

Intercounty Drain Board Meeting Minutes

**South Clifford Intercounty Drain
Lapeer & Tuscola Counties**

**Thursday, March 17, 2022
Lapeer County Drain Office, 255 Clay St., Ste. 305, Lapeer, MI**

Members Present:

Brady Harrington, Chair, Michigan Dept. of Agriculture & Rural Development
Joseph Suma, Lapeer County Drain Commissioner
Robert Mantey, Tuscola County Drain Commissioner

Others Present:

Mike Quaine, BMJ Engineering
Amanda Pentico, BMJ Engineering
Tanya Suter, Lapeer County Drain Clerk

1. Call to Order

Chairperson Harrington called the meeting to order at 11:40 am at Lapeer County Drain Office, 255 Clay St., Ste. 305, Lapeer, MI. The purpose of the meeting was to review bid tables and authorize maintenance contract award.

2. Motion for Secretary

Motion by Mantey, supported by Suma that Lapeer County acts as secretary.
Yeas: All, Nays: None. Motion carried.

3. Agenda

Motion by Suma, supported by Mantey to approve the agenda as amended: correct county in the header from "St. Clair County" to "Tuscola County."
Yeas: All, Nays: None. Motion carried.

4. Approval of minutes

Motion by Mantey, supported by Suma to approve the minutes of the September 1, 2021 meeting as presented. Yeas: All, Nays: None. Motion carried.

5. Communications and reports of Board members, committees and consultants.

a. Review bid tabs

Mike Quaine, BMJ Engineering, presented the bid tabs and showed that K & K Contracting had the lowest bid at \$24,198.

The annual budget of this drain is around \$15,000 per year, so there will need to be a recommendation to the board for a 2-year contract. Brady stated that he would be willing to assist with Computation of Cost.

b. Authorize maintenance contract award

Motion by Suma, supported by Mantey to authorize BMJ Engineering to accept the bid and award the contract to K & K Contracting. Yeas: All, Nays: None. Motion carried.

Motion by Mantey, supported by Suma, to allow Lapeer County to make all payments on contracts with acceptance by BMJ Engineering of contractors' work. Yeas: All, Nays: None. Motion carried.

c. Receive the Treasurer's Report

Mantey reported that Tuscola County's total cash balance is \$2,350.06. Suma reported that Lapeer County's total cash balance is \$1443.16. Tuscola County will pay their portion to Lapeer County in April. Motion by Suma, supported by Mantey to accept the Treasurer's report. Yeas: All, Nays: None. Motion carried.

6. Approval of Invoices

None at this time.

7. Other Business

None.

8. Public Comment

None.

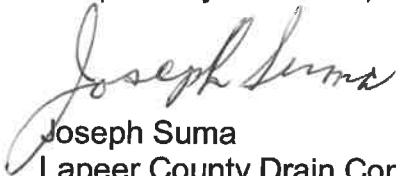
9. Set the Date, Time and Location of the Next Meeting

Not necessary at this time.

10. Adjourn

Motion by Mantey, supported by Suma to adjourn at 11:47 am. Yeas: All, Nays: None. Motion carried.

Respectfully submitted,



Joseph Suma
Lapeer County Drain Commissioner
Acting Secretary

Lapeer 54%, Tuscola 46%

#956	South Clifford I-C Drain	Date	Assets		Liabilities		Accounts		Total Assets	Total Liabilities	Net Worth Asset+Liab.	Revenue		Expenses	
			Cash	Sp.Assmt	Sp.Assmt	Rec.-Invoic	601	Mainten-				Sp.Assmt	Interest	DWS	Drain Maint.
			002.000				000	040.000	199.000	299.000	390.000	Current	275	275	
			601.50	1,651.00		397.59		397.59	2,650.00	(96.84)	1,443.16	404.000	665.000	676.020	937.010
			769.17	(769.17)								(769.17)			
			269.24			(269.24)						(269.24)			
			502.32	(502.32)								(502.32)			
			128.26			(128.26)						(128.26)			
			(1,206.84)												
			132.94	(132.94)								(132.94)			
			24.34	(24.34)								(24.34)			
			1,220.93	222.23	0.00	0.00	1,443.16	0.00	1,443.16	0.00	1,443.16	(1,826.27)	0.00	0.00	0.00

Drain Ledger Report

3/11/2022 10:01:03 AM

Drain: S-522 South Clifford I/C 120-522

Account #	Account Name	Balance	%
Assets			
1000	Cash - on - Hand	\$587.56	25.00 %
1200	Investments - C.D.'s Etc.	\$0.00	0.00 %
1250	Investments -- C.D.'s Bonds	\$0.00	0.00 %
1400	Special Assessments Receivable	\$1,762.50	75.00 %
1600	Receivable From Other Drains	\$0.00	0.00 %
1800	Other Accounts Receivable	\$0.00	0.00 %
1900	Due From Other Counties	\$0.00	0.00 %
1999	Total Assets	\$2,350.06	100.00 %
Liabilities			
2200	Contracts Payable	\$0.00	0.00 %
2400	Advances From Revolving Fund	\$0.00	0.00 %
2500	Equipment Revolving Fund	\$0.00	0.00 %
2600	Deferred Assessment Revenue	\$1,762.50	100.00 %
2700	Act 434 Promissory Notes Payab	\$0.00	0.00 %
2750	Bond Notes Payable	\$0.00	0.00 %
2800	Due To Other Counties	\$0.00	0.00 %
2999	Total Liabilities	\$1,762.50	100.00 %
3900	Net Worth	\$587.56	100.00 %
Revenues			
4200	Assessments	\$3,147.50	99.94 %
4250	Interest	\$0.00	0.00 %
4300	Interest Received From 434 CDs	\$0.00	0.00 %
4350	Interest Received-Special Inv.	\$1.84	0.06 %
4400	Sales of Fixed Assets (tubes)	\$0.00	0.00 %
4500	Miscellaneous Revenue	\$0.00	0.00 %
4600	Transfers In	\$0.00	0.00 %
4999	Total Revenues	\$3,149.34	100.00 %
Expenses			
5000	Interest For Promissory Notes	\$0.00	0.00 %
5100	Printing & Publishing (Bd-Let)	\$50.67	1.98 %
5140	Construction - Full Petition	\$0.00	0.00 %
5150	Construction - Cleanout Only	\$0.00	0.00 %

Construction Report

5160	Construction - Resolution	\$0.00	0.00 %
5170	Construction - Maintenance	\$1,785.84	69.67 %
5200	Board of Determination Compens	\$0.00	0.00 %
5250	Camp Tuscola-Labor-Equip-Suppl	\$0.00	0.00 %
5300	Spray-Maintenance-Contractor	\$0.00	0.00 %
5320	Spray-Maintenance-Individual	\$0.00	0.00 %
5350	Engineering Fees	\$340.33	13.28 %
5400	Engineering Consult-Legal Fees	\$0.00	0.00 %
5450	Explosive or Dynamite Expenses	\$0.00	0.00 %
5500	T. C. Treasurer - Del-Tax Fund	\$0.00	0.00 %
5550	Tubes-Box Culverts - Materials	\$0.00	0.00 %
5600	Legal Fees - Attorneys	\$306.35	11.95 %
5650	Right-of-Ways	\$0.00	0.00 %
5700	Transfers Out	\$53.27	2.08 %
5750	MISS DIG FEE	\$0.00	0.00 %
5800	Flood Damage	\$0.00	0.00 %
5950	Miscellaneous Expenses	\$26.75	1.04 %
5999	Total Expenses	\$2,563.21	100.00 %
9999	Fund Period Excess/(-Shortage)	\$586.13	100.00 %

giving Lapeer \$7350.06 in April.



CIVIL ENGINEERS · LAND SURVEYORS

PRINCIPALS
Philip J. Porte, P.E.
Robert J. Arnold, Jr., P.S.
Patrick R. Phelan, P.E. LEED AP

ASSOCIATE
Michael W. Quaine, P.E.

December 1, 2021

Joe Suma
Lapeer County Drain Commissioner
255 Clay Street, Suite 305
Lapeer, MI 48446

RE: South Clifford Intercounty Drain Maintenance

Dear Mr. Suma:

One November 17, 2021 at 11:00 a.m., sealed bids were opened and read aloud. Five bids were received, with the low bidder being K & K Contracting, Inc. with a bid of \$24,198.00. We have reviewed and verified the results of bids submitted. The bids are as follows:

<u>Bidder</u>	<u>Total Bid Amount</u>
K & K Contracting	\$24,198.00
Kappen Excavating	\$24,842.00
Dutch Excavating	\$29,572.00
CRB Trucking & Excavating	\$29,648.00
LJ Construction	\$70,571.80

We have worked with K & K Contracting, Inc. on past projects and find them qualified to complete this work. The annual Maintenance Limit is: \$15,000.00, so this would fit into a 2-year plan. We recommend the award of a contract in the amount of \$24,198.00 over that period be made to K & K Contracting, Inc. of 3597 N. Van Dyke, Fillion, Michigan 48432. If you have any questions, please feel free to contact me.

Sincerely,

BMJ ENGINEERS & SURVEYORS, INC.

Michael W. Quaine
Michael W. Quaine, P. E.
Project Manager

Enclosures

Bob Mantey, Tuscola County Drain Commissioner
Brady Harrington, Chairman, South Clifford Intercounty Drain Board

**BID TABULATION
S. CLIFFORD IC DRAIN
Lapeer, Michigan**

Wednesday, November 17, 2021

DESCRIPTION	QTY.	UNIT	K&K Contracting		Kappen Excavating		Dutch Excavating		CRB Trucking & Excavating		LJ Construction	
			UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1. CLEARING FOR EXCAVATION	356	RODS	25.00	8,900.00	36.00	12,816.00	35.00	12,460.00	28.00	9,968.00	90.00	32,040.00
2. EXCAVATION OF DRAIN	356	RODS	15.50	5,518.00	16.00	5,696.00	20.00	7,120.00	25.00	8,900.00	66.55	23,691.80
3. LEVELING OF OLD AND NEW SPOIL	356	RODS	5.00	1,780.00	5.00	1,780.00	7.00	2,492.00	5.00	1,780.00	15.00	5,340.00
4. CLEAN OUT PRIVATE CROSSINGS	3	EA	500.00	1,500.00	250.00	750.00	500.00	1,500.00	500.00	1,500.00	1,000.00	3,000.00
5. CLEAN OUT PUBLIC ROAD CROSSINGS	1	EA	1,500.00	1,500.00	500.00	500.00	1,000.00	1,000.00	500.00	500.00	1,500.00	1,500.00
6. GRADE OUT PUBLIC ROAD CROSSINGS	4	EA	250.00	1,000.00	100.00	400.00	200.00	800.00	500.00	2,000.00	500.00	2,000.00
7. DAILY SEEDING & FERTILIZING DRAIN SPOIL AND DISTURBED AREAS (PERMANENT GRASS, NOT ANNUAL RYE GREASS, AT LEAST 90% COVERAGE WHERE NEEDED)	1	LS	1,000.00	1,000.00	900.00	900.00	1,200.00	1,200.00	2,500.00	2,500.00	2,000.00	2,000.00
8. DEBRIS REMOVAL (INCLUDES BURNING COMBUSTIBLE DEBRIS, REMOVING DEBRIS FROM SITE OR STAGING TIMBER AT BACK OF ROW)	1	LS	3,000.00	3,000.00	2,000.00	2,000.00	3,000.00	3,000.00	2,500.00	2,500.00	1,000.00	1,000.00
TOTAL CONSTRUCTION COSTS				\$24,198.00		\$24,842.00		\$29,572.00		\$29,648.00		\$70,571.80

**BID TABULATION
RESULTS
S. CLIFFORD IC DRAIN
LAPEER COUNTY, MICHIGAN**

Corrected Bid*

Project Summary

Low Bidder

Bidder Name	Construction Bid	Rank
K&K Contracting	\$ 24,198.00	1
Kappen Excavating	\$ 24,842.00	2
Dutch Excavating	\$ 29,572.00	3
CRB Trucking & Excavating	\$ 29,648.00	4
LJ Construction	\$ 70,571.80	5

\$15,000 Maintenance Budget