



# *Lapeer County Board of Commissioners*

255 Clay Street, Suite 301  
Lapeer, Michigan 48446  
Phone: (810) 667-0366  
Fax: (810) 667-0369  
[www.lapeercountyweb.org](http://www.lapeercountyweb.org)

## **COMMITTEE OF THE WHOLE**

**\*\*COMMISSION CHAMBERS\*\***

**May 12, 2022**

**9:00 A.M.**

## **A-G-E-N-D-A**

*\*\*\*Attendance Roll Call; Opening Prayer; and Pledge of Allegiance\*\**

- 1) CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **April 28, 2022**  
COMMITTEE OF THE WHOLE MEETING  
and  
REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS**  
AND **BUDGET AMENDMENTS** (*distributed and reviewed throughout the*  
*meeting*)  
and  
**DEPARTMENT HEAD UPDATES** – (As needed, No Action Required)
- 2) **PUBLIC TIME** – Citizens Comments, etc.
- 3) **MGT WAGE STUDY UPDATE**
- 4) **COMMUNITY CORRECTIONS** — Adoption and Acceptance of the FY 2023  
Community Corrections Grant Application Resolution
- 5) **HEALTH DEPARTMENT-**
  - A. Request Authorization to Purchase a Titmus V3 Vision Screener
  - B. Request Authorization to Accept the Local Health Department Staff  
Wellbeing mini-grant
  - C. Request Approval of the Round 2 Amendment of the FY 2022 VAAA  
Contract
- 6) **COMMUNITY MENTAL HEALTH-** Request Transfer of Second of Three  
Installments of FY 2022 Annual Allocation

*Continued--*

- 7) **ROAD COMMISSION MILLAGE-** Request to Approve the Resolution for Ballot Language
- 8) **ADMINISTRATION/FINANCE/B.O.C.**
  - A. Amendment to Board Motion 96-22 to name the City of Lapeer for Responsibility for Electricity at the Historic Courthouse Pavilion
  - B. Request Authorization to Pay the Howard Shifman Invoice for Services Rendered through April
- 9) **PUBLIC TIME-** Citizens Comments, etc.
- 10) **CLOSED SESSION (only if needed)**

**ADJOURN -**

***Upcoming Meetings/Public Hearings/Events:***

***NEXT FULL BOARD MEETING - 05/19/2022***

***NEXT C.O.W MEETING - 05/26/22***

***FOLLOWING FULL BOARD - 06/02/2022***

***Personnel Committee Meeting - 5/12/2022***

***Following Tentative Personnel Meeting - 05/26/2022***

***Tentative Properties Meeting- 05/12/2022***

**LAPEER COUNTY**  
**"GRANT" REQUEST FOR ACTION**

4

DATE: 5/4/2022

XXX REQUEST FOR ACTION -Grant Application

       REQUEST FOR ACTION -Grant Acceptance

TO: Lapeer County Board of Commissioners

FROM: David Stevens Community Corrections Coordinator

**SUMMARY OF REQUEST/INFORMATION** It has been recommended by the Thumb Area Regional Community Corrections Advisory Board that the Lapeer County Board of Commissioners approve the FY2023 Community Corrections Grant application for the period of October 1, 2022 through September 30, 2023, for the proposed award amount of \$314,108.00.

**ADDITIONAL INFORMATION:**

YES      NO

CFDA #                     

Is there a Continuation Requirement?        XXX

% FEDERAL                     

Is there an Interest Earned Requirement?        XXX

% STATE                     100

Can Interest be charged to the Grant?        XXX

LOCAL MATCH      Cash:                     0

Is Cost Allocation Allowable? XXX       

                    In-Kind:                     

(If not Explain Why)

Revenue Account Line #:        -        -        .       

CONTACT PERSON(S):        David Stevens

BACKGROUND INFORMATION This is a renewal of the FY2022 Grant.

SUPPORTING DOCUMENTATION Yes, see attached

Motion by                     , Supported by                     , to approve the following Resolution: (See attachment).

ATTACHMENTS      Yes      XXX      No

## **RESOLUTION**

### **Fiscal Year 2023 Community Corrections Grant Application**

**WHEREAS**, Lapeer County, as a member of the Thumb Area Regional Community Corrections with Sanilac and Tuscola Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offender success rates, reducing recidivism and prison commitment rates; and

**WHEREAS**, the Fiscal Year 2023 Community Corrections Grant Application, written on behalf of the Thumb Area Regional Community Corrections, will provide a funding source to incorporate such programming and administrative oversight in Lapeer County.

**THEREFORE BE IT RESOLVED** that the Lapeer County Board of Commissioners hereby approves Lapeer County's participation in the Thumb Area Regional Community Corrections Fiscal Year 2023 Community Corrections Grant Application, for the period of 10/01/2022 thru 09/30/23.

**BE IT FURTHER RESOLVED**, that this resolution be spread upon proceedings of the Lapeer County Board of Commissioners this 19<sup>th</sup> day of May, 2022.

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Dyle Henning, Vice-Chair  
Board of Commissioners

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Theresa M. Spencer, County Clerk  
Clerk of the Board

## REQUEST FOR ACTION

5A

**DATE:** 05 May 2022

X REQUEST FOR ACTION

       FOR YOUR INFORMATION

       REQUEST FOR INFORMATION

**TO:** BOC

**FROM:** Kathy Haskins, BSN, MPH

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:** Request authorization to purchase a Titmus V3 Vision Screener for our school vision screening program. We are only able to get this model screener at School Health, thus the 1 quote. There are "refurbished" ones, but we were advised by the State vision coordinator not to go with the refurbished models.

**ADDITIONAL INFORMATION:** We currently have 1 screener (same model). This past year, in an effort to ensure we had backup, I had my vision and hearing screening techs cross-trained. Due to the State screening requirements, there are many more vision screens done during the school year than there are hearing screens. The addition of this screener will allow for both techs to be doing vision screens at same time and different locations as needed.

**CONTACT PERSON(S):** Kathy Haskins

**BACKGROUND INFORMATION:**

**SUPPORTING DOCUMENTS:**

- School Health Quote – Titmus V3 Vision Screener

**DRAFT MOTION:** I move to authorize Lapeer County Health Dept. to purchase a Titmus V3 Vision Screener at a cost not to exceed \$3,989.89, at no additional cost to the county general fund.

ATTACHMENTS    YES X    NO



School Health Corporation  
5600 Apollo Drive  
Rolling Meadows, Illinois 60008  
P(866)323-5465 | F(800)235-1305  
schoolhealth.com

# QUOTE

EXPIRATION DATE		QUOTE NO.
07/25/22		4055058-00
DATE	P.O. #	PAGE #
04/26/22	TITMUS V3 4/26/22	1

Attn: TONI LAROCCO  
Ship To:  
LAPEER CTY HEALTH DEPT  
1800 IMLAY CITY RD  
LAPEER, MI 48446-3208

Bill To:  
LAPEER CTY HEALTH DEPT  
1800 IMLAY CITY RD  
LAPEER, MI 48446-3208

QUOTE PREPARED BY	PHONE	EMAIL
Andrew Wlezen	866-323-5465	awlezen@schoolhealth.com

INSTRUCTIONS				SHIP POINT		VIA		SHIPPED	TERMS
				SCHOOL HEALTH		UPS GROUND			NET 30
LN	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QTY UM	UNIT PRICE	PRICE UM	DISCOUNT MULTIPLIER	AMOUNT (NET)		

## CUSTOMER NOTE:

FREE SHIPPING ON ORDERS OVER \$125

1	52783	1	EACH	3989.89	EACH	0.00	3989.89
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TITMUS V3 GENERAL MODEL VISION SCREENER

\*\* Shipping Direct From Manufacturer \*\*

Receive a \$200 Trade-In Credit & \$100 School Health Gift Card with the purchase of a new Titmus device(s).

Customer: Complete and return Titmus Device Trade In form with device(s) to be traded into School Health, whether the device is in working condition or not. Trade-in form and device(s) must be received within 90 days of purchase to receive credit.

Promotion valid 1/1/2022 – 12/31/22

Items stocked in our warehouse usually ship within 24 hours. Items above may be indicated as \*\*Shipping Direct From Manufacturer\*\*. Delivery times for items \*\*Shipping Direct From Manufacturer\*\* vary. For specific delivery time, call customer care at 866-323-5465.

1 Lines Total

Tax ID Number: 36-2425385

Cage Code: 1E060

Duns Number: 02-490-6331

Sub Total

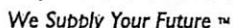
3989.89

Invoice Total

3989.89

Continued





Attn: TONI LAROCCO

**Ship To:**  
LAPEER CTY HEALTH DEPT  
1800 IMLAY CITY RD  
LAPEER, MI 48446-3208

**Bill To:**  
LAPEER CTY HEALTH DEPT  
1800 IMLAY CITY RD  
LAPEER, MI 48446-3208

EXPIRATION DATE		QUOTE NO.
07/25/22		4055058-00
DATE	P.O. #	PAGE #
04/26/22	TITMUS V3 4/26/22	2

QUOTE PREPARED BY	PHONE	EMAIL
Andrew Wlezen	866-323-5465	awlezen@schoolhealth.com

INSTRUCTIONS		SHIP POINT		VIA		SHIPPED		TERMS	
		SCHOOL HEALTH		UPS GROUND				NET 30	
LN	PRODUCT AND DESCRIPTION	QUANTITY ORDERED	QTY UM	UNIT PRICE	PRICE UM	DISCOUNT MULTIPLIER	AMOUNT (NET)		
<p>To receive an email with tracking information when your order has shipped, please provide your email address when placing your order. Help us also reduce paper usage and become more eco-friendly by providing your email address to send your invoices and order confirmations electronically. Thank you, for the opportunity to work with you and if you have any questions, please contact our Customer Care Department @ 866 323 - 5465.</p>									

Last Page

**Last Page**

## REQUEST FOR ACTION

5B

**DATE:** 05 May 2022

X REQUEST FOR ACTION

       FOR YOUR INFORMATION

       REQUEST FOR INFORMATION

**TO:** BOC

**FROM:** Kathy Haskins, BSN, MPH

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:** Request authorization to accept the Local Health Department Staff Wellbeing mini-grant from MALPH (Michigan Association for Local Public Health) in the amount of \$4,000.

**ADDITIONAL INFORMATION:** This is similar to the grant provided in FY 2021, and will provide training for our staff on topics such as understanding the impact of these last two years; pandemic-related burnout, stress, anxiety, and trauma; managing long-haul syndrome; information, tools, strategies, & resources for coping and healing, etc.

**CONTACT PERSON(S):** Kathy Haskins and Nancy Galant

**BACKGROUND INFORMATION:**

**SUPPORTING DOCUMENTS:** Copy of the Grant Agreement

**DRAFT MOTION:** I move to accept the MALPH LHD Staff Wellbeing mini-grant in the amount of \$4,000, at no additional cost to the county general fund and authorize the Health Dept. Director to sign the agreement.

ATTACHMENTS      YES X      NO





#### **AGREEMENT BETWEEN**

**The Michigan Association for Local Public Health  
326 W. Ottawa St., Lansing, MI 48933**

**And**

**Lapeer County Health Department  
1800 Imlay City Rd., Lapeer, MI 48446**

This agreement is entered into on this **21<sup>st</sup>** day of **April, 2022** by and between the Michigan Association for Local Public Health, hereinafter referred to as “**MALPH**”, and **Lapeer County Health Department**, hereinafter referred to as “**Grantee**”. The purpose of this agreement is to specify the responsibilities of **MALPH** and **Grantee** related to the implementation of the **Local Health Department Staff Wellbeing** mini-grant program.

WHEREAS, **MALPH** and **Grantee** have expressed interest in collaborating to provide supportive services to local health department staff affected by the COVID-19 pandemic and to bolster their sense of social and emotional wellbeing.

WHEREAS, **Grantee** has represented that it is qualified to perform the services outlined in this agreement and is capable, competent, and willing to provide those services, either directly or through a subcontractor.

THEREFORE, in consideration of the sums to be paid by **MALPH** to **Grantee** in accordance with the terms set forth below, IT IS AGREED AS FOLLOWS:

#### **1. TERM:**

The term of this contract is from **May 1<sup>st</sup>, 2022** through **September 30, 2022**.

#### **2. DESCRIPTION OF SERVICES:**

**Grantee** will provide, or arrange for, services designed to address workplace stress associated with responding to the COVID-19 pandemic. Program services may be educational or therapeutic in nature, and may address topics such as teambuilding, mindfulness, dealing with difficult people and situations, workplace violence mitigation, reducing stress, and resilience. Topics listed are offered as examples and do not constitute an exhaustive list of topics these funds may be used to support.

#### **3. PAYMENT OF SERVICES:**

- a. The total grant award is **\$4,000**.
- b. Payment will be made in full within 14 calendar days after **MALPH** receives this agreement, signed by the **Grantee**. Electronic signature is acceptable, and the agreement may be transmitted via email or by US mail.

#### **4. RESPONSIBILITIES OF MALPH:**

- a. **MALPH** will provide compensation outlined in Section 3.
- b. **MALPH** will provide consultation, technical assistance and programmatic support as needed for **Grantee** to complete program deliverables.

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**5. SUBCONTRACTING:**

In the event that the Grantee enters into a subcontract for any services provided under this agreement, Grantee shall ensure that subcontractors are qualified to perform those services and that appropriate agreements and financial controls are in place prior to disbursement of funds.

**6. FUNDING RESTRICTIONS**

Recipients may only expend funds for reasonable program purposes, including personnel, travel, supplies, food, and contractual services.

**7. ACCEPTANCE OF THE TERMS OF AWARD**


By drawing or otherwise obtaining funds, the recipient acknowledges acceptance of the terms and conditions of the award and is obligated to perform in accordance with the requirements of the award. If the recipient cannot accept the terms, the recipient should notify MALPH within 15 business days.

**8. CERTIFICATION STATEMENT**

By drawing or otherwise obtaining funds, the recipient certifies that proper financial management controls and accounting systems, to include personnel policies and procedures, have been established to adequately administer the award, and funds obtained are being used in accordance with applicable cost principles, regulations, and accounting standards. Grantee is required to permit independent auditors to have access to Grantee records and financial statements related to this agreement.

**SIGNED ON BEHALF OF GRANTEE**

**SIGNED ON BEHALF OF MALPH**

By:	By: 
Name:	Name: Norm Hess
Title:	Title: Executive Director
Date:	Date: April 21 <sup>st</sup> , 2022

**REQUEST FOR ACTION****DATE:** 05 May 2022 X  REQUEST FOR ACTION  FOR YOUR INFORMATION  REQUEST FOR INFORMATION**TO:** BOC**FROM:** Kathy Haskins, BSN, MPH

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:** Request approval of the Round 2 amendment of the FY 2022 VAAA Contract.**ADDITIONAL INFORMATION:** See attached contract for breakdown.**CONTACT PERSON(S):** Kathy Haskins and Nancy Galant**BACKGROUND INFORMATION:****SUPPORTING DOCUMENTS:**

- FY 2022 Round 2 Amendment is attached.
- FY 2022 Round 2 Amendment Signature Page

**DRAFT MOTION:** I move to accept the FY 2022 Round 2 VAAA contract amendment at no additional cost to the county general fund and authorize the chair to sign the contract.ATTACHMENTS      YES  X  NO

# VALLEY AREA AGENCY ON AGING

## NOTIFICATION OF CONTRACT AWARD

\$ 735,853 – Round 2

## PROJECT IDENTIFICATION NUMBER

LCHD- 2022

## TYPE OF CONTRACT OR ACTION

- ☐ New
- ☐ Renewal
- ☒ Revision/Supplement to contract
- ☐ Reinstatement of suspended project
- ☐ Reinstatement of terminated project
- ☐ Not Applicable

## PROJECT YEAR OF THIS CONTRACT

FY - 2022

## INCORPORATION STATUS

Private, Non-Profit

TAX ID # 38-2632017

## FISCAL YEAR FROM WHICH FUNDS AWARDED

FY 2022

## APPROVED PROJECT PERIOD

FROM: 10/1/2021 TO: 9/30/2022

### SUBCONTRACTOR

NAME: Lapeer County Health Department

ADDRESS: 1800 Imlay City Road

Lapeer, MI 48446

PHONE: (810) 667-0391

### SUBGRANTEE

NAME: Valley Area Agency on Aging

ADDRESS: 225 E Fifth Street, Suite 200

Flint MI 48502

PHONE: (810) 239-7671

SERVICE AREA ☐ Genesee County ☒ Lapeer County ☐ Shiawassee County

## CONTRACT SUMMARY

	Service Category
1	Care Management
2	Congregate Meals (includes estimated NSIP)
3	Home Delivered Meals (includes estimated NSIP)
4	In-Home Services
5	In-Home Respite

Amount	Clients	Units
\$54,998	32	386
\$93,738	562	20,115
\$337,315	338	104,431
\$197,758	396	11,863
\$52,044	136	3,122

## COMPUTATION OF CONTRACT

Services		Care Management	Congregate Meals	Home Delivered Meals	In-Home Services	In-Home Respite
VAAA Share		\$54,998	\$79,925	\$263,493	\$197,758	\$52,044
Required Local Match	Cash	\$13,750	\$19,981	\$293,044	\$49,440	\$13,011
	In-Kind					
NSIP			\$13,813	\$73,822		
Estimated Program Income						
Total		\$68,748	\$113,719	\$630,359	\$247,198	\$65,055
Other Resources		\$16,604	\$23,263	\$83,092	\$110,865	\$77,250

IN ADDITION TO THE CONDITIONS CONTAINED ON THE FIRST PAGE OF THIS AGREEMENT, FOLLOWING CONDITIONS SHALL APPLY TO THIS CONTRACT:

1. Unless revised, the amount in "VAAA Share", "COMPUTATION OF CONTRACT," will constitute a ceiling for the Area Agency on Aging participation in the approved cost.

2. The AAA share of APPROVED COST is earned only when the cost is accrued and the non-federal share of the cost has been contributed. The receipt of AAA funds (either through advance or reimbursement) does not constitute earning of these funds.
3. If the actual cost is less than the amount in "Total," "COMPUTATION OF CONTRACT," the AAA and non-federal shares will be:

AAA Federal/State:      80%                      Local:      20%

4. Assuming satisfactory progress, adequate justification, and the availability of funds, the AAA share will meet:

\$ 735,853

5. Funds herein awarded will remain available during the length of the project period unless State/Federal funding to AAA is modified.
6. Other conditions: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LAPEER COUNTY

*Community Mental Health Center*

1570 Suncrest Drive, Lapeer, Michigan 48446  
(810) 667-0500 FAX: (810) 664-8728

6

Date: May 2, 2022

☒ Request for Action  
☐ For Your Information  
☐ Request for Information

To: Lapeer County Board of Commissioners - Regular Board Meeting

From: Lapeer County Community Mental Health

Summary of Request/Information:

Requesting transfer of \$89,193.33 from appropriation to expenditure, which represents second of the three transfers for the fiscal year 2021-2022. Please credit this money to general ledger account #222 990 695.010.

Additional information:

1. The Lapeer County allocated \$267,580.00 to CMH as county match for the current fiscal year.
2. Motion #0422-007 approved by the Lapeer County Community Mental Health Services Board at its Board meeting on April 28, 2022 authorizing the CMH Director to make this request.

Contact person(s):

Laurn Emmons, Chief Executive Officer or  
Inder Abrol, Finance Department



Background Information:

Requested transfer is based on total appropriation of \$267,580.00 for the fiscal year.

Supporting Documents:

None.

Draft Motion:

Move to transfer \$89,193.33, representing second of the three installments toward the annual allocation of \$267,580.00 from CMH appropriations to CMH expenditure.

Attachments: Yes \_\_\_\_\_ No X \_\_\_\_\_



7

**DATE:** 5-9-2022

☒ **REQUEST FOR ACTION**

☐ **FOR YOUR INFORMATION**

☐ **REQUEST FOR INFORMATION**

**TO:** Board of Commissioners

**FROM:** Road Commission

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:**

Request Approval of Resolution and Ballot language for Millage on the November Ballot

**ADDITIONAL INFORMATION:**

**CONTACT PERSON(S):**

**BACKGROUND INFORMATION:**

**SUPPORTING DOCUMENTS:** Road Commission Public Information Packet, Resolutions from local Municipalities both for and against the proposal.

**DRAFT MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to adopt the Resolution to Approve Ballot Millage Proposal for Highway, Road and Street purposes including Bridges within Lapeer County.

**ATTACHMENTS:** YES ☒ or NO ☐

**RESOLUTION TO APPROVE BALLOT MILLAGE PROPOSAL  
FOR HIGHWAY, ROAD AND STREET  
PURPOSES INCLUDING BRIDGES WITHIN LAPEER COUNTY**

**WHEREAS**, there is need for significant repair, maintenance and improvement of highways, roads, streets and bridges located within Lapeer County and there is no assurance that state and federal money will be available to fund such needed repairs, maintenance and improvements in the County, and

**WHEREAS**, the Board of County Road Commissioners of the County of Lapeer, acting pursuant to and in accordance with Act 283 of the Public Acts of Michigan of 1909, as amended ("Act 283"), adopted a resolution to request that the Lapeer County Board of Commissioners adopt the resolution to submit a ballot proposal to County electors at the November 8th, 2022 state general election to increase the County's total tax rate limitation as provided in Section 6 of Article IX of the State Constitution of 1963 in order to levy taxes for County road purposes for a specified number of years; and

**WHEREAS**, Lapeer County is authorized to submit a ballot proposal to the County electors for the authorization of a new millage for road purposes; and

**WHEREAS**, the wording of the ballot proposal to be submitted to County electors is attached to this Resolution as Exhibit A.

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:**

1. A ballot proposal, as set forth in Exhibit A, to increase the County's total tax rate limitation by, and to levy up to, the amount of 1.85 mill for a period of four (4) years, commencing in 2022 through and including 2025, both inclusive, to provide funding for the maintenance, repair and improvement of highways, roads, streets, and bridges located within Lapeer County, which is a request for a new millage, shall be submitted to the qualified electors of the County.
2. The ballot proposal shall be submitted to the electors at the state general election to be held on Tuesday, November 8, 2022, pursuant to the provisions of Act 62, the General Property Tax Act, and the Michigan Election Law.
3. The ballot proposal to be submitted to the electors shall be in the form attached hereto as Exhibit A, and in such form as hereby approved and certified to the County Clerk.
4. The County Clerk is hereby authorized and directed to provide all notices of the election as may be required by law, including the Michigan Election Law. Without limitation of the foregoing, the Notice of Election shall contain a statement by the County Treasurer of the total of all voted increases in the total tax rate limitation to the County, and each local unit therein, and the year the increases are effective, as required by Section 3 of Act 63.

5. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

### **EXHIBIT A**

#### **MILLAGE PROPOSAL FOR HIGHWAY ROAD AND STREET PURPOSES INCLUDING BRIDGES WITHIN LAPEER COUNTY**

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within the County of Lapeer be increased by 1.85 mill (\$1.85 for \$1,000.00 of taxable value) for a period of four (4) years, 2022 to 2025, inclusive, as a new millage, for the purpose of providing funds, as apportioned pursuant to Public Act 133 of 1968 (MCL 224.20b), to the Lapeer County Road Commission, City of Lapeer, City of Imlay City, City of Brown City, Village of Almont, Village of Clifford, Village of Columbiaville, Village of Dryden, Village of Metamora, Village of North Branch, and the Village of Otter Lake to be used exclusively for the repair, maintenance and improvement of existing roads and bridges in the townships, and in the foregoing cities and villages, in Lapeer County. It is estimated that 1.85 mill will raise approximately \$6,415,009.00 when the millage is first levied in 2022.

8A

**DATE:** 5-4-2022

  X   **REQUEST FOR ACTION**

       **FOR YOUR INFORMATION**

       **REQUEST FOR INFORMATION**

**TO:** Board of Commissioners

**FROM:** Administration

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:**

Request an amendment to Board Motion 96-22, to Name the City of Lapeer to take over the responsibility and payments incurred with the electricity at the Historic Courthouse Pavilion.

**ADDITIONAL INFORMATION:** The original letter named the Lapeer Chamber of Commerce and Downtown Development Authority as the responsible parties. After discussions it was determined that the City of Lapeer would like to assume responsibility of the agreement.

**CONTACT PERSON(S):** Quentin Bishop

**BACKGROUND INFORMATION:**

**SUPPORTING DOCUMENTS:** Draft Letter of Agreement

**DRAFT MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to amend motion 96-22 to omit "Lapeer Chamber of Commerce and Downtown Development Authority" and replace with "the City of Lapeer".

**ATTACHMENTS:** YES   X   or NO



## *Lapeer County Administration Office*

255 Clay Street, Suite 301  
Lapeer, Michigan 48446  
Phone: (810) 667-0366  
Fax: (810) 667-0369  
[www.lapeercountyweb.org](http://www.lapeercountyweb.org)

### **DRAFT**

Dear City of Lapeer,

The Lapeer County Board of Commissioners agrees to transfer the responsibility of electricity maintenance and payments to the City of Lapeer based on the following approved Board motion and conditions:

#### Motion 96-22

Approves Administration to enter into a formal agreement and allow the City of Lapeer to assume the responsibility and payments incurred with maintaining the power at the Historic Courthouse pavilion, formally known as the Lapeer County Community Pavilion.

#### Conditions

1. City of Lapeer assumes all responsibility for the usage, maintenance, repair and financial obligations brought upon and/or required for the operation of electricity at the Lapeer County Community Pavilion.
2. All billing related to electrical use will be first processed by the County of Lapeer Building and Grounds Department then City of Lapeer will be invoiced by the County for the same amount.
3. Community members at-large may continue usage of the pavilion without the usage of electricity.
4. City of Lapeer assumes responsibility to approve/deny electrical usage of the pavilion.
5. City of Lapeer will be responsible for the condition of the pavilion while in use by them or persons and/or entities approved by them to use the pavilion's electricity.
6. City of Lapeer may not sublet the pavilion's usage.
7. The County of Lapeer will not charge City of Lapeer for any fees other than the cost of operating electricity.
8. The County of Lapeer will keep the electrical service in the name of the County and will not transfer it to any other entity.

8B

**DATE:** May 3, 2022

XX REQUEST FOR ACTION

\_\_\_\_\_ FOR YOUR INFORMATION

\_\_\_\_\_ REQUEST FOR INFORMATION

**TO:** COMMITTEE OF THE WHOLE

**FROM:** Jacky Bennett, Administration/Finance Account Clerk

\*\*\*\*\*

**SUMMARY OF REQUEST / INFORMATION:** Request authorization to pay the April invoice from Attorney Howard L. Shifman, P.C., for labor related legal services.

**BACKGROUND INFORMATION:**

**ADDITIONAL INFORMATION:**

**CONTACT PERSON(S):** Doreen Clark / Quentin Bishop

**SUPPORTING DOCUMENTS:** Legal Summary / Invoice #14829

**DRAFT MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to recommend to the Full Board to authorize payment to Attorney Howard L. Shifman, P.C. in the amount of \$920.00 for labor related legal services rendered through April 30, 2022 to be paid from line item #101-210-801.020.

**ATTACHMENTS** YES X NO \_\_\_\_\_



Howard L. Shifman  
Brandon Fournier  
Robert Nyovich- Of Counsel



31600 Telegraph Road, Suite 100  
Bingham Farms, MI 48025  
Phone (248) 642-2383 or  
(248) 594-8700  
Fax (248) 594-7080  
shifmanfournier.com

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**VIA EMAIL ONLY**

**PRIVILEGED ATTORNEY-CLIENT COMMUNICATION**

May 2, 2022

Quentin Bishop, County Administrator/Controller  
Lapeer County  
255 Clay Street  
Lapeer, MI 48446

Re: Lapeer County/Invoice for Services

Mr. Bishop:

Attached please find our invoice for services April 30, 2022.

Invoice No. 14829

Lapeer County –	
General	\$ 920.00
Sheriff's Department	\$ 0.00
CMH	\$ 0.00
FOC	\$ 0.00
District Court	\$ 0.00
Health Department	\$ 0.00
911 MAPE	\$ 0.00
911 POAM	\$ 0.00
Non-Union	\$ 0.00

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**TOTAL DUE** **\$ 920.00**

Please make check payable to Howard L. Shifman, P.C.

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

**SHIFMAN FOURNIER**

A handwritten signature in black ink, appearing to read 'Jessica Fanego', written over the printed name.

Jessica Fanego, Office Administrator  
[Jessica@shifmanfournier.com](mailto:Jessica@shifmanfournier.com)

Cc: Doreen Clark, Assistant to County Administrator/Controller