll Call.

**Present:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

Others present included Nita Taylor, County Manager; Alan Morel, County Attorney; and Whitney Whittaker, County Clerk.

#### 3. Invocation

The invocation was presented by Chair Stone.

#### 4. Pledge of Allegiance

- a. Pledge – USA Flag
- b. Salute – NM Flag

#### 5. Approval of Agenda

**Motion:** Acceptance of the Agenda and authorized the Chair to move items as necessary,

**Action:** Approve, Moved by Commissioner Draper, Seconded by Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

Chair Stone recessed the Regular Meeting and convened the Public Hearing to consider the Preliminary Budget at 8:32 AM.

#### 6. Public Hearing: Preliminary Budget Hearing, Fiscal Year 2019-2020

##### A) County Manager's Overview

Ms. Taylor provided a timeline for budget preparation noting the final deadline for submission of Lincoln County's budget to the Department of Finance and Administration was July 31, 2019. Ms. Taylor stated special funding challenges existed this year due to the County's construction of the replacement hospital. Ms. Taylor stated challenges included higher than anticipated construction costs coupled with pledged non-county funding sources not materializing.

Ms. Taylor stated the budget as presented reflected a revenue base of \$5,760,775 over the required reserve of \$2,134,511. Ms. Taylor stated by law the required reserve was equal to 3/12 of the General Fund Expenditures of \$8,538,045. Ms. Taylor stated the revenue base of \$5.76

million over the required reserve was at that level because neither the funding requests from External Agencies nor the Optional County requests were entered into this budget.

Ms. Taylor informed DFA's guidelines of expenses and transfers out of the General Fund to other funds are to be within 5% of the current year budgeted General Fund revenues. Ms. Taylor stated the current budget "what if" illustrated a healthy ratio of 8.73%. Ms. Taylor informed the formula does not take into account prior years' cash balances.

Ms. Taylor stated projected expenses were for the most part annualized and as such they were unconstrained. Ms. Taylor informed the current budget reflected a transfer of \$5,057,261 from the General Fund to cover departmental expenses including transfers of \$3,040,611 for Detention Center Operations; \$1,870,990 to supplement the Road Department Fund; and \$344,862 to supplement Senior Services Operations.

Ms. Taylor reminded the Department of Finance and Administration mandated the use of property tax valuations for 2017 for the Fiscal Year 2018-2019 Budget. Ms. Taylor noted a growth rate increase of 5.16% in property tax valuation over last year. Ms. Taylor also noted the Payment in Lieu of Taxes received in June of 2018 was \$1,889,698 which was an increase of 8.7% over the 2017 PILT payment of \$1,738,123. Ms. Taylor stated the PILT revenue for 2018-2019 was based on a conservative forecast and estimated as \$1,726,851.

Ms. Taylor stated the utmost priority for the County Commission and the public this year was the costs tied to the remaining construction of the new replacement hospital including the following abatement and demolition of the existing hospital. Ms. Taylor anticipated the work to be completed by the end of 2019-2020.

Beverly Calaway, Treasurer stated her review of the preliminary Fiscal Year 2019-2020 budget indicated a conservative representation of projected revenues and transfers. Ms. Calaway stated as presented the funding for this budget would reflect \$5,760,775 over the initial required reserve balances using the estimated beginning cash balance \$7,150,000.

#### **B) External Agency Presentations and Requests**

Ms. Taylor presented a summary of external requests including history of prior funding awarded and comparison analysis of current request. Agency requests were presented as follows:

<b>Capitan Library</b>	<b>\$ 25,000</b>
Request presented by Deborah Myers, Director	
<b>Corona Library</b>	<b>\$ 5,000</b>
Request presented by William Hignight, Library Director	
<b>Ruidoso Library</b>	<b>\$ 30,000</b>
Request presented by Ron Sena, Deputy Village Manager	
<b>Juvenile Justice Board (LCJJB)</b>	<b>\$ 10,000</b>
Request presented by Bryan Dooley, Coordinator	
<b>SNMEDD</b>	<b>\$ 7,000</b>
Request presented by Dora Bautista, Executive Director	
<b>USDA Predator Control/Wildlife</b>	<b>\$ 105,000</b>
Request presented by Jeremy Flack, Wildlife Services	
<b>Noxious Weed Program</b>	<b>\$ 50,000</b>
Request presented by Wanda Schmidt, Upper Hondo SWCD	
<b>South Central RC and D</b>	<b>\$ 40,000</b>
Request presented by Laura Doth, Executive Director	
<b>Lincoln County Humane Society</b>	<b>\$ 37,900</b>
Request presented by Nina Gruneth, President	
<b>NM Bookmobile</b>	<b>\$ 1,260</b>
Request presented by Manager Taylor	
<b>Coalition of Arizona/NM Counties</b>	
Legal Fees	<b>\$ 5,000</b>
Dues	<b>\$ 2,600</b>
Request presented by Manager Taylor	
<b>Boys and Girls Club of Sierra Blanca</b>	<b>\$ 15,000</b>
Request presented by Tim Coughlin, CEO	
<b>Miracle's Paws for Pets</b>	<b>\$ 1,500</b>
Request presented by Barbara Culler, President	
<b>White Mountain Search and Rescue</b>	<b>\$ 500</b>
Request presented by Tony Davis, President	

<b>Eco Servants</b>	<b>\$ 25,000</b>
Request presented by Stephen Carter, Executive Director	
<b>NMSU Extension Office</b>	<b>\$ 73,909.92</b>
Request presented by Tom Dean, Southwest District Department Head, Cooperative Extension Service	
<b>Lincoln County Fair Board</b>	<b>\$ 37,500</b>
Request presented by Renee Montes	

Chair Stone recessed the Public Hearing and reconvened the Public Hearing at 10:20 AM.

**C) Medical Related Budget/LCMC/Clinics**

Todd Oberheau, Chief Executive reviewed the Lincoln County Medical Center (LCMC) budget requests for the hospital and the clinics in Capitan, Carrizozo, Corona, and Hondo. Mr. Oberheau stated in addition, Presbyterian was requesting additional operational funding for the White Mountain Medical Clinic.

Ms. Taylor stated the funding request of \$2,824,548 for the hospital was greater than the forecasted Mill Levy funds for fiscal year 2019-2020. Ms. Taylor stated the fund's carryover from prior years is \$2.348 million and was available for use as a funding source.

Ms. Taylor stated the request of \$1,178,691 for the rural clinics exceeds the forecasted Mill Levy funds of \$738,288 by \$440,463 or 60%. Ms. Taylor stated funds carried over from previous years in the amount of \$655,000 were available for use as a funding source but the current request would expend 67% of the carryover.

Mr. Oberheau presented LCMC's 2019-2020 Mill Levy Budget Request for the clinics and the hospital as follows:

	<b>Capital</b>	<b>Operations</b>	<b>Total</b>
Carrizozo Health Center	\$	\$ 72,690	\$ 72,690
Carrizozo Dental Center	113,095	492,051	605,146
Corona Health Center		48,139	48,139
Capitan Medical Clinic		121,676	121,646
Hondo Medical Clinic	7,100	123,940	130,590
White Mountain Clinic		200,000	200,000
LC EMS		565,000	790,000
LCMC Hospital	60,000	1,400,000	1,460,000
LC Community Asst Prgm		141,000	141,000
<b>Total</b>	<b>\$ 405,195</b>	<b>\$3,164,496</b>	<b>\$ 3,569,691</b>

**D) Detailed Department Review**

Ms. Taylor stated all departments were diligent in assessing their needs for the fiscal year 19-20 and submitted conservative budgets. Ms. Taylor stated each department's budgets were impacted by a state driven directives increasing benefits by 5% for both the employee and the county. Ms. Taylor stated the employer contribution for PERA was also increasing by .25%

**E) Unfunded Optional Requirements**

Ms. Taylor presented the departmental requests for additional funding for operations, equipment and personnel as follows:

**Sheriff's Department**

Seven SUVs / Communications Packages/Handheld Radios	\$323,775
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**Road Department**

Two one-ton Dodge diesel pickup trucks 4 wheel-drive	\$84,200
Pintle Hitch Trailer	\$34,800

**Lincoln County Detention Center**

Computer Software (Compatible with Courts)	\$100,000
Commercial washer and dryer	\$21,000

Commercial Stove	\$10,600
Commercial Fryer	\$1,700
Commercial Mixer	\$5,600
Storage Building 40' x 50' w/roll up door w/concrete pad	\$48,000
AC Computer	\$5,200

#### **Manager's Department**

Purchase four cameras for Solid Waste Operations	\$21,200
Purchase three compactors w/concrete pad and electricity	\$55,200
Buildout of kitchen area in County Commission Bldg	\$20,000

#### **Additional Budget Considerations**

##### **Compensation Advisory Board Recommendations**

a. Part- Time Sheriff's Secretary	\$24,802
b. Seasonal Deputy Clerk	\$ 3,727

Sheriff recommendation to reclassify Transport Officers part time to full time: \$71,240

Manager's recommendation to replace cleaning contractor in Carrizozo with permanent full time employee with a cost savings of \$921.

#### **F) Manager's Recommendations**

Ms. Taylor recommended approval of the preliminary proposed budget; consideration of additional Optional Unfunded requests of County Departments; and consideration of each of the External Agency requests.

Chair Stone recessed the Public Hearing and reconvened the Regular Meeting at 12:49 PM

#### **G) Board of County Commissioner's Preliminary Budget Guidance**

<b>Capitan Library</b>	<b>\$ 25,000</b>
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**Motion:** Award Capitan Library \$5,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

<b>Corona Library</b>	<b>\$ 5,000</b>
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**Motion:** Award Corona Library \$3,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Stewart.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

<b>Ruidoso Library</b>	<b>\$ 30,000</b>
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**Motion:** Award Ruidoso Library \$15,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

<b>Juvenile Justice Board (LCJJB)</b>	<b>\$ 10,000</b>
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**Motion:** Award JCJJB \$10,500, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**USDA Predator Control/Wildlife****\$105,000**

**Motion:** Award USDA \$34,660, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**SNMEDD****\$ 7,000**

**Motion:** Award SNMEDD \$7,000, **Action:** Approve, **Moved by** Commissioner Allen, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Noxious Weed Program****\$ 50,000**

**Motion:** Award Upper Hondo SWCD \$25,000, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**South Central RC and D****\$ 40,000**

**Motion:** Award South Central RC and D \$25,000, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Lincoln County Humane Society****\$ 37,900**

**Motion:** Award Lincoln County Humane Society \$27,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**NM Bookmobile****\$ 1,260**

**Motion:** Award NM Bookmobile \$1,260, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Coalition of Arizona/NM Counties****Legal Fees****\$ 5,000****Dues****\$ 2,600**

**Motion:** Award Coalition of Arizona/NM Counties \$7,600, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Draper.

**Vote:** Motion failed (summary: Yes = 0, No = 5, Abstain = 0).

**No:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Award Coalition of Arizona/NM Counties \$0, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Chair Stone.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Boys and Girls Club of Sierra Blanca****\$ 15,000**

**Boys and Girls Club of Sierra Blanca****\$ 15,000**

**Motion:** Award Boys and Girls Club of Sierra Blanca \$10,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Miracle's Paws for Pets****\$ 1,500**

**Motion:** Award Miracle's Paws for Pets \$1,000, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**White Mountain Search and Rescue****\$ 500**

**Motion:** Award White Mountain Search and Rescue \$500, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Eco Servants****\$ 25,000**

**Motion:** Award Eco Servants \$15,000, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

Commissioner Stewart rescinded his motion and Commissioner Allen her second.

**Motion:** Award Eco Servants \$10,000, **Action:** Approve, **Moved by** Commissioner Stewart, **None seconded.**

**Motion:** Award Eco Servants \$15,000, **Action:** Approve, **Moved by** Commissioner Allen, **Seconded by** Commissioner Draper.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**NMSU Extension Office****\$ 73,909.92**

**Motion:** Award NMSU Extension Office \$73,910, **Action:** Approve, **Moved by** Commissioner Draper, **Seconded by** Commissioner Willard.

**Vote:** Motion passed (summary: Yes = 4, No = 1, Abstain = 0).

**Yes:** Chair Stone, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**No:** Commissioner Stewart.

**Lincoln County Fair Board****\$ 37,500.00**

**Motion:** Award Lincoln County Fair Board \$37,500, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

Punkin Schlarb, Finance Director reminded Lincoln County annually paid membership dues to the National Association of Counties in the amount of \$450 and the New Mexico Counties in the amount of \$26,000.

**Motion:** Approve \$26,450 for membership dues, **Action:** Approve, **Moved by** Commissioner Draper, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

Chair Stone recessed the Regular Meeting and reconvened at 1:33 PM.



There was lengthy discussion regarding the detailed department review

#### **Unfunded Optional Requirements**

##### **Sheriff's Department**

**Motion:** Approve seven SUVs with communication packages and handheld radios, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Stewart.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

##### **Road Department**

**Motion:** Approve two one ton Dodge diesel pick-up trucks and Pintle Hitch Trailer **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

##### **Lincoln County Detention Center**

**Motion:** Approve purchase of computer software, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

##### **Lincoln County Detention Center**

**Motion:** Approve the purchase of commercial washer and dryer, stove, fryer, mixer, and dryer, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Stewart.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve the AC computer for \$5,200, **Action:** Approve, **Moved by** Commissioner Willard, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve funding for construction of a storage building with the option to rescind funding if needed, **Action:** Approve, **Moved by** Commissioner Allen, **Seconded by** Chair Stone.

General discussion on the Detention Center building maintenance and capital outlay awarded.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

##### **Manager's Department**

**Motion:** Approve four cameras for Solid Waste operations, **Action:** Approve, **Moved by** Commissioner Draper, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve funding for two compactors for \$18,400 each and utilize the remaining cash balance from the previous budget year to purchase the additional compactor, **Action:** Approve, **Moved by** Commissioner Draper, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).

**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve \$20,000 buildout of the kitchen area in County Commission Building, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Draper.  
**Vote:** Motion passed (summary: Yes = 3, No = 2, Abstain = 0).  
**Yes:** Chair Stone, Commissioner Allen, Commissioner Draper.  
**No:** Commissioner Stewart, Commissioner Willard.

#### **Additional Budget Considerations**

**Motion:** Approve Compensation Advisory Board Recommendations of \$28,529, **Action:** Approve, **Moved by** Commissioner Draper, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).  
**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve Sheriff's recommendation to reclassify Transport Officers, **Action:** Approve, **Moved by** Commissioner Allen, **Seconded by** Commissioner Willard.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).  
**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

**Motion:** Approve Manager's recommendation to replace cleaning contractor in Carrizozo with a permanent full-time employee, **Action:** Approve, **Moved by** Chair Stone, **Seconded by** Commissioner Allen.

**Vote:** Motion passed (summary: Yes = 3, No = 2, Abstain = 0).  
**Yes:** Chair Stone, Commissioner Allen, Commissioner Draper.  
**No:** Commissioner Stewart, Commissioner Willard.

#### **Medical Related Budget/LCMC/Clinics**

**Motion:** Approve the LCMC and Clinic budget requests as presented, **Action:** Approve, **Moved by** Commissioner Stewart, **Seconded by** Commissioner Allen.

**Vote:** Motion carried by unanimous vote (summary: Yes = 5).  
**Yes:** Chair Stone, Commissioner Stewart, Commissioner Allen, Commissioner Draper, Commissioner Willard.

#### **7. Next Regular Meetings:**

a. Regular Commission Meeting - May 21, 2019

#### **8. Adjournment**

There being no further business to come before the Board of County Commissioners, Chair Stone adjourned the meeting at 2:19 PM.

County of Lincoln  
 Board of Commissioners

  
 Preston Stone, Chair

Dallas Draper, Vice Chair

  
 Elaine Allen, Member



  
Thomas F Stewart, Member

  
F. Lynn Willard, Member

ATTEST:

  
Whitney Whittaker, County Clerk

June 25, 2019  
Date Approved

