



Lapeer County Board of Commissioners

255 Clay Street, Suite 301
Lapeer, Michigan 48446
Phone: (810) 667-0366
Fax: (810) 667-0369
www.lapeercountyweb.org

COMMITTEE OF THE WHOLE

****COMMISSION CHAMBERS****

September 29, 2022

9:00 A.M.

A-G-E-N-D-A

****Attendance Roll Call; Opening Prayer; and Pledge of Allegiance****

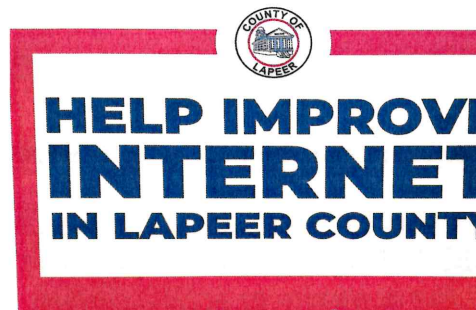
- 1) CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **SEPTEMBER 15, 2022** COMMITTEE OF THE WHOLE MEETING
and
REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS**
AND **BUDGET AMENDMENTS** (*distributed and reviewed throughout the meeting*)
and
DEPARTMENT HEAD UPDATES – (As needed, No Action Required)
- 2) **PUBLIC TIME** – Citizens Comments (*maximum of 3 minutes per person*)
- 3) **DRAIN COMMISSIONER-** (*referred from the September 22nd Regular Board Meeting with the authority to act*)
 - A. Request to Adopt Resolution Approving Special Assessment Roll and Computation of Costs for Lake Lapeer Lake Level Project
 - B. Request to Adopt Amendment to Resolution 123-22 Approving the Drain Commissioner to Borrow Funds for the Lake Lapeer Project
- 4) **HEALTH DEPARTMENT** – Request to Approve the Health Department AICC (Alcohol Information Counseling Center) Policy and Procedure Manual (*note: the very large document was electronically sent; no changes were proposed but it is required to get annual approval*)
- 5) **PROSECUTING ATTORNEY-** Request to Accept the FY2023 Crime Victim Rights Grant Award from the DHHS in the Amount of \$132,232, and to Authorize the County Controller to Electronically Accept the Grant with a Copy to be Given to the County Clerk to be entered into the Official Record

Continued--

- 6) **FY 2023/2024 BIENNIAL BUDGET UPDATE** (*Ongoing Through Adoption*)
- 7) **PUBLIC TIME-** Citizens Comments (*maximum of 3 minutes per person*)
- 8) **CLOSED SESSION-** If Needed

ADJOURN -

REMINDER: The October 6, 2022 Regular Board Meeting will be conducted in the Historic Courthouse across from the County Complex at 9:00 a.m.



WE NEED YOUR HELP! Please take the Broadband Survey from your Lapeer County home or business to help us gather data to help our countywide Broadband Initiative!

**Visit: www.lapeercountyweb.org and Click
Broadband Survey**

Upcoming Meetings/Public Hearings/Events:

***NEXT FULL BOARD MEETING - 10/06/2022 at the
Historic Courthouse***

NEXT C.O.W MEETING - 10/13/22

FOLLOWING FULL BOARD - 10/20/2022

Personnel Committee Meeting - 09/29/2022

Following Tentative Personnel Meeting - 10/13/2022

COMMITTEE OF THE WHOLE**September 15, 2022****9:00 a.m.**

Commissioner Schneider called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Schneider opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Lenny Schneider, Rick Warren, Bryan Zender, Linda M. Jarvis

Others: Quentin Bishop, County Controller/Administrator, Jackie Arnold, Chief Financial Officer, Lynette Stanford, Secretary/Deputy County Clerk

Absent: Commissioner Brendan Miller, Dyle Henning, Gary Roy

Motion by Warren, supported by Zender, to approve the minutes from the September 1, 2022 Committee of the Whole Meeting. Motion carried.

Motion by Warren, supported by Zender, to approve the agenda with the deletion of a closed session. Motion carried.

Elected Official/Department Head Updates

Jeff Satkowski, Director of Central Dispatch/Director of Emergency Management gave an update regarding the water main break.

Sheriff McKenna spoke regarding his priorities and timing for the millage fund projects.

Public Time – 4 people spoke during public time.

Motion by Warren, supported by Zender, to recommend to the Full Board, to authorize the Prosecuting Attorney to renew the Thompson Reuters Westlaw Proflex, Legal Research contract under the terms outlined in the agreement, for a 36-month period; and further, to authorize the Chair/Vice-Chair and/or County Controller/Administrator to sign said contract. Motion carried.

Motion by Warren, supported by Jarvis, to recommend to the Full Board, to accept the Fiscal Year 2022/23 Valley Area Agency on Aging (VAAA), as submitted by the Health Department, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair and/or County Controller/Administrator to sign said contract. Motion carried.

Motion by Warren, supported by Zender, to recommend to the Full Board, to authorize the Sheriff's Department to purchase a lap top computer for the traffic reconstruction Program, for an amount of \$2,185.16, to be paid from Drug Forfeiture funds, line item 262-301-821.010. Motion carried.

Motion by Zender, supported by Jarvis, to recommend to the Full Board, to authorize payment to Shifman Fournier, in the amount of \$2,145.00, for labor related legal services rendered through August 31, 2022, to be paid from line item #101-239-801.020. Motion carried.

Public Time – one person spoke during public time.

The Commissioners gave brief reports on upcoming meetings and events.

The meeting adjourned. 10:38 a.m.

Commissioner Schneider
Committee of the Whole

3

REQUEST FOR ACTION

DATE: August 25, 2022

XX REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Drain Commissioner, on behalf of the Lake Lapeer – Lake Level Special Assessment District

SUMMARY OF REQUEST / INFORMATION: We request that the Lapeer County Board of Commissioners approve the proposed resolution for the assessment roll and computation of costs for a Lake Lapeer Lake Level Control Structure Maintenance Project. We also request approval of a resolution to authorize a borrowing for such project to be repaid by special assessments.

ADDITIONAL INFORMATION: N/A

CONTACT PERSON(S): Joseph E. Suma, Lapeer County Drain Commissioner
(810) 667-0371

BACKGROUND INFORMATION: The process for maintaining an established lake level is governed by Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701 *et seq.* The Drain Commissioner serves as Lapeer County's delegated authority required to perform operation and maintenance activities on water control structures for maintaining Lake Lapeer's lake level.

SUPPORTING DOCUMENTS: Proposed Resolution #1 (Computation of Costs and Recommended Assessment Roll) and Proposed Resolution #2 (Borrowing Resolution)

DRAFT MOTION: Motion #1: I move to adopt the proposed resolution approving a special assessment roll and computation of costs for a Lake Lapeer lake level project.

Motion by _____, supported by _____,

Motion #2: I move to adopt the proposed resolution approving the Drain Commissioner to retain municipal finance counsel to borrow funds to fund the Lake Lapeer Lake Level Control Structure Maintenance Project, which shall be repaid by lake level special assessments.

Motion by _____, supported by _____,

ATTACHMENTS YES X NO _____

3A

STATE OF MICHIGAN

LAPEER COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO. _____

WHEREAS, the Lapeer County Drain Commissioner, as the delegated authority designated by the Lapeer County Board of Commissioners (the "Board") under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended ("Part 307"), has the responsibility to maintain the lake level of **Lake Lapeer**; and

WHEREAS, a special assessment district was established by the Lapeer County Circuit Court for **Lake Lapeer**, located in Hadley Township and Elba Township, Lapeer County, Michigan, under Part 307, specifically MCL 324.30704; and

WHEREAS, the Lapeer County Drain Commissioner held a public hearing on August 10, 2022 to review the computation of costs of the project and a special assessment roll consistent with the requirements of Part 307; and

WHEREAS, the Board has reviewed the computation of costs of the project and the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board approves the computation of costs of the project and the special assessment roll as provided by the Lapeer County Drain Commissioner **(and attached to this resolution)**.
2. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this Resolution. MCL 324.30714(4).
3. The Lapeer County Clerk shall forward to the Lapeer County Drain Commissioner a copy of this Resolution so that action can be instituted by Lapeer County in an expedient manner.
4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

RESOLUTION approved this ____ day of _____, 2022, by the Board of Commissioners of the County of Lapeer.

MOVED: _____
SECONDED: _____
CARRIED: _____

I hereby certify that the above Resolution was adopted at the Lapeer County Board of Commissioners _____ meeting of the __ day of _____, 2022.

Theresa M. Spencer
Lapeer County Clerk

COMPUTATION OF COST LAKE LAPEER DAM - LAKE LEVEL CONTROL STRUCTURE AND DAM SITE RESTORATION Lapeer County, Michigan Tuesday, June 21, 2022					
	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
Construction - Avery Allen (Cambell & Shaw)					
1	Mobilization	1	LS	5,000.00	5,000.00
2	Temporary Platform & Shoring	1	LS	10,200.00	10,200.00
3	Remove & Dispose of Ex. Steel Platform Structure	1	LS	6,000.00	6,000.00
4	Furnish & Install New Steel Platform Structure on Ex. Concrete Riser	1	LS	96,945.00	96,945.00
5	Remove & Replace Perimeter Fence	560	ft	87.00	48,720.00
6	Site Restoration (incl. 20 SQ YD of riprap)	1	LS	4,500.00	4,500.00
7	Removal of Trees along West Property Line as Directed By owner	1	LS	12,700.00	12,700.00
8	Grading Along West Property Line Due to Installation of Retaining Wall (Estimated 360 Cubic Yards of Fill Clay, 3" Screened Topsoil, Seed and Mulch)	1	LS	8,500.00	8,500.00
9	Installation of remote monitoring mounting locations	1	LS	5,000.00	5,000.00
TOTAL CONSTRUCTION COSTS					\$197,565
10	Site Remote Monitoring Hardware and Installation	1	LS	2,807.87	2,807.87
11	Remote Monitoring monthly fees (48 months, video storage, and live streaming)	48	Mth	145.00	6,960.00
TOTAL REMOTE MONITORING					\$9,768
Engineering					
12	Design & Permitting	1	PS	22,500.00	22,500.00
13	Construction Management	1	PS	3,500.00	3,500.00
14	Remote Monitoring Engineering	1	PS	1,500.00	1,500.00
TOTAL ENGINEERING COSTS					\$27,500
FINANCING ATTORNEY					\$10,000
LEGAL COUNSEL					\$10,000
ASSESSMENT DISTRICT CORRECTION COSTS					\$2,000
MAILING, PUBLICATIONS					\$1,400
PERIOD MAINTENANCE COSTS (48 months)					\$6,000
PROJECT SUBTOTAL					\$264,233
CONTINGENCY (9.8%)					\$25,767
TOTAL PROJECT BUDGET					\$290,000

2022 Amended Roll

Project Name:	LAKE LAPEER LAKE LEVEL				
Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment	
008-034-014-10	SMITH MICHAEL D/LISA MARIE	0.5	0.172 \$	498.29	
008-035-003-00	CASCADDAN KAREN	1.0	0.344 \$	996.57	
008-035-012-00	KOLAR ROBERT/BOBBIE	1.0	0.344 \$	996.57	
008-035-012-10	LAKE LARRY L/DONNA E	0.5	0.172 \$	498.29	
008-035-012-11	LOUGHEAD MICHAEL & ELAINE	0.5	0.172 \$	498.29	
008-035-012-12	LOUGHEAD MICHAEL & ELAINE	0.5	0.172 \$	498.29	
008-035-012-15	MATZNICK SUSAN K	0.5	0.172 \$	498.29	
008-035-012-20	ADAMIC ANDREW	0.0	0.000 \$	-	
008-035-012-30	HOMER THERON L	0.0	0.000 \$	-	
008-035-012-40	PARDINGTON STEVEN M	0.0	0.000 \$	-	
008-035-012-50	MATZNICK SUSAN K	1.0	0.344 \$	996.57	
008-035-013-00	O'LEARY TERRILL D/NANCY A	1.0	0.344 \$	996.57	
008-035-014-00	WHITE SAND COREY & HARTW	1.0	0.000 \$	-	
008-035-015-00	TAYLOR SARA K/MATTHEW M	1.0	0.344 \$	996.57	
008-035-016-00	ADAM EVA LIVING TRUST	1.0	0.344 \$	996.57	
008-035-016-05	ADAM RONALD/SHARON FAM TRUST	1.0	0.344 \$	996.57	
008-035-016-10	VIRE ROBERT/TINA	1.0	0.344 \$	996.57	
008-035-017-00	VEPRAUSKAS ROBERT/KATRINA	1.0	0.344 \$	996.57	
008-035-018-00	WOLOSZYK DARYL D/SHARON M	1.0	0.344 \$	996.57	
008-035-019-00	HUDSON LOWELL & DAWN	1.0	0.344 \$	996.57	
008-035-020-00	KUBASINSKI JAMES/BARBARA	1.0	0.344 \$	996.57	
008-035-021-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-	
008-035-022-00	MATAS IRREVOCABLE TRUST	1.0	0.344 \$	996.57	
008-035-023-02	SHEA ADEN/KELLY	1.0	0.344 \$	996.57	
008-035-023-03	KNISELY KEVIN	1.0	0.344 \$	996.57	
008-035-023-04	HILL PAUL A/SHELLENE K	1.0	0.344 \$	996.57	
008-035-024-01	SHEA ADEN/KELLY	1.0	0.344 \$	996.57	
008-035-025-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-	
008-035-027-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-	
008-035-028-01	JOHNSON MALCOLM C TRUST	1.0	0.344 \$	996.57	
008-035-029-00	MOSER ALICE TRUST	1.0	0.344 \$	996.57	

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-035-030-00	WHITE SAND DEVELOPMENT	1.0	0.000 \$	-
008-035-031-00	CORNELL SYDNEY	1.0	0.344 \$	996.57
008-035-031-10	BELL RICHARD A JR/WENDY	1.0	0.344 \$	996.57
008-035-032-00	MEYERS RONALD/BRENDA	1.0	0.344 \$	996.57
008-035-033-00	POLK BENJAMIN/AMY	1.0	0.344 \$	996.57
008-035-034-00	PRCHLIK JAMES E	0.5	0.172 \$	498.29
008-035-034-05	KOSHA KYLE M/KANDIS W	0.5	0.172 \$	498.29
008-035-034-10	VATAJ PASHKA	0.5	0.172 \$	498.29
008-035-034-20	ROUSSEAU CHERYL ANNE/MISHAL MARK	0.5	0.172 \$	498.29
008-035-034-25	CREECH JAMES V/CONSTANCE J	0.5	0.172 \$	498.29
008-035-034-30	SMITH RICHARD D/SUE JANE	0.5	0.172 \$	498.29
008-180-001-00	MAZZOLA ANTHONY	1.0	0.344 \$	996.57
008-180-002-00	SAHR WAYNE/JANET	1.0	0.344 \$	996.57
008-180-003-00	MAGANTE PAMELA B	1.0	0.344 \$	996.57
008-180-004-00	KARR JONATHAN/CECILIA	1.0	0.344 \$	996.57
008-180-005-00	WOJICKI THOMAS	1.0	0.344 \$	996.57
008-180-006-00	BLAINE STEVEN/TANYA	1.0	0.344 \$	996.57
008-180-007-00	WAKED DANIEL C & BARBARA	1.0	0.344 \$	996.57
008-180-008-00	SIMPSON MARK/MICHELLE	1.0	0.344 \$	996.57
008-180-009-00	BOBOWSKI PAUL	1.0	0.344 \$	996.57
008-180-010-00	LABAR JASON/JEANNA	1.0	0.344 \$	996.57
008-180-011-00	LABAR JASON/JEANNA	1.0	0.344 \$	996.57
008-180-012-00	BITZER JAMES D/KATHLEEN E	1.0	0.344 \$	996.57
008-180-013-00	VAN DYKE JULENE A	1.0	0.344 \$	996.57
008-180-014-00	MISOSCH DONALD E	1.0	0.344 \$	996.57
008-180-015-00	MILOSCH DONALD E	1.0	0.344 \$	996.57
008-180-016-00	TINNEY BRIAN/ADRIANA	1.0	0.344 \$	996.57
008-180-017-00	NEUMANN DENIS & JANET	1.0	0.344 \$	996.57
008-180-018-00	FAUBERT TERESA	1.0	0.344 \$	996.57
008-180-019-00	COY MICHAEL R & JUDY M	1.0	0.344 \$	996.57
008-180-020-00	FRANCKOWIAK KENNETH P	1.0	0.344 \$	996.57

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-180-021-00	SAUGER JOHN/MARY	1.0	0.344	\$ 996.57
008-180-022-00	WAKED TODD M/ANGELA M	0.5	0.172	\$ 498.29
008-180-023-00	FORSTER PATRICK C/MEGEN	0.5	0.172	\$ 498.29
008-180-023-50	WIDZINSKI JULIE	0.5	0.172	\$ 498.29
008-180-024-00	DURKEE JAMES REV LIV TRUST 8/7/17	0.5	0.172	\$ 498.29
008-180-025-00	JONES CARMELA	0.5	0.172	\$ 498.29
008-180-026-00	JOHNSON RONALD C	0.5	0.172	\$ 498.29
008-180-027-00	FLEMING FAMILY TRUST	0.5	0.172	\$ 498.29
008-180-028-00	FINCH LOUISE/GUILLOZ D/HEARIT B	0.5	0.172	\$ 498.29
008-180-029-00	CHALUT ANDREA/RICHARD	0.5	0.172	\$ 498.29
008-180-030-00	ECKERSLEY SCOTT R/TURONEK M L	0.5	0.172	\$ 498.29
008-180-031-00	JAMIESON ROBERT P/GAIL M	0.5	0.172	\$ 498.29
008-180-032-00	PONDELL CARL/VERA	0.5	0.172	\$ 498.29
008-180-033-00	WILARSKI DENNIS/DONNA	0.5	0.172	\$ 498.29
008-180-034-00	HARTMAN ANDREA/DANIEL	0.5	0.172	\$ 498.29
008-180-035-00	GRATZ DAVID J	0.5	0.172	\$ 498.29
008-180-036-00	LIKOWSKI BRUCE	0.5	0.172	\$ 498.29
008-280-001-00	COX MICHAEL ALLEN/SHELLY S	1.0	0.344	\$ 996.57
008-280-002-00	RALSTON JAMES M/JODI L	1.0	0.344	\$ 996.57
008-280-003-00	JACOBS WILLIAM/VERA	1.0	0.344	\$ 996.57
008-280-004-00	GERARD CRAIG/DEBORAH	1.0	0.344	\$ 996.57
008-280-005-00	KIESTER KRYSTAL/GREGORY	1.0	0.344	\$ 996.57
008-280-006-00	KNISLEY FAMILY TRUST 6/4/18	1.0	0.344	\$ 996.57
008-280-007-00	BERISH HELEN/JOHN R	1.0	0.344	\$ 996.57
008-280-008-00	WILSON SARAH	1.0	0.344	\$ 996.57
008-280-009-00	PLEVA DENNIS & CARRIE	1.0	0.344	\$ 996.57
008-280-010-00	CHOUNARD PATRICK & TERRY	1.0	0.344	\$ 996.57
008-280-012-00	ANGA JOHN A/MARQUITTA R	1.0	0.344	\$ 996.57
008-280-013-00	ZIMMERMAN MARK	1.0	0.344	\$ 996.57
008-282-015-00	DAVELUY BENEDICT/SUSAN	1.0	0.344	\$ 996.57
008-282-016-00	LAWRENCE BONNIE	1.0	0.344	\$ 996.57

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-282-017-00	TUCKFIELD SCOTT	1.0	0.344	\$ 996.57
008-282-018-00	PIROG GEORGE L	1.0	0.344	\$ 996.57
008-282-019-00	SHEATZLEY MICHAEL J/BONNIE M	1.0	0.344	\$ 996.57
008-282-020-00	BAHLING GARRY S/WANDA J	1.0	0.344	\$ 996.57
008-283-021-00	BOWERS JOHN T/ANN	1.0	0.344	\$ 996.57
008-283-024-00	YARBROUGH TERRY M/SHARON L	1.0	0.344	\$ 996.57
008-283-025-00	MCGREW MARY BETH/BUSBY JOSEPH	1.0	0.344	\$ 996.57
008-283-026-00	ROGAL SUSAN/RAYMOND	1.0	0.344	\$ 996.57
008-283-027-00	LEE SARAH A	1.0	0.344	\$ 996.57
008-283-029-00	APPLEYARD WILLIAM/SHERI	1.0	0.344	\$ 996.57
008-283-030-01	MC FARLANE ROBERT/SHARON	1.0	0.344	\$ 996.57
008-283-032-01	ZUZGA CORNELL & SUZANNE	1.0	0.344	\$ 996.57
008-283-033-00	CADEAU DONALD A/WYNNE J	1.0	0.344	\$ 996.57
008-283-034-00	NOBLE ERIC M	1.0	0.344	\$ 996.57
008-283-035-00	KLEIN JOSHUA D	1.0	0.344	\$ 996.57
008-283-036-00	FRERICH JOSEPH	1.0	0.344	\$ 996.57
008-283-037-00	MARLOW MARILYN K	1.0	0.344	\$ 996.57
008-283-038-00	BAUER KATHLEEN C	1.0	0.344	\$ 996.57
008-283-039-00	CAIN CHRISTOPHER C/CHELSEA A	1.0	0.344	\$ 996.57
008-283-040-00	MURAWSKI DENNIS/BARBARA	1.0	0.344	\$ 996.56
008-283-041-00	JANKOWSKI TOM J JR/KIM D	1.0	0.344	\$ 996.56
008-283-042-00	ALLEN KEITH	1.0	0.344	\$ 996.56
008-283-043-00	MAIER WILLIAM H TRUST	1.0	0.344	\$ 996.56
008-283-044-00	KLAVE GREGORY D	1.0	0.344	\$ 996.56
008-283-045-00	DEL CAMPO JOHN/MAUREEN	1.0	0.344	\$ 996.56
008-283-046-00	BREZEE DARYL B	1.0	0.344	\$ 996.56
008-283-047-00	YEARRY KOLLYN L/STEPHENSON JAMES G	1.0	0.344	\$ 996.56
008-283-048-00	OSTRANDER KENNETH J/SHARON	1.0	0.344	\$ 996.56
008-283-049-00	OSTRANDER KENNETH/SHARON	1.0	0.344	\$ 996.56
008-283-050-00	WHEELER CHARLES/MYERS CHANTELLE	1.0	0.344	\$ 996.56
008-283-051-00	DEHNKE FREDERICK W REV TRUST	1.0	0.344	\$ 996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-283-052-00	BELZ RAYMOND E/DARLA M	1.0	0.344 \$	996.56
008-283-053-00	MILES GILBERT & P	1.0	0.344 \$	996.56
008-283-054-00	ABRAHAM ABRAHAM & MARIE	1.0	0.344 \$	996.56
008-283-055-00	GERARD DANIEL JOHN	1.0	0.344 \$	996.56
008-283-056-00	GERARD DANIEL/TAMMY	1.0	0.344 \$	996.56
008-283-057-00	SEIBOLD PHILLIP/YVONNE TRUST	1.0	0.344 \$	996.56
008-283-058-00	ROGERS KATHRYN L LIV TRUST	1.0	0.344 \$	996.56
008-283-059-00	JOHNSON MORRIS III/SUZETTE	1.0	0.344 \$	996.56
008-283-060-00	EINHEUSER ERIC/MARGARET LIV TRUST	1.0	0.344 \$	996.56
008-283-061-00	JACOB LIVING TRUST	1.0	0.344 \$	996.56
008-283-062-00	CRICHTON DOUGLAS/LEOLA	1.0	0.344 \$	996.56
008-283-064-00	ANKER JOHN & JANELLE	1.0	0.344 \$	996.56
008-283-065-00	CHESNEY DALE J/NANETTE E	1.0	0.344 \$	996.56
008-283-066-00	MONFETTE REV TRUST	1.0	0.344 \$	996.56
008-283-067-00	DOIL PHILIP M TRUST	1.0	0.344 \$	996.56
008-283-069-00	DOIL PHILIP M TRUST	1.0	0.344 \$	996.56
008-283-070-00	WEST DAVID/JANETTE	1.0	0.344 \$	996.56
008-283-071-00	MEYER MICHAEL J/SHARYL L	1.0	0.344 \$	996.56
008-283-072-00	BALDWIN BRUCE	1.0	0.344 \$	996.56
008-283-073-00	BRECHT DEANNA/SHAWN	1.0	0.344 \$	996.56
008-283-074-00	BALES DOUGLAS/KELLY	1.0	0.344 \$	996.56
008-283-075-00	RICKABUS DAVID W/PHYLLIS A	1.0	0.344 \$	996.56
008-283-077-00	MILES GILBERT & PATRICIA	1.0	0.344 \$	996.56
008-283-078-00	JELNECK TODD R/CHRISTIE N	1.0	0.344 \$	996.56
008-283-079-00	NIEPORTE DARRELL/REVONDA	1.0	0.344 \$	996.56
008-283-081-00	BOLTE KARL & LINDA	1.0	0.344 \$	996.56
008-283-082-00	JACOB JEFFERY/MANDY	1.0	0.344 \$	996.56
008-283-083-00	NELSON RICHARD C.	1.0	0.344 \$	996.56
008-283-084-00	CLARKSON KIRT & RANDY	1.0	0.344 \$	996.56
008-283-085-00	RHEIN NOLIN D/KYLE G	1.0	0.344 \$	996.56
008-283-086-00	MC LANE DARCY L/RODNEY D	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-283-087-00	CAMPBELL KIRK C/TINA	1.0	0.344 \$	996.56
008-283-088-00	CYNOWA LEO	1.0	0.344 \$	996.56
008-283-089-00	HILL JEREMY/ALISSA	1.0	0.344 \$	996.56
008-283-090-00	KINGSTROM RONALD C/DIANA M	1.0	0.344 \$	996.56
008-283-091-00	RIEHL ROBERT D JR/TAMMY E	1.0	0.344 \$	996.56
008-283-092-00	WARREN-GRIPPI CYNTHIA M	1.0	0.344 \$	996.56
008-283-093-00	CLARKE REVOCABLE TRUST	1.0	0.344 \$	996.56
008-285-167-00	GOLIBART ELIZABETH/FRANCIS	1.0	0.344 \$	996.56
008-285-168-00	DAENZER BRIAN E/KIMBERLY A	1.0	0.344 \$	996.56
008-285-169-00	CURRIE JILL L	1.0	0.344 \$	996.56
008-285-170-00	CALL MICHAEL/PAMELA REV TRUST	1.0	0.344 \$	996.56
008-285-171-00	TUCKER ROCKY E	1.0	0.344 \$	996.56
008-285-172-00	ULFIG DANNY/PEGGY	1.0	0.344 \$	996.56
008-285-174-00	ORSER DAVID M & CHRISTINE R	1.0	0.344 \$	996.56
008-285-175-00	ORSER DAVID M & CHRISTINE R	1.0	0.344 \$	996.56
008-285-176-00	CHAMPANE CHRIS/EILEEN	1.0	0.344 \$	996.56
008-285-177-00	CHAMPANE CHRIS/EILEEN	1.0	0.344 \$	996.56
008-285-178-00	DE CLARK KIMBERLEY/ROBERT	1.0	0.344 \$	996.56
008-285-179-00	BERTSCH TODD/JULIANNE	1.0	0.344 \$	996.56
008-285-180-00	HAMES MICHAEL & C	1.0	0.344 \$	996.56
008-285-181-00	HEDRICK GREGORY & NANCY	1.0	0.344 \$	996.56
008-285-182-00	SCHMEKEL GARY J/MARY	1.0	0.344 \$	996.56
008-285-183-00	MARION RUSSELL W III	1.0	0.344 \$	996.56
008-285-184-00	DEMPSEY MICHAEL & MARY	1.0	0.344 \$	996.56
008-285-185-00	O'BRIEN JOSEPH M/JOYANN M	1.0	0.344 \$	996.56
008-285-186-00	THAMS CRAIG & LORRIE	1.0	0.344 \$	996.56
010-002-001-00	TUNISON TIMOTHY AND JULIA	1.0	0.344 \$	996.56
010-002-001-10	RYAN JEAN C & FRANCIS J	1.0	0.344 \$	996.56
010-002-001-20	CUMMINGS BRIAN K & AMY	1.0	0.344 \$	996.56
010-002-002-00	ADAMS MICHAEL JR	0.5	0.172 \$	498.28
010-002-014-00	STEWART , GRACE M. & WALTER	0.0	0.000 \$	-

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-002-014-10	FREDERICKS, ROBERT A.	0.0	0.000 \$	-
010-002-014-20	BLUMERICH CHAD & TAMMIE LIV TRUST	0.0	0.000 \$	-
010-002-014-30	VERKEST, GIRARD & KATHERINE	0.0	0.000 \$	-
010-002-014-40	RIBARIC, PAMELA M.	0.0	0.000 \$	-
010-002-015-00	MARON MARK & ROSEMARIE	1.0	0.344 \$	996.56
010-002-016-00	MCKOWN JOHN P & ROSLYN	1.0	0.344 \$	996.56
010-002-017-00	BARTLE WAYNE E	1.0	0.344 \$	996.56
010-002-018-00	SHAFFER GENEVIEVE L	1.0	0.344 \$	996.56
010-002-019-00	LARSON,SHARON	0.0	0.000 \$	-
010-002-023-00	MILLER, AGNES	0.0	0.000 \$	-
010-002-024-00	CLEMENTS JONATHAN & STANNA	0.0	0.000 \$	-
010-002-024-10	BERARD, JEFFREY & BRIDGETTE	0.0	0.000 \$	-
010-002-025-00	DECKER, DAVID	1.0	0.344 \$	996.56
010-002-027-00	SHOAN, THOMAS R. TRUST	1.0	0.344 \$	996.56
010-002-027-10	HERTEL, GREGORY A. & JENNIFER A.	1.0	0.344 \$	996.56
010-002-029-00	ADAM, ALAIN & MARIE	1.0	0.344 \$	996.56
010-002-029-05	MARTIN, ALAN & LINDA	1.0	0.344 \$	996.56
010-002-029-10	NASSAR, FARID	1.0	0.344 \$	996.56
010-002-030-00	ADAM, GARY	1.0	0.344 \$	996.56
010-002-030-05	FENTON, JAMES & SHELLEY	1.0	0.344 \$	996.56
010-002-030-10	CASALI, FRANK	1.0	0.344 \$	996.56
010-002-030-20	OSENTOSKI, ARTHUR & SUSAN TRUS	1.0	0.344 \$	996.56
010-002-030-30	GILLING STEPHEN L	1.0	0.344 \$	996.56
010-002-030-40	CERNY, MARK & CHRISTINE	1.0	0.344 \$	996.56
010-002-030-45	STRAUCHMAN, ALVIN A. JR & JULIE A	1.0	0.344 \$	996.56
010-002-078-00	LEE, TERRY TRUST	1.0	0.344 \$	996.56
010-002-078-10	MACHAN, KENNETH C.& TRACEY LYNN	1.0	0.344 \$	996.56
010-002-078-20	SOLT, KEVIN W & KELLE K	1.0	0.344 \$	996.56
010-002-078-30	WAYNE, MICHAEL & KATHY	1.0	0.344 \$	996.56
010-002-078-40	BECK, ERIC & DIANE	1.0	0.344 \$	996.56
010-003-001-00	ALAMPI JOSEPH & MARIA	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-003-001-10	OPALEWSKI, THOMAS & KATHRYN	0.5	0.172 \$	498.28
010-003-001-20	WATSON, GEORGE & CATHY LIFE ESTATE	0.5	0.172 \$	498.28
010-003-002-00	MCCARTY CHAD W & KRISTINE	1.0	0.344 \$	996.56
010-003-002-10	KIMBERLY K. MCADAMS MARCICKI TRUST	1.0	0.344 \$	996.56
010-003-002-20	JONES, CALEB & ERIN R.	0.5	0.172 \$	498.28
010-003-002-24	SOUTHERN ROBERT & REBEKAH	0.5	0.172 \$	498.28
010-003-002-30	MCGEARY, DAN & TRACEY	0.5	0.172 \$	498.28
010-003-003-00	FOSTER, REBECCA HEISLER	1.0	0.344 \$	996.56
010-003-003-10	LI, DAVID	1.0	0.344 \$	996.56
010-003-008-00	RASMUSSEN, TERRY L & DEBRA A	1.0	0.344 \$	996.56
010-003-008-10	HILLMAN, STEPHEN C. & BARBARA	1.0	0.344 \$	996.56
010-003-008-25	KONKEL, JANELLE KEYSER & BRET E.	1.0	0.344 \$	996.56
010-003-008-30	CAVEN, WILLIAM F & PATRICIA TRUST	1.0	0.344 \$	996.56
010-003-009-10	POSEY AMY	0.0	0.000 \$	-
010-003-010-00	LATOZAS, JOE & KIMBERLY	1.0	0.344 \$	996.56
010-003-010-10	RHODES CARL & DENISE	1.0	0.344 \$	996.56
010-003-011-00	SCHERER DAVID F & PAMELA J	1.0	0.344 \$	996.56
010-003-012-00	STEWART, TIMOTHY A & BRENDA	1.0	0.344 \$	996.56
010-003-012-10	ANKLEY JOSEPH P & JAYNA L TRUST	1.0	0.344 \$	996.56
010-003-012-20	KELLER, KIMBERLI	0.0	0.000 \$	-
010-003-012-24	DOBIAS, JOHN E. & MARY E.	0.0	0.000 \$	-
010-003-012-28	DOBIAS, JOHN E. & MARY E.	0.0	0.000 \$	-
010-003-013-00	ZIZKA JOHN R & KIMBERLY A	1.0	0.344 \$	996.56
010-003-013-10	BURWELL DALE E & MONICA J LEE	1.0	0.344 \$	996.56
010-003-014-00	MCKENNA, ROBERT C. & MARY E.	1.0	0.344 \$	996.56
010-003-014-10	BACHNER FRANK	1.0	0.344 \$	996.56
010-003-015-00	BURROUGH, ERIC	1.0	0.344 \$	996.56
010-003-015-10	VETTRAINO IVANA & KOBOLD RHONDA	1.0	0.344 \$	996.56
010-450-094-00	BEETHEM, LLOYD & RENEE	0.5	0.172 \$	498.28
010-450-095-00	DOUGLAS TERRY	0.5	0.172 \$	498.28
010-450-096-00	CARTER CRAIG & JANET	0.5	0.172 \$	498.28

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-097-00	BARBARA STANKIEWICZ	0.5	0.172 \$	498.28
010-450-100-00	SYTEK JOSH	0.5	0.172 \$	498.28
010-450-102-00	CHIMINO, DARIN	0.5	0.172 \$	498.28
010-450-103-00	PAYNE, SUSAN & TROTTIER, NICHOLAS	0.5	0.172 \$	498.28
010-450-104-00	THOMAS TIMOTHY S	0.5	0.172 \$	498.28
010-450-105-00	WREN, TIMOTHY & SUSAN	0.5	0.172 \$	498.28
010-450-106-00	RUZINSKY, PAUL & ANGELA	0.5	0.172 \$	498.28
010-450-107-00	METEVIER GREGORY	0.5	0.172 \$	498.28
010-450-108-00	WALKER RICHARD	0.5	0.172 \$	498.28
010-450-109-00	ABEL, STEVEN J. & DEBRA	0.5	0.172 \$	498.28
010-450-110-00	HEALEY, TIMOTHY G & C	0.5	0.172 \$	498.28
010-450-111-00	ISBELL WARD B & LISA L	0.5	0.172 \$	498.28
010-450-112-00	SEDAM, EARL J. & ROSANDA A.	0.5	0.172 \$	498.28
010-450-113-00	ERLA GREGORY S & SHELLEY L FAM TRUS	0.5	0.172 \$	498.28
010-450-114-00	LECLAIRE, SCOTT R.F. & DAIELLE C.	0.5	0.172 \$	498.28
010-450-115-00	STEWART, JASON	0.5	0.172 \$	498.28
010-450-116-00	FLETCHER, JULIE	0.5	0.172 \$	498.28
010-450-117-00	HOWARD GARY R	0.5	0.172 \$	498.28
010-450-118-00	BOTALETTO, ROBERT & PATRICIA	0.5	0.172 \$	498.28
010-450-119-00	ZOCK, MILES & RICHARD	0.5	0.172 \$	498.28
010-450-120-00	SHAWL, ERIC C. & KELLY L.	0.5	0.172 \$	498.28
010-450-121-00	QUINLAN, SAMANTHA L.	0.5	0.172 \$	498.28
010-450-122-00	NIEMI JR, RONALD & BRENDA	0.5	0.172 \$	498.28
010-450-123-00	EINHEUSER DAVID C & DENISE LIV TRUS	0.5	0.172 \$	498.28
010-450-124-00	FRANCEN, DELORES	0.5	0.172 \$	498.28
010-450-126-00	POKORSKI, JOHN & LEANN I	0.5	0.172 \$	498.28
010-450-127-00	POKORSKI, JOHN & LEANN I.	0.5	0.172 \$	498.28
010-450-128-00	HALL, GERALD H. & CECELIA	0.5	0.172 \$	498.28
010-450-129-00	MOIR, CONNIE J.	0.5	0.172 \$	498.28
010-450-130-00	HAMILTON, SHAWN & DIANE	0.5	0.172 \$	498.28
010-450-131-00	JACOB KEVIN	0.5	0.172 \$	498.28

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-132-00	MUXLOW, NEIL D.	0.5	0.172 \$	498.28
010-450-133-00	JOHNSON, RICHARD E. & HELEN E.	1.0	0.344 \$	996.56
010-450-134-00	NUCKOLLS ROBERT & MICHELLE	1.0	0.344 \$	996.56
010-450-135-00	HOIST, DAVID A.	1.0	0.344 \$	996.56
010-450-136-00	MISKO ROBERT	1.0	0.344 \$	996.56
010-450-137-00	KOPCZYK, EUGENE J & GENE KRISTOPHER	1.0	0.344 \$	996.56
010-450-138-00	JOHNSON, GEORGE & KATHRYN	1.0	0.344 \$	996.56
010-450-139-00	GUNTER, TERREL & SHIRLEY	1.0	0.344 \$	996.56
010-450-140-00	BLAUET DAVID & LINDA TRUST	1.0	0.344 \$	996.56
010-450-141-00	CRONIN TIMOTHY & DEBORAH TRUST	1.0	0.344 \$	996.56
010-450-142-00	WOOD, DONALD JR & SUSAN	1.0	0.344 \$	996.56
010-450-143-00	MURAWSKI TODD & KIMBERLY	1.0	0.344 \$	996.56
010-450-144-00	LAKE LAPEER ASSOC	1.0	0.000 \$	-
010-450-145-00	BURKE, BRADLEY & ERIN	1.0	0.344 \$	996.56
010-450-146-00	LADE FRANK, KNUEVEN RITA LIV TRUST	1.0	0.344 \$	996.56
010-450-147-00	ESTELLE, GREGORY & ANNE	1.0	0.344 \$	996.56
010-450-148-00	ANDERSON RONALD J	1.0	0.344 \$	996.56
010-450-149-00	HALLEN, SALLY	1.0	0.344 \$	996.56
010-450-150-00	LESH JEFFREY D & ANGELA M	1.0	0.344 \$	996.56
010-450-151-00	CURRY, THOMAS R. & D	1.0	0.344 \$	996.56
010-450-152-00	JOINVILLE, PAUL	1.0	0.344 \$	996.56
010-450-153-00	WORTHING, WESLEY & NANCY TRUST	1.0	0.344 \$	996.56
010-450-154-00	CHUSS, EDWARD JOHN	1.0	0.344 \$	996.56
010-450-155-00	RANDALL NANCY	1.0	0.344 \$	996.56
010-450-156-00	CHERRIT, JOHN S & JANE E	1.0	0.344 \$	996.56
010-450-157-00	SILVER, MARC C. & CHRISTINA M.S.	1.0	0.344 \$	996.56
010-450-158-00	PAWLACZYK, JUNE	1.0	0.344 \$	996.56
010-450-159-00	D'EPIFANIO, DENNIS	1.0	0.344 \$	996.56
010-450-160-00	D'EPIFANIO DENNIS R	1.0	0.344 \$	996.56
010-450-161-00	P&J RENTAL PROPERTIES III LLC	1.0	0.344 \$	996.56
010-450-162-00	DAENZER, HOWARD J & SANDRA L	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-163-00	JOSTOCK , KENNETH JR & EMILY R.	1.0	0.344 \$	996.56
010-450-164-00	HANSON DYKE H LIV TRUST	1.0	0.344 \$	996.56
010-450-165-00	STANKIEWICZ , MARIA B. TRUST	1.0	0.344 \$	996.56
010-450-166-00	CLARK LAURIE A	1.0	0.344 \$	996.56
010-500-187-00	REAM, INGRID & MARK	1.0	0.344 \$	996.56
010-500-188-00	GROFF, ROBERT & PATRICIA	1.0	0.344 \$	996.56
010-500-189-00	LEROY, JAMES	1.0	0.344 \$	996.56
010-500-190-00	YAP FAMILY TRUST	1.0	0.344 \$	996.56
010-500-191-00	DUHART JAMES F & LORI A	1.0	0.344 \$	996.56
010-500-192-00	POLING, PATRICIA & RICKY D	1.0	0.344 \$	996.56
010-500-193-00	DAVID M . JACKSON TRUST	1.0	0.344 \$	996.56
010-500-194-00	PAINTER, JAMES L & PAMELA L	1.0	0.344 \$	996.56
010-500-195-00	PAWLUSIAK PAUL	1.0	0.344 \$	996.56
010-500-196-00	FISCHER, CHRIS & DIANE	1.0	0.344 \$	996.56
010-500-197-00	CLARE DUNKEL & A/CABINET STUDIO LLC	1.0	0.344 \$	996.56
010-800-001-00	GINGELL , DARYL & RENELL J.	1.0	0.344 \$	996.56
010-800-002-00	WOLOSZYK, SUSAN & RYAN	1.0	0.344 \$	996.56
010-800-003-00	BLAKE , RONALD L. & DIANNE K.	1.0	0.344 \$	996.56
010-800-004-00	PALTE, LARRY & SUZANNE TRUST	1.0	0.344 \$	996.56
010-800-005-00	BEBEAU , FRANK W. TRUST	1.0	0.344 \$	996.56
010-800-006-00	THOMPSON, THOMAS & CYNTHI	1.0	0.344 \$	996.56
010-800-007-00	JULIEN, KATHLEEN & HARRY A.	1.0	0.344 \$	996.56
010-800-008-00	SPOONER, JEFFERY & RHONDA D	1.0	0.344 \$	996.56
010-800-008-10	ERLA GREGORY S & SHELLEY L FAM TRUS	1.0	0.344 \$	996.56
010-800-009-00	KOORY , PATRICIA L. LIVING TRUST	1.0	0.344 \$	996.56
010-800-010-00	RIGGIO , DOMINIC AND JACQUELINE	1.0	0.344 \$	996.56
010-800-010-10	LESTER ELIZABETH L	1.0	0.344 \$	996.56
010-800-011-00	HEVERLY, DALE E & GAYLE	1.0	0.344 \$	996.56
010-800-012-00	MUNSON JOSEPH R & RACHEL M	1.0	0.344 \$	996.56
010-800-013-00	MAURO, EDDY & LINDA	1.0	0.344 \$	996.56
010-800-013-10	LUMM RONNIEDEE REV TRUST	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-800-014-00	PUTZ MICHAEL & MINDA	1.0	0.344 \$	996.56
010-800-015-00	HICKMOTT JEFFREY D & KERI S	1.0	0.344 \$	996.56
010-800-016-00	PIONTKOWSKI GREGORY J	1.0	0.344 \$	996.56
010-800-017-00	VOELPEL, LAWRENCE & MARY	1.0	0.344 \$	996.56
010-800-018-00	MCEVOY , CHRISTOPHER & JILL	1.0	0.344 \$	996.56
010-800-018-10	NOBLE, JOSEPH & LAURA FAMILY TRUST	1.0	0.344 \$	996.56

3B

STATE OF MICHIGAN
COUNTY OF LAPEER
LAPEER COUNTY BOARD OF COMMISSIONERS

Resolution No. _____
LAKE LAPEER: MAINTENANCE AND REPAIR OF LAKE LEVEL
AMENDMENT TO RESOLUTION No. 123-22

WHEREAS, the Lapeer County Board of Commissioners (the "Board") adopted Resolution No. 123-22 on April 21, 2022 (the "Prior Resolution"), authorizing the Lapeer County Drain Commissioner (the "Drain Commissioner"), as delegated authority under Part 307 of Michigan's Natural Resources and Environmental Protection Act, Act 451, Public Acts of Michigan, 1994, as amended ("Part 307"), to expend money for the maintenance and repair of the Lake Lapeer lake level project in excess of \$10,000, to maintain the established lake level for Lake Lapeer; and

WHEREAS, Part 307 authorizes a special assessment district established pursuant to Part 307 to issue bonds or notes, payable by special assessments under Part 307, to finance a lake level project with the approval of the county board; and

WHEREAS, the Drain Commissioner desires authorization for approval for financing to fund work necessary (e.g., obtaining/confirming easements and updating special assessment rolls) to maintain the normal level of Lake Lapeer; and

WHEREAS, the Board has determined that it is necessary and desirable to amend the Prior Resolution as hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED:

1. The Prior Resolution is amended by substituting the following paragraph for Paragraph 2 of the Prior Resolution, and re-numbering Paragraph 2 of the Prior Resolution as Paragraph 3:

"2. The Board of Commissioners authorizes the Drain Commissioner to retain municipal finance counsel to borrow an amount not to exceed \$290,000.00 for activities to maintain the normal level of Lake Lapeer, including without limitation updating a special assessment roll and drafting/obtaining easements for lake level infrastructure. All costs associated with the activities authorized herein shall be reimbursed by a lake level special assessment district to the extent permitted by Part 307."

2. Except as amended herein, the Prior Resolution is hereby ratified and confirmed. All other resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YEAS:

NAYS:

ABSENT:

Dated: _____, 2022

Gary Roy, Chairperson
Lapeer County Board of Commissioners

STATE OF MICHIGAN)
)ss
COUNTY OF LAPEER)

I, Theresa M. Spencer, County Clerk for the County of Lapeer, do hereby certify that the foregoing is a true and correct excerpt of the proceedings of the Lapeer County Board of Commissioners at their regular session held on _____, 2022, in the City of Lapeer, County of Lapeer, State of Michigan.

Theresa M. Spencer
Lapeer County Clerk

REQUEST FOR ACTION

4

DATE: 8 September 2022

 X REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: BOC/COW

FROM: Kathy Haskins, BSN, MPH

SUMMARY OF REQUEST / INFORMATION: The Alcohol Information and Counseling Center (AICC) Policy and Procedure Manual requires board approval annually. This year there are no changes to the P & P, but board approval is still required. The AICC P & P manual is large, and so a flash drive with the entire manual was delivered to County Administration 9.7.22 to allow for Board Members to review.

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Todd Anglebrandt & Kathy Haskins

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS: Alcohol Information and Counseling Center (AICC) Policy and Procedure Manual (on flash drive with county administration).

DRAFT MOTION: Motion by _____; supported by _____ to approve the Health Department AICC Policy and Procedure Manual, with no changes from 2021.

ATTACHMENTS YES _____ NO X (flash drive – see above)



Alcohol Information and
Counseling Center (AICC)
1800 Imlay City Rd Lapeer MI,
48446

Phone: (810) 667-0243

A Division of the Lapeer County Health
Department



ALCOHOL INFORMATION AND COUNSELING CENTER

LAPEER COUNTY HEALTH DEPARTMENT

POLICY MANUAL

TABLE OF CONTENTS

	Name	Section
	Mission, Vision, and Agency Philosophy	A
	Organization and Governance	B
	Strategic Integrated Planning	C
	Stakeholder Input	D
	Legal Requirements	E
	Financial Planning and Management	F
	Risk Management	G
	Health and Safety	H
	Human Resources	I
	Technology	J
	Rights of Person's Served	K
	Information Management and Performance Improvement	L
	Clinical Supervision and Volunteers	M
	Treatment Services	N
	Core Programs	O
	Individual-Centered Service Planning Design/Delivery	P
	Appendix	
	Public Health Code Pt 62 Substance Abuse Services	1
	Administrative Rules for Substance Abuse Services	2
	Cultural Competency and Diversity Plan	3
	Risk Management Plan (AICC)	4
	Emergency Preparedness Plan	5
	Application for Clinical Privileging	6
	Data Management: Disaster Recovery Plan	7
	Peer & Records Review Form	8
	Accessibility Plan	9
	AICC Annual Plan	10

Section	Name	Policy #	Revision Date
A	Mission, Vision, and Agency Philosophy	*	4/17/17
B	Organization and Governance		
	Governance Narrative	*	6/15/11
	Organizational Chart	*	1/17
	Public Health Code Act 368 of 1978 Part 62 Substance Abuse Services	Appendix Section 1	
	Administrative Rules for Substance Abuse Services Programs (Michigan)	Appendix Section 2	
	Corporate Compliance	05-010-0020	PIHP (4/17)
	Ethics (AICC)	B-10	10/15/13
	Ethics (LCHD)	B-2	4/19/14
	Fundraising and Solicitation (LCHD)	F-5	4/9/14
	Cultural Competency	B-3	10/15/13
	Cultural Competency and Diversity Plan	Appendix Section 3	
	Limited English Proficiency LEP (PIHP)	01-015-0025	PIHP (2/14)
	Program Structure and Staffing	B-20	10/12
C	Strategic Integrated Planning		
D	Stakeholder Input		
	Referral Source Survey	*	1/23/09
	Client Satisfaction Survey	*	6/5/17
E	Legal Requirements		
	Individual Rights	E-10	5/23/17
	Release of Information	E-20	4/17/17
	Reporting Abuse and Neglect	G-1	5/14/14
	Mandated Reporter's Resource Guide	*	
	Mandated Reporter Forms	*	
	Orientation to Treatment	E-30	4/17/17
	Confidentiality	E-40	4/17/17
	Client Records	E-50	4/18/17
	Data Management: Electronic Communications (LCHD)	H-1	7/9/14
	Record Retention and Disposal	G-12	12/16/15

		Freedom of Information Act (FOIA procedural policy County of Lapeer)	*	BOH #218-05
		Release of Information (LCHD)	G-13	10/9/13
F	Financial Planning and Management			
		Budget Policies and Practices (LCHD)	F-2	8/13/14
		Cash Handling (LCHD)	F-3	2/10/16
		Personal Checks (LCHD)	F-6	4/9/14
		Petty Cash	F-7	4/9/14
		Copy of Fee Schedule	*	9/16
G	Risk Management			
		Michigan Municipal Risk Coverage	*	1/1/14
		Risk Management (LCHD)	B-3	4/19/14
		Risk Management Incident Form	*	6/25/07
		Risk Analysis Plan (AICC)	Appendix Section 4	
H	Health and Safety			
		Health and Safety	H-10	4/17/17
		Infection Control Checklist	H-10a	10/15/13
		Safety Inspection	H-10b	10/15/13
		Communicable Disease Policy	L-5	5/8/13
		Communicable Disease Workplace Guidelines	I-10	5/8/13
		Building Security (LCHD)	L-2	8/12/15
		Emergency Preparedness Plan	E-2 Appendix Section 5	
		Medical Waste Management Plan	J-1	8/13/14
		Safe and Drug Free Workplace	L-1	8/12/15
		Disruptive/Threatening/Violent Behavior	H-20	6/5/17
I	Human Resources			
		New Employee Hiring Process	I-4	8/13/14
		General Orientation, all staff	*	4/06
		Orientation checklist	*	9/09
		AICC Orientation Checklist	*	4/01
		Performance Evaluation	I-6	8/13/14
		Credentialing and Privileging	I-10	5/23/17
		Application for Clinical Privileging	Appendix Section 6	

		Volunteer/Student Program	G-15	6/10/15
		Complaint Procedure	G-2	5/11/14
		Reporting Abuse or Neglect of Child or Adult	G-1	5/14/14
		HIPAA Analysis	H-5	3/31/17
		Code of Ethics (AICC)	B-10	10/15/13
		Ethics (LCHD)	B-2	4/9/14
J		Technology		
		Information Management Plan	H-2	7/9/14
		Disaster Recovery Plan	H-4 Appendix Section 7	
K		Rights of Person's Served		
		Individual Rights	E-10	5/23/17
		Orientation to Treatment	E-30	4/17/17
		Nonviolent Practices	K-10	4/17/17
		Safe and Drug Free Workplace	L-1	8/12/15
		Risk Management (LCHD)	B-3	4/19/14
		Client Records	E-50	4/18/17
		Utilization Review	K-20	4/18/17
		Treatment Plan Review Worksheet	*	3/11
		Peer Review Worksheet	*	3/11
		Release of Information	E-20	4/17/17
		Consent for Release of Information	*	8/14
		Criminal Justice Release Form	*	8/14
		Screening and Access to Services	K-30	6/5/17
		Consent for Treatment Guidelines and Recipient Rights Packet	*	6/1/17
L		Information Management and Performance Improvement		
		Utilization Review	K-20	4/18/17
		Peer & Records Review Form	Appendix Section 7	
		Follow-up Procedures and Outcomes Management	L-10	10/15/13
		Client Satisfaction Survey	*	10/12
		Referral Source Survey	*	10/09
		National Outcome Measurements	*	4/11

		Accessibility Plan	Appendix Section 8	
		AICC Annual Plan	Appendix Section 9	
M	Clinical Supervision and Volunteers			
		Clinical Supervision	M-10	5/6/15
		Individual Development Plan	*	9/28/10
		Clinical Supervision Note	*	4/08
		Volunteer/Student Program	G-15	6/10/15
		Volunteer Application and paperwork	G-15a G-15b	6/10/15
N	Treatment Services			
		Screening and Access to Services	K-30	6/5/17
		Pre-Intake Information	*	10/10
		Admission into Treatment	N-10	6/5/17
		Adolescent Assessment and Admission	N-20	4/21/17
		Assessment	N-30	4/21/17
		Waiting List Management	N-40	3/7/13
		Waiting List Log	*	6/5/17
		Waiting list policy (PIHP)	02-010-0015	9/07
		Orientation to Treatment	E-30	4/17/17
		Individual Rights	E-10	5/23/17
		Treatment Planning and Treatment Plan Reviews	N-50	4/18/17
		Treatment Plan Review Form	*	9/11
		Progress Notes	N-60	6/5/17
		Transition Planning and Follow-up	N-70	10/17/13
		Transition Plan Form	*	3/11
		Unplanned Transition or Discharge	N-80	10/17/13
		Discharge from Treatment	N-90	6/5/17
		Discharge Summary Form	*	4/11
		Medication Management	N-100	10/14/13
O	Core Programs			
		Assessment	N-30	4/21/17
		Case Management and Services Coordination	O-10	6/5/17
		Referral Log	*	6/11

		Women's Treatment services	*	3/08
		Women's Treatment Services log	*	3/08
		Women's Treatment Services; child and adolescent history	*	3/08
P	Individual-Centered Service Planning			
		Treatment Planning & Reviews	N-50	4/18/17
		Discharge from Treatment	N-90	6/5/17
		Medication Management	N-100	10/14/13
		Nonviolent Practices	K-10	4/17/17
		Adolescent Assessment	N-20	4/21/17
		Assessment	N-30	4/21/17
		Transition Planning & Follow-up	N-70	10/17/13

LAPEER COUNTY
"GRANT" REQUEST FOR ACTION

5

DATE: 9/12/2022

X REQUEST FOR ACTION -Grant Application

X REQUEST FOR ACTION -Grant Acceptance

TO: Lapeer County Board of Commissioners

FROM: John D. Miller, Prosecuting Attorney/ Christy Podhorsky, Victim Services, PA's Office

SUMMARY OF REQUEST/INFORMATION: _____ Requesting acceptance of the 2023 Crime Victim Rights Grant with the Michigan Department of Health and Human Services (Grant #0444750850) for the period of October 1, 2022 through September 30, 2023. This grant is in the amount of \$132,232.

ADDITIONAL INFORMATION:

YES NO

CFDA # _____	Is there a Continuation Requirement? _____	x
% FEDERAL _____	Is there an Interest Earned Requirement? _____	x
% STATE _____	Can Interest be charged to the Grant? _____	x
LOCAL MATCH Cash: _____	Is Cost Allocation Allowable? _____	x
In-Kind: _____	(If not Explain Why)	

Revenue Account Line #: _____ - _____ - _____ . _____

CONTACT PERSON(S): _____ John D. Miller, Prosecuting Attorney, Christy Podhorsky, Victim Services, PA Office

BACKGROUND INFORMATION: _____ This grant received an increase of 5% for a Cost-of-Living Allowance (COLA). This includes the Ancillary Direct Victim Needs allocation of \$5883.

SUPPORTING DOCUMENTATION: _____ Please see attached allocation letter.

DRAFT MOTION: _____

ATTACHMENTS Yes x No _____

From : henslerj1@michigan.gov

Sent : Sep-08-22 10:43:51 AM

To : cpodhorsky@lapeercounty.org

Subject : MDHHS Agreement Proposal Status - CVRP-2023 Victim Rights Prosecutor-2023

Message

:

Dear Christy Podhorsky:

Your proposal for CVRP-2023 - Victim Rights Prosecutor-2023 with the Michigan Department of Health and Human Services (MDHHS) has been approved. Congratulations on your grant award.

Next Steps

To accept and electronically sign your agreement in EGrAMS, please do the following:

1. Access EGrAMS by using the URL: <https://egram-mi.com/MDHHS/>.
2. Before you login, click the "About EGrAMS" link in the navigation bar to access the "Grantee: Standard Agreement Instructions" material and download the PDF.
3. Have the **Authorized Official** login to EGrAMS using the URL: <https://egram-mi.com/mdhhs/>.
4. Find the agreement by using the drop down menus at the top of your screen. Navigate to Level 1: Grantee, Level 2: Project Director, Level 3: Application Status, and click the green "Go" button.
5. Select the CVRP-2023 - Victim Rights Prosecutor-2023 program and click the "Find" button.
6. View the agreement by clicking the "View Contract" button.
7. Accept the agreement by clicking the "Sign Contract" button to electronically sign the agreement.

If you have questions on how to sign your agreement, please contact a Grants Division Help Desk:

EGrAMS Help Desk

MDHHS-EGRAMS-HELP@michigan.gov

517-335-3359

Thank you for your cooperation and support.

Sincerely,

Grants Division Management

Michigan Department of Health and Human Services



STATE OF MICHIGAN

GRETCHEN WHITMER
GOVERNOR

DEPARTMENT OF HEALTH AND HUMAN SERVICES
LANSING

ELIZABETH HERTEL
DIRECTOR

DATE: May 24, 2022
TO: Michigan Prosecutor's Offices
FROM: Debi Cain, Executive Director, Division of Victim Services
RE: FY2023 Allocation Increases
CC: Tracy Hogan, Victim Rights Grants Management

A review of the victim caseloads for the years of 2020 and 2021 has revealed an overall decrease in the number of cases for a majority of the Prosecutor's Offices. As a result, we were not able to use the previous formula implemented. Meanwhile, our office decided, that we would still provide a one-time increase to your current FY2023 allocated amount. Therefore, all Crime Victim Rights Prosecutor (CVRP) grants will receive an increase of 5% for a Cost-of-Living Allowance (COLA). Please note that the state assessment collection that supports funding for all CVRP grants has declined significantly over the past several years, and we can't at this time make any representations regarding funding increases, decreases or formula adjustments for FY2024.

The Victim Rights Unit of the Division of Victim Services (MDHHS) is pleased to share with the Lapeer Prosecutor's Office your new allocated amount of \$132,232. This amount will be reflected in the FY2023 applications when released from E-Grams.

Please note that there is an Ancillary Direct Victim Needs allocation that is automatically built into this increase. Your DVN allocated amount is \$5,883. Your county is required to use this amount only on direct victim needs as outlined in the Program Guidelines. If for whatever reason you do not wish to use the funds available in this special line item, the funds will revert to the Crime Victim Rights Fund at the end of the fiscal year. Any expenditures used under this line item must accompany invoices/receipts when submitting your financial status report (FSR).

If you have any questions, comments, or concerns about your new funding allocation please do not hesitate to contact Tracy Hogan (HoganT1@michigan.gov)

Yours in advocacy,

Debi Cain
Executive Director
Michigan Division of Victim Services
Department of Health and Human Services

