

## **Retrogression Policy**

Following evaluation of information and data collected during an NC RRS survey site visit, where the results indicate the fire department has retrogressed in Class Rating, the following must occur.

Tim Bradley, Senior Deputy Commissioner will notify the appropriate City/Fire Department officials, informing them of the Retrogression.

Information to be included within the written notification to the fire department officials shall include:

Hydrant Flow Tests/Hauled Water Evaluations  
Current Classification Detail  
Improvement Statements.

The City/Fire Department official must notify the Senior Deputy Commissioner, in writing, within 30 days of the Retrogression letter of the desire to retain their Previous Ratings Classification.

The current Ratings Classification will become effective, per established schedule, if **no** written notification is received within the 30 day time frame.

If required written notification is received, a letter from the Senior Deputy Commissioner will be forwarded to the City/Fire Department officials acknowledging the departments' desire to retain the Previous Ratings Classification. In this letter the department will be instructed to contact the Inspector, assigned to this survey, and to develop a "Plan of Action" for use in the attempt to retain the Previous Ratings Classification.

The time limit, for development and submission to OSFM for review and acceptance, of the "Plan of Action" will be 90 days from the date of the acknowledgment letter sent to the City/Fire Department officials.

The City/Fire Department officials will be notified, in writing, once the proposed "Plan of Action" is received and approved by OSFM.

Depending upon the identified needs addressed in the approved "Plan of Action", time limits for achieving the desired results will be established by OSFM on a case by case basis. Up to 12 months, as deemed necessary by OSFM, may be allowed to attain the defined goals of the approved "Plan of Action".

