



City of Lathrup Village

2021 - 2025 Recreation Master Plan

PREPARED FOR:

The City of Lathrup Village

Adopted August 17th, 2020

Acknowledgments

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Administrative Structure



The City of Lathrup Village has one staff member, the Recreation Coordinator, who is responsible for developing and implementing the following:

- Managing community events, including Concerts in the Park
- Coordinating recreation programming, including researching and hiring instructors for all classes offered
- Managing the Fitness Center in the lower level of the municipal building and overseeing the parks
- Managing the City Recreation Budget
- Recruiting volunteers and sponsors
- Developing working relationships with local community organizations and businesses.

The Recreation Coordinator relies heavily on the participation and support of the City's volunteer system. While offering quality recreational and leisure experiences, the department could not effectively carry out these activities without the assistance of these dedicated individuals.

Knowing that the participation and opinions of the community are necessary for the planning and implementation of successful and effective recreation programs, the Lathrup Village City Council in May of 1983 adopted a standing resolution forming the Recreation Advisory Committee. The Recreation Advisory Committee is composed of six or more members representing the various areas and age groups of the City. The committee members are appointed by the City Council and members serve for a minimum of three years. The Recreation Coordinator acts as the chairperson of the committee.

The duties of the Advisory Committee are as follows:

- Advise the Recreation Coordinator on effectiveness and desirability of current programs
- Suggest new programs and changes in current programs
- Suggest new development or improvement strategies for existing parks, or the potential development of new parks as the opportunity arises.
- Assist the Recreation Coordinator in the development and monitoring of the Five Year Recreation Plan.



Some of the Recreation Advisory Committee at a meeting in October 2019

City of Lathrup Village Recreation Budget

The Recreation Budget is projected to be just over \$80,000 for FY 2020-2021. The budget is funded by the General Fund. Capital improvements are under the direction of the City Administrator.

Community Events are the recreational “backbone” of Lathrup Village. The Recreation Coordinator has worked diligently with the various community groups to seek financial support for many of these events. The Recreation Department has also developed a wonderful working relationship with several of the major businesses who participate in community events as sponsors.

Community events require many hands to ensure a safe and fun environment. The Recreation Coordinator has cultivated a strong and reliable volunteer group. These volunteers offer their time throughout the year to carry out many different duties. Because of the City’s limited human and financial resources for parks and recreation activities, the value of the City’s volunteers cannot be overstated.

TABLE R-1: LATHRUP VILLAGE RECREATION BUDGET FY 2019 - 2021

	FY: 2019-2020	FY: 2020-2021
Salaries & Wages	\$32,250.00	\$32,859.00
Employee Benefits and Insurance	\$9,213.00	\$8,661.00
Community Events	\$20,000.00	\$23,000.00
Contracted Programming	\$20,000.00	
Youth Programs		\$1,000.00
Adult Programs		\$1,000.00
Senior Programs		\$6,000.00
Concerts in the Park	\$10,000.00	\$7,300.00
Park Maintenance (Public Services Budget)	\$5,000.00	\$5,000.00
Bus Transportation	\$3,000.00	\$3,000.00
Office Supplies	\$500.00	\$250.00
Fitness Center	\$500.00	\$0.00
Total	\$101,463.00	\$80,106.00

Parks & Recreation Inventory



The City of Lathrup Village has one central park adjacent to City Hall. In addition, the City has several small neighborhood and “island parks.” Surrounding Lathrup Village is the City of Southfield, who has several parks that are accessible for Lathrup Village residents.

Schools in the Southfield School system also offer recreational opportunities to nearby residents with playgrounds and sports fields. University High School Academy (the former Southfield Lathrup High School) is located in the City of Lathrup Village and there are five other schools nearby, offering playgrounds and sports fields.

Lathrup Village is located in Oakland County, which owns and maintains a county park system. There is one county-owned park, Catalpa Oaks, about a half mile east of Lathrup Village in neighboring Southfield. This 24-acre park offers sports fields and a picnic pavilion.

The convenient location of Lathrup Village near an Interstate highway affords residents easy access to numerous regional parks. The region contains a significant number of recreational resources, including state parks and Metroparks.

The Huron-Clinton Metropark Authority (HCMA), a regional parks authority, owns and maintains recreational resources along the Huron and Clinton Rivers in southeast Michigan. The HCMA has developed a system of 13 regional parks, several of which are within a 30- to 45-minute drive of the City of Lathrup Village. Activities such as picnicking, swimming, fishing, boating, wildlife study and horseback riding can be enjoyed at many of the HCMA parks.

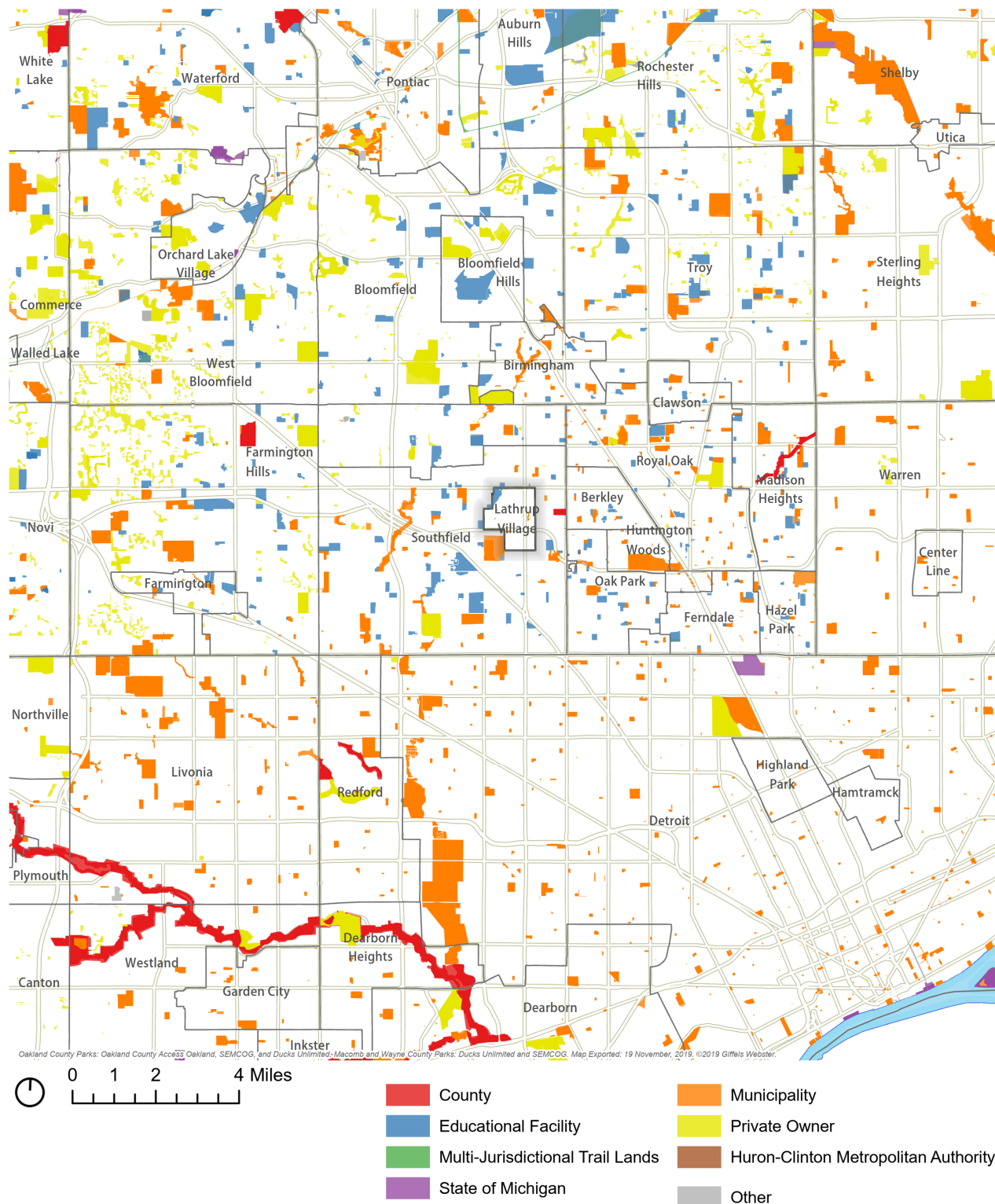
There are one dozen State Parks or Recreation areas within a 45-minute to one hour drive of the City of Lathrup Village. Among their many available activities, these State Parks offer camping, hunting, hiking, cross-country skiing and snowmobile trails.

Other nearby recreational opportunities include public golf courses located around the City of Lathrup Village. There are numerous fitness clubs within a 15-minute drive of the City, as well as arenas for indoor skating and hockey and indoor soccer.

The inventory that follows provides a detailed look at the amenities available at each City park, as well as the local schools, private recreation areas, and regional parks in the area.

The most recent DNR grant award project is listed in the following description; a complete listing of funded projects is provided in the Appendix.

City of Lathrup Village; Regional Park Facilities



City of Lathrup Village Facilities

Lathrup Village Municipal Park

This park is located directly behind the City's Municipal Building and encompasses two acres. It serves as the central gathering place for City events, including concerts in the park. The park includes:

- 1 Gazebo
- 1 picnic shelter with grill
- Picnic tables
- Children's garden
- Playground equipment
- Benches



Annie Lathrup Park

This two-acre park is adjacent to City Hall. It features a 1/4-mile walking/jogging path. The park's amenities include

- Benches
- Asphalt paved trail



Goldengate Park

This 2.5-acre park provides opportunities for residents in the south section of the City, south of I-696, west of Southfield Road. The park's playground equipment was updated in 2012.

- Playground equipment
- Benches
- Asphalt paved trail
- Picnic tables/grills
- Parking lot



Sarrackwood Park

This 3/4-acre park is located at Saratoga, Rackham, and Woodworth Way streets. It serves the local neighborhood in the northeast quadrant of the City.

- Playground equipment
- Benches
- Garden area



Dorothy Warren Park

This 1/2-acre park is located on Rainbow Drive in the northeast portion of the City. It is undeveloped but is maintained with a grassy lawn.



Lathrup Village Fitness Center

The lower level of the municipal building is home to the Studio and also the Fitness Center. The center holds over 17 pieces of commercial grade equipment, including treadmills, ellipticals, recumbent bikes, and two-man weight station. Current fees are: \$50/year for ages 18-54 and \$40 /year for those over age 55.



Other Recreation Facilities

Nearby Schools

- **University High School Academy.** Located in the City of Lathrup Village, at the northwest corner, this facility includes sports fields, tennis courts, and a track.
- **McIntyre Elementary School.** This school is located on the east side of Evergreen Road, south of 12 Mile, and is adjacent to the western border of the City. It is accessible on foot to residents in Lathrup Village. This school offers a playground and sports fields.
- **Birney K-8 School.** This school is located on the west side of Evergreen Road and is across the street from Lathrup Village's west boundary. This school has sports fields.
- **Adler Elementary School.** This school is within walking distance of Lathrup Village residents in the south end of the City. It contains a playground.
- **Thompson K-8 International Academy.** This school is located within walking distance of residents in the southeast corner of the City. It contains a playground, sports field, and two tennis courts.
- **Vandenburg World Cultures Academy.** Located across 12 Mile Road from the City's northern border, this school offers a playground and sports fields.

City of Southfield Facilities

The City of Southfield has several parks within a short walk, bike ride, or drive of Lathrup Village residents in all quadrants.

- **Civic Center Park.** The largest facility is the Civic Center Park, which abuts the City of Lathrup Village's southwest corner and offers a wide variety of recreational opportunities, including: nature trails, amphitheater, swimming pool, fitness center, sports fields and courts, tennis courts, and a golf course. A multi-use path connects residents of Lathrup Village to the Southfield Civic Center.
- **Neighborhood Parks.** Eight of Southfield's neighborhood parks are in an accessible distance to Lathrup Village. These parks offer picnic areas, sports fields, and courts, trails, playlots, senior activities, and historical points of interest.

County Parks

- **Catalpa Oaks.** The only Oakland County park near Lathrup Village, this park is located on the west side of Greenfield Road between 11 and 12 Mile Roads. It offers nearly 24 acres of recreational space. The park contains eight sporting fields, a pavilion for rent, playlots, and picnic areas. Fees are required to enter county parks.

Huron-Clinton Metropolitan Authority Metroparks

- **Indian Springs - White Lake Township - 2,214 AC.** Cross-country skiing, picnicking, sledding, "tot lot" playscape, paved hike-bike trail, 18-hole golf course, Environmental Center.
- **Kensington - Milford Township - 4,357 AC.** Disc golf, picnicking, bird-watching, canoeing, cross-country skiing, fishing, ice fishing, camping, horseback riding, swimming, sledding and tobogganing, 18-hole golf course, nature center, farm learning center, beaches with boat rentals, paved hike-bike trail, fitness trail.
- **Lake St Clair - Harrison Township - 770 AC.** Marinas, boat ramps, Olympic swimming pool with water slides, beach, spray ground, boardwalk, nature center, nature trails, par-3 golf course, miniature golf course.
- **Stony Creek - Shelby Township - 4,461 AC.** Hiking, biking, disc golf, fishing, ice fishing, ice skating, swimming, sledding, snowboarding, tobogganing, cross-country skiing, picnicking, canoeing, bird-watching, nature center, boat launch, fitness trail, 18-hole golf course.
- **Wolcott Mill - Ray Township - 2,625 AC.** Camping, hiking, horseback riding, 18-hole golf course, historic grist mill, farm learning center, activity building and picnic pavilion.

State Parks and Recreational Facilities

- **Bald Mountain Recreation Area - Lake Orion**
Organizational camping, picnic area, playground, boat launch, shooting range, swimming, beach house, hiking, mountain biking, fishing, wildlife viewing, snowmobiling, cross-country skiing.
- **Dodge #4 State Park - Waterford Township McIntyre Elementary School.** Picnic shelters, playground, boat launch, swimming, beach house, fishing, snowmobiling.
- **Highland Recreation Area - White Lake Township.**
Rustic and organizational camping, picnic areas and shelters, beach house, boat launch, swimming, hunting, fishing, mountain biking, horseback riding, hiking, wildlife viewing, interpretive programs, snowmobiling, cross-country skiing.
- **Island Lake State Park - Brighton.** Rustic and organizational camping, fishing, swimming, beach house, picnic areas, playgrounds, hiking, hunting, canoeing, wildlife viewing, interpretive programs, snowmobiling.
- **Maybury State Park - Northville.** Organizational camping, visitor center, picnic areas, shelters, hiking, fishing, mountain biking, horseback riding, cross-country skiing, farm, interpretive programs.
- **Pontiac Lake Recreation Area - Waterford Township.**
Modern and organizational camping, picnic shelters, playgrounds, swimming, beach house, fishing, hiking, mountain biking, horseback riding, hunting, snowmobiling, cross-country skiing.
- **Proud Lake Recreation Area - Commerce Township.**
Modern and organizational camping, nature trails, horseback riding, picnic shelters, beach house, fishing, hunting, canoeing, boat launch, swimming, interpretive programs, snowmobiling, cross-country skiing.
- **W.C. Wetzel State Park - Marine City.** Hiking, hunting, cross-country skiing, snowmobiling, picnicking, softball.

Barrier-Free Analysis

A critical component in planning for recreation facilities is providing barrier-free access to accommodate the needs of both physically and mentally challenged visitors. Barrier-free access includes, but is not limited to, ensuring that adequate barrier-free parking spaces, sidewalks, trails, picnic tables, and playground equipment are provided for renovated or new recreational facilities. Standards from The Accessibility Checklist, a guidebook founded upon the Uniform Federal Accessibility Standards (UFAS) and the codes and standards of the Americans with Disabilities Act (ADA), were used to verify barrier-free compliance

The MDNR Guidelines require that a barrier-free ranking be given to each facility for assessing its accessibility to persons with disabilities. The assessment considers the accessibility of both the facilities themselves as well as the access routes to them. The following system, provided by the MDNR Guidelines for the Development of Community Park, Recreation, Open Space and Greenway Plans (01/27/06), was used to assess each park:

- Rank 1: None of the facilities / park areas meet accessibility guidelines.
- Rank 2: Some of the facilities / park areas meet accessibility guidelines.
- Rank 3: Most of the facilities / park areas meet accessibility guidelines.
- Rank 4: The entire park meets accessibility guidelines.
- Rank 5: The entire park was developed / renovated using the principals of universal design.

Examples of facilities that support barrier-free access are illustrated on the right. Note how paving connects park elements for those with mobility concerns.

In the City of Lathrup Village, there are general improvements that could be made to each park that would make the parks more accessible: (see Appendix C for more detailed list of guidelines)

- Provide concrete pads adjacent to existing benches that allow users in wheelchairs the ability to be seated next to a friend on a bench.
- Move trash receptacles adjacent to the paved walkways
- Develop paved or stabilized pathways for all amenities within the parks; make all paths of sufficient width for two people to walk side-by-side or pass
- Provide smooth transitions between trails and parking areas, etc.
- Where picnic tables are provided, use a variety of table styles, some with clear sitting space on the side
- When making playground improvements, provide ramps and transfers, and use “poured-in-place” or rubber tiles under equipment, rather than loose fill material such as woodchips; as playground equipment requires replacement, provide ramps and transfers to all play components.
- Provide accessible routes to all sides of ball fields and sport courts, with accessible seating spaces.



DNR Grant Inventory

The City of Lathrup Village has received three grants from the State of Michigan as described below:

Goldengate Park Improvement: 1989

Project number: BF89-287 Protecting Michigan's Future Bond

Grant Amount: \$52,500

In 1989 the City of Lathrup Village developed Goldengate Park. The following improvements for the overall project included: play equipment, site amenities such as benches, picnic tables, BBQ's, trash cans, landscaping, and paved pathways

Current status: Completed



Lathrup Municipal Park: 1999

Project number: CM99 151 Clean Michigan Initiative Recreation Bond Fund

Grant amount: \$53,861

The development of the Lathrup Village Municipal Park incorporated not only funds from the City and the State of Michigan but several community groups also stepped forward to become an "invested" participant. Improvements included: a 30 foot colonial gazebo, decorative lighting, park benches, landscaping, brick paver walkways, picnic tables, new bike racks and an informational kiosk which were all added to develop a sense of charm and function. Underground sprinklers were added to keep the large grassy area lush and inviting.

Current Status. Completed. The Lathrup Village Municipal Park has become the leisure focal point of the city and is home to many community events and activities.



Goldengate Park Improvement: 2011

Project number: MNRTF 11-012

Grant Amount: \$50,000

The following improvements for the overall project included: Barrier-free play equipment and ADA compliant surfacing
Correct drainage on the site to eliminate flooding, especially near the playground.

Current status: Completed

Parks & Recreation Analysis



To analyze the recreational needs of city residents and determine deficiencies within recreation programs, it is helpful to consider standards for recreation service areas, land needs based on future population, and the ultimate size and extent of recreation facilities and their location. These recreation planning standards are a useful tool in making an assessment of future recreation needs. Standards may be used effectively only as a means for comparing present conditions to what is thought to be suitable or desirable, and as a general guide toward estimating future needs and demands.

The following organizations have developed guidelines for recreation, which are referenced in this analysis of Lathrup Villages recreation facilities:

- Heritage Conservation & Recreation Service (HCRS). The HCRS recommends standards based on compiled data on standards used or recommended by various city, county, metropolitan, state, and federal park and recreation agencies.
 - Urban Land Institute (ULI). The ULI, a private research organization concerned with planning and development of land, recommends standards for recreation areas for community and neighborhood development.
 - National Recreation and Park Association (NRPA). The NRPA developed the following recommended standards and guidelines for recreation, parks and open space
- The major types of community recreation facilities recommended by the above organizations include:
- Playgrounds/Mini-Parks. Specialized facilities that serve a concentrated or limited population, or specific groups such as small children or senior citizens. For example, suggested recreational amenities for an individual mini-park are a tot lot, two picnic tables and ½ acre open space.
 - Playfield or Athletic Fields/Neighborhood Park. Neighborhood parks should offer a variety of activities to accommodate a range of ages, physical abilities, and recreational interests.
 - Community Parks. Community-wide parks include larger parks with diverse environmental quality. A variety of passive and active uses are provided, including athletic fields, sledding hills, trails, picnic areas, and playgrounds. In addition to parks, the DNR recognizes the important role of trails and pathways for non-motorized travel:
 - Connector Trails. Connector trails would include a multi-use trail to give non-motorized access to parks and other uses throughout the city and connect to regional trails. Modes of travel include walking, biking, and in-line skating. These trails could be located in an independent right-of-way, such as along the utility corridors, or within the road rights-of-way.

NRPA Annual Agency Review

Each year, the NRPA surveys parks and recreation agencies across the US and shares this data to help communities benchmark their programs and facilities against similar-sized peers. The NRPA recognizes that applying standards and guidelines often prove challenging due to the variety of populations served and funding sources available. Table R-2 below shows current benchmarks for certain park facilities based on populations under 20,000. The list illustrates the number of facilities that might be expected in the City of Lathrup Village, based on its current and future population.

TABLE 1
2019 NRPA AGENCY PERFORMANCE REVIEW COMPARISON OF COMMUNITIES
WITH POPULATIONS UNDER 20,000

	NUMBER OF RESIDENTS PER FACILITY: POPULATION UNDER 20,000	BENCHMARK NUMBER OF FACILITIES FOR 2020 LATHRUP VILLAGE POPULATION (4,010)	BENCHMARK NUMBER OF FACILITIES FOR PROJECTED 2045 LATHRUP VILLAGE POPULATION (3,803)	CURRENT NUMBER OF FACILITIES
Playgrounds	2,523	2	2	2
Basketball courts	4,090	1	1	
Tennis Courts - outdoor	2,922	1	1	
Diamond fields: baseball - youth	3,396	1	1	
Diamond fields: softball fields - adult	5,072	0 - 1	0 - 1	
Rectangular fields: multi-purpose	4,683	6	6	TBD
Diamond fields: softball fields - youth	5,691	0 - 1	0 - 1	4
Dog park	10,000	0 - 1	0 - 1	0
Diamond fields: baseball - adult	7,804	0 - 1	0 - 1	4
Rectangular fields: soccer field - adult	7,665	0 - 1	0 - 1	2
Rectangular fields: football field	7,500	0 - 1	0 - 1	2
Multi-use courts - basketball, volleyball	7,866	0 - 1	0 - 1	TBD
Multipurpose synthetic field	8,530	0 - 1	0 - 1	0
Overlay field	3,771	1	1	0
Outdoor swimming pool	8,023	0 - 1	0 - 1	0

State of Michigan Department of Natural Resources (MDNR)

The DNR includes a Recommended Classification System for Local and Regional recreation Open Space and Trails (see Table 4) for the development of recreation plans. On the pages that follow, these standards outline recommendations for developed recreation acreage and for the various types of recreation activities; however, it should be noted that these standards are guidelines and the city should consider other recreation opportunities within the area as well as the ability to maintain community facilities. These standards are compared with the recreation opportunities provided by the city in the table on the following pages.

TABLE 2
RECOMMENDED CLASSIFICATION SYSTEM FOR LOCAL AND REGIONAL
RECREATION OPEN SPACE AND TRAILS

TYPE OF PARK	GENERAL DESCRIPTION	LOCATION CRITERIA	SIZE CRITERIA	ACRES / 1,000 POPULATION	ACRES / 1,000 POPULATION
				(MIN)	(MAX)
Mini-Park	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile distance in residential setting.	Between 2500 sq. ft. and one acre in size.	0.25	0.5
Neighborhood Park	Neighborhood park remains the basic unit of the park system and serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼- to ½-mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.	1	2
School-Park	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable- depends on function.		Variable
Community Park	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site Usually serves two or more neighborhoods and ½ to 3-mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.	5	8
Large Urban Park	Large urban parks serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community. Focus is on meeting community-based recreational needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves the entire community.	As needed to accommodate desired uses. Usually a minimum of 50 acres, with 75 or more acres being optimal.		Variable
Regional Metropolitan Park	Land set aside for preservation of natural beauty or environmental significance, recreation use or historic or cultural interest use.	Located to serve several communities within 1 hour driving time.	Optimal size is 200+ acres, but size varies based on accommodating the desired uses.	5	10
Greenways	Effectively tie park system components together to form a continuous park environment.	Resource availability and opportunity.	Variable.		Variable

TABLE 3
LATHRUP VILLAGE COMPARISON TO MDNR RECOMMENDED
CLASSIFICATION SYSTEM FOR LOCAL AND REGIONAL RECREATION
OPEN SPACE AND TRAILS

CLASSIFICATION	LATHRUP VILLAGE 2019 POPULATION		LATHRUP VILLAGE 2019 PROJECTED POPULATION		EXISTING (ACRES)	RECOMMENDED (ACRES)	COMMENTS
	4,010		3,803				
	Min (acres)	Max (acres)	Min (acres)	Max (acres)			
Mini-Park	1	2	1	2		1-2 acres	Maintain existing parks
Neighborhood Park	4	5	4	8		4-8 acres	Explore opportunities to acquire new developments to incorporate recreational open space into new developments
School-Park					-	-	The city currently utilizes several nearby school facilities to meet the recreation needs of the residents; additional opportunities could be explored
Community Park	20	32	20	32		20-32 AC	Explore opportunities to partner with adjacent communities for community park access
Large Urban Park					-	-	Not needed
Regional Metropolitan Park	229	457	260	520	770	260-770	Kensington, Stony Creek and Wolcott Mill Metroparks offer some recreation amenities within the region for city residents.
Greenways					-	1+	Seek partnership opportunities to creates a greenway withing or near city limits

Other Recreational Facilities

Due to the small size of Lathrup Village and the fact it is divided into quadrants by the physical barriers of Southfield Road and I-696, it is difficult to apply any standards for park space at a level greater than the mini-park. In fact, most of the City's residents are within walking distance of a park and/or school within the City of Southfield. The parks and recreation director has expressed interest in providing a neighborhood park in the southeast quadrant, about the size of a residential parcel or two. Additionally, the City has taken steps to enhance maintaining the existing facilities and creating connections between them.

In determining the total recreational needs for the City as a whole, it is important to consider location of existing parks and facilities—those in Lathrup Village as well as those that may serve Lathrup Village residents in adjacent communities. In order to evaluate the recreational needs of more specific areas and identify those that may be under served, the City's parks and recreation facilities were evaluated based on their location and service area. The following conclusions can be drawn from the location and service area analysis illustrated by the park service area map on the following page: (Note that major roads act as walking barriers for this map)

The basic recreational needs of its residents appears to be met; Most residents are within a 10-minute walk to a park, and all are within 20 minutes.

The schools, serving a roughly 1/4 mile radius, appear to be well-positioned in each of the City's four quadrants and offer basic recreational facilities, from playgrounds to sport courts.

There are significant geographic barriers to most of the mini parks offered in the City of Lathrup Village; this limits the service area of some of the City's parkland.

Planned Trails and Greenways should be pursued in and around the City of Lathrup Village and in partnership with the City of Southfield, per the City's Non-motorized Transportation Plan. Consideration should be given to pedestrian crossings to ensure safe travel around the City.

LOOKING FORWARD

This recreation plan identifies two feasibility studies; a dog park and a splash pad.










Splash Pad at Brandenburg Park in Chesterfield, MI (Source; Giffels Webster)



Dog Park in Oakland County (Source; Giffels Webster)

Existing Lathrup Village streets provide easy access to local parks and may be included in as part of an overall trail system, given proper signage and safety considerations.



- | | | | |
|---|-------------------|---|----------------------------------|
|  | Mini-Park |  | 5-Minute Walk Radius (1/4 Mile) |
|  | Neighborhood Park |  | 10-Minute Walk Radius (1/2 Mile) |
|  | School |  | 20-Minute Walk Radius (1 Mile) |
|  | Community Park | | |

Park Service Area

CITY OF LATHRUP VILLAGE

Recreation Planning Process

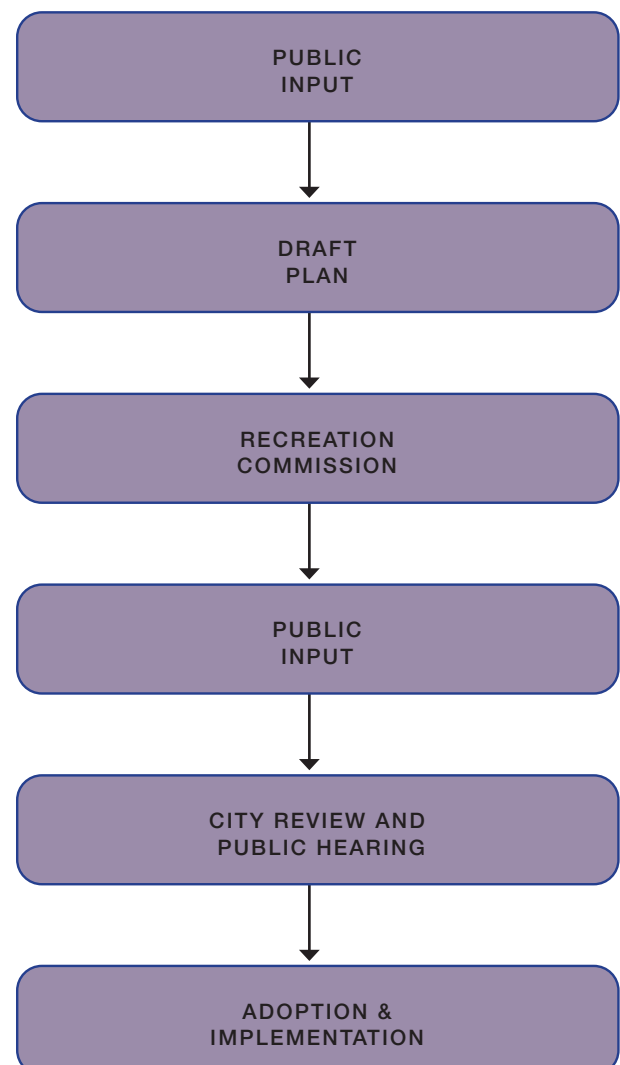


The recreation planning process in the City of Lathrup Village is intended to involve individuals who represent a broad cross-section of the community's population. The City Council is responsible for implementing the Recreation Plan, but the Recreation Advisory Committee provides input, analysis and recommendations.

The planning process began with an inventory of all City of Lathrup Village parks facilities and those within the City of Southfield. A survey was developed and posted online. Public input suggests for the City to concentrate its efforts in continued community events such as the Concerts in the Park series and Summer in the Village, develop sports courts, and connections with nature in parks.

Using the inventory, the results of the public workshop and survey findings, this Recreation Plan identifies strengths and opportunities of the current parks facilities, along with goals for the future. The draft plan, along with a 5-year action program of priority projects, will be reviewed by the Recreation Advisory Committee.

Following the recommendation of approval by the Recreation Advisory Committee, the plan will be presented to City Council. The draft plan will be made available for public review and comment for at least 30 days prior to formal adoption by the City Council. Notice of the public review period will be provided in the local newspaper.



Goals



Goals and Objectives formulated by the City of Lathrup Village are the basis of the recreation planning process. They form the framework for public and private decision-making regarding recreational facilities and programs in the City. This Recreation Plan seeks to pursue long-range recreational goals and objectives through specific short-range actions on the part of the City, County, and State as well as private entities.

Following the parks inventory and public input process, the Goals and Objectives were considered by the Parks and Recreation Commission. The Goals state the general concepts regarding what the City intends to accomplish, while the Objectives offer the more specific recommendations for achieving the Goals. The Goals and Objectives were developed utilizing the park observation and inventory, as well as from the public input received via the survey and the public input meeting.

GOAL 1: TAKE CARE OF EXISTING PARKS AND RECREATIONAL FACILITIES.

OBJECTIVE	To maintain continual cleanliness and functionality of recreation parks, facilities, and grounds.
OBJECTIVE	Continue to build the volunteer base to help with park maintenance and increase pride in local parks

GOAL 2: PROVIDE A VARIETY OF NEW AND IMPROVED RECREATION FACILITIES FOR PUBLIC USE.

OBJECTIVE	Develop neighborhood parks according to the resident preferences and community knowledge.
OBJECTIVE	Continue to work with adjoining communities to develop a non-motorized multi-use trail loop and system.

Inventory of Proposed Park Improvements



City staff and the Parks & Recreation Advisory Board have identified the following park improvements that should be targeted for the 2021-2025 5-year cycle. Many of these improvements will be included in on-going maintenance of the City's park system. Several of the larger-scale projects may become the subject of future recreation grant applications and/or included within future Lathrup Village capital improvements planning.

General Park System Needs

The most common request from the 2019 Parks & Recreation Master Plan Survey regarding department priorities was to improve park landscaping and maintenance. The requested items will improve the functionality and aesthetics of the parks without requiring a significant investment.

Lathrup Village Municipal Park

- Purchase and installation of park signage
- Purchase and installation of message board
- Purchase and installation of two trash receptacles on established pads

Annie Lathrup Park

- Installation of pocket wildflower areas
- Replacement of 20 flowering memorial trees (\$4,000)

Sarrackwood

- Replace playground equipment
- Installation of butterfly/pollinator gardens in the three current planters
- Purchase and installation of park signage
- Purchase and installation of message board

Goldengate Park

- Planning feasibility study for upgrade or remodel
- Removal of dead trees and overgrowth at Goldengate Park
- Purchase and installation of message board

Dorothy Warren Park

- None

Potential projects to study

- Establish Community vegetable garden
- Explore addition of a Southeast quadrant mini-park
- Explore addition of potential dog park
- Study feasibility of City Splash pad

Action Plan



The City's long range plan for recreational facilities and programs is based on the goals and objectives developed during the planning process. The Action Program describes what the City hopes to achieve in the near future. The City has identified the following main priorities for the next five years:

Proposed Park Improvement	Estimated Cost	Timeline
LATHRUP VILLAGE MUNICIPAL PARK		
Purchase and installation of park signage	\$800	TBD
Purchase and installation of message board	\$800	TBD
Purchase and installation of two trash receptacles on established pads	\$3,000	TBD
TOTAL	\$4,600	
ANNIE LATHRUP PARK		
Installation of pocket wildflower areas	\$1,000	TBD
Replacement of 20 flowering memorial trees (\$4,000)	\$4,000	TBD
TOTAL	\$5,000	
SARRACKWOOD PARK		
Replace playground equipment	\$40,000	2021-2022
Installation of butterfly/pollinator gardens in the three current planters	\$1,000	TBD
Purchase and installation of park signage	\$800	TBD
Purchase and installation of message board	\$800	TBD
TOTAL	\$42,600	
Study feasibility of City Splash pad	\$5,000	2021-2022
TOTAL	\$15,000	Ongoing

Action Plan Implementation

Proposed Park Improvement	Estimated Cost	Timeline
GOLDENGATE PARK		
Planning feasibility study for upgrade or remodel	\$5,000	2021-2022
Removal of dead trees and overgrowth at Goldengate Park	\$5,000	TBD
Purchase and installation of message board	\$800	TBD
TOTAL	\$10,800	
DOROTHY WARREN PARK		
None	-	
STUDIES		
Establish Community vegetable garden	\$8,000	TBD
Explore addition of a Southeast quadrant mini-park	TBD	TBD
Explore addition of potential dog park	\$5,000	2020-2021
Study feasibility of City Splash pad	\$5,000	2021-2022
TOTAL	\$15,000	Ongoing

**COMMUNITY PARK AND RECREATION PLAN****CERTIFICATION CHECKLIST**

By Authority of Parts 19, 703 and 716 of Act 451, P.A. 1994, as amended, submission of this information is required for eligibility to apply for grants

INSTRUCTIONS: Complete, obtain certification signatures and submit this checklist with a locally adopted recreation plan.

All recreation plans are required to meet the content and local approval standards listed in this checklist and as outlined in the *Guidelines for the Development of Community Park and Recreation Plans* provided by the Michigan Department of Natural Resources (DNR). Plans must be submitted to the DNR through MiRecGrants **with** a completed checklist that has been signed by an authorized official(s) of the local unit of government(s) submitting the plan. Plans may be submitted at any time of the year, but no later than February 1 of the year the local unit of government is applying for grants.

PLAN INFORMATION

Name of Plan: Lathrup Village Recreation Master Plan 2021-2025		
List the community names (including school districts) that are covered under the plan and have passed a resolution adopting the plan.	County	Month and year plan adopted by the community's governing body
City of Lathrup Village	Oakland	August 2020

PLAN CONTENT

INSTRUCTIONS: Please check each box to certify that the listed information is included in the final plan.

☐ **1. COMMUNITY DESCRIPTION**☐ **2. ADMINISTRATIVE STRUCTURE**

- ☐ Roles of Commission(s) or Advisory Board(s)
- ☐ Department, Authority and/or Staff Description and Organizational Chart
- ☐ Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming
- ☐ Current Funding Sources
- ☐ Role of Volunteers
- ☐ Relationship(s) with School Districts, Other Public Agencies or Private Organizations

Recreation Authorities or Trailway Commissions Only:

- ☐ Description of the Relationship between the Authority or Commission and the Recreation Departments of Participating Communities
- ☐ Articles of Incorporation

☐ **3. RECREATION INVENTORY**

- ☐ Description of Methods Used to Conduct the Inventory
- ☐ Inventory of all Community Owned Parks and Recreation Facilities
- ☐ Location Maps (site development plans recommended but not required)
- ☐ Accessibility Assessment
- ☐ Status Report for all Grant-Assisted Parks and Recreation Facilities
- ☐ Waterways Inventory (if applicable)

☐ **4. RESOURCE INVENTORY (OPTIONAL)**☐ **5. DESCRIPTION OF THE PLANNING PROCESS**

☐ **6. DESCRIPTION OF THE PUBLIC INPUT PROCESS**

- ☐ Description of the Method(s) Used to Solicit Public Input Before or During Preparation of the Plan, including a Copy of the Survey or Meeting Agenda and a Summary of the Responses Received

- ☐ Copy of the Notice of the Availability of the Draft Plan for Public Review and Comment

Date of the Notice July 17, 2020

Type of Notice Oakland Press and Village Newsletter

Plan Location City Hall and Online

Duration of Draft Plan Public Review Period (Must be at Least 30 Days) 30 days

- ☐ Copy of the Notice for the Public Meeting Held after the One Month Public Review Period and Before the Plan's Adoption by the Governing Body(ies)

Date of Notice July 17, 2020

Name of Newspaper Oakland Press

Date of Meeting August 17, 2020

- ☐ Copy of the Minutes from the Public Meeting

☐ **7. GOALS AND OBJECTIVES**

☐ **8. ACTION PROGRAM**

☐ **9. POST-COMPLETION SELF-CERTIFICATION REPORT(S)**

PLAN ADOPTION DOCUMENTATION

APPROVAL DOCUMENTATION: For multi-jurisdictional plans, **each** local unit of government must pass a resolution adopting the plan. Prepare and attach a separate page for each unit of government included in the plan.

- ☐ 1. Official resolution of adoption by the governing body dated: August 17, 2020
- ☐ 2. Official resolution of the _____ Commission or Board, recommending adoption of the plan by the governing body, dated: _____
- ☐ 3. Copy of letter transmitting adopted plan to County Planning Agency dated: November 3, 2020
- ☐ 4. Copy of letter transmitting adopted plan to Regional Planning Agency dated: November 3, 2020

OVERALL CERTIFICATION

NOTE: For multi-jurisdictional plans, Overall Certification must include the signature of each local unit of government. Prepare and attach a separate signature page for each unit of government included in the plan.

I hereby certify that the recreation plan for

_____ includes the required content, as indicated

(Local Unit of Government)

above and as set forth by the DNR.

Authorized Official for the Local Unit of Government Date

This completed checklist must be uploaded in MiRecGrants.



**PUBLIC OUTDOOR RECREATION GRANT
Post-Completion Self-Certification Report**

*This information required under authority of Part 19, PA 451 of 1994, as amended;
the Land and Water Conservation Fund Act of 1965, 78 Stat. 897 (1964); and Part 715, of PA 451 of 1994, as amended.*

GRANT TYPE: ☒ MICHIGAN NATURAL RESOURCES TRUST FUND ☐ CLEAN MICHIGAN INITIATIVE
(Please select one) ☐ LAND AND WATER CONSERVATION FUND ☐ RECREATION PASSPORT ☐ BOND FUND

GRANTEE: City of Lathrup Village - Oakland County

PROJECT NUMBER: 11-012

PROJECT TYPE: Development

PROJECT TITLE: Goldengate Park Playground Equipment

PROJECT SCOPE: Replacement of playground equipment

TO BE COMPLETED BY LOCAL GOVERNMENT AGENCY (GRANTEE)

Name of Agency (Grantee) City of Lathrup Village	Contact Person Chris Clough	Title Parks & Rec Coordinator
Address 27400 Southfield Road	Telephone (248) 557-2600 (ext 224)	
City, State, ZIP Lathrup Village, MI, 48076	Email abowers@chesterfieldtwp.org	

SITE DEVELOPMENT

Any change(s) in the facility type, site layout, or recreation activities provided?
If yes, please describe change(s).

☐ Yes ☒ No

Has any portion of the project site been converted to a use other than outdoor recreation? If yes, please describe what portion and describe use. (This would include cell towers and any non-recreation buildings.)

☐ Yes ☒ No

Are any of the facilities obsolete? If yes, please explain.

☐ Yes ☒ No

SITE QUALITY

Is there a park entry sign which identifies the property or facility as a public recreation area?
If yes, please provide a photograph of the sign. If no, please explain.

☒ Yes ☐ No

Are the facilities and the site being properly maintained? If no, please explain.

☒ Yes ☐ No

Is vandalism a problem at this site? If yes, explain the measures being taken to prevent or minimize vandalism.

☐ Yes ☒ No

POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

Is maintenance scheduled on a regular basis? If yes, give schedule. If no, please explain.

☒ Yes ☐ No

GENERAL

Is a Program Recognition plaque permanently displayed at the site? If yes, please provide a photograph. (Not required for Bond Fund Grants) See Below

☒ Yes ☐ No ☐ N/A

Is any segment of the general public restricted from using the site or facilities? (i.e. resident only, league only, boaters only, etc.) If yes, please explain.

☒ Yes ☒ No

Is a fee charged for use of the site or facilities? If yes, please provide fee structure.

☒ Yes ☒ No

What are the hours and seasons for availability of the site?

Park is open from 8am - 10pm.

COMMENTS (ATTACH SEPARATE SHEET IF MORE SPACE IS NEEDED)



POST COMPLETION SELF-CERTIFICATION REPORT - CONT'D

CERTIFICATION

I do hereby certify that I am duly elected, appointed and/or authorized by the Grantee named above and that the information and answers provided herein are true and accurate to the best of my personal knowledge, information and belief.

Please print

Grantee Authorized Signature

Date

Please print

Witness Signature

Date

Send completed report to: **POST COMPLETION GRANT INSPECTION REPORTS**
 GRANTS MANAGEMENT
 MICHIGAN DEPARTMENT OF NATURAL RESOURCES
 PO BOX 30425
 LANSING MI 48909-7925



November 3, 2020

Oakland County Parks
1200 N. Telegraph Road
Pontiac, Michigan 48341

SUBJECT: *Lathrup Village Recreation Plan 2021-2025*

Ladies and Gentlemen:

On behalf of the City of Lathrup Village, we are hereby transmitting a copy of the recently adopted Lathrup Village Recreation Plan 2021-2025 for your records.

If you have any questions, please feel free to call us.

Very truly yours,

A handwritten signature in black ink, appearing to read "Matt Wojciechowski".

Matt Wojciechowski
Associate Planner
Giffels Webster



November 3, 2020

SEMCOG
1001 Woodward Avenue, Suite 1400
Detroit, MI 48226

SUBJECT: *Lathrup Village Recreation Plan 2021-2025*

Ladies and Gentlemen:

On behalf of the City of Lathrup Village, we are hereby transmitting a copy of the recently adopted Lathrup Village Recreation Plan 2021-2025 for your records.

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Matt Wojciechowski
Associate Planner
Giffels Webster

CITY OF LATHRUP VILLAGE, MICHIGAN
RESOLUTION FOR ADOPTING A PLAN 2021-2025
For The City of Lathrup Village, State of Michigan
Oakland County

WHEREAS, the City of Lathrup Village has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five-year period covering the years 2021 through 2025, and

WHEREAS, the Recreation Advisory Committee is made up of representatives from City of Lathrup Village, and

WHEREAS, the City of Lathrup Village began the process of developing a community recreation and natural resource conservation plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, residents of the City of Lathrup Village were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan or a period of at least 30 days, and

WHEREAS, a public hearing was held on August 17, 2020 at City of Lathrup Village (via a remote meeting) to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the City of Lathrup Village Recreation Plan, and

WHEREAS, the City of Lathrup Village has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Lathrup Village, and

WHEREAS, after the public hearing, the City of Lathrup Village City Council voted to adopt said City of Lathrup Village Recreation Plan 2021-2025.

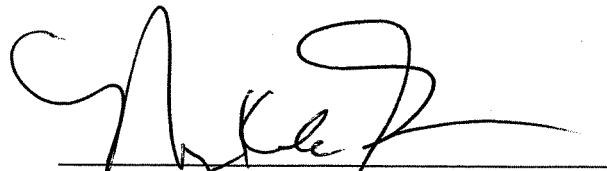
NOW, THEREFORE BE IT RESOLVED the City Council for the City of Lathrup Village hereby adopts the City of Lathrup Village Recreation Plan 2021-2025.

Yeas:

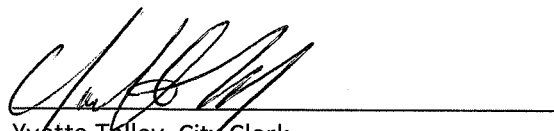
Nays:

Absent:

Adopted this 17th day of August, 2020.


Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on August 17, 2020.


Yvette Talley, City Clerk

AFFIDAVIT OF PUBLICATION

2125 Butterfield Dr, Suite 102N • Troy MI 48084

**LATHRUP VILLAGE, CITY OF
27400 SOUTHFIELD RD.**

**LATHRUP VILLAGE,, MI 48076
Attention: Yvette Talley**

**STATE OF MICHIGAN,
COUNTY OF OAKLAND**

The undersigned Cindy Slater, being duly sworn the he/she is the principal clerk of Oakland Press, theoaklandpress.com, published in the English language for the dissemination of local or transmitted news and intelligence of a general character, which are duly qualified newspapers, and the annexed hereto is a copy of certain order, notice, publication or advertisement of:

LATHRUP VILLAGE, CITY OF

Published in the following edition(s):

Oakland Press	07/17/20
theoaklandpress.com	07/17/20

**Public Notice
City of Lathrup Village
DRAFT RECREATION PLAN FOR REVIEW AND COMMENT**

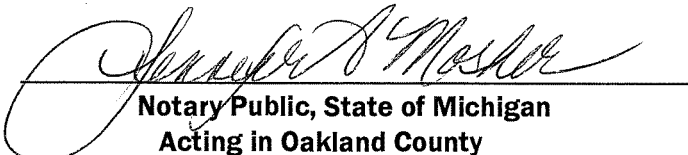
A public hearing is scheduled for Monday, August 17, 2020 at 7:00 p.m. at the Lathrup Village City Hall for the purpose of receiving comments on the draft 2021 - 2025 Recreation Plan prior to its consideration and adoption by City Council.

A complete draft of the 2021 - 2025 Lathrup Village Recreation Plan is available for public review and comment from July 17, 2020 to August 17, 2020. Copies of the draft can be viewed at the City of Lathrup Village during regular City business hours (Monday - Friday, 8 a.m. to 4:30 p.m.) or online by following the link at www.LathrupVillage.org

Written comments will be accepted at the City of Lathrup Village, 27400 Southfield Road, Lathrup Village MI 48076. Oral comments will be heard during the meeting. For additional information, contact the City at 248.557.2600.

Posted at City Hall on July 17, 2020
Posted on the City Website and the City's Facebook page on July 17, 2020
Posted in Oakland Press on July 17, 2020

Sworn to the subscribed before me this 17th of July 2020.


Notary Public, State of Michigan
Acting in Oakland County

JENNIFER A. MOSHER
NOTARY PUBLIC, STATE OF MICHIGAN
COUNTY OF MACOMB
MY COMMISSION EXPIRES 08/29/2022
ACTING IN THE COUNTY OF Oakland

Advertisement Information

Client Id: 546554

Ad Id: 2028100

PO:

Sales Person: 200308

PROGRAM

Oakland County is dedicating Community Development Block Grant (CDBG) funding, from the federal Coronavirus Aid Relief and Economic Security (CARES) Act, for eligible Oakland County residents to pay up to three months of past-due rent, mortgage, and utility payments as a result of a temporary job loss, reduction in work hours or other income hardship caused by the COVID-19 pandemic. Visit the County's website for eligibility requirements and additional information by [clicking here](#).

RECREATION MASTER PLAN

A placeholder image for the Recreation Plan 2021-2025 Public Comments. It consists of a dark blue square with a white question mark icon in the center.

**Recreation Plan 2021-2025
Public Comments**

Residents are invited to review and offer public comments on the Recreation Plan.

Recreation Plan Link

Submit to City Clerk at
cityclerk@lathrupvillage.org or
27400 Southfield Rd
Lathrup Village, MI 48076

FOOD TRUCKS

