

**LAPEER COUNTY BOARD OF COMMISSIONERS  
December 15, 2022  
9:00 A.M.**

Vice-Chair Henning called the meeting to order at 9:03 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Warren opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Rick Warren	District #5
	Linda M. Jarvis	District #6
	Bryan Zender	District #7
Absent:	Gary Roy	District #2

Quentin Bishop, County Controller/Administrator  
Jackie Arnold, Chief Financial Officer  
Lynette Stanford, Secretary/Deputy County Clerk

AGENDA

The agenda and draft minutes from the December 1, 2022 Regular Board Meeting were reviewed.

410-22

Motion by Jarvis, supported by Warren, to accept the agenda as presented. Motion carried.

411-22

Motion by Jarvis, supported by Warren, to approve the December 1, 2022 Regular Board Meeting minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Steven Hiiter, Chief Medical Examiner Investigator, and Dr. Roshan Mahabir, of Michigan Institute of Forensic Science & Medicine (MIFSM) spoke regarding the County's 60-day notice for cancelling the agreement for Medical Examiner services.

Jackie Arnold, Chief Financial Officer read a report on behalf of Theresa M. Spencer, County Clerk regarding the partial recount, Proposal 3, re: City of Imlay City, Precinct 2. The report stated that the approximate costs expended by the County was \$634.48.

PUBLIC TIME – three people spoke during public time.

412-22

Motion by Warren, supported by Zender, to adopt the following resolution, the past debt of \$37,392.51 to Oakland County Drain office, incurred by the County Line Inter County Drain, to be paid from the Lapeer County general funds line item 101-445-957.020. Be it further resolved that the Lapeer County Treasurer shall transmit the above referenced costs to Oakland County:

**STATE OF MICHIGAN**

**LAPEER COUNTY BOARD OF  
COMMISSIONERS**

**RESOLUTION**

**WHEREAS**, the County Line Intercounty Drain ("Drain"), located in Lapeer and Oakland Counties, is an established intercounty drain under the jurisdiction of the County Line Intercounty Drain Drainage Board ("Drainage Board"); and

**WHEREAS**, a petition was filed on February 18, 1993, requesting maintenance and improvement of the County Line Intercounty Drain ("Petition") pursuant to the Michigan Drain Code, Public Act 40 of 1956, as amended ("Drain Code"); and

**WHEREAS**, a total of \$51,862.01 was expended by the Drainage Board for engineering, legal, and other services related to the Petition; and

**WHEREAS**, no further action was taken on the Petition, no contract was let, and no litigation has commenced to contest the validity of the proceedings; and

**WHEREAS**, on January 20, 2017, the Drainage Board entered an Order of Abandonment of Petition, pursuant to Section 221 of the Drain Code; and

**WHEREAS**, Lapeer County's apportionment of costs for the Drain is 72.1%, which equates to costs totaling \$37,392.51 related to the Petition.

**NOW, THEREFORE, BE IT RESOLVED**, that the costs totaling \$37,392.51 relating to Lapeer County's costs for the Petition, be paid from the Lapeer County general fund line item 101-445-957.020.

**BE IT FURTHER RESOLVED**, that the Lapeer County Treasurer shall transmit the above referenced costs to Oakland County.

Roll Call vote: Warren, aye; Henning, aye; Jarvis, aye; Miller, aye; Schneider, aye; Zender, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

No action was taken regarding the Police Service Contracts at this time.

413-22

Motion by Warren, supported by Miller, to adopt the following Resolution for Peggy Ford:

**RESOLUTION**

**WHEREAS,** Peggy Ford was born to Henry and Lillian Lusch in Madison Heights, Michigan, and she attended and graduated from Lamphere High School, then attended cosmetology school; and,

**WHEREAS,** Peggy Ford worked for Lapeer Community Schools before she became employed with Lapeer County working as a Friend of the Court Clerk in 2004, and she later promoted to a Friend of the Court Secretary in 2010; and,

**WHEREAS,** Peggy Ford was blessed with one daughter, Kayla, in July of 1992; and,

**WHEREAS,** Peggy Ford has been an active member of Kensington Church, and an active Board member for the Village West Condominium Association, plus she volunteers at Banbury Cross Therapeutic Equestrian Facility; and,

**WHEREAS,** Peggy Ford will be retiring on December 29, 2022, after 18 years of faithful service to the County of Lapeer, where she now plans on sleeping in, traveling, and riding her horse.

**NOW, THEREFORE, BE IT RESOLVED,** that this Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **Peggy Ford** for her many years of dedicated service to the citizens of her community and all of Lapeer County and wishes her well in her retirement.

Roll Call vote: Warren, aye; Jarvis, aye; Miller, aye; Schneider, aye; Zender, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

414-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and MAPE (Michigan Association of Public Employees), 911 Supervisors Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

415-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POLC (Michigan Association of Public Employees), 911 Dispatchers Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

416-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and POLC, Corrections Unit C, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

417-22

Motion by Miller, supported by Warren, to approve and accept the 2022 Emergency Management Performance Grant (CFDA# 97.042) American Rescue Plan Act with the State of Michigan, in the amount of \$30,390.00; and further, to authorize the Chair/Vice-Chair and/or County Controller/Administrator to sign said Grant. Motion carried

**Agricultural Preservation Board**418-22

Motion by Schneider, supported by Miller, to re-appoint Richard Ziehm and Scott Jarvis to serve on the Agricultural Preservation Board, for a three-year term ending December 31, 2025. Motion carried.

**Building Authority**419-22

Motion by Schneider, supported by Miller, to re-appoint Richard Voss to serve on the Building Authority, for a three-year term ending December 31, 2025. Motion carried.

**Emergency Management Advisory Council**420-22

Motion by Warren, supported by Zender, to re-appoint Kevin Boxey and Cheryl Clark, to serve on the Emergency Management Advisory Council, for a two-year term ending December 31, 2024. Motion carried.

421-22

Motion by Schneider, supported by Zender, to authorize the purchase of 22 budgeted computer work stations and 22 monitors by the Friend of the Court, to be purchased by IT Department in accordance with the County Purchase Policy, at a cost not to exceed \$23,000.00. Motion carried.

It was noted that no action was needed regarding the Community Mental Health/GLTA vans as the matter has been resolved.

422-22

Motion by Schneider, supported by Zender, to authorize payment to Shifman Fournier, in the amount of \$6,675.00, for labor related legal services rendered through November 30, 2022, to be paid from line item 101-239-801.020. Motion carried.

423-22

Motion by Schneider, supported by Zender, due to anticipated vacancy of the County Controller/Administrator and the appointment of the current Chief Financial Officer as interim, to authorize the acceptance of the proposal from Maner Costerian to provide year-end accounting services and audit preparation for year ending December 31, 2022, in the amount not to exceed \$50,000.00, to be paid from 101-239-8013.010; and further, to authorize the Chair/Vice-Chair to sign said engagement letter for services and the agreement of services after any recommended language changes pursuant to Corporation Counsel's legal review. Motion carried.

424-22

Motion by Zender, supported by Warren, to table the request by Community Mental Health to renew the lease agreement between Lapeer County and Hamilton Community Health Network, Inc. Motion carried.

425-22

Motion by Schneider, supported by Zender, to adopt the following Resolution regarding the proposed "Dryden Casey Project" and authorize the submission of the Spark Grant Application for the development of the Polly Ann Trail from Dryden Road to Casey Road, in the amount of \$286,000.00 which includes a financial commitment of \$10,000.00 from the Friends of the Polly Ann Trail:

**RESOLUTION**

**WHEREAS,** Lapeer County supports the submission of an application titled, "Dryden Casey Project" to the Spark grant program for development of the Polly Ann Trail from Dryden Road to Casey Road; and,

**WHEREAS,** the Friends of the Polly Ann Trail is hereby making a financial commitment to the project in the amount of \$10,000.00 matching funds, in cash and/or force account; and,

**WHEREAS,** if the grant is awarded the applicant commits its local match and donated amounts from the following source:

Friends of the Polly Ann Trail	\$10,000.00
Total	\$10,000.00

**NOW THEREFORE, BE IT RESOLVED.** that Lapeer County Board of Commissioners of Lapeer County, Michigan, hereby authorizes submission of a Spark Grant Application for \$286,000.00; and further resolves to make available a local match through a financial commitment and donation of \$10,000.00 (3.5%) of a total \$286,000.00 project cost, during the 2023-2024 fiscal year.

Roll Call vote: Schneider, aye; Miller, aye; Warren, aye; Zender, aye; Jarvis, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

426-22

Motion by Schneider, supported by Zender, pursuant to the recommendations of the American Rescue Plan Act Committee (ARPA) and in response to the Covid-19 public health emergency and pursuant to previous Board of Commissioners Motion #346-22, to accept the proposal from Vector Tech Group for the Technology Building Network Re-cabling Project, in the amount not to exceed \$227,500.00, to be paid from Fund 281 (expenditure category 6.1). Motion carried.

427-22

Motion by Schneider, supported by Warren, to authorize the renewal of the two-year Excess Workers Compensation Services for Fiscal Year 2023 and 2024 with Midwest Employers Casualty in the total combined budgeted amount of \$71,604.00 for Fiscal Year 2023 and \$72,329.00 for Fiscal Year 2024 (shared portion between the County and Medical Care Facility), to be paid from line item 101-242-713.000; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

428-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and AFSCME Council 25, Health Department Unit, extended through December 31, 2026, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

429-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POLC, Command Unit A, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

430-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POAM, Deputies Unit B, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

431-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and POLC, Corrections Command Unit D, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

432-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, General Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

433-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, Community Mental Health Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

434-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, District Court Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

435-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, Friend of the Court Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

436-22

Motion by Schneider, supported by Zender, to approve the Interlocal Agreement between the County of Lapeer and Oakland County for Medical Examiner Services, effective immediately following the 60-day termination notice of services with the Michigan Institute of Forensic Science & Medicine (MIFSM); and further, to authorize the Chair/Vice-Chair to sign said agreement, and that the termination notice to Michigan Institute of Forensic Science & Medicine (MIFSM) was issued December 8, 2022. Roll Call vote: Schneider, aye; Warren, nay; Zender, aye; Jarvis, aye; Miller, nay; Henning, nay; Roy, absent. 3 ayes, 3 nays, 1 absent. Motion failed.

437-22

Motion by Zender, supported by Miller, to place the Interlocal Agreement between the County of Lapeer and Oakland County for Medical Examiner Services on the December 22, 2022 Committee of the Whole Meeting Agenda. Motion carried.

438-22

Motion by Schneider, supported by Warren, to authorize 911 Central Dispatch to fill one full-time Communications Specialist position (#227, new pay grade 16) due to a recent resignation effective 11/30/22, at no additional cost to the County's General Fund. Motion carried.

439-22

Motion by Schneider, supported by Warren, to authorize the Health Department to fill the one full-time Sanitarian or Registered Sanitarian position (#299) which has been vacant for more than six months, at no additional cost to the County's General Fund. Motion carried.

440-22

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Social Worker position (#329) that has been vacant for more than six months, as well as any subsequent vacancy should an internal promotion occur, at no additional cost to the County's General Fund. Motion carried.

441-22

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Dietitian position (#328) that has been vacant for more than six months, at no additional cost to the County's General Fund. Motion carried.

442-22

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Public Health Nurse position (#323) due to a recent resignation, at no additional cost to the County's General Fund. Motion carried.

443-22

Motion by Schneider, supported by Zender, to authorize Community Mental Health to fill one full-time Master Level Case Manager Supervisor position (#545) in the Adult Case Management Program due to an anticipated retirement effective January 27, 2023, and to authorize a two-week overlap training for continuity of care, as well as any subsequent vacancy should an internal transfer or promotion occur, at no cost to the County's General Fund. Motion carried.

444-22

Motion by Schneider, supported by Warren, to authorize Community Mental Health to fill one full-time Master Level Therapist position (#530) in the Children's Program due to a recent resignation effective 11/29/22, as well as any subsequent vacancy should an internal transfer or promotion occur, at no cost to the County's General Fund. Motion carried.

445-22

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to add one additional full-time Master Level Clinical Case Manager/Therapist position in the Children's Services Department (#TBD, at new pay grade 21), at no cost to the County's General Fund. Motion carried.

446-22

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to eliminate three regular part-time ABA/RBT Technician positions (#710, #702, and #378) in the Autism Services Department and to add two full-time ABA/RBT Technician positions (#TBD, at new Pay Grade 14 for ABA and new Pay Grade 15 for RBT), at no cost to the County's General Fund. Motion carried.



447-22

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to eliminate a regular part-time Peer Support Specialist position (#715) in the Co-Occurring Services Department and add one full-time Peer Support Specialist position (#TBD, new pay grade 15), at no cost to the County's General Fund. Motion carried.

448-22

Motion by Schneider, supported by Warren, to refer the Community Mental Health to amend their Table of Organization to create and add one full-time Data Management Coordinator position (#TBD, new pay grade 21) to the December 22, 2022 Committee of the Whole Meeting so that the Job Description can be approved as well. Motion carried.

449-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to authorize the Lapeer County Animal Control Department to purchase CLEMIS equipment needed to make the Animal Control vehicles mobile for ticket writing, at a cost not to exceed \$15,000.00, to be paid from Fund 281 (expense category 6.1), with the understanding that AC will pay the annual membership fees from within their department's budget each year. Motion carried.

450-22

Motion by Schneider, supported by Zender, to give the December 22, 2022 authority to act on any issue that is presented. Motion carried.

451-22

Motion by Schneider, supported by Zender, to authorize the seated Chairman in 2023 to sign the Minutes from the December 15, 2022 Regular Board Meeting and the December 22, 2022 Committee of the Whole Meeting once approved by the new Board. Motion carried.

452-22

Motion by Schneider, supported by Zender, to approve the County's Audit Motion for disbursements dated December 2, 2022 and December 16, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated December 15, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call vote: Schneider, aye; Warren, aye; Zender, aye; Jarvis, aye; Miller, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

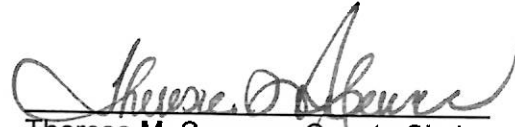
Public Time – four people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 11:10 a.m.

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Tom Kohlman, Chairman  
Board of Commissioners



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Theresa M. Spencer, County Clerk  
Clerk of the Board