



Lapeer County Board of Commissioners

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Lapeer, Michigan 48446
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www.lapeercountymi.gov

COMMITTEE OF THE WHOLE **A-G-E-N-D-A**

****COMMISSION CHAMBERS****

March 9, 2023

9:00 A.M.

GENERAL BUSINESS

- CHAIRMAN CALL TO ORDER
- ROLL CALL ATTENDANCE BY CLERK
- OPENING PRAYER AND PLEDGE OF ALLEGIANCE
- APPROVAL OF THE **AGENDA**
- CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **FEBRUARY 16, 2023** COMMITTEE OF THE WHOLE MEETING
- DISTRIBUTION AND REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS AND BUDGET AMENDMENTS** (*throughout the meeting*)
- **DEPARTMENT HEAD UPDATES** – (As needed, No Action Required)
- **PUBLIC TIME** – Citizens Comments (*maximum of 3 minutes per person*)

NEW BUSINESS

- 1) **HEALTH DEPARTMENT –**
 - A. Request to Approve the MOOG (Marihuana Related) Grant Agreement between the State of Michigan Department of Licensing and Regulatory Affairs and Lapeer County.
 - B. Request to Approve the Lapeer County Health Department Plan of Organization as Required for State Accreditation
- 2) **SHERIFF'S DEPARTMENT-**
 - A. Request to Approve the Purchase for 20 new Replacement Ballistic Helmets
 - B. Request to Approve the Purchase of the Renewal Crash Reconstruction Data Software for the Traffic Reconstruction equipment.

Continued—

3) ADMINISTRATION/FINANCE DEPARTMENT/BOC –

- A. Request Authorization to Pay February Invoice to Shifman Fournier for Labor Related Services.
- B. Request to Approve the Renewal Subscription from SHI for the Budget Book Software
- C. Gary Howell, District #2 Senior Advisory Board Appointment

OLD BUSINESS**4) Amy Cell Talent-** Update on County Controller/Administrator vacancy.

ADDITIONAL ITEMS *(if needed)*

- A.
 - B.
 - C.
-

OTHER BUSINESS

- **PUBLIC TIME-** Citizens Comments *(maximum of 3 minutes per person)*
- **CLOSED SESSION-** Amy Cell Talent review of confidential candidates for County Controller/ Administrator position.

ADJOURN -

****Please Remember the Change in the Board Meeting Schedule****

Committee of the Whole Meetings are the 2nd Thursday of each month.

Regular Full Board Meetings are the 4th Thursday of each month.

Sub-Committee Meetings are following BOTH Committee of the Whole and Full Board Meetings.

Upcoming Meetings/Public Hearings/Events:

NEXT FULL BOARD MEETING- 03/23/23

NEXT C.O.W MEETING - 04/13/2023

FOLLOWING FULL BOARD - 04/27/2023

Personnel Committee Meeting - 03/09/2023

Following Tentative Personnel Meeting -03/23/2023

Tentative Properties Meeting- 03/09/2023

COMMITTEE OF THE WHOLE

February 16, 2023

9:00 a.m.

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Carol Brown opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Commissioners Brad Haggadone, William Hamilton, Gary Howell, Kevin Knisely, Tom Kohlman, Truman Mast, Bryan Zender

Others: Jackie Arnold, Interim County Controller/Administrator and Chief Financial Officer, Doreen Clark, Assistant to the Administrator, Lynette Stanford, Secretary/Deputy County Clerk

Motion by Howell, supported by Haggadone, to approve the agenda with the deletion of a closed session. Motion carried.

Motion by Knisely, supported by Hamilton, to approve the minutes from the February 2, 2023 Committee of the Whole Meeting. Motion carried.

Elected Official/Department Head Updates

Sheriff McKenna gave a brief update regarding recent Department statistics and events.

Public Time – two people spoke during public time.

Motion by Zender, supported by Haggadone, to recommend to the Full Board, to renew the contract with Alcohol Monitoring Systems, Inc (AMS) for a term of 36 months, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said contract once Corporate Counsel has reviewed said document. Motion carried.

Sarah Griffin from Lapeer County MSU Extension 4-H Program gave presentation regarding the recent and upcoming activities of the program.

Motion by Zender, supported by Hamilton, to recommend to the Full Board, to authorize the Sheriff's Department to purchase a new conference room table and cabinet, at a cost of \$3,869.95 (with shipping) from line item 207-301-730.000, at no additional cost to the County General Fund. Motion carried.

Motion by Haggadone, supported by Zender, to recommend to the Full Board, to authorize the transfer of \$89,661.33, representing the 1st of three installments toward the annual allocation of \$268,984.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.

Motion by Howell, supported by Hamilton, to recommend to the Full Board, to authorize payment to Shifman Fournier, in the amount of \$1,485.00, for labor related legal services rendered through January 31, 2023, to be paid from line item 101-239-801.020. Motion carried.

Motion by Knisely, supported by Haggadone, to recommend to the Full Board, to adopt the following Resolution Honoring the Michigan Association of Counties (MAC) 125th Anniversary:

RESOLUTION #2023-R01
By the Lapeer County Board of Commissioners
HONORING the Michigan Association of Counties'
125th Anniversary

WHEREAS, Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and,

WHEREAS, Michigan county governments are led by Boards of Commissioners, who are elected from their local communities; and,

WHEREAS, the State Association of Supervisors of Michigan was formed by representatives of 16 counties on February 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and,

WHEREAS, the association's name was changed to the Michigan Association of Counties on July 17, 1969; and,

WHEREAS, the Michigan Association of Counties is the oldest association representing local governments in Michigan; and,

WHEREAS, 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and,

WHEREAS, the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and,

WHEREAS, the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and,

WHEREAS, the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and,

WHEREAS, the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and,

WHEREAS, no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21st century, a testament to the culture of public service inculcated by the association.

(Resolution continued)

NOW, THEREFORE, BE IT RESOLVED, that the Lapeer County Board of Commissioners of Lapeer, Michigan wishes to commend and honor the **Michigan Association of Counties on its 125th Anniversary** year.

Roll Call vote: Knisely, aye; Mast, aye; Zender, aye; Haggadone, aye; Hamilton, aye; Howell, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

Public Time – two people spoke during public time.

Motion by Zender, supported by Hamilton, to adjourn the meeting. 9:37 a.m.

Tom Kohlman, Chairman
Committee of the Whole

1A

REQUEST FOR ACTION

DATE: 22 February 2023

XX REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Health Dept.

SUMMARY OF REQUEST / INFORMATION: Requesting acceptance of the MOOG (Marihuana Related) Grant Agreement between the State of Michigan Department of Licensing and Regulatory Affairs and Lapeer County, which will provide funding for medical marihuana education, communication, and outreach. This grant acceptance is required to be submitted electronically to the State by me after the board approves. No general fund monies are used for this program.

ADDITIONAL INFORMATION: See attached copy of draft agreement along with the application that was submitted with grant request.

CONTACT PERSON(S): Todd Anglebrandt and Kathy Haskins

BACKGROUND INFORMATION: This will be the 3rd year that we have been offered and utilized this grant.

SUPPORTING DOCUMENTS:

DRAFT MOTION:

Motion by _____, supported by _____, to authorize the Lapeer County Health Department Director/Health Officer to electronically accept the approved grant agreement between the State of Michigan LARA and Lapeer County for the period of January 1, 2023 through September 15, 2023, at no cost to the County's General Fund; and further, that a copy of the electronically submitted grant agreement be forwarded to the County Clerk to be filed as an official exhibit.

ATTACHMENTS YES X NO _____

GRANT NO. 2023 MOOG LAPEER COUNTY

GRANT BETWEEN
THE STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
AND
LAPEER COUNTY

GRANTEE/ADDRESS:

Kathy Haskins
Lapeer County
1800 Imlay City Rd
Lapeer, MI 48446
(810) 245-5581

GRANT ADMINISTRATOR/ADDRESS:

David Harns
Cannabis Regulatory Agency – Public Relations
Department of Licensing and Regulatory Affairs
2407 N. Grand River Avenue
P.O. Box 30205
Lansing, MI 48909
Office Number: 517-243-5469
Email: CRA-MOOG@michigan.gov

GRANT PERIOD:

From January 1, 2023 to September 15, 2023

TOTAL AUTHORIZED BUDGET: \$41,331

Federal Contribution: \$
State Contribution: \$41,331
Local Contribution: \$
Other Contributions: \$

SIGMA Vendor I.D.: CV0048174
SIGMA Payment Address Code: 026

ACCOUNTING DETAIL:

Accounting Template No.: 6411113T025

GRANT

This is Grant #2023 MOOG LAPEER COUNTY between the Department of Licensing and Regulatory Affairs (Grantor), and Kathy Haskins (Grantee), subject to terms and conditions of this grant agreement (Agreement).

1.0 Statement of Purpose

The Michigan Medical Marihuana Operation and Oversight Grant to Counties is provided for in the Michigan Medical Marihuana Act, MCL 333.26421 et seq. The purpose of the Grant is to provide funding to counties to be used for education, communication, and outreach regarding the Michigan Medical Marihuana Act.

1.1 Statement of Work

The Grantee agrees to undertake, perform, and complete the services that are more specifically described in the Grantee's Proposal, Attachment A.

1.2 Detailed Budget

- A. This Agreement does not commit the State of Michigan (State) or the Department of Licensing and Regulatory Affairs (LARA) to approve requests for additional funds at any time.
- B. If applicable, travel expenses will not be reimbursed at rates greater than the State Travel Rates, Attachment C, without the prior written consent of the Grant Administrator.
- C. Attachment B is the Budget. The Grantee agrees that all funds shown in the Budget are to be spent as detailed in the Budget.

Changes in the Budget of less than 5% of the total line item amount, or \$2,000 (whichever is greater) do not require prior written approval, but Grantee must provide a revised budget to the Grant Administrator for approval.

Cumulative changes in the Budget equal to or greater than 5% of the total line item amount, or \$2,000 (whichever is greater), will be allowed only upon prior review and written approval by the Grant Administrator. A formal grant amendment must be signed by the Michigan Marijuana Regulatory Agency (Grantor) and the Grantee.

1.3 Payment Schedule

The maximum amount of grant assistance offered is \$41,331. Progress payments up to a total of 85% of the Total Authorized Budget may be made upon submission of a Grantee request indicating grant funds received to date, project expenditures to date (supported with computer

printouts of accounts, general ledger sheets, balance sheets, etc.), and objectives completed to date. Backup documentation such as computer printouts of accounts, ledger sheets, check copies, etc. shall be maintained for audit purposes in order to comply with this Agreement. The payment of the final 15% of the grant amount shall be made after completion of the project and after the Grant Administrator has received and approved a final report, if applicable. The final payment is also contingent upon the submission of a final invoice that includes expenditures of grant funds reported by line item and compared to the approved Budget.

Public Act 279 of 1984 states that the state shall take all steps necessary to assure that payment for goods or services, is mailed within 45 days after receipt of the goods or services, a complete invoice for goods or services, or a complete contract for goods or services, whichever is later.

1.4 Monitoring and Reporting Program Performance

- A. Monitoring. The Grantee shall monitor performance to assure that time schedules are being met and projected work by time period is being accomplished.
- B. Quarterly Reports. The Grantee shall submit to the Grant Administrator quarterly performance reports that briefly present the following information:
 - 1. Percent of completion of the project objectives. This should include a brief outline of the work accomplished during the reporting period and the work to be completed during the subsequent reporting period.
 - 2. A breakdown of the expenses that occurred within the reporting period along with supporting documentation that the expenses to be reimbursed were incurred by the county department.
 - 3. Brief description of problems or delays, real or anticipated, which should be brought to the attention of the Grant Administrator.
 - 4. Statement concerning any significant deviation from previously agreed-upon Statement of Work.
 - 5. The quarterly reports are due on July 17, 2023 and September 15, 2023. Further, the Department of Licensing and Regulatory Affairs has provided a Financial Status Report form that is to be completed with each report submission.
- C. A Final Report is required. The Grantee will do the following:
 - 1. The Grantee shall submit 1 final electronic copy of the report to the Grant Administrator no later than September 15, 2023.
 - 2. The final report will include the following information:
 - a. A summary of the project implementation plan and any deviations from the original project as proposed.

- b. Accomplishments and problems experienced while carrying out the project activities.
 - c. Coordinated efforts with other organizations to complete the project.
 - d. Impacts, anticipated and unanticipated, experienced as a result of the project implementation.
 - e. Financial expenditures of grant money and other contributions to the project, in-kind and/or direct funding.
 - f. Any experience in applying the project products and anticipated “next steps”.
 - g. Actual Budget expenditures compared to the Budget in this Agreement. Include the basis or reason for any discrepancies.
3. The final report may be combined with the September 15, 2023 report provided that it includes all of the data requested in Sections 1.4(B) and 1.4 (C).

PART II - GENERAL PROVISIONS

2.1 Project Changes

Grantee must obtain prior written approval for project changes from the Grant Administrator. See Section 1.2, Detailed Budget.

2.2 Delegation

Grantee may not delegate any of its obligations under the Grant without the prior written approval of the State. Grantee must notify the State at least 90 calendar days before the proposed delegation, and provide the State any information it requests to determine whether the delegation is in its best interest. If approved, Grantee must: (a) be the sole point of contact regarding all contractual project matters, including payment and charges for all Grant Activities; (b) make all payments to the subgrantee; and (c) incorporate the terms and conditions contained in this Grant in any subgrant with a subgrantee. Grantee remains responsible for the completion of the Grant Activities, compliance with the terms of this Grant, and the acts and omissions of the subgrantee. The State, in its sole discretion, may require the replacement of any subgrantee.

2.3 Project Income

To the extent that it can be determined that interest was earned on advances of funds, such interest shall be remitted to the Grantor. All other program income shall either be added to the project budget and used to further eligible program objectives or deducted from the total program budget for the purpose of determining the amount of reimbursable costs. The final determination shall be made by the Grant Administrator.

2.4 Share-in-savings

The Grantor expects to share in any cost savings realized by the Grantee. Therefore, final Grantee reimbursement will be based on actual expenditures. Exceptions to this requirement must be approved in writing by the Grant Administrator.

2.5 Order of Spending

Unless otherwise required, Grantee shall expend funds in the following order: (1) private or local funds, (2) federal funds, and (3) state funds. Grantee is responsible for securing any required matching funds from sources other than the State.

2.6 Purchase of Equipment

The purchase of equipment not specifically listed in the Budget, Attachment B, must have prior written approval of the Grant Administrator. Equipment is defined as non-expendable personal property having a useful life of more than one year. Such equipment shall be retained by the Grantee unless otherwise specified at the time of approval.

2.7 Accounting

The Grantee shall adhere to the Generally Accepted Accounting Principles and shall maintain records which will allow, at a minimum, for the comparison of actual outlays with budgeted amounts. The Grantee's overall financial management system must ensure effective control over and accountability for all funds received. Accounting records must be supported by source documentation including, but not limited to, balance sheets, general ledgers, time sheets and invoices. The expenditure of state funds shall be reported by line item and compared to the Budget.

2.8 Records Maintenance, Inspection, Examination, and Audit

The State or its designee may audit Grantee to verify compliance with this Grant. Grantee must retain, and provide to the State or its designee upon request, all financial and accounting records related to the Grant through the term of the Grant and for 7 years after the latter of termination, expiration, or final payment under this Grant or any extension ("Audit Period"). If an audit, litigation, or other action involving the records is initiated before the end of the Audit Period, Grantee must retain the records until all issues are resolved.

Within 10 calendar days of providing notice, the State and its authorized representatives or designees have the right to enter and inspect Grantee's premises or any other places where Grant Activities are being performed, and examine, copy, and audit all records related to this Grant. Grantee must cooperate and provide reasonable assistance. If any financial errors are revealed, the amount in error must be reflected as a credit or debit on subsequent invoices until the amount is paid or refunded. Any remaining balance at the end of the Grant must be paid or refunded within 45 calendar days.

This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

If the Grantee is a governmental or non-profit organization and expends the minimum level specified in OMB Uniform Guidance (\$750,000 as of December 26, 2013) or more in total federal funds in its fiscal year, then Grantee is required to submit an Audit Report to the Federal Audit Clearinghouse (FAC) as required in 200.36.

2.9 Competitive Bidding

The Grantee agrees that all procurement transactions involving the use of state funds shall be conducted in a manner that provides maximum open and free competition. When competitive selection is not feasible or practical, the Grantee agrees to obtain the written approval of the Grant Administrator before making a sole source selection. Sole source contracts should be negotiated to the extent that such negotiation is possible.

3.0 Liability

The State is not liable for any costs incurred by the Grantee before the start date or after the end date of this Agreement. Liability of the State is limited to the terms and conditions of this Agreement and the grant amount.

3.1 Intellectual Property

Unless otherwise required by law, all intellectual property developed using funds from this Agreement, including copyright, patent, trademark and trade secret, shall belong to the Grantee.

3.2 Safety

The Grantee, and all subgrantees are responsible for insuring that all precautions are exercised at all times for the protection of persons and property. Safety provisions of all Applicable Laws and building and construction codes shall be observed. The Grantee, and every subgrantee are responsible for compliance with all federal, state and local laws and regulations in any manner affecting the work or performance of this Agreement and shall at all times carefully observe and comply with all rules, ordinances, and regulations. The Grantee, and all subgrantees shall secure all necessary certificates and permits from municipal or other public authorities as may be required in connection with the performance of this Agreement.

3.3 General Indemnification

Inasmuch as each party to this grant is a governmental entity of the State of Michigan, each party to this grant must seek its own legal representation and bear its own costs; including judgments, in any litigation which may arise from the performance of this grant. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

3.4 Termination

A. Termination for Cause

The State may terminate this Grant for cause, in whole or in part, if Grantee, as determined by the State: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose the State to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Grant will not be construed to mean that other breaches are not material.

If the State terminates this Grant under this Section, the State will issue a termination notice specifying whether Grantee must: (a) cease performance

immediately, or (b) continue to perform for a specified period. If it is later determined that Grantee was not in breach of the Grant, the termination will be deemed to have been a Termination for Convenience, effective as of the same date, and the rights and obligations of the parties will be limited to those provided in Subsection B, Termination for Convenience.

The State will only pay for amounts due to Grantee for Grant Activities accepted by the State on or before the date of termination, subject to the State's right to set off any amounts owed by the Grantee for the State's reasonable costs in terminating this Grant. The Grantee must pay all reasonable costs incurred by the State in terminating this Grant for cause, including administrative costs, attorneys' fees, court costs, transition costs, and any costs the State incurs to procure the Grant Activities from other sources.

B. Termination for Convenience

The State may immediately terminate this Grant in whole or in part without penalty and for any reason, including but not limited to, appropriation or budget shortfalls. If the State terminates this Grant for convenience, the State will pay all reasonable costs, as determined by the State, for State approved Grant Responsibilities.

3.5 Conflicts and Ethics

Grantee will uphold high ethical standards and is prohibited from: (a) holding or acquiring an interest that would conflict with this Grant; (b) doing anything that creates an appearance of impropriety with respect to the award or performance of the Grant; (c) attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or (d) paying or agreeing to pay any person, other than employees and consultants working for Grantee, any consideration contingent upon the award of the Grant. Grantee must immediately notify the State of any violation or potential violation of these standards. This Section applies to Grantee, any parent, affiliate, or subsidiary organization of Grantee, and any subgrantee that performs Grant Activities in connection with this Grant.

3.6 Non-Discrimination

Under the Elliott-Larsen Civil Rights Act, 1976 PA 453, MCL 37.2101, et seq., and the Persons with Disabilities Civil Rights Act, 1976 PA 220, MCL 37.1101, et seq., Grantee and its subgrantees agree not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of race, color, religion, national origin, age, sex, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. Breach of this covenant is a material breach of this Grant.

3.7 Unfair Labor Practices

Under MCL 423.324, the State may void any Grant with a Grantee or subgrantee who appears on the Unfair Labor Practice register compiled under MCL 423.322.

3.8 Force Majeure

Neither party will be in breach of this Grant because of any failure arising from any disaster or acts of god that are beyond their control and without their fault or negligence. Each party will use commercially reasonable efforts to resume performance. Grantee will not be relieved of a breach or delay caused by its subgrantees. If immediate performance is necessary to ensure public health and safety, the State may immediately Grant with a third party.

3.9 Media Releases

News releases (including promotional literature and commercial advertisements) pertaining to the Grant or project to which it relates must not be made without prior written State approval, and then only in accordance with the explicit written instructions of the State.

4.0 Website Incorporation

The State is not bound by any content on Grantee's website unless expressly incorporated directly into this Grant.

4.1 Certification Regarding Debarment

The Grantee certifies, by signature to this Agreement, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal or State department or agency. If the Grantee is unable to certify to any portion of this statement, the Grantee shall attach an explanation to this Agreement.

4.2 Illegal Influence

The Grantee certifies, to the best of his or her knowledge and belief that:

- A. No federal appropriated funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this grant, the Grantee shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- C. The Grantee shall require that the language of this certification be included in the award documents for all grants or subcontracts and that all subrecipients shall certify and disclose accordingly.

The State has relied upon this certification as a material representation. Submission of this certification is a prerequisite for entering into this Agreement imposed by 31 USC § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Grantee certifies, to the best of his or her knowledge and belief that no state funds have been paid nor will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of any State agency, a member of the Legislature, or an employee of a member of the Legislature in connection with the awarding of any state contract, the making of any state grant, the making of any state loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any state contract, grant, loan or cooperative agreement.

4.3 Governing Law

This Grant is governed, construed, and enforced in accordance with Michigan law, excluding choice-of-law principles, and all claims relating to or arising out of this Grant are governed by Michigan law, excluding choice-of-law principles. Any dispute arising from this Grant must be resolved in Michigan Court of Claims. Grantee consents to venue in Ingham County, and waives any objections, such as lack of personal jurisdiction or forum non conveniens. Grantee must appoint agents in Michigan to receive service of process.

4.4 Compliance with Laws

Grantee must comply with all federal, state and local laws, rules and regulations.

4.5 Disclosure of Litigation, or Other Proceeding

Grantee must notify the State within 14 calendar days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Grantee, a subgrantee, or an officer or director of Grantee or subgrantee, that arises during the term of the Grant, including: (a) a criminal Proceeding; (b) a parole or probation Proceeding; (c) a Proceeding under the Sarbanes-Oxley Act; (d) a civil Proceeding involving: (1) a claim that might reasonably be expected to adversely affect Grantee's viability or financial stability; or (2)

a governmental or public entity's claim or written allegation of fraud; or (e) a Proceeding involving any license that Grantee is required to possess in order to perform under this Grant.

4.6 Assignment

Grantee may not assign this Grant to any other party without the prior approval of the State. Upon notice to Grantee, the State, in its sole discretion, may assign in whole or in part, its rights or responsibilities under this Grant to any other party. If the State determines that a novation of the Grant to a third party is necessary, Grantee will agree to the novation, provide all necessary documentation and signatures, and continue to perform, with the third party, its obligations under the Grant.

4.7 Entire Grant and Modification

This Grant is the entire agreement and replaces all previous agreements between the parties for the Grant Activities. This Grant may not be amended except by signed agreement between the parties.

4.8 Grantee Relationship

Grantee assumes all rights, obligations and liabilities set forth in this Grant. Grantee, its employees, and agents will not be considered employees of the State. No partnership or joint venture relationship is created by virtue of this Grant. Grantee, and not the State, is responsible for the payment of wages, benefits and taxes of Grantee's employees and any subgrantees. Prior performance does not modify Grantee's status as an independent Grantee.

4.9 Dispute Resolution

The parties will endeavor to resolve any Grant dispute in accordance with this provision. The dispute will be referred to the parties' respective Grant Administrators or Program Managers. Such referral must include a description of the issues and all supporting documentation. The parties must submit the dispute to a senior executive if unable to resolve the dispute within 15 business days. The parties will continue performing while a dispute is being resolved, unless the dispute precludes performance. A dispute involving payment does not preclude performance.

Litigation to resolve the dispute will not be instituted until after the dispute has been elevated to the parties' senior executive and either concludes that resolution is unlikely, or fails to respond within 15 business days. The parties are not prohibited from instituting formal proceedings: (a) to avoid the expiration of statute of limitations period; (b) to preserve a superior position with respect to creditors; or (c) where a party makes a determination that a temporary restraining order or other injunctive relief is the only adequate remedy. This Section does not limit the State's right to terminate the Grant.

5.0 Severability

If any part of this Grant is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Grant and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Grant will continue in full force and effect.

5.1 Waiver

Failure to enforce any provision of this Grant will not constitute a waiver.

SIGNATURES APPEAR ON THE FOLLOWING PAGE

5.2 Signatories

The signatories warrant that they are empowered to enter into this Agreement and agree to be bound by it.

This agreement is “DRAFT” only.

Anshu Varma, Division Director
Procurement & Administration Division
Bureau of Finance and Administrative Services
Department of Licensing and Regulatory Affairs
State of Michigan

Date

This agreement is “DRAFT” only. Once Kathy Haskins is given the approval to sign a OneSpan version will need to be signed by her and returned to the CRA-MOOG.

Kathy Haskins
Director/Health Officer
Lapeer County

Date

GRANT NO. 2023 MOOG LAPEER COUNTY

Rev. 10/2022



Lapeer County Health Department
1800 Imlay City Road
Lapeer, Michigan 48446

Description of projects

Funds are being requested to conduct a variety of projects that will target medicinal marihuana users within Lapeer County. The first project will focus on continuing with Geofencing the provisioning centers within Lapeer County. The Lapeer Health Department will continue to contract with a company that provides this service to ensure the project continuation is consistent. Geofencing uses GPS technology to create a virtual geographic boundary around a designated location and enables software to trigger a response when a mobile device enters or leaves a particular area. This fencing would be used to display 4 messages which are risk factors pertaining to the use of marihuana, facts sheets, second hand smoke risks, and how to get and seek help as well as some of the Michigan laws that pertain to medicinal marihuana.

The second project would be a work with the provisioning centers directly to better understand their role in the community and their responsibility to the citizens of Lapeer County. Agency staff will work with each of the 6 provisioning centers to assist in, and ensure that medicinal marihuana users understand how to store their marihuana is a safe environment. Other topics of discussion may include working with these medicinal users to educate them on their responsibility to other members in the household especially under-age youth from gaining access to their medicinal marihuana. Depending on the willingness to participate in these educational activities the agency may set up educational classes for medicinal marihuana users to cover these topics in a group setting.

Funding with other agencies

If approved, this funding may be used to coordinate efforts for adults that use medicinal marijuana. These efforts could include working with the Regional PIHP to provide education, prevention, or treatment services depending on the (ASAM) level of care. The Regional PIHP may be able to incorporate universal prevention activities into the Geofencing project and expand their current vendor education programs.

Impact of funding

Geofencing provisioning centers will continue to allow the facts of marihuana to be seen and further expanded on how use may lead to certain health (physical or mental) conditions, including impacting others that may reside within the same household. Using the data collected from phones crossing the digital fence a demographic map may be developed to target recreational activities, zip codes, and gender of visitors to provisioning centers to deliver targeted prevention activities to users. **Because this is an awareness campaign, we will not gather, acquire, or store any user specific information.** Agency will plan to mine the data from this geofence project over the last several years to better target locations in the county that have a cluster of medicinal marihuana users that is higher than other areas of the county.

Anticipated outcomes

Continuing geofencing (1) education of citizens entering provisioning centers about the negative effects of marijuana on the body. (2) see an increase in enrollment for outpatient treatment and education services related to marijuana use.

Working directly with provisioning center staff (1) educate employees of these centers about their responsibility to the community to ensure that no under-age or ineligibly community members have access to medicinal marihuana. (2) Start a larger discussion about the role of medicinal marihuana users as well as provisioning center staff within the community and the investment to deny access to underage citizens.

Medical Marijuana Operation and Oversight Grant FY2023 Budget Tapeeer County Health Department	
Category	Amount
Wages	\$ 15,375.00
Overtime	\$ -
Fringe	\$ 6,456.00
Training	\$ -
Equipment	\$ -
Education Materials	\$ -
Geofencing	\$ 19,500.00
Vape Detectors	\$ -
Vehicles	\$ -
Total Expenditures	\$ 41,331.00

Signature: Kelly Hoellie Title: Director Health Officer

Date: 19 Dec. 2022

1B

REQUEST FOR ACTION

DATE: 02 March 2023

XX REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Health Dept.

SUMMARY OF REQUEST / INFORMATION:

ADDITIONAL INFORMATION: Request approval/acceptance of the LCHD Plan of Organization, with BOC chair signature.

CONTACT PERSON(S): Kathy Haskins

BACKGROUND INFORMATION: The State periodically requires signed review of the agency plan of organization for accreditation.

SUPPORTING DOCUMENTS: Plan of Organization, Signature Page, Org. Charts

DRAFT MOTION:

Motion by _____, supported by _____, to approve the LCHD Plan of Organization, and authorize the Board Chair to sign the approval form.

ATTACHMENTS YES X NO _____



Lapeer County Health Department
1800 Imlay City Road
Lapeer, Michigan 48446

LAPEER COUNTY HEALTH DEPARTMENT
PLAN OF ORGANIZATION
January, 2023

1. Legal Responsibilities

Background

The Lapeer County Health Department (LCHD) was formally organized on July 1, 1978 as a single county health department in accordance with Act 368, P.A. 1978, as amended. A plan of organization, administration and financing was developed and implemented in accordance with appropriate State Statutes and related local ordinances with the assistance and guidance of the Michigan Department of Public Health (now the Department of Health and Human Services).

The Plan of Organization and budget of the LCHD provide for support for required basic public health services, general administration, records and statistics, environmental health, maternal and child health, adult health, communicable disease control, substance abuse services, senior citizen programs and disinterment/reinterment document requirements.

A. Statutory Authority

Public Act 368 of 1978, as amended, is the basis for establishing the county public health program. Section 2431 and 2433 set forth mandates for the county including a plan of organization designed to prevent disease, prolong life, and promote public health through organized programs, required services and allowed public health services. Section 2235 authorizes a local health department to exercise a power or function of the State Health Department where not otherwise prohibited by law or rule.

The Food Law of 2000 (PA 92 of 2000, as amended, provides a definition of a local health department (MCL § 289.1109) and establishes enforcement and delegation activities to a local health department (MCL § 3105). Act 375 of Public Acts 2010 provides authority to inspect Body Art, Piercing and Tattoo Facilities. Act 288 of 1967, of the Land Divisions Act provides authority to approve land divisions for onsite sewage and water and the Safe Drinking Water Act, PA 399 of 1976, as amended, provides authority to monitor Type II Public Water Supplies. Finally, Part 91 of Act 451 of 1994 (MCL 324.9101-324.9123a) delegates authority to the local county for implementation and enforcement of the soil erosion program.

In addition to statutory authority contained in the Public Health Code, local regulations and ordinances that apply to Lapeer County include:

Lapeer County Sanitary Code (2014) establishes local regulations for on-site sewage disposal systems that are not regulated through the State of Michigan standards, regulations governing garbage and rubbish habitable buildings and dwellings, land subdivisions and water supplies.

Lapeer County Soil Erosion and Sedimentation Ordinance (2013) which establishes local authority granted by Part 91 of the Soil Erosion and Sedimentation Control of the Natural Resources and Protection Act, 1994 PA 452, as amended.

B. Governing Entity Relationship

The Lapeer County Health Department is controlled by the Lapeer County Board of Commissioners, who also serve as the Board of Health. They are the governing entity with respect to rules and regulations, and possess the authority to establish contractual agreements and appropriate funds. The Board of Commissioners is comprised of seven elected members representing the seven districts in the county, and meet weekly to conduct the county business.

C. Indemnification

The County of Lapeer maintains a contract with Michigan Municipal Risk Management Authority to provide risk financing and risk management services. A copy of the current contract is available at the County Administrative Offices and the Health Department. The Health Department has a written risk management policy and procedure in place to provide guidance for staff concerning risk management issues.

This policy/procedure includes a process for completing and submitting incident report forms to track risk associated with accidents, incidents and safety hazards to clients, staff, the Health Department and the County. Incident reports are reviewed by and signed by the program administrator. Incidents are tabulated periodically by category and frequency and reviewed by administrative team members. Corrective Plans of Action are developed and implemented as appropriate.

D. Food Service Activities

Lapeer County Health Department provides Food Service Sanitation Program responsibilities through a direct employer-employee relationship and does not subcontract these services.

2. Local Health Department Organization

A. Organizational Charts: Appendix A

B. Documentation of Local Governing Entity Approval of Plan of Organization
See Appendix B for Board of Commissioner's approval of Plan of Organization.

C. Lapeer County Health Department operating budget and FTE's
Lapeer County has adopted a rolling biennial operating budget with the current budget in effect from January 1, 2023 to December 31, 2023. However, the Lapeer County Health

Department utilizes a fiscal year budget (October 1-September 30) for programs most programs except those one a special cycle due to the source of the grant. The Health Department operating budget for FY 2022-23 totals \$5,738,177.18 and includes 65.15 FTE's for public health required, basic, mandated and allowable services.

D. Information Technology Capacity and Security

COMPUTERS:

The Lapeer County Health Department maintains a combination of desktop and laptop computers that are internet & e-mail capable. Staff providing service in the field (EH), home or community locations are equipped with laptops or Surface Pros that allow for needed off-site work and documentation. E-mail distribution lists have been set up to aid in e-mail transmission. The Health Department has also established several intranet drives that allow authorized staff to maintain and share documents in a secure, limited-access location. Additional internet enhancements have been made in the building over the past three years.

WEBCONFERENCING:

The agency primarily uses a Zoom contract for web conferencing. Computers are also capable of logging into other conference systems, such as Teams.

TELEPHONES:

LCHD has workstations throughout the building equipped with telephone handsets with individual numbers. The vast majority of these have voice mail capabilities. In addition, building & sectional pages can be initiated from these phones. All phones in the agency were updated in 2022.

FAX MACHINES:

The Lapeer County Health Department a company with upgraded photocopiers for copy and scanning needs. In 2022 the agency converted to "paperless" faxing, which allows fax transmissions to go directly to assigned emails.

RADIOS:

LCHD has two purchased 800 mhz radios and one statewide 800 mHz radio, with additional ones available through the County's Emergency Management Department if needed. Also, the County's Emergency Management Department has volunteers on-call with short-wave radios.

Building Security:

In 2022 the county completed some enhancements to the Health Department building to improve agency security. Solid walls replaced partitions on the 2nd floor where staff work areas are located. Although staff previously had security "swipe" badges for entering the building. Additional swipe pads were added in key staff work areas. Counter areas where transactions are made with the public were also made more secure, while still allowing for providing necessary services to our community members.

3. Missions, Vision and Values

The Agency mission, vision and values are reviewed and revised, as recommended, at least every three years as a component of the agency strategic planning process. This process includes input from administration, staff and the Board of Health/Board of Commissioners. All new staff are oriented to the Agency mission and vision. The mission is also displayed prominently in public areas and included on the Health Department website <http://www.lapeercountymi.gov> (then select County Health Dept.). See Appendix D for mission, vision and values documents.

4. Local Planning and Collaboration Initiatives

A. Lapeer County Health Department Priorities

Lapeer County Health Department priorities are developed, implemented and evaluated at two levels.

1) Community Based Priorities

- a) Lapeer County Health Department is currently in the process of completing the Strategic Plan for 2023-2025 which will address quality improvement/assurance, workforce develop, and community education.
- b) Community Health Assessment and Improvement Planning Document, and Maternal Child Health Needs that address health related priorities.
- c) Collaborative Priorities determined in partnership with the Thumb Community Health Alliance

2) Health Department-Specific Priorities

- a) Lapeer County Health Department Strategic Plan 2023-2025
- b) Lapeer County Health Department mandate priorities document

B. Lapeer County Health Department support of priority projects

- Funding, collaboration and leadership with the Thumb Community Health Alliance, additional special grants, partners through Lapeer County Community Collaborative Body (LCCC), and subcommittees to address identified community health needs
- Lapeer County Community Collaborative (see app. E for participating agencies/groups)
- Collaboration with the Lapeer County Great Start Initiative
- WIC Collaborative Programs
- Child Death Review

C. Community partnerships and collaborative efforts

Lapeer County enjoys an exceptionally collaborative environment and Lapeer County Health Department staff contribute significantly to these efforts in Lapeer County. The Health Officer serves with the Lapeer County Community Collaborative Body, which is the overarching collaborative effort in this community. See also Appendix E.

5. Service Delivery

A. Outline or list the Lapeer County Health Department's locations (including addresses), services and hours of operation (See Appendix F).

6. Reporting and Evaluation

A. Evaluation of Lapeer County Health Department activities

- Monthly/Annual Strategic Plan evaluation
- Board of Commissioner Reports
- Programmatic evaluation, including annual MCH Block Grant evaluation, WIC evaluation, Emergency Preparedness Plans through the Office of Public Health Preparedness, IAP Reports and environmental health program evaluations
- Hot Wash evaluations of emergency preparedness/CD drills and events/outbreaks with Corrective Action Plans
- Child Death Review Team data and reporting
- Annual report

B. Reporting Lapeer County Health Department's activities to the community and governing entity.

- Lapeer County Health Department provides information to the community and governing entity in a number of ways:
 - Board of Commissioner Reports on Health Department programs and activities, including financial status.
 - The Health Department Annual Report
 - Communicable Disease Report – posted on website and sent to email lists.

7. Health Officer and Medical Director

A. Appointing a Health Officer and Medical Director

The Health Officer is an employee of Lapeer County who is appointed by and reports directly to the Board of Commissioners. The Health Officer is selected through the hiring process established by the County. When a candidate has been selected, his/her qualifications are submitted to the Michigan Department of Community Health for approval. Documentation of the appointment of current Health Officer by the Lapeer County Board of Commissioners is attached in Appendix G.

B. Health Officer

MDHHS Approval (See Appendix H)

C. Medical Director

MDHHS Correspondence (See Appendix H)

8. LHD Plan of Organization Approval Form

Appendix B

Appendices

A	Organizational Charts
B	Board of Health and Board of Commissioner's Approval of Plan of Organization
C	Board of Commissioner's approval of budget
D	Mission, Vision and Values Documents
E	Collaborative Chart
F	Locations and hours of operation
G	Board of Commissioners Meeting Minutes Appointing Health Officer
H	MDCH Health Officer and Medical Director Approval Letter
I	Lapeer County Health Department Bloodborne Pathogens Plan
J	Lapeer County Health Department Chemical Hygiene Plan

Attachment E

APPROVAL FORM

This approval form is to be signed by the Health Officer and the chairperson of your agency's local governing entity. Completion of this form is required and submitted to MDHHS with the LHD Plan of Organization. If this Plan of Organization or the Health Officer changes subsequent to submission to the MDHHS Division of Local Health Services, this approval form must be re-signed by the appropriate local authorities referenced herein and re-filed with the MDHHS Division of Local Health Services.

I have reviewed the Plan of Organization for Lapeer Co. Health Dept. (Insert LHD)

The Plan and related documentation accurately reflect the organization of services and programs for the area served by the LHD. We affirm this Plan, as submitted, fulfills all the requirements set forth in the LHD Plan of Organization Guide.

Health Officer Name: Kathy Haskins

Health Officer Signature: Kathy Haskins

Date: 2 March 2023

Local Governing Entity Chairperson Name: _____

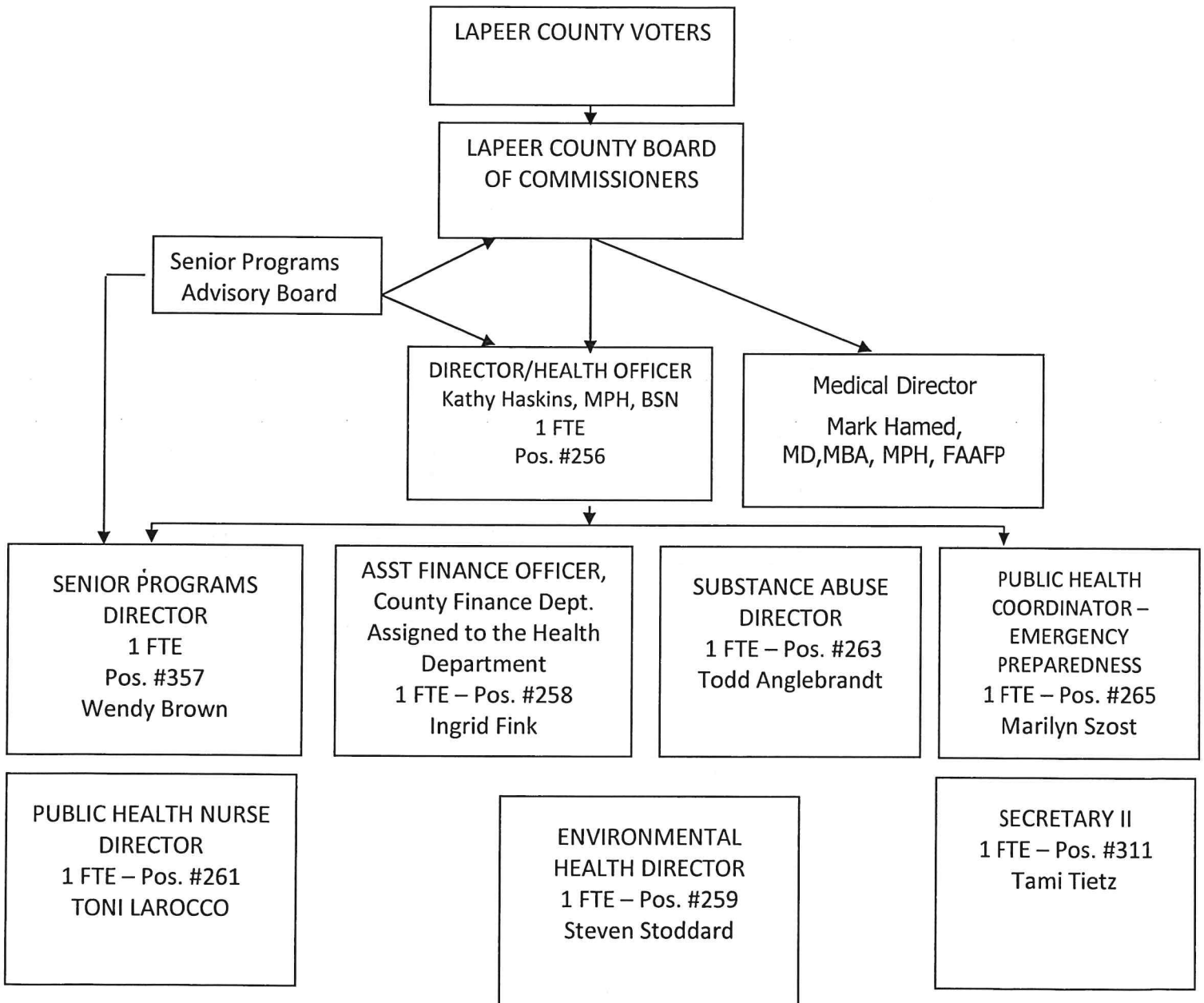
Local Governing Entity Name: _____

Mailing Address: _____

Chairperson Signature: _____

Date: _____

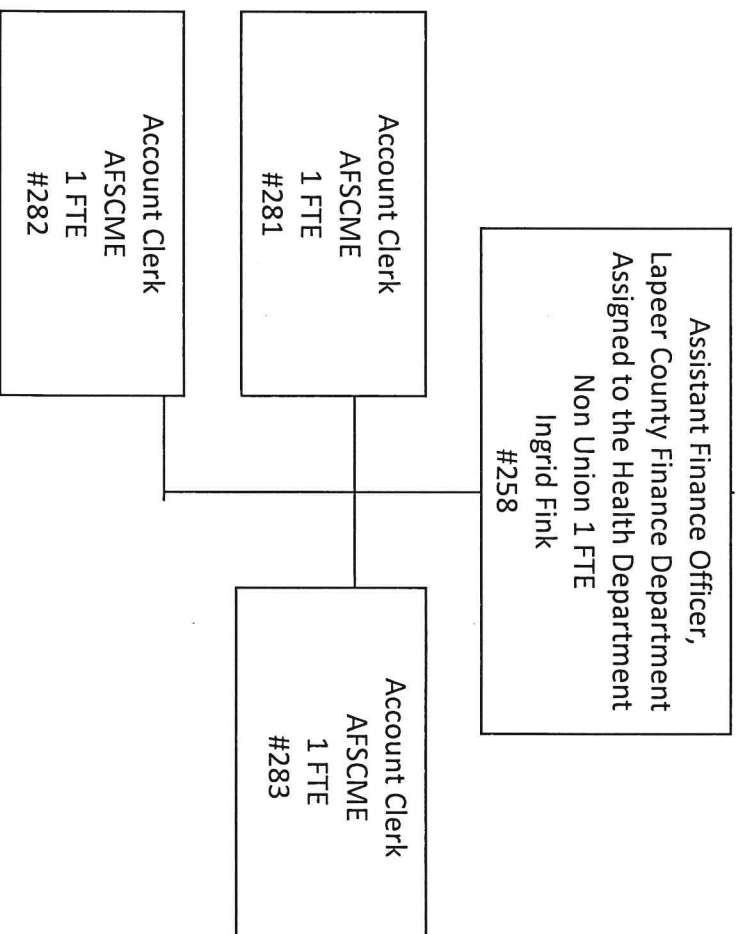
Lapeer County Health Department 2023



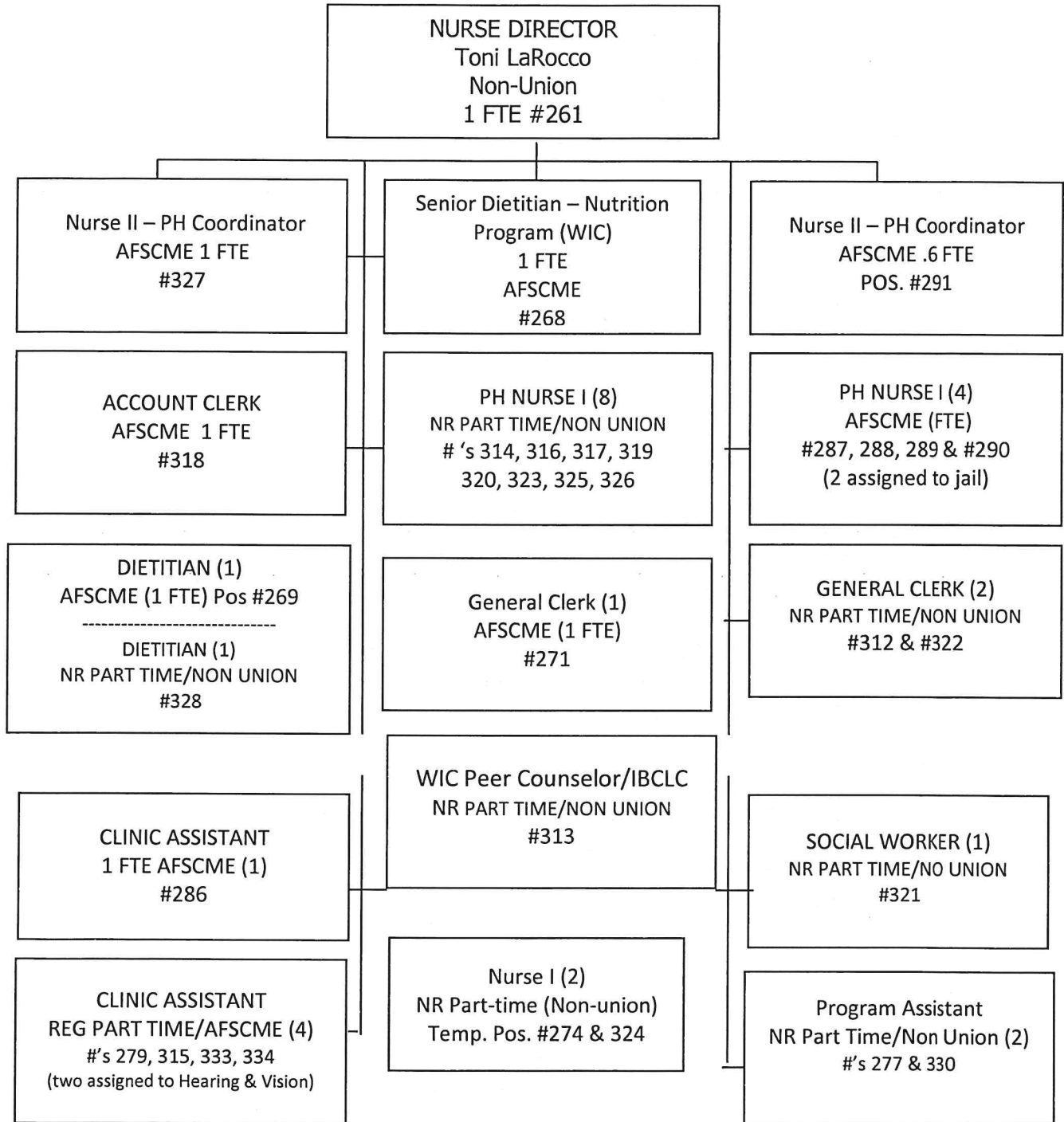
ORGANIZATIONAL CHART

FINANCE MANAGEMENT DIVISION

2023

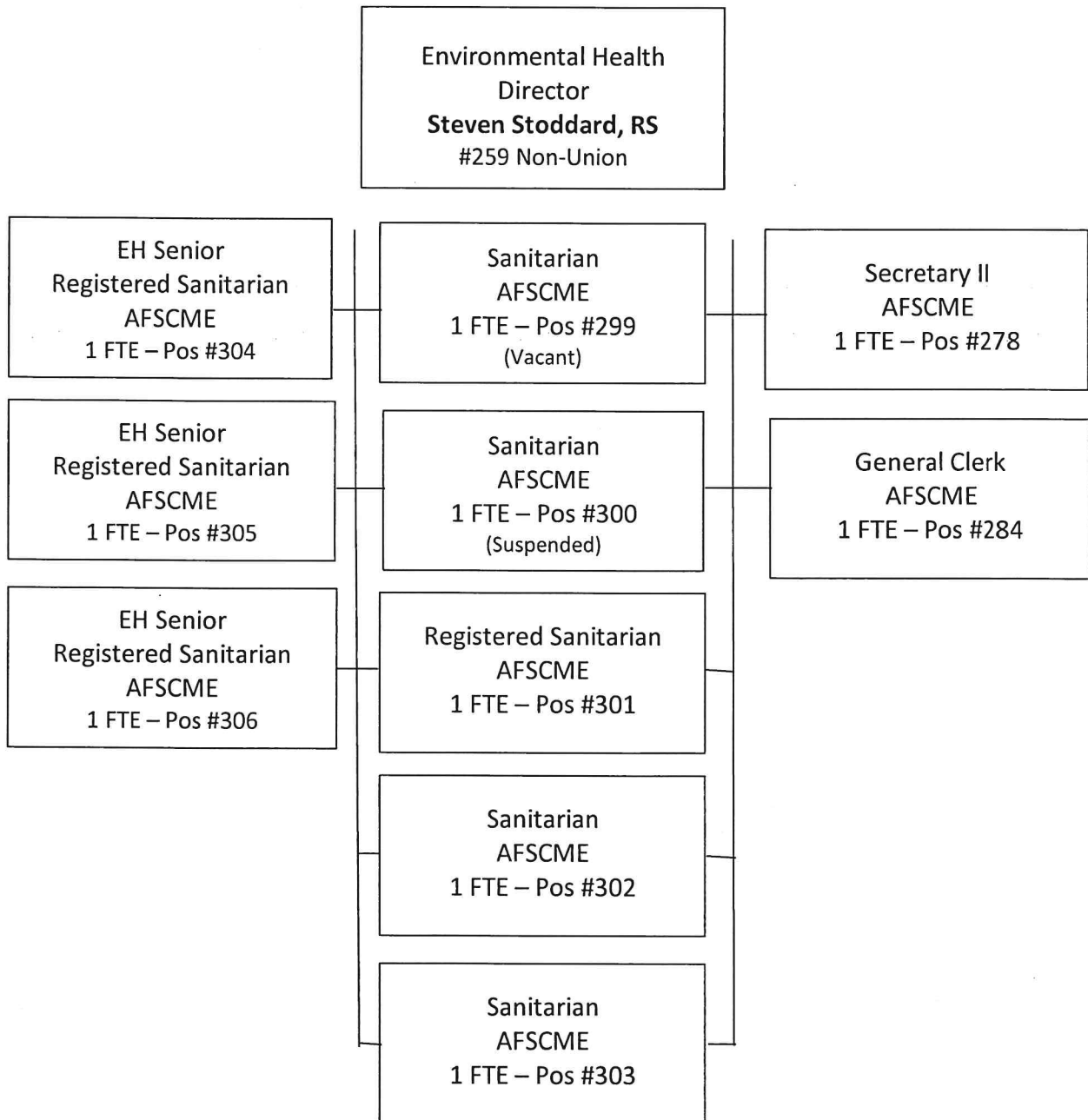


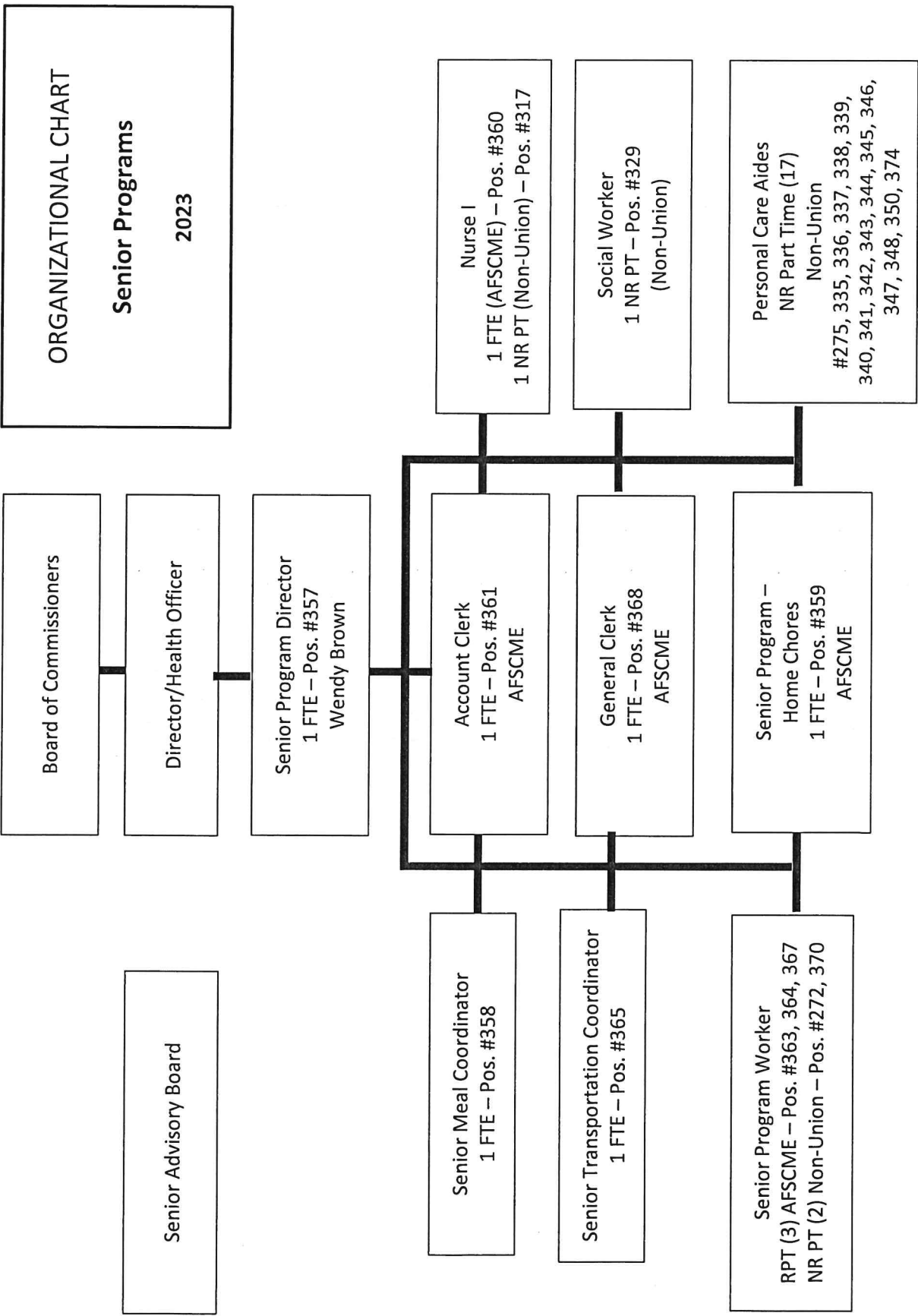
PUBLIC HEALTH NURSING DIVISION 2023



ORGANIZATIONAL CHART

**ENVIRONMENTAL HEALTH
DIVISION
2023**

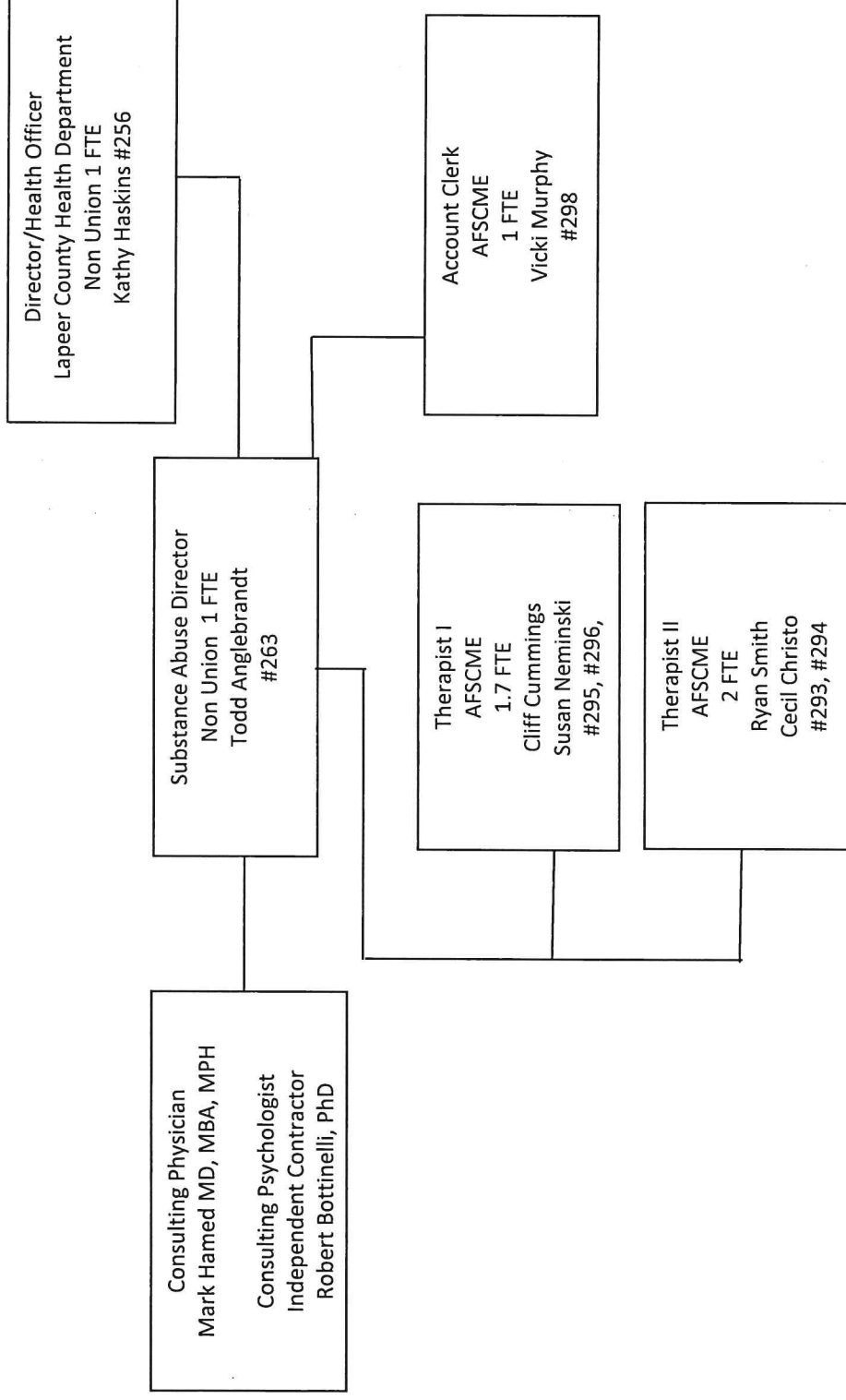




ORGANIZATIONAL CHART

AICC DIVISION

2023



2A

DATE: February 28, 2023

XREQUEST FOR ACTION

____FOR YOUR INFORMATION

____REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

SUMMARY OF REQUEST / INFORMATION: The SRT unit would like to purchase 20 ballistic helmets.

BACKGROUND INFORMATION: The SRT unit is in need of 20 new ballistic helmets. The old ones are out of date and are in need of replacement. There is no charge to the county, the funds will come from 207-307-977.000.

CONTACT PERSON(S): Sheriff Scott McKenna

SUPPORTING DOCUMENTS: 3 bids

DRAFT MOTION:

Motion by _____, supported by _____, to approve the Lapeer County Sheriff's Office purchasing 20 new ballistic helmets for \$4,962.00. Funds to come from line #207-307-977.000, and no additional cost to the county.

ATTACHMENTS YES__x__ NO__ __



435 W. Alondra Blvd.
Gardena, CA 90248

Phone (310) 324-8855
Fax (310) 324-6909
E-Mail Invoices@majorsurplus.com

Quote 0455392



Quoted 2/2/2023

Bill To

AROUND THE FIRE LLC
4360 BLOOD RD
METAMORA, MI 48455

Ship To

AROUND THE FIRE LLC
3546 SHAPEER RD SUITE A
METAMORA, MI 48455

Purchase Order	Ship Via	FOB	Reference	Entered By	Sales rep	Terms
2/2/23	FedEx Ground		CREDIT CARD AA	2/2/2023	AA	Credit Card
Product	Description	Ordered	Price	Disc%	Amount	
20-0213001333	FAST BALLISTIC HELMET LVL IIIA (BLACK/M/L)	20.00 Ea	239.85 Ea	0.00	4,797.00	
Shipping	Shipping & Handling	1.00 Ea	165.00 Ea	0.00	165.00	

Sub-total \$4,962.00

Tax 0.00

Total \$4,962.00

Guard Dog Body Armor, LLC329 Ethan Lane
Rock Hill, SC 29732

(315) 542-4767

INVOICE**SOLD TO:**
Around the Fire, LLCINVOICE NUMBER 48455-01
INVOICE DATE February 2nd, 2023
OUR ORDER NO.
YOUR ORDER NO.
TERMS
SALES REP
SHIPPED VIA
F.O.B.
PREPAID or COLLECT COLL**SHIPPED TO:**
Same

Sales Tax Rate:

0.00%

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
20	Level 3a FAST Helmet Universal size Medium/Large- Black w/cover	349.00	\$6,980.00
1	Discount	(1,396.00)	(\$1,396.00)
1	Shipping	30.00	\$30.00
		SUBTOTAL	5,614.00
		Discount	
		FREIGHT	
			\$5,614.00

DIRECT ALL INQUIRIES TO:
Name Guard Dog Body Armor
(315)542-4767
email: sales@gdbodyarmor.com

MAKE ALL CHECKS PAYABLE TO:
Guard Dog Body Armor

PAY THIS AMOUNT

THANK YOU FOR YOUR BUSINESS!

Don,

I've got a IIIA helmet in high cut with rails for \$495. I've got access to a few more that are cheaper but to be honest, I don't trust them!

Thank You,
Paul

Paul Riddell
On Duty Gear, LLC
www.ondutygear.com

(2B)

DATE: February 28, 2023

XREQUEST FOR ACTION

____FOR YOUR INFORMATION

____REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

SUMMARY OF REQUEST / INFORMATION: To approve the purchase of updated software for the Crash Reconstruction equipment.

BACKGROUND INFORMATION: The current software has expired for the Crash Reconstruction Data equipment. The cost for the renewal is \$1,500 to be paid from Drug Forfeiture. This equipment is used to read the black box information on accidents. For example, rate of speed traveling before braking or at impact.

CONTACT PERSON(S): Sheriff Scott McKenna

SUPPORTING DOCUMENTS: yes

DRAFT MOTION:

Motion by _____, supported by _____, to authorize the Lapeer County Sheriff's Office to purchase the updated renewal software for the Traffic Reconstruction equipment to be paid from line 262-301-821-010.

ATTACHMENTS YES X NO _____

...on file regarding your current CDR Software Subscription:

- Name: Jason Parks
- Company: Lapeer County Sheriff - MI
- License Number: G0287
- Expiration Date: 2022/08/26
- Number of Subscriptions: 1
- Email address on File: jparks@lapeercounty.org

>> [Click here to renew your CDR software today](#) <<

Bosch has just informed us the price of the annual Bosch CDR Software subscription will increase to \$1,500.00 USD per year beginning February 1, 2023. We want you to have enough time to create a new license BEFORE the increase.

Notice from BOSCH Automotive Service Solutions:

Crash Data Group: It is that time where we need to increase end user price for the annual CDR software subscription. It has been 3 years since we increased the price of CDR software while supporting over 23 OEMs. We have added significant new model coverage for all supported OEMs, added 2 new OEMs (Ferrari & Lucid) and added support for new GM active safety systems and GM forward facing camera modules. Starting February 1, 2023, the manufacturer suggested retail price for a 1 year subscription will be \$1,500.

YOU ARE ELIGIBLE IF

1. Your current CDR Software subscription expires ON or BEFORE January 31, 2023 AND
2. All payments or PO's MUST be received NO LATER than January 31, 2023.

>> [Click here to renew your CDR software today](#) <<

The February 1, 2023 date is when the change will take effect in the Bosch Licensing Management System and the Crash Data Group website. Once that date is reached, we will not be able to activate or renew any software subscription at the \$1250.00 price.

If you believe any of the information above is inaccurate, has changed, or would like to speak with us, please give us a call (800) 280-7940 or reply to this email to correct.

Bosch is a world leader in Event Data Recorder (EDR) information and imaging technology. They are also the only company that develops and maintains software and hardware that supports multiple auto manufacturers with a single platform. Bosch has license agreements with 23 manufacturers of which the CDR Tool now supports (and growing) and over 50 brands. With each CDR Software update (typically 4-8 per year) every component has to be rigorously tested and validated based on proprietary manufacturer specifications.

... it is important to keep your software subscription current. Each new CDR Software release includes and functions which enable you to access crash data from the latest passenger cars, light trucks and ... also contains important updates and additions giving you the latest data limitations, vehicle coverage and help file topics. As the capabilities in supported vehicles evolve, software changes are required for your CDR Tool in order to communicate with and correctly translate crash data from supported vehicles.

For information on the Bosch CDR software subscription, current vehicle coverage, and release notes, please visit [CDR Software](#) section of Crash Data Group.

If you have any questions regarding the Bosch CDR Software platform, please contact Crash Data Group

Phone: 800-280-7940

Email: crash@crashdatagroup.com

CDG Website: www.crashdatagroup.com

Sincerely,

Crash Data Group Inc.

Manage Your Subscription

This message was sent to jparks@lapeercounty.org from sbaker@crashdatagroup.com

Scott Baker
Crash Data Group
PO Box 892885
Temecula, CA 92589


TRY IT FOR FREE ▶

3A

DATE: March 1, 2023

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: COMMITTEE OF THE WHOLE

FROM: Jackie Arnold, Interim County Controller/Administrator

SUMMARY OF REQUEST / INFORMATION: Request authorization to pay the February invoice from Shifman Fournier for labor related legal services.

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Jackie Arnold and/or Doreen Clark

SUPPORTING DOCUMENTS: Legal Summary for Invoice #15173

DRAFT MOTION:

Motion by _____, supported by _____, to recommend to the Full Board to authorize payment to Shifman Fournier, PLC, in the amount of \$2,295.00 for labor related legal services rendered through February 28, 2023, to be paid from line item #101-239-801.020.

ATTACHMENTS YES X NO _____

Howard L. Shifman
Brandon Fournier
Robert Nyovich- Of Counsel



31600 Telegraph Road, Suite 100
Bingham Farms, MI 48025
Phone (248) 642-2383 or
(248) 594-8700
Fax (248) 594-7080
shifmanfournier.com

VIA EMAIL ONLY

PRIVILEGED ATTORNEY-CLIENT COMMUNICATION

March 1, 2023

Jackie Arnold, Interim County Administrator
Controller & CFO
Lapeer County
255 Clay Street
Lapeer, MI 48446

Re: Lapeer County/Invoice for Services

Ms. Arnold:

Attached please find our invoice for services February 28, 2023.

Invoice No. 15173

Lapeer County –	
General	\$ 1,110.00
Sheriff's Department	\$ 0.00
CMH	\$ 1,170.00
FOC	\$ 0.00
District Court	\$ 0.00
Health Department	\$ 0.00
911 MAPE	\$ 0.00
911 POAM	\$ 15.00
Non-Union	\$ 0.00

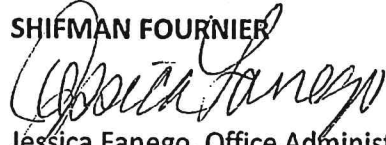
TOTAL DUE **\$ 2,295.00**

Please make check payable to Shifman Fournier, PLC

Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

SHIFMAN FOURNIER

A handwritten signature in black ink, appearing to read 'Jessica Fanego', written over the printed name.

Jessica Fanego, Office Administrator
Jessica@shifmanfournier.com

Cc Doreen Clark, Assistant to County Administrator/Controller

DATE:

XX **REQUEST FOR ACTION**

_____ **FOR YOUR INFORMATION**

_____ **REQUEST FOR INFORMATION**

TO: Lapeer County Board of Commissioners

FROM: Jackie Arnold, Interim County Controller/Administrator

SUMMARY OF REQUEST / INFORMATION: Request Authorization to Approve the Renewal Subscription from SHI for the Budget Book Software for 4/1/23-3/31/24

BACKGROUND INFORMATION:

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Jackie Arnold

SUPPORTING DOCUMENTS: Invoice Summary

DRAFT MOTIONS:

Motion by _____, supported by _____, to authorize the purchase of the renewal subscription from SHI for the Budget Book Software, in the amount of \$20,085.40, to be paid from line item #101-228-813.030.

ATTACHMENTS: YES X or NO _____



Pricing Proposal
Quotation #: 22996082
Created On: Jan-23-2023
Valid Until: Jan-31-2023

County of Lapeer

Quentin Bishop

Phone: 810-667-0366

Fax:

Email: qbishop@lapeercounty.org

Inside Account Executive

Christopher Owens

290 Davidson Ave

Somerset, NJ 08873

Phone: 732-868-8849

Fax: 732-

Email: christopher_owens@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Reporting & Transparency Platform: Dashboards, Financial Integration, Open Town Hall, Reporting & Analytics, Stories, Transparency OpenGov - Part#: OG-SWBB-AR-1Y Coverage Term: Apr-01-2023 – Mar-31-2024	1	\$20,085.40	\$20,085.40
Total			\$20,085.40

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date listed above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order. For any additional information including Hardware, Software and Services Contracts, please contact an SHI Inside Sales Representative at (888) 744-4084. SHI International Corp. is 100% Minority Owned, Woman Owned Business. TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.