

PROPERTIES COMMITTEE

January 4, 2024

*Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446*

Chairman Zender called the meeting to order at approximately 10:18 a.m. in Room 302 of the County Complex.

Members Present: Commissioners Bryan Zender, Tom Kohlman, Kevin Knisely

Others: Moses Sanzo, County Administrator/Controller, John Bustle, Building Grounds/Parks Director, Jackie Arnold, CFO, Jillian Weiss, Special Events Coordinator, Lauren Emmons, CMH CEO, Brooke Sankiewicz, CMH Clinic Service Director

AGENDA

The agenda was reviewed.

Motion by Kohlman, support by Knisely, to approve the Properties Committee Agenda as presented. Motion carried.

MINUTES

The minutes from December 14, 2023 were briefly reviewed.

Motion by Knisely, supported by Kohlman, to approve the minutes from the December 14, 2023 meeting of the Properties Committee meeting as presented. Motion carried.

CMH

Lauren Emmons was present to discuss request for construction project to create office space for the OPC/ Triage programs at the CMH Building. Emmons explained that A wing has 2 large offices and a storage room that could be constructed to make more office space. Emmons explained that the storage space project would just be a matter of moving a wall, while one of large offices would require the creation of door space. Emmons explained total construction project would create four additional office spaces.

- 1. Motion by Bustle, supported by Kohlman, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the construction project creating 4 offices out of 2 large offices and small storage room to provide needed office space at the CMH Building for the OPC/Triage programs, at a cost not to exceed \$7,500.00, to be paid for by CMH funding, at no additional cost to the County's General Fund. Motion carried.**

PARKS

John Bustle was present to give update on the Polly Ann Trail Grant. Bustle explained that the DNR extended the grant application deadline. Bustle share that Rowe Professional Services Co. has been involved with this grant process since the beginning. Bustle received final pricing for Rowe to draw and oversee the engineering of the project. It was discussed that the Friends of the Polly Ann Trail would contribute monies towards the engineering costs and the DNR would contribute the remaining costs through a grant to the County. Bustle explained that the monies in the grant may not be enough to do the full project, as requested in the grant. DNR is aware and would rather have the project completed correctly and not extend as far at this time. Discussion on liability for remaining trail once grant monies is used occurred.

2. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize Building and Grounds/Parks Department to proceed with Rowe Professional Service Co. for engineering plans for the Polly Ann Trail Grant. Motion carried.**

CMH

Lauren Emmons requested to give an update on the CMH building design. Emmons shared that the next step for the building would be to go to the Code Authority and Mayfield Twp. for site planning. Concerns about parking lot, fire suppression, zoning was discussed. Moses Sanzo shared concerns about size of the building as the study for the building design was completed three years ago. Emmons and Brooke Sankiewicz explained the need for the space as CMH continues to grow. Further discussion on preliminary drawings and ability to bid occurred.

PARKS

Kevin Knisely requested an update on Torzewski Water Park Concept. John Bustle explained the need to order some items as soon as possible due to production delays. Further discussion on costs occurred. Knisely requested Bustle to bring more information to the next ARPA meeting on 1/11/2024.

ADJOURN

Motion by Kohlman, supported by Knisely, to adjourn the meeting. Motion carried. 11:30 a.m.

Tom Kohlman, Chairman
Lapeer County Properties Committee