



## *Lapeer County Board of Commissioners*

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### **A.R.P.A. COMMITTEE**

**DECEMBER 14, 2023**

**\*\*11:30 A.M.\*\***

*(\*\*Estimated Time – Meeting will Commence following the Committee of the Whole\*\*)*

Committee Members: Kevin Knisely (Chair); Tom Kohlman and Gary Howell

~Meetings are held by the call of the Chair~



- 1) **CALL TO ORDER** BY CHAIRMAN/ACTING CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA**
- 3) CONSIDERATION OF THE DRAFT MINUTES FROM THE **NOVEMBER 9, 2023** MEETING

#### **NEW/OLD BUSINESS:**

- 4) **ANIMAL CONTROL** – REQUEST TO ADD AND CONSTRUCT AN ANIMAL KENNEL INTAKE AREA ONTO THE CURRENT BUILDING *(referred from the 11/30/23 Properties Committee Meeting)*
- 5) **OTHER** – (if needed)
  - A.
  - B.

**ADJOURN...**

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**A.R.P.A. COMMITTEE**  
**NOVEMBER 9, 2023**

***CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX  
255 CLAY STREET, LAPEER, MI 48446***

Chairman Kevin Knisely called the meeting to order at approximately 1:10 p.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

Commissioners Present: Commissioners Kevin Knisely, Gary Howell, and Tom Kohlman.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; John Bustle, Building & Grounds/Parks Director, and Jillian Weiss, Special Events Coordinator.

**AGENDA**

The agenda was reviewed.

**Motion by Howell, supported by Kohlman, to approve the agenda as presented. Motion carried unanimously.**

**MINUTES**

The minutes from the October 26, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

**Motion by Kohlman, supported by Howell, to approve the minutes from the October 26, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.**

**TORZEWSKI COUNTY WATERPARK IMPROVEMENT PROJECT OPTIONS**

John Bustle stated that they worked with H2A Architects to develop three options for the Committee's consideration related to the Torzewski County Waterpark Improvement Project. Jillian Weiss, Special Events Coordinator, gave a 72-page powerpoint presentation detailing all three options and what is provided in each of the options. Option #1 provides the most updates all throughout the waterpark area, bathrooms, new entrance, shaded seating, mechanical improvements, lockers, signage, and fencing. Option #1 also includes another pavilion inside the waterpark area which would generate some new revenues for individuals who want to utilize it for birthday parties and special events, however, this option is not included in Option #2 or #3. Lengthy questions and discussion followed regarding the various options, potential revenue, potential for charging a basic vehicle "entrance fee" to the entire park for those utilizing the new disk golf area and other park amenities. Jackie Arnold, CFO, also provided some other funding options for other expenses, if needed down the road. Building & Grounds/Parks would need to proceed with an RFP for the project if the Committee decides to commit ARPA funding for the proposed project. It was a consensus to have the CFO prepare revenue and operating cost projections and bring back to the ARPA Committee on November 9<sup>th</sup> for Option #1.

**Motion by Kohlman, supported by Howell, to recommend to the Full Board to commit to "Option #1" for the proposed Torzewski County Wetlands Water Park renovation project, as presented, and to authorize Building and Grounds/Parks to proceed with preparing and issuing an RFP for the proposed project and report back to the ARPA committee following the bid closure, with the understanding that the County intends to allocate ARPA funds for the proposed project (Fund 281 (expenditure category 2.35)). Motion carried unanimously.**

**ADJOURN**

**Motion by Mast, supported by Kohlman, to adjourn the meeting. Motion carried unanimously. 1:10 p.m.**

Kevin Knisely, Chairman  
Lapeer County A.R.P.A. Committee

*Minutes prepared by Doreen Clark, Office Manager*

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## **REQUEST FOR ACTION**

**DATE:** December 11, 2023

XX REQUEST FOR ACTION

       FOR YOUR INFORMATION

       REQUEST FOR INFORMATION

**TO:** Lapeer County Board of Commissioners

**FROM:** Animal Control

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### **SUMMARY OF REQUEST / INFORMATION:**

Discussion on new Kennel building at Animal Control

### **ADDITIONAL INFORMATION:**

### **CONTACT PERSON(S):**

Stephanie King, Dave Eady

### **BACKGROUND INFORMATION:**

Discussion was had at Properties Committee meeting. Request to present to ARPA Committee.

### **SUPPORTING DOCUMENTS:**

**Rough Drawings of building idea.**

### **DRAFT MOTION:**


Motion by \_\_\_\_\_, supported by \_\_\_\_\_,

To begin discussion on consideration of kennel building addition at Animal Control.

ATTACHMENTS    YES X NO

**PARKS**

John Bustle shared concerns of liability and maintenance of the Polly Ann Trail Lease. Bustle explained that even after meeting with the State there were still questions of maintenance funding. Moses Sanzo shared the opportunity for Counsel to look at the lease. Sanzo shared that the signing the lease may not be required to receive the pending grant monies. Bustle shared concerns from the Road Commission along with concerns on funding for costs to cover the engineers to design a plan for the grant, being that the grant is already on a time constraint. Sanzo shared creating a list of questions for the State to clarify and extending an invitation for the State to attend a future meeting.

**ANIMAL CONTROL**

Stephanie King was present to discuss concerns regarding current layout of the building. King shared the normal number of animals being held on a daily basis has consistently been increasing over the past couple years. King explained current layout has each dog, aggressive or not, needing to be leashed and walked through the building to get to the runs outside. King shared ideas of zero contact housing for the dogs that are attached to outdoor runs. This is not only for the safety of staff and volunteers, but also the increased outdoor activity could increase the wellness of the animals which could help make them become adoptable. Dave Eady shared concerns of current lobby area. Eady shared idea of a sally port area where staff could safely enter with a new animal without fear of the animal getting away or interacting with the public. King explained that changes would not result in an increase of capacity limits or an increase in staff. Further discussion on parking, food prep areas, outdoor fencing, and costs occurred. It was recommended that plans be brought to next ARPA meeting for further discussion.

**ADJOURN**

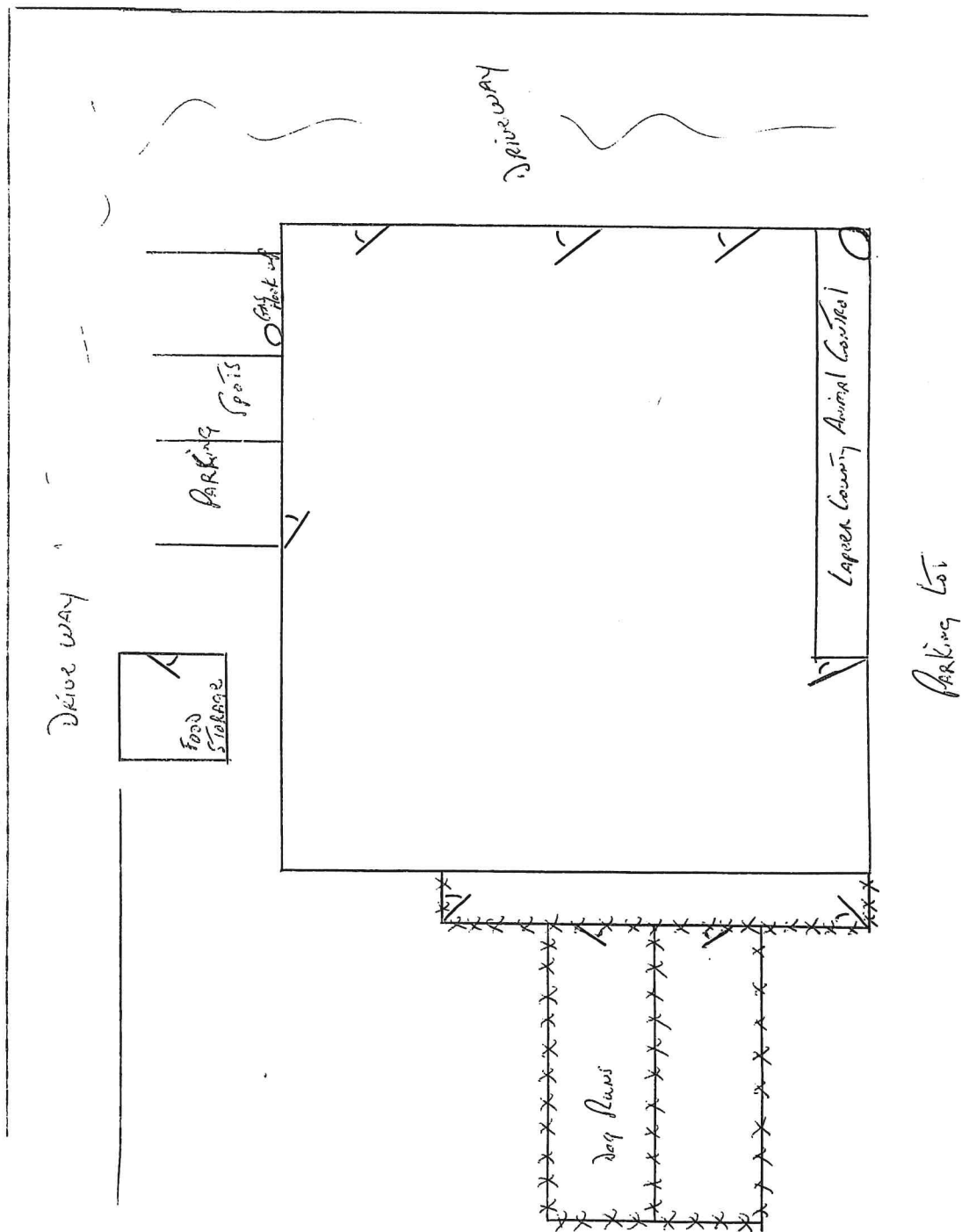
Motion by Knisely, supported by Bustle, to adjourn the meeting. Motion carried. 11:31 a.m.

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Tom Kohlman, Chairman  
Lapeer County Properties Committee

Current L.C.A.C. Design

↑ N  
N.T.S



# L.C.A.C. Improvement Design

