

COUNTY OF LINCOLN

Todd F Proctor, Chairman
Jon F Crunk, Vice-Chairman
Samantha J Serna, Member
Pierre S Pfeffer, Member
Mark G Fischer, Member



Walter Hill, Assessor
Shannan Hemphill, Clerk
Rhonda Burrows, Probate Judge
Michael Wood, Sheriff
Sherrie Huddleston, Treasurer

County Manager, Makayla Zonfrilli

AGENDA

Board of County Commissioners – Regular Meeting

February 20, 2024 @ 8:30am - Commission Chambers in Carrizozo, New Mexico and ZOOM

<https://us02web.zoom.us/j/87226923665?pwd=dGY3aWNMeklXNUtRVnlPckVNZnl0QT09>

Meeting ID: 872 2692 3665

Passcode: 836438

One tap mobile

+12532050468

1. Call to Order
2. Roll Call
3. Invocation
4. Pledge of Allegiance
 - a. Pledge – U.S. A. Flag
 - b. Salute – N.M. Flag (“I salute the flag of the State of New Mexico, the Zia Symbol of perfect friendship among united cultures”)
5. Approval of Agenda
6. Approval of Minutes:
 - a. January 16, 2024, Regular Commission Meeting
7. Approval of Consent Agenda
 - a. Payroll/Accounts Payable/Budget/ Expenditures
 - b. Treasurer’s Financial Report for the Month ending January 31, 2024
 - c. Approval or Disapproval of Safety Net Care Pool & Indigent Health Care Claims
 - d. Approval or Disapproval of the 2024 Annual Certified County Maintained Mileage Report Due April 1, 2024
 - e. Approval of Resolution 2024-44 Certification of Road Mileage (Annual)
 - f. Approval of the HIDTA Agreement (MOU) Between Otero County, City of Alamogordo, Village of Ruidoso, 12th District Attorney, and the County of Lincoln Regarding the Continued Development, Implementation, and Operation of the White Mountain Drug Task Force, Funded and Staffed, and Operated by the Parties Herein.

PLEASE NOTE: ALL SUBJECTS LISTED ON THIS AGENDA ARE TO BE CONSIDERED ACTION ITEMS BY THE BOARD OF COUNTY COMMISSIONERS UNLESS OTHERWISE INDICATED.

8. Review of Boards/Committees Appointed by the Board of County Commissioners
- a. Chaves County Community Action Program (State Statute) – Term Expire 1/2024 – Current Member, Chairman Todd Proctor
 - 1. Reappoint or Appoint a New Commissioner Representative.
 - b. Interstate Stream Commission (Sub-Committee on the Pecos) - Term Expire 1/2024 – Current Member, Chairman Todd Proctor
 - 1. Reappoint or Appoint a New Commissioner Representative.
 - c. Approval to publish expired positions for the Land and Natural Resources Advisory Committee (2-year terms)
 - 1. Publish Interested Applicants for Reappointment and/or New Appointments for Districts 2, 3, 4, & At-Large.
 - d. Approval to Publish Expired Positions for the Lincoln Historic Preservation Board (2-year terms)
 - 1. Publish interested applicants for reappointment and/or new appointments for District 5
 - e. Lodger’s Tax Committee (2-year term)
 - 1. Reappointment of Mr. John Hemphill to the Lodger’s Tax Committee (set to expire April 2024).
 - 2. Appointment of Ms. Lori Lytle Coleman to the Lodger’s Tax Committee for the Tourist Related membership.
 - f. New Mexico County Insurance Authority – Workers’ Compensation – Expired 12/2023 –Current Member Commissioner Jon Crunk, Current Alternate Ira Pearson
 - 1. Reappoint or appoint a new Commissioner Representative and alternate.
 - g. New Mexico County Insurance Authority – Multi-Line Pool – Expired 12/2023 – Current Member Commissioner Jon Crunk, Current Alternate Ira Pearson.
 - 1. Reappoint or Appoint a New Commissioner Representative and Alternate.
 - h. Approval to Publish Expired Positions for the Property Tax Protest Board (2-year term).
 - 1. Publish Interested Applicants for Reappointment and/or New Appointments for Two (2) Alternate Positions.
 - i. Approval to Publish Expired Positions for the Road Review Advisory Committee (2-year term).
 - 1. Publish Interested Applicants for Reappointment and/or New Appointments for Two (2) Positions for Districts 4 & 5.
 - j. Approval to Remove Ira Peason and Francesca Herrera as Proxies for the Solid Waste Authority and Replace Them with an Elected Official and the County Manager.
 - k. Discussion and Potential Appointment to the SERPTO Committee

9. Forest, Land & Natural Resources Matters:
 - a. Smokey Bear Ranger District
 - b. Lincoln County/NMSU Extension Services
 - c. South Central Mountain RC & D
 - d. Upper Hondo Soil & Water Conservation District
 - e. Land and Natural Resources Advisory Committee-LANRAC

10. **9:30 A.M.:** PUBLIC COMMENT AND OTHER BUSINESS FROM COUNTY OFFICIALS (Items are for discussion only – no action will be taken)
 - a. Update Provided by Rick Lamb, CEO of the Boys & Girls Club of Chavez & Lincoln Counties
RE: Youth Mentoring Services & Positive Active Programming

11. Lincoln County Detention Center Update, Warden Ross Castleton

12. Notice of Cancellation of RFP #23-24-4 for Plumbing Repairs at the Lincoln County Detention Center and Approval to Utilize CES and/or State Pricing Agreement Due to Lack of Responses to RFP and a Previously Submitted Scope of Work Analysis.

13. Lincoln County Medical Center:
 - a. Update-Todd Oberheu, Hospital Chief Executive
 - b. Approval of Request for Disbursement of \$842,000.00 Approved During the Original Budget Session July 17, 2023 to support a 24-hour staffing of ambulance for Alto and Carrizozo.

14. Mimbres Peaks National Monument:
 - a. Presentation by Lori Coleman – 10 minutes
 - b. Approval of Resolution No. 2024-43 in Support of Luna County’s Stand Against the Proposed Mimbres Peaks National Monument

15. Approval of Resolution No. 2024-45 Lincoln County Support for a Regional Approach to Addressing ISO and Working Together as a County to Work Through Projects to Mitigate Wildfire and Provide Increased Services to Lincoln County Residents.

16. Recognition of the Support Letters for Resolution 2024-45.

17. **10:30 am:** Certified Local Government Presentation by Dr. Oliver Horn – Regional Manager of the Lincoln and Fort Stanton Historic Sites

18. Discussion and Approval of the Procurement of a New Sound and Video System for the Commission Chambers [Request by Commissioner Crunk]

19. Approval of a Support Letter for Mr. Eddie Ryan as Film Liaison for Lincoln County

20. Office of Emergency Services:
 - a. Approval of Memorandum of Understanding (MOU) Between the County of Lincoln and Otero County Electric Co-Op Buck Mountain Tower Site (Tower or Tower Premises)

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- b. Approval to Purchase Bunker Gear for Lincoln Volunteer Fire Department not to exceed \$26,492.75.
 - c. Discussion and Appointment of the Lincoln County Office of Emergency Services Director in accordance with NM Statute 12-10-5.
21. Approval to go out for Formal Bid for the Following:
- a. New Emergency Communications Site on Gallinas Peak Near Corona, NM in the Amount of \$524,000.00
 - b. White Oaks Volunteer Fire Department Building Extension in the Amount of \$225,000.00
 - c. Hondo Volunteer Fire Department Main Station Water Storage in the Amount of \$300,000.00
 - d. Glencoe Volunteer Fire Department Station #1 Water Storage in the Amount of \$300,000.00
 - e. Glencoe Volunteer Fire Department Brush Truck Not to Exceed \$250,000.00
22. Lincoln County Road Department
- a. Project Road Updates
 - 1. Road Superintendent
 - 2. Renegade
23. Finance:
- a. Approval of Budget Adjustment FY 23/24 by Resolution 2024-41
 - b. **1:00 pm: Audit presentation from Daniel Trujillo, CPA**
 - c. Approval of Resolution 2024-42 a Resolution Accepting and Acknowledging FY 22/23 Financial Audit
 - d. Approval of Budget Preparation Procedures and Schedule
24. Manager's Report
25. Discussion and Approval or Disapproval of the proposed Longevity, Seniority, and Leap Frog Policy
26. Consideration and Approval of Applicant and Salary to Fill the Open Employment Position of Project Manager
27. Approval to Correct an Administrative Oversight Regarding the Road Department's Administrative Assistant/Secretary Position from a Tier 6 to a Tier 9 Moving the Position from \$23.6308 to \$28.2078
28. Discussion Regarding the Scope of Work for the Opioid RFP
29. Discussion and Approval of Funding Reimbursement Outlined in the Fire Protection Fund Audit Completed January 11, 2024.
- 1. LCOES \$1,676.50 General Fund 40108
 - 2. Trust Fund for Departments for Bonito (\$255.00), Lincoln (\$205.02), Nogal (\$450.00).
30. Request to Approve the County Manager to Accompany Federal Lobbyist Nick Crockett for Several Federal Legislative Sessions from February 26th through March 1st to Present the Proposal for a Regionalized Emergency Management Training Center, Including the Newly Proposed OES Building
- 31. 2:00 pm: Presentation by Tyler Technologies**

32. Discussion and Approval of the Allocation of LATCF Funds to Purchase and Implement the Tyler Technologies Finance Software to Replace Triadic for an Amount not to Exceed \$850,000.00
33. Discussion and Approval of the Allocation of LATCF Funds to Reimburse the County Clerk's Office for the Implementation of the New Software from Pioneer/Catalis for Fee Collection and Revenue Software in the Amount of \$150,000.00; Including \$10,000.00 Reimbursement to the Clerk's Office for Expenses Already Paid, and \$20,000.00 for the Fees Listed on Contract Pages 23-24. This Software does Integrate with Tyler Tech, and we have had Meetings and Email Correspondence to Demonstrate that Ability
34. Discussion and Approval of the Allocation of LATCF Funds to Buy Triadic Data for Conversion to Pioneer/Catalis for the Clerk's Data in the Amount of \$36,400.00 if and/or as Necessary.
35. Planning:
- a. Approval to File Solid Waste Liens
 - i. D. Suede Mills-**\$526.54**
(Land 0007226 D. Suede Mills)
(MH 1008710 Shamarie Mills)
 - ii. Michael Cude & Beth Cude- **\$506.16**
(Land 1002917 Michael & Beth Cude)
(MH 1008290 Michael & Beth Cude)
 - iii. Barton Blankenship- **\$562.70**
 - iv. Ralph Anthony Montes & Lindy Lou Montes-**\$506.16**
 - v. Ulf Gerhard Eastman & Donna M. Sorenson-Eastman or their Successor Trustees;
The Eastman Family Trust- **\$506.16**
 - vi. Christopher R. Reed & Lucill J. Reed- **\$506.16**
 - vii. Harold F. Duran & Zula F. Duran- **\$506.16**
 - viii. Belinda Sanchez De Baca-**\$506.16**
 - b. Approval of Lodger's Tax Funding Requests:
 - 1. 37th Christmas Jubilee
Dates: Nov. 8 - 11, 2024
Requested Amount: **\$7,000.00**
Presenter: Laurie Viselli
 - 2. Lincoln Forest Renaissance Fair
Dates: May 17 - 18, 2024
Requested Amount: **\$9,190.00**
Presenter: Tim Roberts
 - c. Request for Solid Waste Refund to the Blanchard Living Trust in the Amount of **\$2,015.82**
36. Authorization to Schedule Public Hearing to Consider Other Outdated or New Lincoln County Ordinances
- a. Public Hearing to Consider Approval of New Application for a Winegrower Liquor License with On Premises Consumption Only by Noisy Water Winery, located at 229 HWY 220, Alto, NM 88312; for Last Chance Ranch LLC; located at 2342 Sudderth Drive, Ruidoso, NM 88345.

37. Lincoln County Executive Session Pursuant to the Open Meetings Act: Discussion of All Threatened and/or Pending Litigation, Section 10-15-1, Subparagraph (H)(7); Discussion of the Purchase Acquisition or Disposal of Real Property or Water Rights by the Public Body, Section 10-15-1, Subparagraph (H)(8); and Limited Personnel Matters, Section 10-15-1, Subparagraph (H)(2)
38. Signing of Official Documents
39. Next meetings:
 - a. Tuesday, March 19, 2024, Regular Commission Meeting
40. Adjourn