

**LAPEER COUNTY BOARD OF COMMISSIONERS  
December 1, 2022  
9:00 A.M.**

Chairman Roy called the meeting to order at 9:02 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Henning opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Gary Roy	District #2
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Rick Warren	District #5
	Linda M. Jarvis	District #6
	Bryan Zender	District #7

Quentin Bishop, County Controller/Administrator  
Jackie Arnold, Chief Financial Officer  
Lynette Stanford\*, Secretary/Deputy County Clerk  
Theresa M. Spencer, County Clerk

AGENDA

The agenda and draft minutes from the November 17, 2022 Regular Board Meeting were reviewed.

394-22

Motion by Warren, supported by Zender, to accept the agenda as presented. Motion carried.

395-22

Motion by Warren, supported by Jarvis, to approve the November 17, 2022 Regular Board Meeting minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Emil Joseph III, Friend of the Court gave notice that the Friend of the Court Office will be closed from Noon to 1:00p.m. on December 15, 2022.

Theresa M. Spencer, County Clerk announced that the 2023 Organizational Meeting will be held Wednesday, January 4, 2023 at 9:00 a.m. Clerk Spencer also spoke regarding the recent notice of a Partial Recount Petitions for the State-wide Proposals.

Rachel Horton, Animal Control Division Chief, gave a brief update regarding her department.

PUBLIC TIME – five people spoke during public time.

396-22

Motion by Miller, supported by Warren, to accept the Health Department 2023 Michigan Department of Environment, Great Lakes, and Energy (EGLE) Grant Agreement; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

397-22

Motion by Miller, supported by Schneider, to authorize the County Controller/Administrator to electronically accept the approved grant agreement between the State Court Administrative Office, 71A District Court and 40<sup>th</sup> Circuit Court, which provides funding for Drug Court, for the period of October 1, 2022 through September 30, 2023, at no cost to the County's General Fund; and further, that a copy of the electronically submitted grant agreement be forwarded to the County Clerk to be filed as an official exhibit. Motion carried.

398-22

Motion by Miller, supported by Schneider, to authorize the County Controller/Administrator to electronically accept the approved grant agreement between the State Court Administrative Office, 71A District Court and 40<sup>th</sup> Circuit Court, which provides funding for Mental Health Court, for the period of October 1, 2022 through September 30, 2023, at no cost to the County's General Fund; and further, that a copy of the electronically submitted grant agreement be forwarded to the County Clerk to be filed as an official exhibit. Motion carried

399-22

Motion by Schneider, supported by Zender, to refer the 2023 Police Service Contract to the December 8, 2022 Committee of the Whole Meeting, with authority to act. Motion carried.

**Brownfield Redevelopment Authority – three-year term**400-22

Motion by Schneider, supported by Henning, to appoint Michael J. Nolan and David Trent, and to re-appoint Gary Phillips, Paul Bowman, and Jessica Marco to serve on the Brownfield Redevelopment Authority, for a three-year term ending December 31, 2025. Motion carried.

**Economic Development Corporation Board of Directors – six-year term**401-22

Motion by Schneider, supported by Jarvis, to appoint David Trent, and re-appoint Gary Phillips to serve on the Economic Development Corporation Board of Directors for a six-year term ending December 31, 2028, and to appoint Michael J. Nolan to serve on the Economic Development Corporation Board of Directors for an unexpired term ending December 31, 2025. Motion carried.

**Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) -one-year term**402-22

Motion by Henning, supported by Schneider, to re-appoint Richard Vanhaaften to serve on the Genesee-Lapeer-Shiawassee Region V Planning and Development Commission (GLS Region V) for a one-year term ending December 31, 2023. Motion carried.

403-22

Motion by Zender, supported by Warren, to hire Amy Cell Talent Firm, in the amount of \$17,00.00 to hire for County Controller/Administrator. Motion carried.

404-22

Motion by Zender, supported by Jarvis, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to authorize the Lapeer County Clerk's Office to purchase a Vital Records Software Program through Deketo Company in the amount of \$12,600.00 (which includes software licensing, client-server database licensing, internet server database licensing, installation, training, data conversion, and one year of maintenance), with the understanding that the data will be stored on the Register of Deeds server, and the County Clerk will pay future annual maintenance fees from within their department's budget; and further, to authorize the purchase of a scanner for an additional expense of \$1,000.00 from an appropriate vendor, in order to scan the older vital records, with the total cost to be paid from Fund 281 (expense category 6.1). Motion carried.

405-22

Motion by Henning, supported by Jarvis, to approve the County's Audit Motion for disbursements dated December 2, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated December 1, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call vote: Henning, aye; Miller, aye; Schneider, aye; Warren, aye; Zender, aye; Jarvis, aye; Roy, aye. 7 ayes. Motion carried unanimously.

Public Time – 2 people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

406-22

Motion by Warren, supported by Jarvis, to enter into Closed Session to review the contents of applications for the Interim County Controller/Administrator position that have requested confidentiality, which is provided pursuant to the Michigan Open Meetings Act, subsection 8(f), and to allow the current County Controller/Administrator and Chief Financial Officer to remain in the closed session. Roll Call vote: Warren, aye; Schneider, aye; Zender, aye; Henning, aye; Jarvis, aye; Miller, aye; Roy, aye. 7 ayes. Motion carried unanimously.

The meeting recessed. 10:21 a.m.

\*Lynette Stanford, Secretary/Deputy County Clerk was excused, and Theresa M. Spencer, Lapeer County Clerk remained. 10:21 a.m.

The meeting reconvened. 10:30 a.m.

407-22

Motion by Schneider, supported by Jarvis, to go out of closed session. Motion carried. 10:58 a.m.

408-22

Motion by Schneider, supported by Warren, to approve the minutes of the closed session.  
Motion carried.

409-22

Motion by Zender, supported by Warren, to hire Jackie Arnold, Chief Financial Officer to be the Interim County Controller/Administrator, effective December 24, 2022 at the new wage study rate of the County Controller/Administrator. Motion carried.

Chairman Roy declared the meeting adjourned. 11:00 a.m.

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Gary Roy, Chairman  
Board of Commissioners

Theresa M. Spencer (UKS)  
Theresa M. Spencer, County Clerk  
Clerk of the Board