



# *Lapeer County Board of Commissioners*

255 Clay Street, Suite 301  
Lapeer, Michigan 48446  
Phone: (810) 667-0366  
Fax: (810) 667-0369  
[www.lapeercountymi.gov](http://www.lapeercountymi.gov)

## **COMMITTEE OF THE WHOLE** **A-G-E-N-D-A**

**\*\*COMMISSION CHAMBERS\*\***

**February 16, 2023**

**9:00 A.M.**

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### **GENERAL BUSINESS**

- CHAIRMAN CALL TO ORDER
- ROLL CALL ATTENDANCE BY CLERK
- OPENING PRAYER AND PLEDGE OF ALLEGIANCE
- APPROVAL OF THE **AGENDA**
- CONSIDERATION OF THE DRAFT **MINUTES** FROM THE **FEBRUARY 2, 2023** COMMITTEE OF THE WHOLE MEETING
- DISTRIBUTION AND REVIEW OF **OVERNIGHT TRAVEL REQUESTS, GRANT APPLICATIONS** AND **BUDGET AMENDMENTS** (*throughout the meeting*)
- **DEPARTMENT HEAD UPDATES** – (As needed, No Action Required)
- **PUBLIC TIME** – Citizens Comments (*maximum of 3 minutes per person*)

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### **NEW BUSINESS**

- 1) **MSU EXTENSION** – Requested Presentation from Sarah Griffin on the 4-H Program.
- 2) **SHERIFF'S DEPARTMENT**- Request to Approve the Purchase of a new Conference Room Table and Cabinet.
- 3) **COMMUNITY MENTAL HEALTH** – Request to Approve for First Appropriation Transfer for FY 2023.

Continued—

- 4) **DISTRICT COURT** – Request to Approve the Renewal Contract with Alcohol Monitoring Systems, INC. for a Term of 36 Months.
- 5) **ADMINISTRATION/FINANCE DEPARTMENT/BOC**
- A. Request Authorization to Pay January Invoice to Shifman Fournier for Labor Related Services.
  - B. Request to Adopt Resolution #2023-R01 Honoring the Michigan Association of Counties' 125<sup>th</sup> Anniversary.

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**OLD BUSINESS**

None.

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**ADDITIONAL ITEMS** *(if needed)*

- A.
- B.
- C.

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**OTHER BUSINESS**

- **PUBLIC TIME-** Citizens Comments *(maximum of 3 minutes per person)*
- **CLOSED SESSION-** If Needed

**ADJOURN -**

***Upcoming Meetings/Public Hearings/Events:***

*NEXT FULL BOARD MEETING– 02/23/2023*

*NEXT C.O.W MEETING – 03/02/2023*

*FOLLOWING FULL BOARD – 03/09/2023*

*Personnel Committee Meeting – 02/16/2022*

*Following Tentative Personnel Meeting –03/02/2022*

*Tentative Properties Meeting- 03/02/2022*

**COMMITTEE OF THE WHOLE  
February 2, 2023  
9:00 a.m.**

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

**Present:** Commissioners Brad Haggadone, William Hamilton, Gary Howell, Kevin Knisely, Tom Kohlman, Truman Mast, Bryan Zender

**Others:** Jackie Arnold, Interim County Controller/Administrator and Chief Financial Officer, Doreen Clark, Assistant to the Administrator, Lynette Stanford, Secretary/Deputy County Clerk

Motion by Howell, supported by Hamilton, to approve the agenda as presented. Motion carried.

Motion by Hamilton, supported by Knisely, to approve the minutes from the January 19, 2023 Committee of the Whole Meeting. Motion carried.

**Elected Official/Department Head Updates**

Theresa M. Spencer, County Clerk gave an update regarding Jury needs and Elections.

John Miller, Prosecutor gave a status update regarding his vacant positions.

Sheriff McKenna gave a brief update regarding recent Department statistics.

Rachel Horton, Animal Control Division Chief gave an update regarding her department.

**Public Time** – three people spoke during public time.

Motion by Mast, supported by Haggadone, to recommend to the Full Board, to authorize the Sheriff's Department to renew the training grant for 2023, with the Michigan Sheriff's Coordinating and Training Council, and further; to authorize the Chair/Vice-Chair to sign said grant. Motion carried.

Motion by Zender, supported by Hamilton, to recommend to the Full Board, to accept the MALPH LHD Staff Wellbeing mini-grant in the amount of \$4,000.00, at no additional cost to the County General Fund, and further; to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

Motion by Mast, supported by Haggadone, to recommend to the Full Board, to accept the Region 10 Prepaid Inpatient Health Plan (PIHP) Prevention Services Contract Amendments, #3 and #4, for a total of \$27,037.56, and further; to authorize the Chair/Vice-Chair to sign said amendments. Motion carried.

Motion by Zender, supported by Knisely, to recommend to the Full Board, at the request of Community Mental Health, to approve and authorize the Chair/Vice-Chair to sign the renewal lease agreement between Lapeer County and Hamilton Community Health Network, Inc., and also to approve the request to increase the County allocation to Community Mental Health by \$1,404.00. Motion carried.

**Public Time** – No comments were received.

Motion by Howell, supported by Haggadone, to go into Closed Session for the Purposes of Consulting with the County's General/Civil Counsel regarding trial or settlement strategy in connection with pending litigation of Wehlann v. Lapeer County. Roll Call vote: Howell, aye; Zender, aye; Haggadone, aye; Hamilton, aye; Knisely, aye; Mast, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

The meeting recessed. 9:28 a.m.

Lynette Stanford, Secretary/Deputy County Clerk was excused, and Theresa M. Spencer, Lapeer County Clerk remained. 9:28 a.m.

The meeting reconvened. 9:35 a.m.

Motion by Hamilton, supported by Mast, to go out of closed session. Roll Call vote: Hamilton, aye; Mast, aye; Haggadone, aye; Howell, aye; Zender, aye; Knisely, aye; Kohlman, aye. 7 ayes. Motion carried unanimously. 10:35 a.m.

Motion by Zender, supported by Hamilton, to approve the minutes of the closed session. Motion carried.

Motion by Zender, supported by Hamilton, to recommend to the Full Board, to accept the case evaluation award regarding the Wehlann litigation. Motion carried.

Motion by Mast, supported by Haggadone, to adjourn the meeting. 10:40 a.m.

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Tom Kohlman, Chairman  
Committee of the Whole

DATE: February 9, 2023

XREQUEST FOR ACTION

\_\_\_\_FOR YOUR INFORMATION

\_\_\_\_REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

**SUMMARY OF REQUEST / INFORMATION:** To approve the purchase of a new conference room table. A section of the table top was marked beyond repair of matching the rest of the current table. The top of the table is a veneer and can't be repaired. We would like to purchase a 2 - 8 foot tables, to compare to the previous 16 foot one. The cost of the 2 tables is less than a 16 foot table. The cost of the tables with shipping is \$2,948.56. We would also like to purchase a matching cabinet for the conference room which would add an additional \$921.39. This would bring the total to \$3,869.95, including shipping. Restitution for the original table was awarded to the Sheriff's Office in the amount of \$400 to help with the cost. There will be no cost to the county.

**BACKGROUND INFORMATION:** Table was marked beyond repair and needs replacement.

**CONTACT PERSON(S):** Sheriff Scott McKenna

**SUPPORTING DOCUMENTS:** 3 bids

**DRAFT MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to approve the Lapeer County Sheriff's Office purchasing a new conference room table and cabinet at a cost of \$3,869.95 (with shipping) from line #207-301-730.000, at no additional cost to the county.

ATTACHMENTS YES x NO

MARKETS DEALS

Login Cart

SHARE Email Twitter Facebook Pinterest Print


## Rectangular Conference Table - 96"W x 48"D

n#: 47200 Brand: [Office Star](#) Collection: [Tuxedo](#)

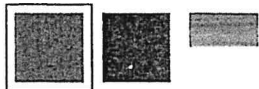
☆☆☆☆ 0.0 No Reviews [Write the First Review](#)

**1,259.00** List: ~~\$2,900.00~~ You Save: 57%

234.00 Each When You Buy 5 or More ⓘ

 **PayPal** As low as \$62.82/mo. [Learn more](#)

**Laminate:** Slate Gray



Order Free Color Samples >

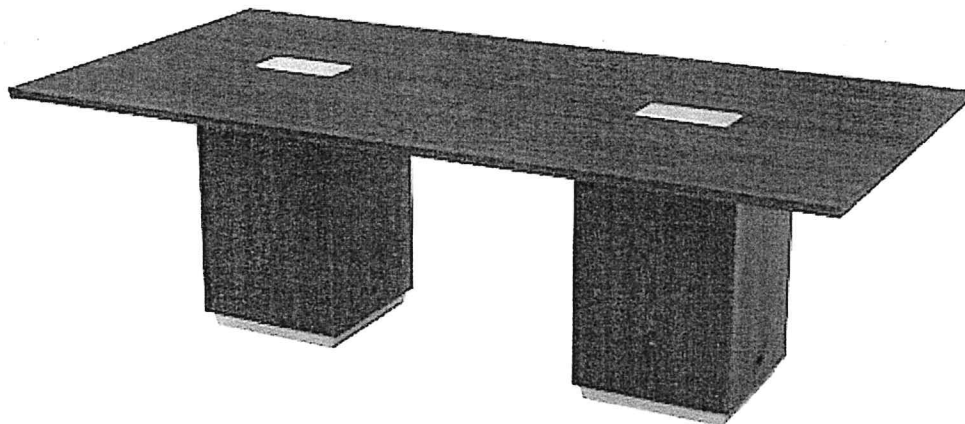
Low approximately 3-4 weeks for delivery.

1  Add To Cart  Add to List [Shipping Information](#)

**Supply Chain Shipping Update:** Lead times are subject to change due to global supply chain issues outside our control. Please bear with us. We appreciate your patience.

DESKS CHAIRS TABLES CUBICLES STORAGE FILING ROOMS

Home Gray All Rectangular Conference Table - 96"W x 48"D



R

Item



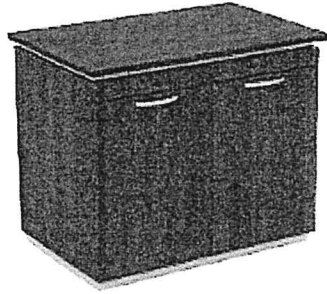
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**Two Door Storage Cabinet**  
Item #: 37213  
Slate Gray

	<a href="#">Edit</a>	<a href="#">Remove</a>
Price	Quantity	Total
\$819.00	<input type="text" value="1"/>	<b>\$819.00</b>

[Edit](#) [Remove](#)

We try to group items in the fewest shipments as possible. This can affect expected arrival dates for items previously added to your cart.



Deliver to Susan  
Lapeer 48446

All ▾

8 foot conference table wood

0  
My Amazon Account Cart Orders

All Click Amazon Basics Buy Again Amazon Business Health Household Beauty & Personal Care Celebrate Black History Month

Amazon Home Shop by Room Discover Shop by Style Home Décor Furniture Kitchen & Dining Bed & Bath Garden & Outdoor Home Improvement

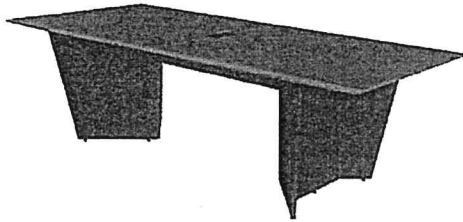
amazon pharmacy

The pharmacy that really delivers



Learn more

◀ Back to results



Roll over image to zoom in



## Regency Conference Room Table, 8 ft, Ash Grey/Black

Visit the Regency Store

\$1,506<sup>67</sup>

Get \$125 off: Pay \$1,381.67 upon approval for the Amazon Business Prime Card. Terms apply.

### Delivery & Support

Select to learn more



Expert Assembly  
available



Ships from  
KART IT



Eligible for  
Return, Refund  
or Replacement  
within 30 days  
of receipt



Customer  
Support

Assembly options: **Get expert assembly** Details

Without expert assembly

What's included

Expert assembly  
+\$110.00 per unit

\$1,506<sup>67</sup>

FREE delivery **February 14 - 17.**  
Details

Deliver to Susan - Lapeer 48446

Only 1 left in stock -  
order soon.

Add to Cart

Buy Now



Secure transaction

Ships from  
Sold by

KART IT  
KART IT

Return policy: Eligible for  
Return, Refund or Replacement  
within 30 days of receipt

Add to List

Have one to sell?

Sell on Amazon

## Enhance your purchase

### Payment plans

\$54.22/mo (48 mo) at example APR of 30%  
(rates from 10-30% APR)

Product Dimensions	48"D x 96"W x 29"H
Color	Ash Grey/Black
Shape	Rectangular
Brand	Regency
Special Feature	Lightweight

### About this item

- Modern tapered leg design allows for more leg room and includes hidden wire management
- Quick access to tabletop power including three-prong outlets, USB chargers, Ethernet, VGA and HDMI
- Reverse beveled edge gives the look of a thin, lightweight tabletop without giving up the stability or

Sponsored

LAPEER COUNTY

*Community Mental Health Center*

1570 Suncrest Drive, Lapeer, Michigan 48446  
(810) 667-0500 FAX: (810) 664-8728

3

Date: January 31, 2023

      X       Request for Action  
           For Your Information  
           Request for Information

To: Lapeer County Board of Commissioners - Regular Board Meeting

From: Lapeer County Community Mental Health

Summary of Request/Information:

Requesting transfer of \$89,193.33 from appropriation to expenditure, which represents first of the three transfers for the fiscal year 2022-2023. Please credit this money to general ledger account #222 990 699.(148-299).

Additional information:

1. The Lapeer County allocated \$267,580.00 to CMH as county match for the current fiscal year.
2. Motion #0123-009 approved by the Lapeer County Community Mental Health Services Board at its Board meeting on January 26, 2023 authorizing the CMH Director to make this request.

Contact person(s):

Laurn Emmons, Chief Executive Officer or  
Inder Abrol, Finance Department



Background Information:

Requested transfer is based on total appropriation of \$267,580.00 for the fiscal year.

Supporting Documents:

None.

Draft Motion:

Move to transfer \$89,193.33, representing first of the three installments toward the annual allocation of \$267,580.00 from CMH appropriations to CMH expenditure.

Attachments:      Yes      \_\_\_\_\_      No      \_\_\_\_\_ X \_\_\_\_\_

**REQUEST FOR ACTION**

**DATE:** February 13<sup>th</sup>, 2023

  X   REQUEST FOR ACTION

       FOR YOUR INFORMATION

       REQUEST FOR INFORMATION

**TO: LAPEER COUNTY BOARD OF COMMISSIONERS**

**FROM: Maureen Salayko**

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**SUMMARY OF REQUEST / INFORMATION:** Request to renew the contract with AMS (Alcohol Monitoring Systems, INC.) for a term of 36 months, so that the County of Lapeer can continue to offer electronic monitoring services at no cost to the General Fund.

**CONTACT PERSON(S):** Maureen Salayko

**BACKGROUND INFORMATION:** By renewing this contract, the County of Lapeer will be able to continue to offer the following Electronic Monitoring: GPS Bracelet, CAM Bracelet (Alcohol Monitoring) and Remote Breath. In accordance with Lapeer County procedures, no bids were sought due to the fact the contract with AMS (Alcohol Monitoring Systems, INC.) is a nationwide GSA contract.

**SUPPORTING DOCUMENTS:** Yes

**DRAFT MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to recommend to the Full Board to renew the contract with AMS (Alcohol Monitoring Systems, INC.) for a term of 36 months at no cost to the Lapeer County General fund; and further to authorize the Chair to sign

ATTACHMENTS    YES \_\_\_\_\_ NO \_\_\_\_\_

**Amendment 3 to Master Agency Agreement  
By and Between  
Alcohol Monitoring Systems, Inc.  
And  
Lapeer County Electronic Monitoring**

**This AMENDMENT 3** is by and between Alcohol Monitoring Systems, Inc. with its primary office at 1241 W. Mineral Dr., Littleton, CO 80120 and Lapeer County Electronic Monitoring with a location at 255 Clay St. Rm #83, Lapeer, MI 48336 ("Agency"). Agency and AMS are parties to a Master Agency Agreement, effective 1/30/2020 (the "Agreement") and associated Product and Service Schedule thereto (the "Schedule"). Capitalized terms in this Amendment 3 have the same meaning as those in the Agreement. This Amendment 3 is effective as of the last date signed by AMS ("Effective Date").

**WHEREAS**, Agency and AMS desire to amend the Agreement and Schedule to extend the Term of the Agreement.

**NOW THEREFORE**, in consideration of the above premises and the mutual promises contained herein, it is hereby agreed that the Agreement and Schedule identified above shall be modified and amended as follows:

The Term of the Agreement shall be extended for a period of three (3) years, from February 1, 2023 – January 31, 2026.

All other terms and conditions remain unchanged and in force.

**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment 3 to be executed by their duly authorized representatives as of the date signed by AMS.

**LAPEER COUNTY ELECTRONIC MONITORING**

**ALCOHOL MONITORING SYSTEMS, INC.**

**By:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Name:** John Hennessey

**Title:** \_\_\_\_\_

**Title:** Chief Operating Officer

**Date:** \_\_\_\_\_

**Signed by AMS and effective as of:** \_\_\_\_\_

**Effective Date**

**DATE:** February 1, 2023

XX REQUEST FOR ACTION

\_\_\_\_\_ FOR YOUR INFORMATION

\_\_\_\_\_ REQUEST FOR INFORMATION

**TO:** COMMITTEE OF THE WHOLE

**FROM:** Jackie Arnold, Interim County Controller/Administrator

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**SUMMARY OF REQUEST / INFORMATION:** Request authorization to pay the January invoice from Shifman Fournier for labor related legal services.

**BACKGROUND INFORMATION:**

**ADDITIONAL INFORMATION:**

**CONTACT PERSON(S):** Jackie Arnold and/or Doreen Clark

**SUPPORTING DOCUMENTS:** Legal Summary for Invoice #15156

**DRAFT MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to recommend to the Full Board to authorize payment to Shifman Fournier, PLC, in the amount of \$1,485.00 for labor related legal services rendered through January 31, 2023, to be paid from line item #101-239-801.020.

**ATTACHMENTS** YES X NO \_\_\_\_\_

Howard L. Shifman  
Brandon Fournier  
Robert Nyovich- Of Counsel



31600 Telegraph Road, Suite 100  
Bingham Farms, MI 48025  
Phone (248) 642-2383 or  
(248) 594-8700  
Fax (248) 594-7080  
shifmanfournier.com

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**VIA EMAIL ONLY**

**PRIVILEGED ATTORNEY-CLIENT COMMUNICATION**

February 1, 2023

Jackie Arnold, Interim County Administrator  
Controller & CFO  
Lapeer County  
255 Clay Street  
Lapeer, MI 48446

Re: Lapeer County/Invoice for Services

Ms. Arnold:

Attached please find our invoice for services January 31, 2023.

Invoice No. 15156

Lapeer County –	
General	\$ 300.00
Sheriff's Department	\$ 0.00
CMH	\$ 810.00
FOC	\$ 0.00
District Court	\$ 375.00
Health Department	\$ 0.00
911 MAPE	\$ 0.00
911 POAM	\$ 0.00
Non-Union	\$ 0.00

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**TOTAL DUE \$ 1,485.00**

Please make check payable to Shifman Fournier, PLC



Thank you for your attention in this matter. If you have any questions or comments, please feel free to contact me at your convenience.

Very truly yours,

SHIFMAN FOURNIER

  
Jessica Fanego, Office Administrator  
[Jessica@shifmanfournier.com](mailto:Jessica@shifmanfournier.com)

Cc Doreen Clark, Assistant to County Administrator/Controller



**RESOLUTION #2023-R01**  
**By the Lapeer County Board of Commissioners**  
**HONORING the Michigan Association of Counties'**  
**125<sup>th</sup> Anniversary**

- WHEREAS,** Michigan's 83 county governments play a central role in the proper delivery of, and oversight for, critical public services for the state's approximately 10 million residents; and,
- WHEREAS,** Michigan county governments are led by Boards of Commissioners, who are elected from their local communities; and,
- WHEREAS,** the State Association of Supervisors of Michigan was formed by representatives of 16 counties on Feb. 1, 1898, in the Senate chamber of the Michigan State Capitol in Lansing; and,
- WHEREAS,** the association's name was changed to the Michigan Association of Counties on July 17, 1969; and,
- WHEREAS,** the Michigan Association of Counties is the oldest association representing local governments in Michigan; and,
- WHEREAS,** 48 of Michigan's 83 counties have had at least one of their commissioners (or supervisors prior to 1968) serve as president of the association's Board of Directors; and,
- WHEREAS,** the association created the Michigan Counties Workers' Compensation Fund in 1979 to help county members provide workplace safety and injury insurance services to its employees; and,
- WHEREAS,** the association created the Michigan Association of Counties Service Corporation in 1986 to partner with service providers to help counties save money on everything from health insurance to telecommunications services; and,
- WHEREAS,** the association hosts two major conferences every year to bring together county leaders for briefings on trending public policy issues and to hear from state newsmakers and others; and,
- WHEREAS,** the association's advocacy work in Lansing and beyond has advanced the interests of county governments and the residents they serve; and,
- WHEREAS,** no fewer than five association presidents have served or are serving in the Michigan Legislature in the 21<sup>st</sup> century, a testament to the culture of public service inculcated by the association.

**NOW, THEREFORE, BE IT RESOLVED,** that the Lapeer County Board of Commissioners of Lapeer, Michigan wishes to commend and honor the **Michigan Association of Counties on its 125<sup>th</sup> Anniversary** year.

Lapeer County Board of Commissioners

\_\_\_\_\_  
Tom Kohlman, Chairman, District #1

\_\_\_\_\_  
Truman Mast, Vice-Chair, District #5

\_\_\_\_\_  
Gary Howell, District #2

\_\_\_\_\_  
Kevin Knisely, District #3

\_\_\_\_\_  
Brad Haggadone, District #4

\_\_\_\_\_  
William Hamilton, District #6

\_\_\_\_\_  
Bryan Zender, District #7

*I hereby certify that the foregoing Resolution was unanimously adopted by a vote at a regular meeting of the Board of Commissioners of the County of Lapeer, State of Michigan, on this **23<sup>rd</sup>** day of **February, 2023**.*

\_\_\_\_\_  
Theresa M. Spencer, County Clerk  
Clerk of the Board