



Lapeer County Board of Commissioners

255 Clay Street, Suite 301
Lapeer, Michigan 48446
Phone: (810) 667-0366
Fax: (810) 667-0369
www.lapeercountyweb.org

COMMITTEE OF THE WHOLE

****COMMISSION CHAMBERS****

September 1, 2022

9:00 A.M.

A-G-E-N-D-A

****Attendance Roll Call; Opening Prayer; and Pledge of Allegiance****

- 1) CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **AUGUST 18, 2022**
COMMITTEE OF THE WHOLE MEETING
and
REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS**
AND **BUDGET AMENDMENTS** (*distributed and reviewed throughout the*
meeting)
and
DEPARTMENT HEAD UPDATES – (As needed, No Action Required)
 - 2) **PUBLIC TIME** – Citizens Comments, etc.
 - 3) **GLTA PRESENTATION-** Rides to Wellness Program
 - 4) **KIND-** "School to Career Program" (Referred from August 25th Full Board with
Authority to Act)
 - 5) **DRAIN COMMISSIONER-**
A. Request to Adopt Resolution Approving Special Assessment Roll and
Computation of Costs for Lake Lapeer Lake Level Project
B. Request to Adopt Amendment to Resolution 123-22 Approving the Drain
Commissioner to Borrow Funds for the Lake Lapeer Project
 - 6) **PLANNING COMMISSION-** Request to Approve PA 116 Application from
Deerfield Township
 - 7) **BUDGET UPDATE** (Ongoing Through Adoption)
 - 8) **PUBLIC TIME-** Citizens Comments, etc.
 - 9) **CLOSED SESSION-** If Needed
- ADJOURN -**

Upcoming Meetings/Public Hearings/Events:

NEXT FULL BOARD MEETING - 09/08/2022

NEXT C.O.W MEETING - 09/15/22

FOLLOWING FULL BOARD - 09/22/2022

Personnel Committee Meeting - 09/01/2022

Following Tentative Personnel Meeting - 09/15/2022

Tentative Properties Meeting- 09/15/2022

COMMITTEE OF THE WHOLE
August 18, 2022
9:00 a.m.

Vice-Chair Henning called the meeting to order at 9:03 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Henning opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Bryan Zender, Dyle Henning, Rick Warren, Linda M. Jarvis

Others: Jackie Arnold, Chief Financial Officer, Doreen Clark, Assistant to the Administrator, Lynette Stanford, Secretary/Deputy County Clerk

Absent: Commissioner Lenny Schneider, Brendan Miller, Gary Roy

Motion by Warren, supported by Zender, to approve the agenda with the addition of a discussion regarding a Kids in New Direction (KIND) program called School to Carriers, and the deletion of a closed session. Motion carried.

Motion by Warren, supported by Zender, to approve the minutes from the August 4, 2022 Committee of the Whole Meeting. Motion carried.

Elected Official/Department Head Updates

Jeff Satkowski, Director of Central Dispatch/Director of Emergency Management, spoke regarding the recent water main break and active shooter drill at the Hospital.

Public Time – 2 people spoke during public time.

Motion by Jarvis, supported by Zender, to recommend to the Full Board, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$2,670.00, for labor related legal services rendered through July 31, 2022, to be paid from line item 101-239-801.020. Motion carried.

Motion by Zender, supported by Jarvis, to recommend to the Full Board, to authorize the transfer of \$89,193.32, representing the 3rd of three installments toward the annual allocation of \$267,580.00, from Lapeer County Community Mental Health Appropriations (222-990-695.010) to Lapeer County Community Mental Health Expenditures (101-990-995.222). Motion carried.

LAPEER COUNTY
2022 BUDGET AMENDMENT FORM

FUND AND DEPARTMENT NAME : Lapeer County Community Collaborative

ACCOUNT NUMBERS				DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT							
298	634	705	000	PT Salary	18,741.00	18,741.00		1,500.00	17,241.00
298	634	833	000	Administrative Exp	450.00	450.00	1500.00		1,950.00
					19,191.00	19,191.00			19,191.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

For the Direction of the Board of Commissioners, "All" budget requests "MUST" show which account line you are requesting to increase from the proposed budget; "AND" either which revenue line you are increasing OR which other expense line you are proposing that the Board decrease to offset your request.

Vice-Chair Henning
Committee of the Whole

REQUEST FOR ACTION

4

DATE: 8/9/2022

 x REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: **County of Lapeer Board of Commissioners**

FROM: **Lapeer County KIND**

SUMMARY OF REQUEST / INFORMATION:

1. Request for School to Career high school and Jr high program

Request the purchase of services for KIND's School to Career program. KIND will work with the high schools and Jr High schools to keep students in school, help them to graduate and help students to obtain a career path. KIND will have a worker in the Jr. high and high school 5 hours a week for the 2022/2023 school year providing the school will match the dollars needed to sustain the program.

ADDITIONAL INFORMATION:

Will Provide

CONTACT PERSON(S): Cheryl Clark, KIND Executive Director

BACKGROUND INFORMATION:

The Collaborative has 3 concerns they are concentrating on this year. One is the high dropout rate of high school student and students who do not graduate on time, approximately 175 students. The dropout rate has more than doubled since 2013.

SUPPORTING DOCUMENTS: attached

DRAFT MOTION:

To approve the purchase of service with Lapeer County KIND to provide services to Lapeer County for the "School to Career Program" for the Jr High and High Schools, in the amount of \$18,500 which is the budgeted amount; and further, to authorize the County Controller/Administrator to sign said agreement.

ATTACHMENTS YES x NO

LETTER OF AGREEMENT

GENERAL PROVISIONS:

1. This agreement is entered into between County of Lapeer and Lapeer County K.I.N.D. (Kids In New Direction).
2. This agreement is for implementation of the School to Career philosophy in working with middle school students and high school students and their families.
3. In consideration of this mutual agreement, and benefits to be derived from this agreement the parties agree as follows:

TERM OF AGREEMENT:

1. This agreement commences on September 1 2022 and terminates on August 31, ~~2022~~. 2023

RELATIONSHIP:

1. The Grantee is an independent service provider, and is understood that the grantee is not an employee of County of Lapeer.
2. No liability or benefits, including but not limited to, retirement benefits, liabilities, pension rights or liabilities, insurance rights or liabilities, fringe benefits, training or any other employer-employee relationship, either express or implied, shall arise or accrue to either party as a result of this agreement.
3. The Grantee is responsible for payment of all taxes, including federal, state, and local taxes arising out of the Grantee's activities in accordance with this agreement, including, but not limited to income taxes, social security taxes, unemployment insurances and any other taxes or fees.

PERFORMANCE AND BUDGET:

1. The County of Lapeer agrees to provide the Grantee a sum not to exceed \$18,500 for the services provided.
2. Funds shall only be used for services to youth/families and not for equipment or supplies.

ASSIGNMENT:

1. The Grantee may not assign any part of this agreement to any other party or individual except those that are directly employed with Grantee.

INSURANCE

1. The Grantee shall carry insurance coverage or self-insurance in such amounts as necessary to cover all claims arising out of the Grantee's operations under the terms of this Agreement.

INDEMNITY

1. All liabilities, obligations, damages, penalties, claims, expenses, resulting from claims, demands, costs, or judgments arising out of activities or services carried out by the Grantee in the performance of this Agreement, shall be the responsibility of the Grantee, and not the responsibility of the County of Lapeer. Nothing in this section is, nor shall be construed as a waiver of governmental immunity.
2. The County of Lapeer is not responsible nor subject to any liability for any claim related to the loss, damage, or impairment of Grantee property or materials or the property and materials of the Grantee's employees.

RECORD KEEPING:

1. The Grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of funds for the services identified.

CONFLICT OF INTEREST:

1. The Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect that would conflict in any manner or degree with the performing of this agreement.

AMENDMENT:

1. This agreement may be amended only upon written amendments signed by both parties.

Upon signature of both parties, this agreement shall become effective.

Cheryl Clark

KIND Executive Director

Quentin Bishop

County of Lapeer Controller

K.I.N.D. PERFORMANCE REPORT	2022	2021	2020	2019	2018	2017
EMPLOYMENT						
# KIND Full Time	0	0	0	0	0	0
# KIND Part Time	6	5	7	8	7	9
# KIND Subcontractors	0	0	0	0	0	0
Interns (Unpaid)	5	0	0	0	0	0
CASES						
# LC Court Assigned Cases						
# LC Court Assigned Hours						
# Non - LC Court Assigned Cases						
# Non - LC Court Assigned Hours						
DEMOGRAPHICS						
# of LC Court Assigned Cases (Male)						
# of LC Court Assigned Cases (Female)						
# of LC Court Assigned Cases Aged 0-12						
# of LC Court Assigned Cases Aged 13-16						
# of LC Court Assigned Cases Aged 17-18						
SERVICE						
# of LC Court Assigned Cases suspended from school PRE-SERVICE						
# of LC Court Assigned Cases suspended from school POST-SERVICE						
# of LC Court Assigned Cases expelled from school PRE-SERVICE						
# of LC Court Assigned Cases expelled from school POST-SERVICE						
# of LC Court Assigned Cases with court charges PRE-SERVICE						
# of LC Court Assigned Cases with court charges POST-SERVICE						
# of LC Court Assigned Cases with NO court charges PRE-SERVICE						
# of LC Court Assigned Cases with NO court charges POST-SERVICE						

NOTES:

11 Referrals

4/11 Parents Denied Service

7/11 Referrals were serviced

4/11 Attendance Improved

3/11 were referred in June 2022 for summer help

1/11 client had 8 suspensions before service and another 5 after

KIND REFERRALS – School year 2021 /2022

TRUANCY PROGRAM

Referrals 11

Expelled 0

Parents rejected services 4

Attendance Improvement 4

3 referrals was made in June – support during summer months

1 referral – 8 suspensions at referral - decreased to 5 after referral

May 26, 2022

To Whom it may concern,

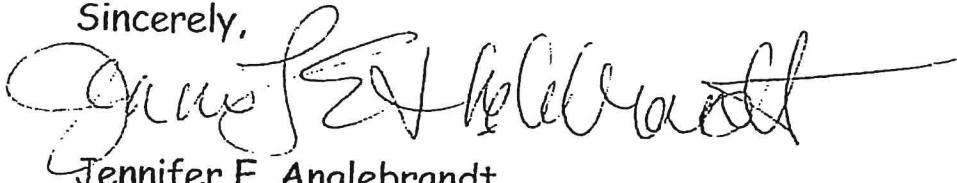
I would like to take this opportunity to describe the wonderful ways KIND has changed our students, school and team of teachers. Last school year I spoke to the staff of St. Paul and was shocked they did not know fully the value or availability of support KIND could offer our kids and families. We immediately set up a professional development meeting where three KIND workers came to present their information. I was able to attest to the work I had seen done in my previous years at Bishop Kelley school. Immediately I started a referral on one student last year. The support and work that Kelly did with this family was extensive. They learned skills to communicate, discipline, and work together as a blended family. The child was able to get help in dealing with his big emotions, outbursts and focus.

Again this year, my students who worked with Kelly had outstanding family support. In one situation it included dealing with helping a mother report sexual abuse. The family needed so much help with how to navigate daily familial issues. The child needed to learn how to work through feelings before physically reacting and impulsively make decisions that weren't safe. In the other situation the family needed support to learn how to deal with the challenges their child had. The parents were often times not on the same page. Kelly was a huge help to the mom. The work done with the child taught him how to calm his body, to regulate himself, to breathe through the anger or frustration. This was not something the child could do when he arrived in first grade. Both of the boys had time together building tool boxes of strategies to use for difficult times.

Kelly presented the class with books and activities that they could learn just like the two boys who were on her caseload. This support,

knowledge and working relationship is incredibly beneficial to our students. Having KIND as a community partner is a necessary connection for our families and school. We are so grateful for their help.

Sincerely,

A handwritten signature in cursive script, reading "Jennifer E. Anglebrandt". The signature is fluid and extends across the width of the text area.

Jennifer E. Anglebrandt

First Grade Teacher

St. Paul Lutheran School

Lapeer, MI

5/31/22

To whom it may concern:

KIND has been fantastic with Lapeer Community High School students! KIND not only committed to coming in with engaging activities for the students every week, they also helped individual students. Our students learned everything from mindfulness to budgeting for the future! KIND has become a valuable resource for our students at Lapeer Community High School. KIND gains the trust of our students and our students feel safe talking with KIND. I know this year alone that KIND helped a student who was pregnant, a student having home difficulties, and helped a few get enrolled and prepared for the GED and that was all outside their regular scheduled time in the building. Thank you for all your hard work and being a valuable resource for LCHS students! All of you are invaluable!

Sincerely,

Bridgette Miller

Bridgette Miller

Drop Out Prevention

CFI

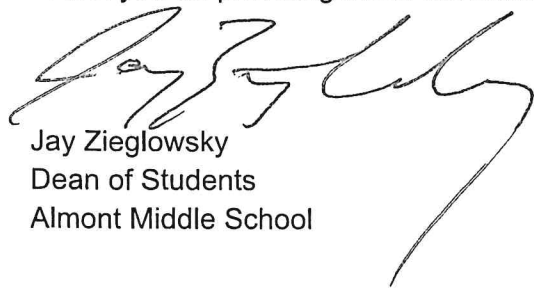
6/3/2022

To Whom It May Concern:

I am writing this letter to share my appreciation for the K.I.N.D. program and the benefits they provide many of our students at Almont Middle School. Your staff members are extremely polite and friendly and are very natural at making connections with our students. This is one more valuable opportunity our students have to make a connection with a trusted adult, which so many of our students need, especially during the trying times of the past couple years. It is quite obvious that our students look forward to the time they are able to spend with your staff.

I highly recommend that services are continued in the 2022-2023 school year and can honestly say we would have some disappointed students should these services ever cease.

Thank you for providing these essential services to our students.



Jay Zieglowsky
Dean of Students
Almont Middle School

June 6, 2022

To Whom It May Concern:

As the building principal at Rolland-Warner 6/7 Campus, I am writing this letter in appreciation of the services provided to our students this year and in support of the KIND program continuing next year and beyond.

This year has been a year of transition with multiple counseling positions opening and remaining unfilled at Rolland-Warner and during these time periods KIND services have been instrumental in supporting our students. In times of normalcy with a full counseling staff, KIND services are still instrumental in supporting our students, running groups, providing one-on-one services, and meeting with the families to provide assistance.

In the upcoming year, I would like to expand the services provided by KIND by having them assist in our Teen Survival Skills class not only during the traditional year, but also through the month of August with our Year-Round Program.

I would be more than willing to have a conversation to provide more insight on how the KIND program and their services have positively affected the students at Rolland-Warner and can be reached at (810) 538-2336.

Sincerely,



Wyatt Stevens, Principal
Rolland-Warner 6/7 Campus



IMLAY CITY SCHOOLS
VENTURE
HIGH SCHOOL

Mr. Brian Eddy
Principal

VENTURE HIGH SCHOOL
2061 S. Almont Ave.
Imlay City, MI 48444
(810) 724-9814
www.icschools.us

Mr. Tim Wolford
Dean of Students

May 4, 2022

To Whom It May Concern,

Kelly and her staff from KIND, have been coming to Venture High School for several years now. I enjoy watching them interact with our students. Our students here at Venture are "at risk" and many of them have a hard time trusting adults for many various reasons. I have personally observed Kelly and her staff build relationships and trust with many of my students. As we all know it takes time to gain that kind of trust and strengthen that bond with teenagers. Many of my students frequently ask, "When is Kelly coming back?" Kelly and her staff are a valuable resource and I know they make a difference.

Thank you,

Mr. Wolford
Dean of Students



Imlay City High School has been selected as one of America's Best High Schools in the United States and awarded a Bronze medal by *U.S. News & World Report*, the nation's leading source of news analysis and service journalism. More than 18,500 high schools in 40 states were analyzed. Only 1,591 high schools in the United States met *U.S. News & World Report's* criteria for excellence.

Thu 6/2/2022 1:37 PM
To whom it may concern.

I have been with Imlay City High School for 5 years as the Assistant Principal, during this time I learned, and now know, we can count on Kelly O'Connell to help our students who need the most.

I have seen Kelly help some of our students reach their potential coming from the toughest situations. Very recently I asked her to work with a student who is in foster care, and transferring homes. She is the person who I trust most to help that student. He is caught in a tough spot, I know Kelly goes above and beyond what I would expect to help each student be successful, she was my first call.

The KIND program is irreplaceable in my mind, for the assistance, resources and support our students receive working with Kelly from KIND

Josh Henley
Assistant Principal
Imlay City High School
810.724.9815
jhenley@icschools.us

June 7, 2022

To Whom it May Concern:

During the 2021--2022 school year, KIND employees (Kids in New Directions) Chelsea Haynes and intern students, directly under her supervision, have performed outstanding work, at the Zemmer Campus 8/9. During the year, they were involved in the following activities:

- individual and group counseling
- personal and academic counseling
- academic monitoring
- study sessions
- after school activities
- conflict resolution initiatives
- behavioral and academic interventions
- student and family support
- building-wide support
- assistance with testing

While working at Zemmer, tasks were met with determination and enthusiasm. KIND staff displayed professionalism, dependability, and completed their work with students in a proficient and timely manner. Based on my observations, staff built rapport with students while, simultaneously, had the ability to confront students with empathy. It quickly became evident that the Zemmer Campus students genuinely looked forward to their weekly meetings with the KIND staff.

The support of the KIND Program is greatly appreciated and I speak for our building when I say that we feel very fortunate to have such competent assistance, from the KIND program staff. It is with highest honor and praise that I recommend the work of Chelsea Haynes and appreciate the support and initiatives of the KIND Program! We are grateful for their services and hope to have their continued support in the future.

Sincerely,

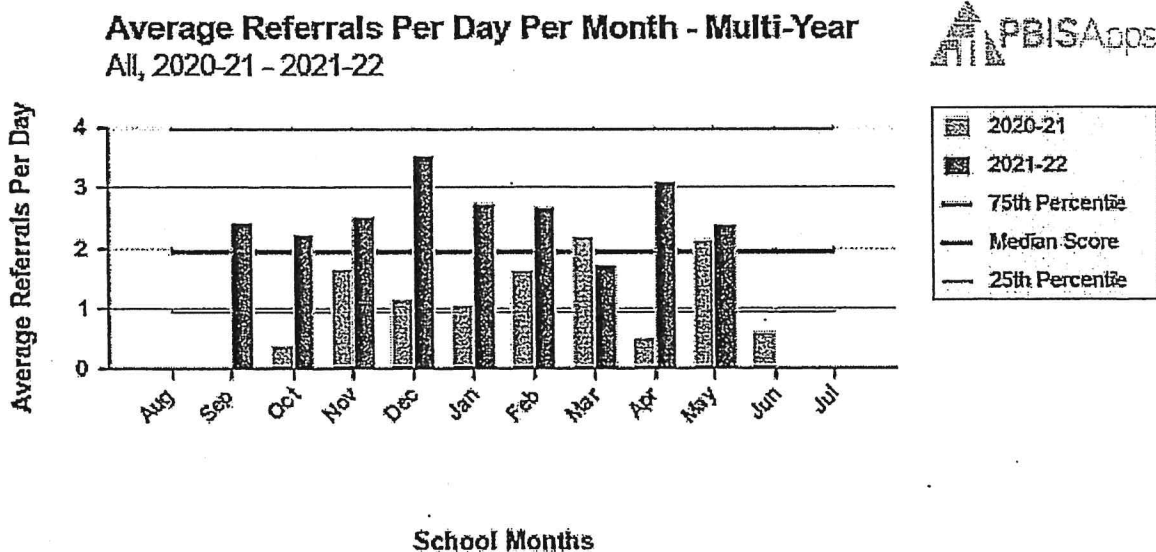

Kimberly VanDoteghem,
MA, LPC, NCC

May 31, 2022

To Whom It May Concern,

The purpose of this letter is to support the KIND program and the valuable work the program provides to students, their families, and the school community. As a school, our purpose is to provide academic instruction but in order to provide that instruction issues regarding student safety and social/emotional needs have to be addressed first. It is in support of meeting student social/emotional and safety needs that services like KIND are critical.

At Murphy, our data indicates office referrals have significantly increased and are above the national average every month except for one this year. Traditionally, these numbers have been at or below the 25th percentile. It has been an unusual year for us like many schools as we have a greater number of students with academic and/or social/emotional deficits. Of course there are likely many reasons for this such as the pandemic and the ripple effects it has created.

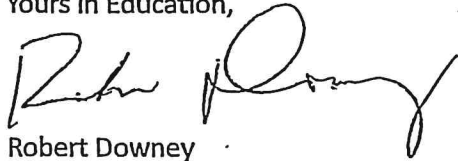


However, regardless of the reasons, our building has needed additional support and we are certainly grateful for KIND. In my opinion, one of the most important services our KIND worker, Kelly O'Connell,

provides our families is connecting them with appropriate local agencies. Since she has knowledge and established relationships with agencies and organizations throughout the county, Kelly is able to help support families through this challenging process. Kelly does an outstanding job at this and helps ensure our families are really getting the support they need.

Therefore, based on the increased level of student and family need, funding for programs such as KIND that support our schools and our families is more important now than ever.

Yours in Education,

A handwritten signature in black ink, appearing to read "Robert Downey", written in a cursive style.

Robert Downey

Principal, Murphy Elementary School
1100 Pratt Road, Metamora, MI 48455
Tel: 810-538-2345
Fax: 810-538-2346

murphy.lapeerschools.org

This school year, 2021-2022, was different from previous school years due to COVID-19, as well as the local school shooting in the area and a student death in the community. Issues of safety, isolation, mental health, housing insecurity and other concerns/challenges raised. KIND was tasked with the responsibility of helping several students manage these crises, as well as much more. KIND worked with students, families and staff throughout this school year to address problems, like truancy, social withdrawal, academic concerns, behavioral and emotional problems.

KIND advocates for their students. This school year, KIND worked in four of the Middle Schools in Lapeer County, including Rolland Warren, Zemmer, Almont Middle School and Imlay City Middle School. Within each school, numerous of services were provided and children were assisted by KIND. A KIND worker will provide different resources, support and knowledge for each child based on their needs and goals that they create. Through assessment, consultation with school staff and/or community providers, through development and implementation of behavior management plans, and providing indirect and direct services KIND is able to help a student become more successful.

KIND served over fifty children at Rolland Warner, almost sixty at Zemmer, ten Imlay City and twelve at Almont. KIND provided LIFESKILL classes at Imlay City Middle School and a Support Group at Rolland Warren too. This school year, we assisted Zemmer with state testing, PSATS, and professional development day. Even when Rolland Warren was in such of councilors, KIND was asked to step in to help children who may need assist while they hire a for their open position. KIND also gave students the opportunity to meet outside of school and build relationships with each their peers. During winter break, snow-days, or even days that the school off, KIND got children together to work on different activities. Teens had the opportunity to create vision boards, stress balls, and learn more about MINDFULNESS.

Working with each child one-on-one or in a group KIND noticed several of changes among the group of teens, as well as meeting with them weekly or often depending on the child's need. KIND provide crisis interventions, devolved interventions strategies to help increase academic success and build self-esteem, assisted with conflict resolution and anger management. KIND also helped teens develop appropriate social interaction skills as well as assisted them in understanding and accepting self and others. KIND also assisted with a student in

helping them understand and accept self and their peers. KIND was able to address children's living situation and meet with their families outside of the school; which living situation can affect the child's adjustment in school. Building positive relationships with a child and their families, KIND is able to provide resources and help meet needs of those struggling. KIND was able to assist over five children with getting a counselor and mental help. One student was suicidal and with little family support, KIND was able to help them find the placement and work with them meeting their child needs.

Two students, both boys and bothers, also struggled with personal hygiene. After talking with them, they informed us they do not have beds, shoes and other basic items. KIND was able to help family clean and organized their home. KIND also worked with someone in the area to donate bunk-beds and clothing to these two children. A couple weeks later, parents was able to maintain the housework and children seemed more comfortable coming to school.

Another student lost a mother and was having a hard time grieving. Worker was able to provide help and support to help make the transition back to school easier and more comfortable. With the loss of a peer, students used KIND for a support too. Sitting down and talking, or helping with the progress. KIND also reached out to students who was not in the program for support when need too. If it was just a bad day off and needed to talk. KIND helped the staff meet their students need.

Within this school year, I noticed KIND reached a lot of children this year. One student even said "I looked forward for our weekly conversation and knowing that someone cares about me". Another student stated "KIND is a lifesaver". These students who entered the program seemed to gain a lot of LIFESKILLS and Knowledge to help with meet their goals, improve their self-esteem and look forward to their weekly meetings.

Someone who helped them find success and gratification in their own self. Someone who cared about them; which can be a critical ingredient towards positive youth outcome. KIND helped students find and develop their own strengths, belief and personal attributes. A KIND worker is a friend, coach, cheerleader, counselor, and a friend. Always trying to provide the best for their clients and their community.

For the 21/22 academic year, KIND worked closely with 7 students at Imlay City High School and 26 at Venture. Over the years KIND has worked to build relationships with staff members who know they can contact us if they feel they have a student that needs some special attention and, in particular, if it is something that needs to happen outside of school. For example, at Imlay City High School there was a student who was reporting they did not have running water in the home. The counselor called and asked if we would be willing to work with the family to resolve the problem. KIND has built many connections within our community and the family was receptive to help. We were able to quickly resolve the problem. Later in the year, the Dean called asking if we could offer additional support to a struggling student that was in the foster care system. We were able to work with the young man and the social service agencies so he could better focus on school.

In Lapeer, KIND worked with 19 students at the High School and 39 at The Center for Innovation. A Lapeer Counselor connected us with a student who was 18 but had no legal identification. We took her through the process of getting a state ID and copies of her birth certificate and Social Security cards. Before this she was unable to get a job. Another counselor asked KIND caseworker to help provide after school opportunities for a student to job shadow. This student was interested in becoming an EMT and we were able to get her to meet some people in the business and go on a ride along. After this experience she was so motivated to graduate. She finished her work ahead of time!

When the Kind Caseworker introduced herself to students, she told them that she was there to help them reach their goals. She explained that whatever barriers there may be between them and a goal they may have to be successful in their life that she would help them to

move those barriers out of the way. Some of them were struggling in school academically, many were more social issues. We offered workshops on SMART goals and action plans. We wrote them together and practiced using them. Some students said they didn't have any goals. This led to an activity we did with many, creating vision boards and exploring their talents. The students really enjoyed discussing their hopes and dreams. They opened up and had a really great conversation about the challenges of social life at high school. Some were interested in learning more about mindfulness. We practiced simple breathing exercises. Many reported mental health issues and trouble sleeping. Together we reviewed techniques to see which might work for them. We taught some workshops on good sleep habits, and helped some to seek out counselors and/or therapy. We asked the students what other topics they wanted to know more about. Getting jobs and managing money were two big responses so we offered several classes on that and brought a local bank in to talk with them about checking and savings accounts. We talked in depth about money management and did a demonstration with them. They were given a month's wages in play money and then had to go around and pay their bills. It led to a lot of great discussion about how they think about money.

With these examples, we believe that our work is making a difference for many students and assisting staff to reach those kids that sometimes need some extra help outside of school to be successful in school.

Kindly,

Kelly E. O'Connell

5

REQUEST FOR ACTION

DATE: August 25, 2022

XX REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Drain Commissioner, on behalf of the Lake Lapeer – Lake Level Special Assessment District

SUMMARY OF REQUEST / INFORMATION: We request that the Lapeer County Board of Commissioners approve the proposed resolution for the assessment roll and computation of costs for a Lake Lapeer Lake Level Control Structure Maintenance Project. We also request approval of a resolution to authorize a borrowing for such project to be repaid by special assessments.

ADDITIONAL INFORMATION: N/A

CONTACT PERSON(S): Joseph E. Suma, Lapeer County Drain Commissioner
(810) 667-0371

BACKGROUND INFORMATION: The process for maintaining an established lake level is governed by Part 307 of the Natural Resources and Environmental Protection Act, MCL 324.30701 *et seq.* The Drain Commissioner serves as Lapeer County's delegated authority required to perform operation and maintenance activities on water control structures for maintaining Lake Lapeer's lake level.

SUPPORTING DOCUMENTS: Proposed Resolution #1 (Computation of Costs and Recommended Assessment Roll) and Proposed Resolution #2 (Borrowing Resolution)

DRAFT MOTION: Motion #1: I move to adopt the proposed resolution approving a special assessment roll and computation of costs for a Lake Lapeer lake level project.

Motion by _____, supported by _____,

Motion #2: I move to adopt the proposed resolution approving the Drain Commissioner to retain municipal finance counsel to borrow funds to fund the Lake Lapeer Lake Level Control Structure Maintenance Project, which shall be repaid by lake level special assessments.

Motion by _____, supported by _____,

ATTACHMENTS YES X NO _____

STATE OF MICHIGAN

5A

LAPEER COUNTY BOARD OF COMMISSIONERS

RESOLUTION NO.

WHEREAS, the Lapeer County Drain Commissioner, as the delegated authority designated by the Lapeer County Board of Commissioners (the "Board") under Part 307 of the Natural Resources and Environmental Protection Act, Act 451 of 1994, as amended ("Part 307"), has the responsibility to maintain the lake level of **Lake Lapeer**; and

WHEREAS, a special assessment district was established by the Lapeer County Circuit Court for **Lake Lapeer**, located in Hadley Township and Elba Township, Lapeer County, Michigan, under Part 307, specifically MCL 324.30704; and

WHEREAS, the Lapeer County Drain Commissioner held a public hearing on August 10, 2022 to review the computation of costs of the project and a special assessment roll consistent with the requirements of Part 307; and

WHEREAS, the Board has reviewed the computation of costs of the project and the special assessment roll.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board approves the computation of costs of the project and the special assessment roll as provided by the Lapeer County Drain Commissioner **(and attached to this resolution)**.
2. The special assessment roll with the assessments listed shall be final and conclusive unless appealed in a court within 15 days of the adoption of this Resolution. MCL 324.30714(4).
3. The Lapeer County Clerk shall forward to the Lapeer County Drain Commissioner a copy of this Resolution so that action can be instituted by Lapeer County in an expedient manner.
4. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

RESOLUTION approved this ____ day of _____, 2022, by the Board of Commissioners of the County of Lapeer.

MOVED: _____
SECONDED: _____
CARRIED: _____

I hereby certify that the above Resolution was adopted at the Lapeer County Board of Commissioners _____ meeting of the ____ day of _____, 2022.

Theresa M. Spencer
Lapeer County Clerk

COMPUTATION OF COST
LAKE LAPEER DAM - LAKE LEVEL CONTROL STRUCTURE AND DAM SITE RESTORATION
Lapeer County, Michigan
Tuesday, June 21, 2022

	DESCRIPTION	QTY.	UNIT	UNIT PRICE	AMOUNT
Construction - Avery Allen (Cambell & Shaw)					
1	Mobilization	1	LS	5,000.00	5,000.00
2	Temporary Platform & Shoring	1	LS	10,200.00	10,200.00
3	Remove & Dispose of Ex. Steel Platform Structure	1	LS	6,000.00	6,000.00
4	Furnish & Install New Steel Platform Structure on Ex. Concrete Riser	1	LS	96,945.00	96,945.00
5	Remove & Replace Perimeter Fence	560	ft	87.00	48,720.00
6	Site Restoration (incl. 20 SQ YD of riprap)	1	LS	4,500.00	4,500.00
7	Removal of Trees along West Property Line as Directed By owner	1	LS	12,700.00	12,700.00
8	Grading Along West Property Line Due to Installation of Retaining Wall (Estimated 360 Cubic Yards of Fill Clay, 3" Screened Topsoil, Seed and Mulch)	1	LS	8,500.00	8,500.00
9	Installation of remote monitoring mounting locations	1	LS	5,000.00	5,000.00
TOTAL CONSTRUCTION COSTS					\$197,565
10	Site Remote Monitoring Hardware and Installation	1	LS	2,807.87	2,807.87
11	Remote Monitoring monthly fees (48 months, video storage, and live streaming)	48	Mth	145.00	6,960.00
TOTAL REMOTE MONITORING					\$9,768
Engineering					
12	Design & Permitting	1	PS	22,500.00	22,500.00
13	Construction Management	1	PS	3,500.00	3,500.00
14	Remote Monitoring Engineering	1	PS	1,500.00	1,500.00
TOTAL ENGINEERING COSTS					\$27,500
FINANCING ATTORNEY					\$10,000
LEGAL COUNSEL					\$10,000
ASSESSMENT DISTRICT CORRECTION COSTS					\$2,000
MAILING, PUBLICATIONS					\$1,400
PERIOD MAINTENANCE COSTS (48 months)					\$6,000
PROJECT SUBTOTAL					\$264,233
CONTINGENCY (9.8%)					\$25,767
TOTAL PROJECT BUDGET					\$290,000

2022 Amended Roll

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-034-014-10	SMITH MICHAEL D/LISA MARIE	0.5	0.172 \$	498.29
008-035-003-00	CASCADDAN KAREN	1.0	0.344 \$	996.57
008-035-012-00	KOLAR ROBERT/BOBBIE	1.0	0.344 \$	996.57
008-035-012-10	LAKE LARRY L/DONNA E	0.5	0.172 \$	498.29
008-035-012-11	LOUGHEAD MICHAEL & ELAINE	0.5	0.172 \$	498.29
008-035-012-12	LOUGHEAD MICHAEL & ELAINE	0.5	0.172 \$	498.29
008-035-012-15	MATZNICK SUSAN K	0.5	0.172 \$	498.29
008-035-012-20	ADAMIC ANDREW	0.0	0.000 \$	-
008-035-012-30	HOMER THERON L	0.0	0.000 \$	-
008-035-012-40	PARDINGTON STEVEN M	0.0	0.000 \$	-
008-035-012-50	MATZNICK SUSAN K	1.0	0.344 \$	996.57
008-035-013-00	O'LEARY TERRILL D/NANCY A	1.0	0.344 \$	996.57
008-035-014-00	WHITE SAND COREY & HARTW	1.0	0.000 \$	-
008-035-015-00	TAYLOR SARA K/MATTHEW M	1.0	0.344 \$	996.57
008-035-016-00	ADAM EVA LIVING TRUST	1.0	0.344 \$	996.57
008-035-016-05	ADAM RONALD/SHARON FAM TRUST	1.0	0.344 \$	996.57
008-035-016-10	VIRES ROBERT/TINA	1.0	0.344 \$	996.57
008-035-017-00	VEPRAUSKAS ROBERT/KATRINA	1.0	0.344 \$	996.57
008-035-018-00	WOLOSZYK DARYL D/SHARON M	1.0	0.344 \$	996.57
008-035-019-00	HUDSON LOWELL & DAWN	1.0	0.344 \$	996.57
008-035-020-00	KUBASINSKI JAMES/BARBARA	1.0	0.344 \$	996.57
008-035-021-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-
008-035-022-00	MATAS IRREVOCABLE TRUST	1.0	0.344 \$	996.57
008-035-023-02	SHEA ADEN/KELLY	1.0	0.344 \$	996.57
008-035-023-03	KNISELY KEVIN	1.0	0.344 \$	996.57
008-035-023-04	HILL PAUL A/SHELLENE K	1.0	0.344 \$	996.57
008-035-024-01	SHEA ADEN/KELLY	1.0	0.344 \$	996.57
008-035-025-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-
008-035-027-00	LAKE LAPEER ASSOCIATION	1.0	0.000 \$	-
008-035-028-01	JOHNSON MALCOLM C TRUST	1.0	0.344 \$	996.57
008-035-029-00	MOSER ALICE TRUST	1.0	0.344 \$	996.57

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1			Benefit Percent	Total Assessment
008-035-030-00	WHITE SAND DEVELOPMENT			1.0	0.000 \$	-
008-035-031-00	CORNELL SYDNEY			1.0	0.344 \$	996.57
008-035-031-10	BELL RICHARD A JR/WENDY			1.0	0.344 \$	996.57
008-035-032-00	MEYERS RONALD/BRENDA			1.0	0.344 \$	996.57
008-035-033-00	POLK BENJAMIN/AMY			1.0	0.344 \$	996.57
008-035-034-00	PRCHLIK JAMES E			0.5	0.172 \$	498.29
008-035-034-05	KOSHA KYLE M/KANDIS W			0.5	0.172 \$	498.29
008-035-034-10	VATAJ PASHKA			0.5	0.172 \$	498.29
008-035-034-20	ROUSSEAU CHERYL ANNE/MISHAL MARK			0.5	0.172 \$	498.29
008-035-034-25	CREECH JAMES V/CONSTANCE J			0.5	0.172 \$	498.29
008-035-034-30	SMITH RICHARD D/SUE JANE			0.5	0.172 \$	498.29
008-180-001-00	MAZZOLA ANTHONY			1.0	0.344 \$	996.57
008-180-002-00	SAHR WAYNE/JANET			1.0	0.344 \$	996.57
008-180-003-00	MAGANTE PAMELA B			1.0	0.344 \$	996.57
008-180-004-00	KARR JONATHAN/CECILIA			1.0	0.344 \$	996.57
008-180-005-00	WOJICKI THOMAS			1.0	0.344 \$	996.57
008-180-006-00	BLAINE STEVEN/TANYA			1.0	0.344 \$	996.57
008-180-007-00	WAKED DANIEL C & BARBARA			1.0	0.344 \$	996.57
008-180-008-00	SIMPSON MARK/MICHELLE			1.0	0.344 \$	996.57
008-180-009-00	BOBOWSKI PAUL			1.0	0.344 \$	996.57
008-180-010-00	LABAR JASON/JEANNA			1.0	0.344 \$	996.57
008-180-011-00	LABAR JASON/JEANNA			1.0	0.344 \$	996.57
008-180-012-00	BITZER JAMES D/KATHLEEN E			1.0	0.344 \$	996.57
008-180-013-00	VAN DYKE JULENE A			1.0	0.344 \$	996.57
008-180-014-00	MISOSCH DONALD E			1.0	0.344 \$	996.57
008-180-015-00	MILOSCH DONALD E			1.0	0.344 \$	996.57
008-180-016-00	TINNEY BRIAN/ADRIANA			1.0	0.344 \$	996.57
008-180-017-00	NEUMANN DENIS & JANET			1.0	0.344 \$	996.57
008-180-018-00	FAUBERT TERESA			1.0	0.344 \$	996.57
008-180-019-00	COY MICHAEL R & JUDY M			1.0	0.344 \$	996.57
008-180-020-00	FRANCKOWIAK KENNETH P			1.0	0.344 \$	996.57

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1			Total Assessment
			Benefit Percent		
008-180-021-00	SAUGER JOHN/MARY	1.0	0.344	\$	996.57
008-180-022-00	WAKED TODD M/ANGELA M	0.5	0.172	\$	498.29
008-180-023-00	FORSTER PATRICK C/MEGEN	0.5	0.172	\$	498.29
008-180-023-50	WIDZINSKI JULIE	0.5	0.172	\$	498.29
008-180-024-00	DURKEE JAMES REV LIV TRUST 8/7/17	0.5	0.172	\$	498.29
008-180-025-00	JONES CARMELA	0.5	0.172	\$	498.29
008-180-026-00	JOHNSON RONALD C	0.5	0.172	\$	498.29
008-180-027-00	FLEMING FAMILY TRUST	0.5	0.172	\$	498.29
008-180-028-00	FINCH LOUISE/GUILLOZ D/HEARIT B	0.5	0.172	\$	498.29
008-180-029-00	CHALUT ANDREA/RICHARD	0.5	0.172	\$	498.29
008-180-030-00	ECKERSLEY SCOTT R/TURONEK M L	0.5	0.172	\$	498.29
008-180-031-00	JAMIESON ROBERT P/GAIL M	0.5	0.172	\$	498.29
008-180-032-00	PONDELL CARL/VERA	0.5	0.172	\$	498.29
008-180-033-00	WILARSKI DENNIS/DONNA	0.5	0.172	\$	498.29
008-180-034-00	HARTMAN ANDREA/DANIEL	0.5	0.172	\$	498.29
008-180-035-00	GRATZ DAVID J	0.5	0.172	\$	498.29
008-180-036-00	LIKOWSKI BRUCE	0.5	0.172	\$	498.29
008-280-001-00	COX MICHAEL ALLEN/SHELLY S	1.0	0.344	\$	996.57
008-280-002-00	RALSTON JAMES M/JODI L	1.0	0.344	\$	996.57
008-280-003-00	JACOBS WILLIAM/VERA	1.0	0.344	\$	996.57
008-280-004-00	GERARD CRAIG/DEBORAH	1.0	0.344	\$	996.57
008-280-005-00	KIESTER KRYSTAL/GREGORY	1.0	0.344	\$	996.57
008-280-006-00	KNISLEY FAMILY TRUST 6/4/18	1.0	0.344	\$	996.57
008-280-007-00	BERISH HELEN/JOHN R	1.0	0.344	\$	996.57
008-280-008-00	WILSON SARAH	1.0	0.344	\$	996.57
008-280-009-00	PLEVA DENNIS & CARRIE	1.0	0.344	\$	996.57
008-280-010-00	CHOUNARD PATRICK & TERRY	1.0	0.344	\$	996.57
008-280-012-00	ANGA JOHN A/MARQUITTA R	1.0	0.344	\$	996.57
008-280-013-00	ZIMMERMAN MARK	1.0	0.344	\$	996.57
008-282-015-00	DAVELUY BENEDICT/SUSAN	1.0	0.344	\$	996.57
008-282-016-00	LAWRENCE BONNIE	1.0	0.344	\$	996.57

Project Name: LAKE LAPEER LAKE LEVEL

		FACTOR 1				
Parcel Number	Owner Name		Benefit Percent	Total Assessment		
008-282-017-00	TUCKFIELD SCOTT	1.0	0.344 \$	996.57		
008-282-018-00	PIROG GEORGE L	1.0	0.344 \$	996.57		
008-282-019-00	SHEATZLEY MICHAEL J/BONNIE M	1.0	0.344 \$	996.57		
008-282-020-00	BAHLING GARRY S/WANDA J	1.0	0.344 \$	996.57		
008-283-021-00	BOWERS JOHN T/ANN	1.0	0.344 \$	996.57		
008-283-024-00	YARBROUGH TERRY M/SHARON L	1.0	0.344 \$	996.57		
008-283-025-00	MCGREW MARY BETH/BUSBY JOSEPH	1.0	0.344 \$	996.57		
008-283-026-00	ROGAL SUSAN/RAYMOND	1.0	0.344 \$	996.57		
008-283-027-00	LEE SARAH A	1.0	0.344 \$	996.57		
008-283-029-00	APPLEYARD WILLIAM/SHERI	1.0	0.344 \$	996.57		
008-283-030-01	MC FARLANE ROBERT/SHARON	1.0	0.344 \$	996.57		
008-283-032-01	ZUZGA CORNELL & SUZANNE	1.0	0.344 \$	996.57		
008-283-033-00	CADEAU DONALD A/WYNNE J	1.0	0.344 \$	996.57		
008-283-034-00	NOBLE ERIC M	1.0	0.344 \$	996.57		
008-283-035-00	KLEIN JOSHUA D	1.0	0.344 \$	996.57		
008-283-036-00	FRERICH JOSEPH	1.0	0.344 \$	996.57		
008-283-037-00	MARLOW MARILYN K	1.0	0.344 \$	996.57		
008-283-038-00	BAUER KATHLEEN C	1.0	0.344 \$	996.57		
008-283-039-00	CAIN CHRISTOPHER C/CHELSEA A	1.0	0.344 \$	996.57		
008-283-040-00	MURAWSKI DENNIS/BARBARA	1.0	0.344 \$	996.56		
008-283-041-00	JANKOWSKI TOM J JR/KIM D	1.0	0.344 \$	996.56		
008-283-042-00	ALLEN KEITH	1.0	0.344 \$	996.56		
008-283-043-00	MAIER WILLIAM H TRUST	1.0	0.344 \$	996.56		
008-283-044-00	KLAVE GREGORY D	1.0	0.344 \$	996.56		
008-283-045-00	DEL CAMPO JOHN/MAUREEN	1.0	0.344 \$	996.56		
008-283-046-00	BREZEE DARYL B	1.0	0.344 \$	996.56		
008-283-047-00	YEARRY KOLLYN L/STEPHENSON JAMES G	1.0	0.344 \$	996.56		
008-283-048-00	OSTRANDER KENNETH J/SHARON	1.0	0.344 \$	996.56		
008-283-049-00	OSTRANDER KENNETH/SHARON	1.0	0.344 \$	996.56		
008-283-050-00	WHEELER CHARLES/MYERS CHANTELLE	1.0	0.344 \$	996.56		
008-283-051-00	DEHNKE FREDERICK W REV TRUST	1.0	0.344 \$	996.56		

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1		Benefit Percent	Total Assessment
008-283-052-00	BELZ RAYMOND E/DARLA M	1.0	0.344	\$	996.56
008-283-053-00	MILES GILBERT & P	1.0	0.344	\$	996.56
008-283-054-00	ABRAHAM ABRAHAM & MARIE	1.0	0.344	\$	996.56
008-283-055-00	GERARD DANIEL JOHN	1.0	0.344	\$	996.56
008-283-056-00	GERARD DANIEL/TAMMY	1.0	0.344	\$	996.56
008-283-057-00	SEIBOLD PHILLIP/YVONNE TRUST	1.0	0.344	\$	996.56
008-283-058-00	ROGERS KATHRYN L LIV TRUST	1.0	0.344	\$	996.56
008-283-059-00	JOHNSON MORRIS III/SUZETTE	1.0	0.344	\$	996.56
008-283-060-00	EINHEUSER ERIC/MARGARET LIV TRUST	1.0	0.344	\$	996.56
008-283-061-00	JACOB LIVING TRUST	1.0	0.344	\$	996.56
008-283-062-00	CRICHTON DOUGLAS/LEOLA	1.0	0.344	\$	996.56
008-283-064-00	ANKER JOHN & JANELLE	1.0	0.344	\$	996.56
008-283-065-00	CHESNEY DALE J/NANETTE E	1.0	0.344	\$	996.56
008-283-066-00	MONFETTE REV TRUST	1.0	0.344	\$	996.56
008-283-067-00	DOIL PHILIP M TRUST	1.0	0.344	\$	996.56
008-283-069-00	DOIL PHILIP M TRUST	1.0	0.344	\$	996.56
008-283-070-00	WEST DAVID/JANETTE	1.0	0.344	\$	996.56
008-283-071-00	MEYER MICHAEL J/SHARYL L	1.0	0.344	\$	996.56
008-283-072-00	BALDWIN BRUCE	1.0	0.344	\$	996.56
008-283-073-00	BRECHT DEANNA/SHAWN	1.0	0.344	\$	996.56
008-283-074-00	BALES DOUGLAS/KELLY	1.0	0.344	\$	996.56
008-283-075-00	RICKABUS DAVID W/PHYLLIS A	1.0	0.344	\$	996.56
008-283-077-00	MILES GILBERT & PATRICIA	1.0	0.344	\$	996.56
008-283-078-00	JELNECK TODD R/CHRISTIE N	1.0	0.344	\$	996.56
008-283-079-00	NIEPORTE DARRELL/REVONDA	1.0	0.344	\$	996.56
008-283-081-00	BOLTE KARL & LINDA	1.0	0.344	\$	996.56
008-283-082-00	JACOB JEFFERY/MANDY	1.0	0.344	\$	996.56
008-283-083-00	NELSON RICHARD C.	1.0	0.344	\$	996.56
008-283-084-00	CLARKSON KIRT & RANDY	1.0	0.344	\$	996.56
008-283-085-00	RHEIN NOLIN D/KYLE G	1.0	0.344	\$	996.56
008-283-086-00	MC LANE DARCY L/RODNEY D	1.0	0.344	\$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
008-283-087-00	CAMPBELL KIRK C/TINA	1.0	0.344 \$	996.56
008-283-088-00	CYNOWA LEO	1.0	0.344 \$	996.56
008-283-089-00	HILL JEREMY/ALISSA	1.0	0.344 \$	996.56
008-283-090-00	KINGSTROM RONALD C/DIANA M	1.0	0.344 \$	996.56
008-283-091-00	RIEHL ROBERT D JR/TAMMY E	1.0	0.344 \$	996.56
008-283-092-00	WARREN-GRIPPI CYNTHIA M	1.0	0.344 \$	996.56
008-283-093-00	CLARKE REVOCABLE TRUST	1.0	0.344 \$	996.56
008-285-167-00	GOLIBART ELIZABETH/FRANCIS	1.0	0.344 \$	996.56
008-285-168-00	DAENZER BRIAN E/KIMBERLY A	1.0	0.344 \$	996.56
008-285-169-00	CURRIE JILL L	1.0	0.344 \$	996.56
008-285-170-00	CALL MICHAEL/PAMELA REV TRUST	1.0	0.344 \$	996.56
008-285-171-00	TUCKER ROCKY E	1.0	0.344 \$	996.56
008-285-172-00	ULFIG DANNY/PEGGY	1.0	0.344 \$	996.56
008-285-174-00	ORSER DAVID M & CHRISTINE R	1.0	0.344 \$	996.56
008-285-175-00	ORSER DAVID M & CHRISTINE R	1.0	0.344 \$	996.56
008-285-176-00	CHAMPANE CHRIS/EILEEN	1.0	0.344 \$	996.56
008-285-177-00	CHAMPANE CHRIS/EILEEN	1.0	0.344 \$	996.56
008-285-178-00	DE CLARK KIMBERLEY/ROBERT	1.0	0.344 \$	996.56
008-285-179-00	BERTSCH TODD/JULIANNE	1.0	0.344 \$	996.56
008-285-180-00	HAMES MICHAEL & C	1.0	0.344 \$	996.56
008-285-181-00	HEDRICK GREGORY & NANCY	1.0	0.344 \$	996.56
008-285-182-00	SCHMEKEL GARY J/MARY	1.0	0.344 \$	996.56
008-285-183-00	MARION RUSSELL W III	1.0	0.344 \$	996.56
008-285-184-00	DEMPSEY MICHAEL & MARY	1.0	0.344 \$	996.56
008-285-185-00	O'BRIEN JOSEPH M/JOYANN M	1.0	0.344 \$	996.56
008-285-186-00	THAMS CRAIG & LORRIE	1.0	0.344 \$	996.56
010-002-001-00	TUNISON TIMOTHY AND JULIA	1.0	0.344 \$	996.56
010-002-001-10	RYAN JEAN C & FRANCIS J	1.0	0.344 \$	996.56
010-002-001-20	CUMMINGS BRIAN K & AMY	1.0	0.344 \$	996.56
010-002-002-00	ADAMS MICHAEL JR	0.5	0.172 \$	498.28
010-002-014-00	STEWART , GRACE M. & WALTER	0.0	0.000 \$	-

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-002-014-10	FREDERRICKS , ROBERT A.	0.0	0.000	\$ -
010-002-014-20	BLUMERICH CHAD & TAMMIE LIV TRUST	0.0	0.000	\$ -
010-002-014-30	VERKEST, GIRARD & KATHERINE	0.0	0.000	\$ -
010-002-014-40	RIBARIC , PAMELA M.	0.0	0.000	\$ -
010-002-015-00	MARON MARK & ROSEMARIE	1.0	0.344	\$ 996.56
010-002-016-00	MCKOWN JOHN P & ROSLYN	1.0	0.344	\$ 996.56
010-002-017-00	BARTLE WAYNE E	1.0	0.344	\$ 996.56
010-002-018-00	SHAFFER GENEVIEVE L	1.0	0.344	\$ 996.56
010-002-019-00	LARSON,SHARON	0.0	0.000	\$ -
010-002-023-00	MILLER, AGNES	0.0	0.000	\$ -
010-002-024-00	CLEMENTS JONATHAN & STANNA	0.0	0.000	\$ -
010-002-024-10	BERARD, JEFFREY & BRIDGETTE	0.0	0.000	\$ -
010-002-025-00	DECKER, DAVID	1.0	0.344	\$ 996.56
010-002-027-00	SHOAN , THOMAS R. TRUST	1.0	0.344	\$ 996.56
010-002-027-10	HERTEL, GREGORY A. & JENNIFER A.	1.0	0.344	\$ 996.56
010-002-029-00	ADAM, ALAIN & MARIE	1.0	0.344	\$ 996.56
010-002-029-05	MARTIN, ALAN & LINDA	1.0	0.344	\$ 996.56
010-002-029-10	NASSAR, FARID	1.0	0.344	\$ 996.56
010-002-030-00	ADAM, GARY	1.0	0.344	\$ 996.56
010-002-030-05	FENTON , JAMES & SHELLEY	1.0	0.344	\$ 996.56
010-002-030-10	CASALI , FRANK	1.0	0.344	\$ 996.56
010-002-030-20	OSENTOSKI, ARTHUR & SUSAN TRUS	1.0	0.344	\$ 996.56
010-002-030-30	GILLING STEPHEN L	1.0	0.344	\$ 996.56
010-002-030-40	CERNY , MARK & CHRISTINE	1.0	0.344	\$ 996.56
010-002-030-45	STRAUCHMAN , ALVIN A. JR & JULIE A	1.0	0.344	\$ 996.56
010-002-078-00	LEE, TERRY TRUST	1.0	0.344	\$ 996.56
010-002-078-10	MACHAN , KENNETH C. & TRACEY LYNN	1.0	0.344	\$ 996.56
010-002-078-20	SOLT, KEVIN W & KELLE K	1.0	0.344	\$ 996.56
010-002-078-30	WAYNE, MICHAEL & KATHY	1.0	0.344	\$ 996.56
010-002-078-40	BECK, ERIC & DIANE	1.0	0.344	\$ 996.56
010-003-001-00	ALAMPI JOSEPH & MARIA	1.0	0.344	\$ 996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1			Benefit Percent	Total Assessment
010-003-001-10	OPALEWSKI, THOMAS & KATHRYN		0.5	0.172	\$	498.28
010-003-001-20	WATSON, GEORGE & CATHY LIFE ESTATE		0.5	0.172	\$	498.28
010-003-002-00	MCCARTY CHAD W & KRISTINE		1.0	0.344	\$	996.56
010-003-002-10	KIMBERLY K. MCADAMS MARCICKI TRUST		1.0	0.344	\$	996.56
010-003-002-20	JONES, CALEB & ERIN R.		0.5	0.172	\$	498.28
010-003-002-24	SOUTHERN ROBERT & REBEKAH		0.5	0.172	\$	498.28
010-003-002-30	MCGEARY, DAN & TRACEY		0.5	0.172	\$	498.28
010-003-003-00	FOSTER, REBECCA HEISLER		1.0	0.344	\$	996.56
010-003-003-10	LI, DAVID		1.0	0.344	\$	996.56
010-003-008-00	RASMUSSEN, TERRY L & DEBRA A		1.0	0.344	\$	996.56
010-003-008-10	HILLMAN, STEPHEN C. & BARBARA		1.0	0.344	\$	996.56
010-003-008-25	KONKEL, JANELLE KEYSER & BRET E.		1.0	0.344	\$	996.56
010-003-008-30	CAYEN, WILLIAM F & PATRICIA TRUST		1.0	0.344	\$	996.56
010-003-009-10	POSEY AMY		0.0	0.000	\$	-
010-003-010-00	LATOZAS, JOE & KIMBERLY		1.0	0.344	\$	996.56
010-003-010-10	RHODES CARL & DENISE		1.0	0.344	\$	996.56
010-003-011-00	SCHERER DAVID F & PAMELA J		1.0	0.344	\$	996.56
010-003-012-00	STEWART, TIMOTHY A & BRENDA		1.0	0.344	\$	996.56
010-003-012-10	ANKLEY JOSEPH P & JAYNA L TRUST		1.0	0.344	\$	996.56
010-003-012-20	KELLER, KIMBERLI		0.0	0.000	\$	-
010-003-012-24	DOBIAS, JOHN E. & MARY E.		0.0	0.000	\$	-
010-003-012-28	DOBIAS, JOHN E. & MARY E.		0.0	0.000	\$	-
010-003-013-00	ZIZKA JOHN R & KIMBERLY A		1.0	0.344	\$	996.56
010-003-013-10	BURWELL DALE E & MONICA J LEE		1.0	0.344	\$	996.56
010-003-014-00	MCKENNA, ROBERT C. & MARY E.		1.0	0.344	\$	996.56
010-003-014-10	BACHNER FRANK		1.0	0.344	\$	996.56
010-003-015-00	BURROUGH, ERIC		1.0	0.344	\$	996.56
010-003-015-10	VETTRAINO IVANA & KOBOLD RHONDA		1.0	0.344	\$	996.56
010-450-094-00	BEETHAM, LLOYD & RENEE		0.5	0.172	\$	498.28
010-450-095-00	DOUGLAS TERRY		0.5	0.172	\$	498.28
010-450-096-00	CARTER CRAIG & JANET		0.5	0.172	\$	498.28

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-097-00	BARBARA STANKIEWICZ	0.5	0.172 \$	498.28
010-450-100-00	SYTEK JOSH	0.5	0.172 \$	498.28
010-450-102-00	CHIMINO, DARIN	0.5	0.172 \$	498.28
010-450-103-00	PAYNE , SUSAN & TROTTIER , NICHOLAS	0.5	0.172 \$	498.28
010-450-104-00	THOMAS TIMOTHY S	0.5	0.172 \$	498.28
010-450-105-00	WREN, TIMOTHY & SUSAN	0.5	0.172 \$	498.28
010-450-106-00	RUZINSKY , PAUL & ANGELA	0.5	0.172 \$	498.28
010-450-107-00	METEVIER GREGORY	0.5	0.172 \$	498.28
010-450-108-00	WALKER RICHARD	0.5	0.172 \$	498.28
010-450-109-00	ABEL , STEVEN J. & DEBRA	0.5	0.172 \$	498.28
010-450-110-00	HEALEY, TIMOTHY G & C	0.5	0.172 \$	498.28
010-450-111-00	ISBELL WARD B & LISA L	0.5	0.172 \$	498.28
010-450-112-00	SEDAM , EARL J. & ROSANDA A.	0.5	0.172 \$	498.28
010-450-113-00	ERLA GREGORY S & SHELLEY L FAM TRUS	0.5	0.172 \$	498.28
010-450-114-00	LECLAIRE , SCOTT R.F. & DAIELLE C.	0.5	0.172 \$	498.28
010-450-115-00	STEWART , JASON	0.5	0.172 \$	498.28
010-450-116-00	FLETCHER, JULIE	0.5	0.172 \$	498.28
010-450-117-00	HOWARD GARY R	0.5	0.172 \$	498.28
010-450-118-00	BOTALETTO, ROBERT & PATRICIA	0.5	0.172 \$	498.28
010-450-119-00	ZOCK , MILES & RICHARD	0.5	0.172 \$	498.28
010-450-120-00	SHAWL, ERIC C. & KELLY L.	0.5	0.172 \$	498.28
010-450-121-00	QUINLAN , SAMANTHA L.	0.5	0.172 \$	498.28
010-450-122-00	NIEMI JR, RONALD & BRENDA	0.5	0.172 \$	498.28
010-450-123-00	EINHEUSER DAVID C & DENISE LIV TRUS	0.5	0.172 \$	498.28
010-450-124-00	FRANCEN, DELORES	0.5	0.172 \$	498.28
010-450-126-00	POKORSKI, JOHN & LEANN I	0.5	0.172 \$	498.28
010-450-127-00	POKORSKI, JOHN & LEANN I.	0.5	0.172 \$	498.28
010-450-128-00	HALL, GERALD H. & CECELIA	0.5	0.172 \$	498.28
010-450-129-00	MOIR , CONNIE J.	0.5	0.172 \$	498.28
010-450-130-00	HAMILTON, SHAWN & DIANE	0.5	0.172 \$	498.28
010-450-131-00	JACOB KEVIN	0.5	0.172 \$	498.28

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-132-00	MUXLOW , NEIL D.	0.5	0.172 \$	498.28
010-450-133-00	JOHNSON , RICHARD E. & HELEN E.	1.0	0.344 \$	996.56
010-450-134-00	NUCKOLLS ROBERT & MICHELLE	1.0	0.344 \$	996.56
010-450-135-00	HOIST , DAVID A.	1.0	0.344 \$	996.56
010-450-136-00	MISKO ROBERT	1.0	0.344 \$	996.56
010-450-137-00	KOPCZYK, EUGENE J & GENE KRISTOPHER	1.0	0.344 \$	996.56
010-450-138-00	JOHNSON, GEORGE & KATHRYN	1.0	0.344 \$	996.56
010-450-139-00	GUNTER, TERREL & SHIRLEY	1.0	0.344 \$	996.56
010-450-140-00	BLAUET DAVID & LINDA TRUST	1.0	0.344 \$	996.56
010-450-141-00	CRONIN TIMOTHY & DEBORAH TRUST	1.0	0.344 \$	996.56
010-450-142-00	WOOD, DONALD JR & SUSAN	1.0	0.344 \$	996.56
010-450-143-00	MURAWSKI TODD & KIMBERLY	1.0	0.344 \$	996.56
010-450-144-00	LAKE LAPEER ASSOC	1.0	0.000 \$	-
010-450-145-00	BURKE , BRADLEY & ERIN	1.0	0.344 \$	996.56
010-450-146-00	LADE FRANK, KNUEVEN RITA LIV TRUST	1.0	0.344 \$	996.56
010-450-147-00	ESTELLE, GREGORY & ANNE	1.0	0.344 \$	996.56
010-450-148-00	ANDERSON RONALD J	1.0	0.344 \$	996.56
010-450-149-00	HALLEN, SALLY	1.0	0.344 \$	996.56
010-450-150-00	LESH JEFFREY D & ANGELA M	1.0	0.344 \$	996.56
010-450-151-00	CURRY, THOMAS R. & D	1.0	0.344 \$	996.56
010-450-152-00	JOINVILLE, PAUL	1.0	0.344 \$	996.56
010-450-153-00	WORTHING , WESLEY & NANCY TRUST	1.0	0.344 \$	996.56
010-450-154-00	CHUSS , EDWARD JOHN	1.0	0.344 \$	996.56
010-450-155-00	RANDALL NANCY	1.0	0.344 \$	996.56
010-450-156-00	CHERRITT, JOHN S & JANE E	1.0	0.344 \$	996.56
010-450-157-00	SILVER , MARC C. & CHRISTINA M.S.	1.0	0.344 \$	996.56
010-450-158-00	PAWLACZYK , JUNE	1.0	0.344 \$	996.56
010-450-159-00	D'EPIFANIO , DENNIS	1.0	0.344 \$	996.56
010-450-160-00	D'EPIFANIO DENNIS R	1.0	0.344 \$	996.56
010-450-161-00	P&J RENTAL PROPERTIES III LLC	1.0	0.344 \$	996.56
010-450-162-00	DAENZER, HOWARD J & SANDRA L	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-450-163-00	JOSTOCK , KENNETH JR & EMILY R.	1.0	0.344 \$	996.56
010-450-164-00	HANSON DYKE H LIV TRUST	1.0	0.344 \$	996.56
010-450-165-00	STANKIEWICZ , MARIA B. TRUST	1.0	0.344 \$	996.56
010-450-166-00	CLARK LAURIE A	1.0	0.344 \$	996.56
010-500-187-00	REAM, INGRID & MARK	1.0	0.344 \$	996.56
010-500-188-00	GROFF, ROBERT & PATRICIA	1.0	0.344 \$	996.56
010-500-189-00	LEROY, JAMES	1.0	0.344 \$	996.56
010-500-190-00	YAP FAMILY TRUST	1.0	0.344 \$	996.56
010-500-191-00	DUHART JAMES F & LORI A	1.0	0.344 \$	996.56
010-500-192-00	POLING, PATRICIA & RICKY D	1.0	0.344 \$	996.56
010-500-193-00	DAVID M . JACKSON TRUST	1.0	0.344 \$	996.56
010-500-194-00	PAINTER, JAMES L & PAMELA L	1.0	0.344 \$	996.56
010-500-195-00	PAWLUSIAK PAUL	1.0	0.344 \$	996.56
010-500-196-00	FISCHER, CHRIS & DIANE	1.0	0.344 \$	996.56
010-500-197-00	CLARE DUNKEL & A/CABINET STUDIO LLC	1.0	0.344 \$	996.56
010-800-001-00	GINGELL , DARYL & RENELL J.	1.0	0.344 \$	996.56
010-800-002-00	WOLOSZYK, SUSAN & RYAN	1.0	0.344 \$	996.56
010-800-003-00	BLAKE , RONALD L. & DIANNE K.	1.0	0.344 \$	996.56
010-800-004-00	PALTE, LARRY & SUZANNE TRUST	1.0	0.344 \$	996.56
010-800-005-00	BEBEAU , FRANK W. TRUST	1.0	0.344 \$	996.56
010-800-006-00	THOMPSON, THOMAS & CYNTHI	1.0	0.344 \$	996.56
010-800-007-00	JULIEN, KATHLEEN & HARRY A.	1.0	0.344 \$	996.56
010-800-008-00	SPOONER, JEFFERY & RHONDA D	1.0	0.344 \$	996.56
010-800-008-10	ERLA GREGORY S & SHELLEY L FAM TRUS	1.0	0.344 \$	996.56
010-800-009-00	KOORY , PATRICIA L. LIVING TRUST	1.0	0.344 \$	996.56
010-800-010-00	RIGGIO , DOMINIC AND JACQUELINE	1.0	0.344 \$	996.56
010-800-010-10	LESTER ELIZABETH L	1.0	0.344 \$	996.56
010-800-011-00	HEVERLY, DALE E & GAYLE	1.0	0.344 \$	996.56
010-800-012-00	MUNSON JOSEPH R & RACHEL M	1.0	0.344 \$	996.56
010-800-013-00	MAURO, EDDY & LINDA	1.0	0.344 \$	996.56
010-800-013-10	LUMM RONNIEDEE REV TRUST	1.0	0.344 \$	996.56

Project Name: LAKE LAPEER LAKE LEVEL

Parcel Number	Owner Name	FACTOR 1	Benefit Percent	Total Assessment
010-800-014-00	PUTZ MICHAEL & MINDA	1.0	0.344 \$	996.56
010-800-015-00	HICKMOTT JEFFREY D & KERI S	1.0	0.344 \$	996.56
010-800-016-00	PIONTKOWSKI GREGORY J	1.0	0.344 \$	996.56
010-800-017-00	VOELPEL, LAWRENCE & MARY	1.0	0.344 \$	996.56
010-800-018-00	MCEVOY, CHRISTOPHER & JILL	1.0	0.344 \$	996.56
010-800-018-10	NOBLE, JOSEPH & LAURA FAMILY TRUST	1.0	0.344 \$	996.56

5B

STATE OF MICHIGAN
COUNTY OF LAPEER
LAPEER COUNTY BOARD OF COMMISSIONERS

Resolution No. _____
LAKE LAPEER: MAINTENANCE AND REPAIR OF LAKE LEVEL
AMENDMENT TO RESOLUTION No. 123-22

WHEREAS, the Lapeer County Board of Commissioners (the "Board") adopted Resolution No. 123-22 on April 21, 2022 (the "Prior Resolution"), authorizing the Lapeer County Drain Commissioner (the "Drain Commissioner"), as delegated authority under Part 307 of Michigan's Natural Resources and Environmental Protection Act, Act 451, Public Acts of Michigan, 1994, as amended ("Part 307"), to expend money for the maintenance and repair of the Lake Lapeer lake level project in excess of \$10,000, to maintain the established lake level for Lake Lapeer; and

WHEREAS, Part 307 authorizes a special assessment district established pursuant to Part 307 to issue bonds or notes, payable by special assessments under Part 307, to finance a lake level project with the approval of the county board; and

WHEREAS, the Drain Commissioner desires authorization for approval for financing to fund work necessary (e.g., obtaining/confirming easements and updating special assessment rolls) to maintain the normal level of Lake Lapeer; and

WHEREAS, the Board has determined that it is necessary and desirable to amend the Prior Resolution as hereinafter set forth.

NOW, THEREFORE, BE IT RESOLVED:

1. The Prior Resolution is amended by substituting the following paragraph for Paragraph 2 of the Prior Resolution, and re-numbering Paragraph 2 of the Prior Resolution as Paragraph 3:

"2. The Board of Commissioners authorizes the Drain Commissioner to retain municipal finance counsel to borrow an amount not to exceed \$290,000.00 for activities to maintain the normal level of Lake Lapeer, including without limitation updating a special assessment roll and drafting/obtaining easements for lake level infrastructure. All costs associated with the activities authorized herein shall be reimbursed by a lake level special assessment district to the extent permitted by Part 307."

2. Except as amended herein, the Prior Resolution is hereby ratified and confirmed. All other resolutions and parts of resolutions, insofar as the same may be in conflict herewith, are hereby rescinded.

YEAS:

NAYS:

ABSENT:

Dated: _____, 2022

Gary Roy, Chairperson
Lapeer County Board of Commissioners

STATE OF MICHIGAN)
)ss
COUNTY OF LAPEER)

I, Theresa M. Spencer, County Clerk for the County of Lapeer, do hereby certify that the foregoing is a true and correct excerpt of the proceedings of the Lapeer County Board of Commissioners at their regular session held on _____, 2022, in the City of Lapeer, County of Lapeer, State of Michigan.

Theresa M. Spencer
Lapeer County Clerk

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**DRAFT PLANNING COMMISSION MOTIONS
PA 116 APPLICATION
SEPTEMBER 1, 2022**

P.A. 116 Applications – Deerfield Township

1. Motion by _____, supported by _____, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Deerfield's PA 116 Application submitted by applicant, Howell Farm Ltd, for Section No. 26 Town No. 9N, Range 10E, Parcel #44-006-026-009-11 and #44-006-026-009-21, approximately 26 acres for a period of 10 years, and on September 1, 2022 recommends approval of said application.



FARMLAND AND OPEN SPACE PRESERVATION PROGRAM

Application for Farmland Agreement

Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, more commonly known as PA 116.

Please print or type. Attach additional sheets as needed. Please read the Eligibility and Instructions document before filling out this form.

OFFICIAL USE ONLY

Local Governing Body:

Date Received 8-10-2022 DJO

Application No: _____

State: _____

Date Received _____

Application No: _____

Approved: _____ Rejected _____

ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR

I. Personal Information:

1. Name(s) of Applicant: Howell Farm Ltd (a corporation)
Last First Initial

(If more than two see #15) _____
Last First Initial

Marital status of all individual men listed on application, if more than one, indicate status after each name:

☐ Married ☐ Single

2. Mailing Address: 4865 Fish Lake Rd North Branch, MI 48461
Street City State Zip Code

3. Telephone Number: (Area Code) (810) ~~_____-_____-_____~~

4. Alternative Telephone Number (cell, work, etc.): (Area Code) (810) ~~_____-_____-_____~~

5. E-mail address: ~~_____-_____-_____~~

II. Property Location (Can be taken from the Deed/Land Contract)

6. County: Lapeer 7. (Township) City or Village: Deerfield

8. Section No. 26 Town No. 9N Range No. 10E

III. Legal Information:

9. Attach a clear copy of the deed, land contract or memorandum of land contract. (See #14) 4 deeds

10. Attach a clear copy of the most recent tax assessment or tax bill with complete tax description of property. 4 bills

11. Is there a tax lien against the land described above? ☐ Yes ☒ No

If "Yes", please explain circumstances: _____

12. Does the applicant own the mineral rights? ☒ Yes ☐ No

If owned by the applicant, are the mineral rights leased? ☐ Yes ☒ No

Indicate who owns or is leasing rights if other than the applicant: _____

Name the types of mineral(s) involved: _____

13. Is land cited in the application subject to a lease agreement (other than for mineral rights) permitting a use for something other than agricultural purposes? ☐ Yes ☒ No If "Yes", indicate to whom, for what purpose and the number of acres involved: _____

14. Is land being purchased under land contract ☐ Yes ☒ No: If "Yes", indicate vendor (seller): _____

Name: _____

Address: _____

Street City State Zip Code

14a. Part 361 of the Natural Resources and Environmental Protection Act, 1994 Act 451 as amended, states that the vendor (seller) must agree to allow the land cited in the application to be enrolled in the program. Please have the land contract sellers sign below. (All sellers must sign).

Land Contract Vendor(s): I, the undersigned, understand and agree to permit the land cited in this application into the Farmland and Open Space Preservation Program.

Date

Signature of Land Contract Vendor(s) (Seller)

19. What is the number of years you wish the agreement to run? (Minimum 10 years, maximum 90 years); 10
to 12-31-32

V. Signature(s):

20. The undersigned declare that this application, including any accompanying informational material, has been examined by them and to the best of their knowledge and belief is true and correct.

_____ (Signature of Applicant)	<u>Howell Farm Ltd.</u> (Corporate Name, If Applicable)
_____ (Co-owner, If Applicable)	<u>Gary Howell</u> (Signature of Corporate Officer)
<u>8-10-2022</u> (Date)	<u>President</u> (Title)

**ALL APPLICATIONS MUST BE APPROVED BY LOCAL GOVERNING BODY
ON OR BEFORE NOVEMBER 1 IN ORDER TO BE EFFECTIVE FOR THE CURRENT TAX YEAR.**

RESERVED FOR LOCAL GOVERNMENT USE: CLERK PLEASE COMPLETE SECTIONS I & II

I. Date Application Received: _____ (Note: Local Governing Body has 45 days to take action)

Action by Local Governing Body: Jurisdiction: Deerfield
☐ County ☒ Township ☐ City ☐ Village

This application is ☐ approved, ☐ rejected Date of approval or rejection: _____

(If rejected, please attach statement from Local Governing Body indicating reason(s) for rejection.)

Clerk's Signature: _____

Property Appraisal: \$ 165,740 is the current fair market value of the real property in this application.

II. Please verify the following:

____ Upon filing an application, clerk issues receipt to the landowner indicating date received.

____ Clerk notifies reviewing agencies by forwarding a copy of the application and attachments

____ If rejected, applicant is notified in writing within 10 days stating reason for rejection and the original application, attachments, etc. are returned to the applicant. Applicant then has 30 days to appeal to State Agency.

____ If approved, applicant is notified and the original application, all supportive materials/attachments, and letters of review/comment from reviewing agencies (if provided) are sent to:

MDARD-Farmland and Open Space Program, PO Box 30449, Lansing 48909

***Please do not send multiple copies of applications and/or send additional attachments in separate mailings without first contacting the Farmland Preservation office.**

Please verify the following regarding Reviewing Agencies (Sending a copy to reviewing agencies is required):

COPY SENT TO:

____ County or Regional Planning Commission

____ Conservation District

____ Township (if county has zoning authority)

**Before forwarding to State Agency,
FINAL APPLICATION SHOULD INCLUDE:**

____ Copy of Deed or Land Contract (most recent showing current ownership)

____ Copy of most recent Tax Bill (must include tax description of property)

____ Map of Farm

____ Copy of most recent appraisal record

____ Copy of letters from review agencies (if available)

____ Any other applicable documents

Map of Farm with Structures and Natural Features:

- A. Show boundary of land cited in application. (Grid below is designed to represent a 5280 ft² (1 mile²) Section)
 B. Show all buildings (house(s), barn(s), etc.); also label roads and other avenues of travel (i.e. utility access, etc.).
 C. Outline and designate the current uses of the property (crops, pasture, forest, swamp, etc.).
 D. Clear copies of map(s) provided by USDA Farm Service Agency are acceptable, but please label any roads visible on map, structures and their use, etc.

Note: Any residential structures housing persons not directly associated with the farm operation must be excluded from the application. Please indicate if a building falls in this category and provide the appropriate property description for its exclusion. Unless the appropriate description is included, your application cannot be processed.

