

COUNTY OF LINCOLN

Todd F Proctor, Chairman
Jon F Crunk, Vice-Chairman
Samantha J Serna, Member
Pierre S Pfeffer, Member
Mark G Fischer, Member



Walter Hill, Assessor
Shannan Hemphill, Clerk
Rhonda Burrows, Probate Judge
Michael Wood, Sheriff
Sherrie Huddleston, Treasurer

County Manager, Makayla Zonfrilli

AGENDA

Board of County Commissioners – Regular Meeting

December 19, 2023 @ 8:30am - Commission Chambers in Carrizozo, New Mexico and ZOOM

<https://us02web.zoom.us/j/86507290687?pwd=aXd5UTNQSiRlRWYwVjB3MXhrZGxETU09>

Meeting ID: 865 0729 0687

Passcode: 539343

One tap mobile

+12532158782

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
 - a. Pledge – U.S.A. Flag
 - b. Salute – N.M. Flag (“I salute the flag of the State of New Mexico, the Zia Symbol of perfect friendship among united cultures”)
5. Approval of Agenda
6. Approval of Minutes:
 - a. November 14, 2023 Regular Commission Meeting
7. Approval of Consent Agenda
 - a. Payroll/Accounts Payable/Budget/ Expenditures
 - b. Treasurer’s Financial Report for the Month ending November 30, 2023
 - c. Approval or Disapproval of Safety Net Care Pool & Indigent Health Care Claims
 - d. Approval of Revised Land and Natural Resources Advisory Committee (LANRAC) 2024 Operational Schedule
 - e. Approval of Resolution 2024-30 Disposition of Surplus Inventory
 - f. Approval of Annual Renewal of J-Mar’s Preventative Maintenance Agreement for Planning Plotter/Copier/Scanner
 - g. Approval of ENDWI and STEP Grant Agreement for FY 2024 Between the NM Department of Transportation Traffic Safety Division and the County of Lincoln

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8. Finance:
 - a. Discussion and Direction Regarding New Financial Reporting Requests
 - b. Approval of Budget Adjustment FY 23/24 by Resolution 2024-31
 - c. Approval of Prior Year Invoices – Parts Plus (2 Invoices) in the Amount of **\$313.15**

9. Forest, Land & Natural Resources Matters:
 - a. Smokey Bear Ranger District
 - b. Lincoln County / NMSU Extension Services
 - c. South Central Mountain RC & D
 - d. Upper Hondo Soil & Water Conservation District
 - e. Land and Natural Resources Advisory Committee-LANRAC

10. **9:30 A.M.:** PUBLIC COMMENT AND OTHER BUSINESS FROM COUNTY OFFICIALS (Items are for discussion only – no action will be taken)

11. Lincoln County Detention Center Update – Ross Castleton, Warden
 - a. Request for CSG reimbursement for two segregation showers

12. Lincoln County Medical Center:
 - a. Update from Todd Oberheu, Hospital Chief Executive
 - b. Presentation of Remodel Concept for a Women’s Clinic

13. Manager’s Report
 - a. Security Updates – Courts (CEO Audrey Hukari) & Lincoln County
 - b. Nick Crockett – Lobbyist
 - c. Lodger’s Tax Software
 - d. LATCF Funding
 - e. Opioid Funding Proposal
 - f. Reorganization of Maintenance, Assets, and Procurement
 - g. Fire Chief Meeting
 - h. Sheriff’s Dept. & Road Dept. Staff Meeting – Executive Session Item
 - i. Agenda Policy
 - j. Strategic Planning
 - k. Paid Family Leave Act: Senate Bill SB11
 - l. Planning Training – Sante Fe County
 - m. Director’s Reports

14. Senior Citizen’s Centers:
 - a. Discussion and Approval to Renew Cooperative Agreement and Lease for the Corona Senior Citizen’s Center Between the County of Lincoln and the Village of Corona
 - b. Approval of Capital Appropriation Project Agreement for **Capitan** Senior Citizen Center in the Amount of **\$34,284.00** to Purchase and Equip Vehicles
 - c. Approval of Capital Appropriation Project Agreement for **Carrizozo** Senior Citizen Center in the Amount of **\$48,429.00** to Purchase and Equip Vehicles
 - d. Approval of Capital Appropriation Project Agreement for **Corona** Senior Citizen Center in the Amount of **\$34,284.00** to Purchase and Equip Vehicles

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- e. Approval of Capital Appropriation Project Agreement for **Hondo** Senior Citizen Center in the Amount of **\$30,000.00** to Purchase and Equip Vehicles
- f. Approval of Capital Appropriation Project Agreement for **Ruidoso Downs** Senior Citizen Center in the Amount of **\$48,429.00** to Purchase and Equip Vehicles

15. Road Department:

- a. Capital Projects Update – Renegade and Wilson & Co.: Fairgrounds, Lower Eagle Creek, & Palo Verde Phase I Funding; Projects in Construction; Project Going to Construction; 2024 Upcoming Projects
- b. Approval of New Mexico Department of Transportation Local Grant Road Fund Grant Extension Request by Resolution 2024-32: a Resolution to Extend the Termination Date of the Local Government Road Fund County Arterial Program Agreement, Contract No. D19377, Control number L200577 from December 31, 2023, to June 30, 2024. Lower Eagle Creek Cap. (County Arterial Program) \$251,137.00 (with County Match)
- c. Approval of New Mexico Department of Transportation Local Grant Road Fund Grant Extension Request by Resolution 2024-33: a Resolution to Extend the Termination Date of the Local Government Road Fund Cooperative Agreement, Contract No. D19375, Control number L200563 from December 31, 2023, to June 30, 2024. Co-op \$133,333.00 (with County match).
- d. Informational review regarding the citizen concerns on Dead Man’s Canyon Road, Arabela, New Mexico
- e. Approval of Revision to Cooperative Project Agreement for Project Control No. 2104780 (Magado Creek Pedestrian Livestock Bridge) Between the NMDOT and County of Lincoln – Funding source reallocation.
- f. Discussion on Colonias Grant Phase II – Palo Verde Slopes – Loan component & County Match – corresponding with Resolution 2024-12 (10% loan \$150,000 & 90% grant \$1,350,000.00).
- g. Discussion on the CAT quotes for a D6 Tractor - \$504,400.00 or \$7,092.83 per month for 72 months. (appraisals pending and cost may come down).
- h. Discussion on the CAT quotes for CS12GC Paving - \$176,900.00 total and \$2,848.13 per month for 60 months. (appraisals pending and cost may come down).

16. Lincoln County Planning Department

- a. Approval to File Solid Waste Liens:
 - 1. Bonnie Bass- **\$572.70**
 - 2. Thomas D. Darrah and Cathy L. Darrah- **\$932.36**
 - 3. Cecilia Runnels- **\$675.40**
(Land 1001805 Cecilia Runnels)
(MH 315728 Cecilia Runnels)
 - 4. Frances Chavez- **\$875.40** (acct #755)
 - 5. Frances Chavez- **\$875.40** (acct #1189)
(Land 238300 Frances Chavez)

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(MH 390992 Frances Chavez)

6. Raven Stewart- **\$1,118.10**

7. Stansell Ranch LP- **\$1,326.18**

(Land 368650 Stansell Ranch LP)

(MH 371355 Stansell ranch LP)

- b. Approval to Issue Customer Refund for Ameilia Handrich, in the Amount of \$198.08 for Solid Waste Billing Error (Property # 302172)
- c. Request to Transfer Current Customer Credits by True-Up to Universal Waste Systems in the Amount of **\$13,974.31**
- d. Approval of Lodgers' Tax Request:
Event: **Spencer Theater Summer Season 2024**
Date of Event(s): **June-August 2024**
Requester: **Spencer Theater for the Performing Arts**
Amount Requested: **\$15,000.00**

- 17. Discussion and Direction Regarding Village of Ruidoso's Request to Utilize Local Assistance Tribal Consistency Funds in the Amount of \$2.5 Million for the Village's workforce housing initiative.
 - 18. Letter of Support for the Upper Hondo Soil & Water Conservation District to Apply for the River Stewardship Grant Program to Rehabilitate the Rio Bonito Riparian Area
 - 19. Request for Approval for a Release of Bond for Don Murphy Regarding the Avalon Forest Subdivision in the Amount Of **\$25,180.00.**
 - 20. Approval of Subrecipient Agreement Between the New Mexico Department of Finance and Administration and the County of Lincoln for the Regional Recreation Centers Quality of Life Program in the Amount of **\$236,990.00**
 - 21. Dora Batista – Council of Governments
Discussion and Approval of the Revised EDA Application 00003329 (the original in-kind match won't be counted and therefore a cash match is required for amendment).
 - 22. Authorization to Schedule Public Hearing to Consider Other Outdated or New Lincoln County Ordinances:
 - a. Public Hearing to Consider Approval of New Application for a Club Liquor License with On Premises Consumption Only with Patio Service by Alto Lakes Golf and Country Club, Inc. located at #1 Country Club Rd., Alto, NM 88312; for Kokopelli at Alto Lakes Golf; located at 1200 High Mesa Road, Alto, NM 88312.
- AND**
- *IMMEDIATELY FOLLOWING ITEM a***
 - b. Ordinance No. 2014-06 Lincoln County Indigent Hospital/Health Care Ordinance Adopting Public Assistance Provisions relating to Health are for Indigents, in Accordance with the Indigent Hospital and County Health Care Act; Providing for the Annual Adjustment to IHC Income and Claims Policy Limit Schedules; Providing for the Severability of Parts Hereof; Repealing Ordinances in Conflict Herewith; and Declaring an Effective Date
- 23. Lincoln County Executive Session Pursuant to the Open Meetings Act: Discussion of all Threatened and/or Pending Litigation, Section 10-15-1, Subparagraph (H)(7); and Discussion of the Purchase,

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Acquisition or Disposal of Real Property or Water Rights by the Public Body, Section 10-15-1, Subparagraph (H)(8); and Limited Personnel Matters Including: (A) County Road Superintendent, Jeffrey Honeycutt, Contract Renewal/Negotiations; (B) General Legal Counsel, Alan P. Morel, P.A., Contract Renewal/Negotiations, Section 10-15-1, Subparagraph (H)(2); and Limited Personnel Matters, Including County Manager, Makayla Zonfrilli, Contract Review, Section 10-15-1, Subparagraph (H)(2) and other related discussion.

24. Renewal of County Contracts:

- a. County Attorney – Alan Morel – Effective January 1, 2024
- b. County Road Superintendent – Jeffrey Honeycutt – Effective January 16, 2024

25. Signing of Official Documents

26. Next meeting:

- a. January 16, 2024, Regular Commission Meeting

27. Adjourn