



Lapeer County Board of Commissioners

255 Clay Street, Suite 301
Lapeer, Michigan 48446
Phone: (810) 667-0366
Fax: (810) 667-0369
www.lapeercountyweb.org

COMMITTEE OF THE WHOLE

****COMMISSION CHAMBERS****

June 9, 2022

9:00 A.M.

A-G-E-N-D-A

****Attendance Roll Call; Opening Prayer; and Pledge of Allegiance***

- 1) CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **MAY 26, 2022**
COMMITTEE OF THE WHOLE MEETING
and
REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS**
AND **BUDGET AMENDMENTS** (*distributed and reviewed throughout the*
meeting)
and
DEPARTMENT HEAD UPDATES – (As needed, No Action Required)
 - 2) **PUBLIC TIME** – Citizens Comments, etc.
 - 3) **HUMAN DEVELOPMENT COMMISSION PRESENTATION**
 - 4) **SHERIFF'S DEPARTMENT**
 - A. Request to set up a CPR certification Program for Inmates
 - B. Request Approval of a Contract with Central Professional Services for Collections
 - 5) **ADMINISTRATION/ FINANCE/ B.O.C.**
 - A. Request Authorization to pay the Howard Shifman Invoice for Legal Services in May
 - B. Request Authorization to pay the 2021/2022 Annual Lapeer Development Corporation for Professional Economic Services
 - 6) **PUBLIC TIME**- Citizens Comments, etc.
 - 7) **CLOSED SESSION**- For Labor Purposes
- ADJOURN -**

Upcoming Meetings/Public Hearings/Events:

NEXT FULL BOARD MEETING - 06/16/2022

NEXT C.O.W MEETING - 06/23/22

FOLLOWING FULL BOARD - 06/30/2022

Personnel Committee Meeting - 06/23/2022

Following Tentative Personnel Meeting - 07/07/2022

Tentative Properties Meeting- 06/09/2022

**COMMITTEE OF THE WHOLE
May 26, 2022
9:00 a.m.**

Vice-Chairman Henning called the meeting to order at 9:01 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Henning opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Bryan Zender, Dyle Henning, Rick Warren, Brendan Miller, Linda M. Jarvis

Others: Jackie Arnold, Chief Financial Officer, Doreen Clark, Assistant to the County Controller/Administrator, Lynette Stanford, Secretary/Deputy County Clerk

Absent: Commissioner Lenny Schneider, Gary Roy

Motion by Warren, supported by Zender, to approve the agenda with the addition of discussion regarding two proposed Resolutions, and the deletion of a closed session. Motion carried.

Motion by Miller, supported by Zender, to approve the minutes from the May 12, 2022 Committee of the Whole Meeting. Motion carried.

Elected Official/Department Head Updates

Theresa M. Spencer, County Clerk stated that she was available for any additional questions that might have carried over from the May 19, 2022 Regular Board Meeting. She requested that questions and supporting documentation be submitted in writing to assist with the research needed.

Lauren Emmons, C.E.O., Community Mental Health let the Commissioner's know that there is a vacant position on the Mental Health Services Board.

Public Time – four people spoke during public time.

Motion by Warren, supported by Jarvis, to recommend to the Full Board, to authorize the Friend of the Court to accept and electronically submit the Access and Visitation Grant Contract No. SCAO 2022-019 (CFDA# 93.597) 1st Amendment for Fiscal Year 2022; and further to authorize the Chair/Vice-Chair to sign said Amendment. Motion carried.

Commissioner Henning acknowledged that Lapeer County has once again received the Government Finance Officers Association (GFOA) Award.

Motion by Warren, supported by Zender, to refer a proposed Resolution opposing Michigan House Bills 4729, 4730, 4731, and 4732 to the June 2, 2022 Regular Board Meeting. Motion carried.

Motion by Warren, supported by Miller, to refer the proposed Resolution regarding Michigan Works to the June 2, 2022 Regular Board Meeting. Motion carried.

Public Time – two people spoke during public time.

The Commissioners gave brief reports on upcoming meetings and events.

The meeting adjourned. 10:26 a.m.

Dyle Henning, Vice-Chairman
Committee of the Whole

4A

DATE: June 1, 2022

XREQUEST FOR ACTION

____FOR YOUR INFORMATION

____REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

SUMMARY OF REQUEST / INFORMATION: To set up a certification CPR program for inmates at a cost of \$25 per certification.

BACKGROUND INFORMATION: Inmate would become certified in CPR, including an American Heart Association card for a cost of \$25 each. The card cost is \$5 regardless. As each inmate signs up for the class, they must have \$25 in their commissary account. They will be certified and receive a card along with 1 day off their sentence. (approved by Judge Holowka) The remaining \$20 with stay within the Canteen Proceeds account 266-351 to purchase new equipment in the future. This will allow the department to certify all Deputies also.

CONTACT PERSON(S): Sheriff Scott McKenna / Lt. Steve Beebe

SUPPORTING DOCUMENTS:

DRAFT MOTION:

Motion by _____, supported by _____, to approve the set up of a CPR Certification program for inmates at \$25 each including card and day off sentence and at no cost to the county.

ATTACHMENTS YES___ NO___

4/B

DATE: June 1, 2022

XREQUEST FOR ACTION

____FOR YOUR INFORMATION

____REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

SUMMARY OF REQUEST / INFORMATION: To approve a contract between the Lapeer County Sheriff's Office and Central Professional Services, a Collection Agency for the purposes of recapturing some unpaid expenses (room and board) from inmates.

BACKGROUND INFORMATION: Upon release from sentenced jail time an inmate is given 30 days in which to pay or set up a payment plan to repay what is owed to the jail. This contract would help increase the amount paid to the county from released inmates at no cost to the county. Only a percentage of what is recovered.

CONTACT PERSON(S): Sheriff Scott McKenna / Lt. Steve Beebe

SUPPORTING DOCUMENTS: Copy of the contract

DRAFT MOTION:

Motion by _____, supported by _____, to approve the contract agreement between the Lapeer County Sheriff's Office and Central Professional Services to help recovery monies owed to the county, with no cost to the county.

ATTACHMENTS YES x NO

LAPEER COUNTY SHERIFF'S OFFICE

Collection Agreement



MAY 5, 2022
CENTRAL PROFESSIONAL SERVICES
801 Sunnyside Drive, Cadillac, Michigan 49601

Central Professional Services

Collection Services Agreement

This Agreement is made by and between the undersigned company (hereinafter referred to as the Client) and Central Professional Services (hereinafter referred to as CPS).

Whereas Client has need for and is interested in obtaining the services of a collection agency; and

Whereas CPS provides collection services and is interested in serving as Collection agent for Client.

Now therefore, in consideration of the mutual benefits, Client and CPS enter into the following agreement:

The Client agrees:

1. To provide CPS with certain delinquent accounts, claims, or other evidence of indebtedness (hereinafter called Claims) on a periodic basis. Furthermore, claims shall be submitted with only accurate data and that the balances reflect legitimate, enforceable obligations of the consumer.
2. That all Claims forwarded to CPS are warranted by Client to be valid and legally enforceable debts and that Client both before and after forwarding said Claims, will comply with all applicable federal and state laws with respect thereto. Further, Client agrees to provide, upon request of CPS a written verification of the Claim: a copy of the judgment, if any, on which the Claim is based; and any other pertinent information to enable CPS to verify a disputed Claim.
3. CPS reserves the right to cancel and return any Claim for cause.
4. That CPS shall be entitled to commission on all monies collected, including insurance payments, in accordance with its fee schedule set forth in the Addendum Terms and Conditions attached hereto and made a part hereof, whether paid direct to Client, or to CPS, as of the Acknowledgment Date of the Claim.
5. To report to CPS all payments, including insurance payments, made directly to Client within two (2) business days of receipt of such payments.
6. That, in order to prevent compromise of CPS collection effort, Client grants CPS control of account and agrees to cease communication with the debtor, and to immediately refer all debtor-initiated contact with Client to CPS in such case. Client shall obtain debtor's identity, home address and telephone, or other telephone number (including written permission to call cell phones) and immediately relay the information to CPS.
7. That Client will not settle or compromise any Claim without CPS's prior knowledge and agreement and that any settlement, whether payments, or as a credit against the debtor's account, shall be considered the same as a cash payment, or collection and shall entitle CPS to its assigned fee, unless otherwise agreed upon between Client and CPS.

8. To authorize CPS to use discretionary judgment in settling Claims as payment in full after 180 days of collection effort, provided no payments have been received on the Claim and provided settlement is made in an amount not less than 80% of the initial placed Claim balance, unless otherwise agreed to by the parties and Client agrees that CPS shall be entitled to its standard commission on the settled amount.
9. To remit to CPS by the 20th of the month in which the itemized statement is issued, all commissions earned thereon by CPS. Unpaid balances carried forward shall accrue interest at a rate of 1.5% per month of the unpaid balance. If collection efforts are required, Client shall pay all costs of collection.
10. To authorize CPS to post existence of Client's Claims on the debtors' credit files with national credit reporting repositories as allowed by the Fair Credit Reporting Act.
11. To forward Claim placements in acceptable format and to include; responsible party's (debtor's) name, Social Security Number, current or last known address, debtor's and relative's last known telephone number, debtor's last known employment, patient name, or service address. Client's account number, date of last sale or service, date of last payment, balance owing and any other information which Client may deem pertinent to effect recovery of the account.

CPS Agrees:

1. That it will use its best effort to effect collection of Client's Claims and that all collection activity shall be performed in compliance with all applicable federal, state and local laws governing debt collection practices.
2. That unless otherwise stipulated in the Addendum Terms and Conditions, no litigation, with respect to any Claims referred hereunder, shall be instituted in any court without the express written consent of Client.
3. To issue a monthly itemized statement of all collections, whether received by Client, or by CPS and all commissions to which CPS is entitled for the month concluded by the tenth (10th) day of the new month; and to remit, with such statement, a check for all monies due Client, as shown on said statement.

It is mutually agreed:

1. That Claims are accepted by CPS only with the understanding that they are not in the hands of any other collection agency or other third party; and that, if found, presently or in the future, to be placed with another agency or third party collector, CPS hereunder reserves the right to terminate said Claims, and Client shall reimburse CPS for costs expended on said Claims.
2. That as a member of CPS, Client shall be entitled to use any and all other CPS services offered presently, or in the future at the applicable service fees.
3. That each party to this Agreement shall indemnify and hold harmless the other party, its officers, agents, and employees, from and against any and all claims, demands, actions, suits, and proceedings

by others, and against all liability, both negligent and non-negligent, arising directly or indirectly out of the actions of each party in the performance of this Agreement.

4. That CPS is authorized to endorse and deposit checks, money orders, or other negotiable instruments, made payable to the Client but received by CPS, and Client does hereby constitute and appoint CPS as its agent and attorney-in-fact for such purposes only.
5. That this Agreement shall remain in force and effect for one year, and thereafter, from year to year, agreement will be reviewed annually.
6. Either party may cancel this Agreement at any time, upon ninety (90) days written notice to the other party, and with the stipulation that CPS shall be entitled to continue collection, at the assigned commission rate, of any Claim in process of payment that was referred prior to the notice of cancellation. Claims must be officially withdrawn before giving to another Collection Agency, Attorney, any other Agent or Client directly resuming collection activity.
7. It is further agreed, however, that CPS may, at its sole election and option, discontinue service and cancel this contract for delinquency in payments, for failure of client to fulfill any statutory or other legal duty, for any violation of the terms and conditions of this Agreement, or for any other just cause.
8. That in the event of written termination of this Agreement, either voluntary or involuntary, Client's Claims posted by CPS will be deleted from national credit reporting repositories.
9. That unless terminated by prior written notice, this Agreement shall be binding on the heirs, legal representatives, successors and assigns of the parties hereto.
10. That if any court of competent jurisdiction shall rule that any provision of this Agreement is invalid or unenforceable, the remaining provisions shall remain in full force and effect and shall not be affected by said ruling.
11. The parties hereto agree that this instrument is the full and complete Agreement between them, and is not to be altered, varied, or enlarged upon by any verbal promises, statements or representations and expressed herein. This Agreement shall not be binding upon either party until signed by CPS.
12. In the event that Legal Action is brought against the Client and/or CPS to determine the validity of the debt, CPS will cease all collection activity, remove the debt from the national credit repositories and return the Claim to the Client to respond to the lawsuit at the Client's expense. Upon a Judgment in the Client's favor, the Claim can be reinstated with CPS to resume normal collection efforts including reporting to the national credit repositories at the same contingency rates outlined in this agreement.
13. The below signee hereby states that he/she is the authorized representative of Lapeer County Sheriff's Office and has the authority to refer accounts to an Attorney. Authority is hereby given to Central Professional Services to refer any of the accounts given to this collection agency for debt collection purposes to a licensed attorney for suit and post judgment relief, for the purpose of collection of the aforementioned accounts.

Fees and other provisions

Contingency fee - Client agrees to pay CPS for its collection efforts based on the following fee schedule that applies to all monies collected. No fees are charged on uncollected balances:

Collection Fees for Inmate Accounts **50%**

Lapeer County Sheriff's Office – Client #8737

Address: 3231 JOHN CONLEY DRIVE, LAPEER, MI 48446

Phone: 810-

Email: jdavis@lapeercounty.org

Signature: _____ **Print Name:** _____

Title: _____ **Date:** _____

Central Professional Services

Mickey Putman – President/Owner **Date**

Michael Filkins – Account Manager **Date**

THIS IS A BILL

TO:

NAME #

DATE:

RE: WEEKENDER & WEEKDAY COMMITMENTS (OR)
STRAIGHT TIME COMMITMENT (FOUR DAYS OR LESS)

All Payments And / Or Questions
Should Be Directed To The Following

Lapeer County Sheriff's Department
Reimbursement Department
3231 John Conley Dr.
Lapeer, MI 48446
Phone #810/247/0731

The Court has sentenced you to the Lapeer County Jail. Pursuant to M.C.L.A. 801.81 you are required to reimburse the County of Lapeer for your incarceration. Your cost for participation in the Weekender Program is \$30.00 per day. You will be billed for the days you are to serve now and any days you were given credit for.

YOUR REIMBURSEMENT CHARGES ARE AS FOLLOWS

Number Of Days To Serve (Plus Credit) x Thirty Dollars (\$30.00) / Day = *

*This Figure is - Monthly Installments Of [Negotiable] (Until Paid In Full - Full Payment)
If This Option Is Chosen - Payments Must Be Made On A Regular Monthly Basis

We are willing to work with you to discharge this indebtedness and to this end we will allow you to consider the following option

Cash Settlement Of : (This Is A One Time Payment Of Amount Shown) = **

** This Figure Is [Number Of Days To Serve (Plus Credit)] x Twenty Dollars (\$20.00) / Day

You may pay this bill in part during your incarceration and as long as the **Reimbursement Charges are paid in full before your release it will be considered a "ONE TIME PAYMENT"**. If you defer payment until you have completed your sentence, **you will be given thirty (30) days from your final release date to make a " ONE TIME PAYMENT "**. If no payment is received and you have not made arrangements for payments within thirty (30) days of your release, all charges will remain at \$30.00 / Day and we will consider the following options.

1. Pursuing legal action through the courts to satisfy this debt.
2. Turning your account over to a collection agency.

If either of these options become necessary, any and all collection fee costs associated with satisfying this obligation will be added to your billing.

DAILY ROOM AND BOARD TOTAL (INCLUDING OUTSTANDING BOOKING FEES) = \$

INMATES ADDRESS

TELEPHONE

LAPEER COUNTY SHERIFF'S DEPARTMENT

WEEKENDERS / WEEKDAYS AND SENTENCES OF FOUR (4) DAYS OR LESS

In the past it has been our policy to hold "Jail Reimbursement Billings" in house long past the "Thirty (30) Days" given, from your final release date, to make payment in full or make arrangements for a payment schedule. This was done to allow individuals additional time to get their affairs in order before we would consider any additional sanctions to collect on their billings. Please be advised this will no longer be the case. Henceforth, if we do not receive "Payment In Full" or hear from you to "Set Up A Payment Schedule" within Thirty (30) Days of your "Final Release Date" your account will be turned over to a "Collection Service Agency" or ~~we will consider pursuing "Legal Action Through The Courts" to satisfy this debt.~~ You are being advised of this simply to present you with additional information, to allow you to consider what options you may want to consider concerning your billing and to alleviate any misunderstanding if you are contacted by a collection agency or the courts.

Please be advised if we do not hear from you, and your account is turned over to a "Collection Service Agency" all correspondence, questions and payments must be directed to them.

We will not be contacting you to inform you that your account has been turned over.

If you receive correspondence, or verbal communication from them you will know we are no longer involved with your account.

Deputy J. Davis
Lapeer County Sheriff's Department
Jail Reimbursement Department
3232 John Conley Dr.
Lapeer, MI 48446
810-247-0731

**LAPEER COUNTY SHERIFF'S DEPARTMENT
COUNTY JAIL INCARCERATION BILL**

*Joe Davis
responsible*

NAME:
INMATE NUMBER:

DATE:

You were sentenced to serve time in Lapeer County Jail. Pursuant to M.C.L.A 801.81 known as "The Prisoner Reimbursement To The County Act", the county may seek reimbursement for any expenses incurred in relation to the charge or charges for which a person was sentenced to a county jail. This includes every day you served while sentenced and any days you were given credit for. The attached bill reflects all expenses incurred during your sentence that you are responsible for. Also included in this bill are expenses incurred from prior incarcerations, including any "Weekender" sentences.

As stated in the Lapeer County Jail Inmate Hand Book "all inmates sentenced to straight time of five (5) days or more will reimburse the Lapeer County Jail for room and board at a rate of thirty-five dollars (\$35.00) per day". If your bill is paid within thirty (30) days of release, or a payment plan has been arranged, the daily rate will be discounted to twenty dollars (\$20.00) per day.

We are willing to work with you to discharge this indebtedness and will allow you until ^{change} 10-16-2014 to consider the following options. If we do not hear from you by this date, we will turn your billings over to a collection agency ~~or consider pursuing legal action through the courts to satisfy this debt.~~

We have multiple options for payments to be made to our Jail Reimbursement Department. We have a Kiosk located in the lobby where payments of cash, debit or credit can be submitted. We also have contracted with Government Payment Services (GPS) to allow payment of reimbursement charges by credit card online. If you would like to use this service, information is also enclosed.

If mailing payments, please send only check or money order to:

**LAPEER COUNTY SHERIFF'S DEPARTMENT
JAIL REIMBURSEMENT DEPARTMENT
3231 JOHN CONLEY DR.
LAPEER, MI. 48446**

If we do not hear from you by the above date, all room and board reimbursement will remain at thirty-five dollars (\$35.00) per day and we will consider the following actions. Also, any and all collection fees associated with satisfying this obligation will be added to your billing.

- ~~1. Pursuing legal action through the courts to satisfy this debt~~
2. Turning your account over to a collection agency.

If your account is turned over to a collection agency, all correspondence, questions and payments must be directed to the collection agency. We will no longer be involved with your account.

Your total charges, to this date, are \$

PLEASE SEE ATTACHED DETAILED EXPLANATION OF YOUR BILL.

**LAPEER COUNTY SHERIFF'S DEPARTMENT
COUNTY JAIL BILLING STATEMENT**

**INMATE NAME:
JAIL ID
ADDRESS
SENTENCE START DATE**

**SOCIAL SECURITY
DRIVERS LICENSE**

**PHONE
INSURANCE NONE**

ROOM AND BOARD BILLING INFORMATION

NUMBER OF DAYS TO SERVE		WEEKENDER DAYS SERVED	
NUMBER OF DAYS CREDITED (+)		WEEKENDER DAYS X \$30.00/DAY	\$0.00
TOTAL DAYS	0	MEDICAL BILLING (SEE ATTACHED)	
ALLOWABLE GOOD TIME (-)		PREVIOUS BILLS OWED	
TOTAL DAYS BILLED	0		
ROOM AND BOARD =	TOTAL DAYS BILLED		
	0	MULTIPLIED BY	
		\$35.00	
		TOTAL	\$0.00

ACCUMULATED DAYS BILLED - DETAIL

COMMENTS: /BOOKING #'S

MEDICAL BILLINGS ARE FOR CURRENT BOOKINGS

We are willing to work with you to discharge this indebtedness and will allow you to consider the following options. If we do not hear from you by we will turn these billings over to a collection agency or consider legal action through the courts to satisfy this debt.

Cash Settlement of: (This is a one time payment of amount shown)

*This figure is 80% of days billed multiplied by \$20.00/day added to any Weekender charges (included in figure shown)

\$0.00

20.00%

-OR-

Monthly Installments of (Negotiable) until paid in full.

If this option is chosen, payments MUST be made on a regular monthly basis.

This figure is the amount of days billed multiplied by \$20.00/day plus Weekender charges (included in figure shown).

\$0.00

MEDICAL AND MISC. CHARGES

IMATE ID	BOOKING#	TOTAL	\$0.00
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5A

DATE: June 2, 2022

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: COMMITTEE OF THE WHOLE

FROM: Jacky Bennett, Administration/Finance Account Clerk

SUMMARY OF REQUEST / INFORMATION: Request authorization to pay the May invoice from Attorney Howard L. Shifman, P.C., for labor related legal services.

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Doreen Clark / Quentin Bishop

SUPPORTING DOCUMENTS: Legal Summary / Invoice #14884

DRAFT MOTION:

Motion by _____, supported by _____, to recommend to the Full Board to authorize payment to Attorney Howard L. Shifman, P.C. in the amount of \$1,495.00 for labor related legal services rendered through May 31, 2022 to be paid from line item #101-210-801.020.

ATTACHMENTS YES X NO

Howard L. Shifman
Brandon Fournier
Robert Nyovich- Of Counsel



31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025
Phone (248) 642-2383 or
(248) 594-8700
Fax (248) 594-7080
shifmanfournier.com

VIA EMAIL ONLY

PRIVILEGED ATTORNEY-CLIENT COMMUNICATION

June 1, 2022

Quentin Bishop, County Administrator/Controller
Lapeer County
255 Clay Street
Lapeer, MI 48446

Re: Lapeer County/Invoice for Services

Mr. Bishop:

Attached please find our invoice for services May 31, 2022.

Invoice No. 14884

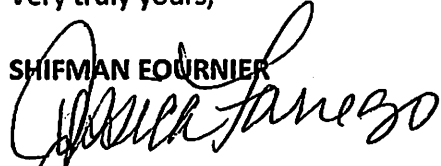
Lapeer County –	
General	\$ 667.00
Sheriff's Department	\$ 793.50
CMH	\$ 0.00
FOC	\$ 0.00
District Court	\$ 0.00
Health Department	\$ 0.00
911 MAPE	\$ 34.50
911 POAM	\$ 0.00
Non-Union	\$ 0.00
	<hr/>
TOTAL DUE	\$ 1,495.00

Please make check payable to Shifman Fournier.

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

SHIFMAN EOURNIER

A handwritten signature in black ink, appearing to read 'Jessica Fanego', written over the printed name.

Jessica Fanego, Office Administrator
jessica@shifmanfournier.com

Cc: Doreen Clark, Assistant to County Administrator/Controller

5B

DATE: JUNE 6, 2022

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: BOARD OF COMMISSIONERS –COMMITTEE OF THE WHOLE

FROM: DOREEN CLARK, ASSISTANT TO ADMINISTRATOR

SUMMARY OF REQUEST / INFORMATION: Request to authorize annual payment to Lapeer Development Corporation in the amount of \$10,000, which is budgeted.

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Quentin Bishop /Doreen Clark

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS: Letter from Lapeer Development Corporation

DRAFT MOTION:

MOTION BY _____, SUPPORTED BY _____, TO RECOMMEND TO THE FULL BOARD TO AUTHORIZE PAYMENT TO THE LAPEER DEVELOPMENT CORPORATION FOR PROFESSIONAL ECONOMIC SERVICES FOR FISCAL YEAR 2021/2022, AT A COST NOT TO EXCEED \$10,000.00, TO BE DEDUCTED FROM 101-851-965.000.

ATTACHMENTS YES XXX NO _____

August 4, 2021

Mr. Quentin L. Bishop
Lapeer County Complex Building
255 Clay Street
Lapeer, MI 48446

Dear Mr. Bishop:

The purpose of this letter is to request the County's 2021/2022 fiscal year contribution to Lapeer Development Corporation. Our fiscal year ended June 30, 2021. Please remit \$10,000, as budgeted, for professional economic development services for 2021/22.

Thank you for your support of our economic development efforts. Should you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Dana M. Miller". The signature is fluid and cursive, with the first name "Dana" being more prominent.

Dana M. Miller
Interim Executive Director

cc: Lenny Schneider, Lapeer County Commissioner
Doreen Clark, Assistant to the Administrator