



MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

255 Clay Street
Lapeer, Michigan 48446

phone 810 area code
667-0366
667-0369 FAX
www.lapeercountymi.gov

PROPERTIES COMMITTEE

November 30, 2023

****Room 302- County Complex****

APPROX. 10:00 A.M.

Agenda times may vary from time to time due to the length of presentations

*(Committee Members: Tom Kohlman-Chairman; Kevin Knisely, Truman Mast, Moses Sanzo,
John Bustle, & Jackie Arnold)
Meetings to be held as needed.*

A-G-E-N-D-A

- 1) 10:00 A.M. **CALL TO ORDER** BY CHAIRMAN TOM KOHLMAN
- 2) CONSIDERATION OF THE DRAFT MINUTES OF THE NOVEMBER 9, 2023 COMMITTEE MEETING
- 3) 10:15 A.M. **NEW/GENERAL ITEMS**
- 4) 10:15 A.M. OLD/REFERRED/OR ADDITIONAL ITEMS (if needed):
 - A) **Community Mental Health-** Request to approve the installation of exterior security camera at the CMH Building and Harmony Hall.
 - B) **Parks-** Discussion on Polly Ann Trail lease.
 - C) **Animal Control -** Discussion of Building Safety and Storage Needs
(referred from the 11/22/23 Policies & Procedures Committee Meeting)

PROPERTIES COMMITTEE

November 9, 2023

***Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Kohlman called the meeting to order at approximately 12:34 p.m. in Room 302 of the County Complex.

Members Present: Commissioners Tom Kohlman, Kevin Knisely, Truman Mast, Moses Sanzo, County Administrator/Controller, John Bustle, Program & Operations Manager, Jackie Arnold, CFO

Others: Jillian Weiss, Special Events Coordinator, Lauren Emmons, CMH Director, Brooke Sankiewicz, CMH Clinic Services Director, Lori Gebhardt, Register of Deeds

Visitors/ Citizens:

MINUTES

The minutes from October 12, 2023 were briefly reviewed.

Motion by Mast, supported by Knisely, to approve the minutes from the October 12, 2023 meeting of the Properties Committee meeting as presented. Motion carried.

COMMUNITY MENTAL HEALTH

Lauren Emmons was present to request to approve the installation of exterior security cameras at the CMH building and Harmony Hall. John Bustle was there to explain the 3 bids that were received for security cameras project. Bustle explained that the difference between 2 of the quotes was that one was hardwire and the other was wireless. Discussion on which would be preferred occurred. Knisely expressed concern that the bids were not comparable and that each company should have the opportunity to bid on the hardwire. Additional discussion on safety of building, staff, and afterhours staff occurred. Lauren Emmons shared preliminary drawing for the construction of the new CMH structure. Emmons explained next step would be construction documents to list all materials and costs.

- 1. Motion by Mast, supported by Knisely, to refer the request from CMH to approve the installation of exterior security cameras to the next Properties Committee Meeting with updated bid information. Motion carried.**

REGISTER OF DEEDS

Lori Gebhardt was present to request to approve the preservation and imaging of Historical Records (1835-1963) thru Kofile. Gebhardt explained that there are 24 books that need to be digitized. Gebhardt explained that Kofile, is a single source, that is able to refurbish the books first and then digitize them. Gebhardt shared the importance of the documents as title companies and those looking up genealogy still utilize the records frequently.

1. **Motion by Knisely, supported by Mast, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the Preservation and Imaging of Historical Records (1835 to 1963) thru Kofile to be paid for from the Automation Fund 256-711-977.010, in the amount not to exceed \$70,000.00, at no additional cost to the County's General Fund and to further authorize Lori Gebhardt, Register of Deeds, to sign said agreement. Motion carried.**

PARKS

John Bustle was present and explained the Polly Ann Trail is a state trail and there is a volunteer that maintains the trail. The DNR is requesting the lease be signed and renewed. Discussion on liability and maintenance of the trail occurred along with the impact of the pending grant. Bustle confirmed his scheduled attendance on an upcoming meeting with the state at the trail. Moses Sanzo shared plans to talk with the state on the terms on the lease.

1. **Motion by Knisely, supported by Mast, to refer Polly Ann Trail lease renewal to the next Properties Committee Meeting with additional information. Motion carried.**

ADJOURN

Motion by Bustle, supported by Mast, to adjourn the meeting. Motion carried. 1:05 p.m.


Tom Kohlman, Chairman
Lapeer County Properties Committee



1570 Suncrest Dr., Lapeer, MI 48446 810.667.0500 810.664.8728 lapeercmh.org

--Request for Action--

To: Lapeer County Board of Commissioners

From: Lauren Emmons, CEO 

Date: November 2, 2023

RE: Security Cameras

Summary of Request/Information: This is a request to approve the installation of exterior Security Cameras at the 1570 Suncrest Site and Harmony Hall. The cameras will cover the parking lots and carport. The intent is to provide an added layer of security for staff and persons served.

Additional information: In the past year, there was an incident in the parking lot involving a person making accusations against another person. The police were involved and asked to view the security camera footage. We do not have cameras so no camera footage was available. It was suggested that we get security cameras.

Attachments: The county building and grounds department secured 3 bids for the installation of security cameras. The selected vendor bid is \$14,305.00. There is an additional cost of approximately \$1,000.00 to have a live feed to the 911 operations center.

Contact person(s): Lauren Emmons, CEO
John Bustle, Building/Grounds/Parks Department Head
Ben Woodfield, Building/Grounds Supervisor

Draft Motion:

Moved by _____ supported by _____ to approve the installation of security cameras on the exterior of the CMH Building and Harmony Hall at a cost not to exceed \$15,500 at no additional cost to the county general fund.

Lauren Emmons

From: Sandy Koyl
Sent: Monday, March 27, 2023 2:39 PM
To: Lauren Emmons
Subject: RE: Cameras

Hi Lauren,

Storage depends on the quality of recording and motion activity. 6TB at highest quality 2160p 4k would go for around 3 months. Based off our internal conversations, this is our proposed recommendations.

For an additional 10TB, the cost is an additional \$1000 and anything over 32 TB would require an external server. I did not get the cost for the external server. We can also slow down the quality to get more storage.

If you take the recommended rationale that 6TB at 2160p 4k is sufficient for around 3 months, we would need to have a minimum of 24TB for a full year. Common lengths of time for different security applications are: medium applications is 30 to 60 days, larger organizations 3 months and high risk organizations often store footage for 6 months to a year.

We can hook up with 911 for an additional cost of around \$900 (cost of television and additional hardware). Arthur would assign an IP address and connect with Jeremia at 911 to set up the rest. Not sure if this is something we need 24/7. We would need to know that information.

Let me know if you need anything further.

Thanks,
Sandy

CMH Board Mtg. minutes

0323-006: Motion was made by R. Ziebarth seconded by R. Barnard to approve the Consent Agenda which includes the meeting minutes from the February 2023 Full Service Board meeting and the March Committee of the Whole meeting. All in favor. Motion carried unanimously.

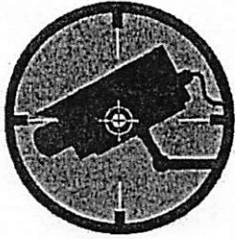
Action Items:

- A. Standards Committee: Recommend approval of the policy revisions referenced in the attached minutes dated March 14, 2023
0323-007: Motion was made by K. Morris seconded by M. Voss to approve the policy revisions referenced in the attached minutes dated March 14, 2023. All in favor. Motion carried unanimously.
- B. Approve _____ dollars to support the Lapeer County Suicide Prevention Network Mental Health Month Suicide Prevention Event
0323-008: Motion was made by J. Webb seconded by R. Ziebarth to provide \$2,500.00 to support the Lapeer County Suicide Prevention Network Mental Health Month Suicide Prevention Event. All in favor. Motion carried unanimously.
- C. Approve the installation of security cameras on the exterior of the CMH Building and Harmony Hall at a cost not to exceed \$14,305.00
0323-009: Motion was made by T. Mast seconded by R. Barnard to approve the purchase and installation of security cameras on the exterior of the CMH Building and Harmony Hall with a live feed to 911 at a cost not to exceed \$15,500.00. All in favor. Motion carried unanimously.
- D. Approve Survey Monkey Invoice in the amount of \$2,700.00
0323-010: Motion was made by L. Curtiss seconded by R. Ziebarth to approve the Survey Monkey Invoice in the amount of \$2,700.00. All in favor. Motion carried unanimously.
- E. Approve the transfer of \$89,661.33, representing the second of three installments towards the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures
0323-011: Motion was made by L. Curtiss seconded by L. Kellie to approve the transfer of \$89,661.33, representing the second of three installments towards the annual allocation of \$268,984.00 from CMH appropriations to CMH expenditures. All in favor. Motion carried unanimously.
- F. Authorize LCCMH Administration to provide a \$3,000.00 retention payment utilizing Region 10 funding to each eligible staff in the LCCMH provider network including CMH county employees before September 30, 2023
0323-012: Motion was made by R. Ziebarth seconded by J. Webb to authorize LCCMH Administration to provide a \$3,000.00 retention payment utilizing Region 10 funding to each eligible staff in the LCCMH provider network including CMH county employees before September 30, 2023. All in favor. Motion carried unanimously.

Discussion Items:

- A. Boardworks video schedule: L. Curtiss provided the schedule to the board. A reminder will be added to the board agenda just before each scheduled meeting.

Region 10 Update:

**Wolverine CCTV**

2226 N. Irish Rd
Davison, Mi 48423
Phone: (810) 691-5634
Email: wolverinecctv@yahoo.com

Prepared For

Lapeer County mental health
1570 Suncrest
Lapeer, Mi

Estimate # 1347

Date 01/12/2023

Description	Total
(1)16 Channel Speco DVR 6TB And Networkable HD NDAA compliant	\$1,980.00
(1) 16 Place Power Supply	\$250.00
(16) Speco Bullets and Domes Cameras NDAA Compliant	\$5,200.00
(1) 24" WB Monitor and bracket	\$300.00
(1) DVR Security Box and bracket	\$350.00
(1) UPS Battery back up	\$185.00
1 Year Warranty On Parts And Labor Warranty on parts and labor	\$0.00
If customer would like to have cameras out to garage, direct boring would be provided by wolverine CCTV to provide cameras to that location Cost of wire and direct boring would be \$2500. Plus cost of cameras.	\$0.00

Subtotal \$8,265.00

Total \$8,265.00

for
carport < Add for Direct + 2500.00
Booring Cable To Carport + 325 per camera

Lapeer County mental health

8 265.00
2 500.00
325.00
325.00
11 415.00

**Wolverine CCTV**

2226 N. Irish Rd
Davison, MI 48423
Phone: (810) 691-5634
Email: wolverinecctv@yahoo.com

Prepared For

Harmony Hall
219 S Saginaw
Lapeer, MI

Estimate # 1348

Date 01/12/2023

Description	Total
(1)4 Channel Speco DVR 4TB HD	\$1,180.00
(1)4 Place Power Supply	\$85.00
(4) Speco HD Domes cameras	\$1,300.00
(1) 24" WB Monitor and bracket	\$300.00
(1) DVR Security Box	\$350.00
1 Year Warranty On Parts And Labor	\$0.00
Warranty on parts and labor	
Subtotal	\$3,215.00
Total	\$3,215.00



Thumb Alarm Systems, Inc.
2513 Imlay City Rd.
Lapeer, Mi. 48446

Estimate
21204

Lapeer County 810-664-6606 - Oakland County 248-693-0711 - 1-877-92-THUMB

www.thumbalarm.com

Estimate for:

Lapeer County CMH
1570 Suncrest Dr.
Lapeer, MI 48446

2/6/2023

THUMB ALARM SYSTEMS, INC. has been serving Michigan for over fifty years. We are a full service, Security & Fire alarm firm that maintains an expert staff of installation and service personnel. At this time we would like to extend our professional services to you and submit the following proposal for your approval.

Qty.	Description	Rate	Total Installation
1	Speco 16 Channel DVR w/6TB (NDAA Complaint)	1,323.84	1,323.84
16	Speco 5mp Bullet Camera w/2.8mm	305.93	4,894.88
1	HDMI Cable 3 Ft	5.00	5.00
1	24"LED HDTV Monitor	214.64	214.64
1	Wall Mount TV Bracket	39.95	39.95
1	Patch Panel Cat 6 24 Port Wall Mount	89.95	89.95
20	Patch Cords	5.95	119.00
32	Commercial Labor Rate	70.00	2,240.00
32	Commercial Labor Rate - Helper	60.00	1,920.00
4,000	Honeywell 23/4PR Cat6 Cable (Blue)	0.30	1,200.00

Total Installation \$12,047.26

I would like to thank you for the opportunity of submitting this proposal. My quotations are good for (30) thirty days. If you have any questions or comments, please contact me at (810) 664-6606.

Sincerely,

Your Hometown Security Company



Thumb Alarm Systems, Inc.
2513 Inlay City Rd.
Lapeer, Mi. 48446

Estimate
21206

Lapeer County 810-664-6606 - Oakland County 248-693-0711 - 1-877-92-THUMB

www.thumbalarm.com

Estimate for:

Lapeer County Harmony Hall
219 S Saginaw St
Lapeer, MI 48446

2/6/2023

THUMB ALARM SYSTEMS, INC. has been serving Michigan for over fifty years. We are a full service, Security & Fire alarm firm that maintains an expert staff of installation and service personnel. At this time we would like to extend our professional services to you and submit the following proposal for your approval.

Qty.	Description	Rate	Total Installation
1	Speco 4 Channel DVR w/6TB (NDAA Complaint)	689.45	689.45
4	Speco 5mp Bullet Camera w/2.8mm	305.93	1,223.72
1	HDMI Cable 3 Ft	5.00	5.00
1	24" LED HDTV Monitor	214.64	214.64
1	Wall Mount TV Bracket	39.95	39.95
8	Commercial Labor Rate	70.00	560.00
8	Commercial Labor Rate - Helper	60.00	480.00
750	Honeywell 23/4PR Cat6 Cable (Blue)	0.30	225.00

Total Installation \$3,437.76

I would like to thank you for the opportunity of submitting this proposal. My quotations are good for (30) thirty days. If you have any questions or comments, please contact me at (810) 664-6606.

Sincerely,
Chuck Bush

Your Hometown Security Company

updated

Thumb Communication
Services Inc.



Thumb Communication Services, Inc.

15 S. Elba Rd.~Lapeer MI 48446~810-664-6646

DESIGN~INSTALLATION~SERVICE~PHONE SYSTEMS~FIBER~VOICE~DATA~CAMERAS

Date: 02-09-2023

Proposal for: Lapeer County

Job Site: CMH

Attn: Ben

Thumb Communication Services, Inc., is a full staffed company specializing in Voice and Data Infrastructures, Fiber Optics, Phone Systems, Voice Mails, Camera Systems, Class Room Sound Systems, Projectors and Screens and Paging from small to large businesses. At this time, we thank you and we submit the following for your review.

Proposal: To Install Security Network Video Camera System

- 01 – 16 Channel POE NVR with 6TB
- 14 – 4MP POE Cameras 2.8mm – 12mm lens
- 01 – Monitor
- 01 – Monitor Bracket to mount to wall
- 03 – 1K Cat6 Plenum Rated Cable
- 01 – 35' HDMI Cable
- 01 – 24 Port Patch Panel
- 20 – Patch Cords
- 01 – Labor to Install all listed equipment

TOTAL PARTS & LABOR

\$ 8,859.00

Add Alt: Car Port

- 01 – 500' Outdoor Rated Cable
- 01 – 1" Conduit Directional Boring
(Cannot be completed during freezing weather)
- 02 – POE 6 Port Switches
- 01 – Weatherproof Enclosure
- 02 – 4MP POE Cameras 2.8mm – 12mm lens
- 01 – Labor to Install all listed equipment

TOTAL PARTS & LABOR

\$ 4,829.00

Quote is valid for a period of 30 days.

13,688.00

Sincerely,
Marc Marshall



Thumb Communication Services, Inc.

15 S. Elba Rd. ~ Lapeer MI 48446 ~ 810-664-6646

~~DESIGN-INSTALLATION-SERVICE-PHONE SYSTEMS-FIBER-VOICE-DATA-CAMERAS~~

Date: 01-24-2023

Proposal for: Lapeer County

Job Site: Harmony Hall

Attn: Ben

Thumb Communication Services, Inc., is a full staffed company specializing in Voice and Data Infrastructures, Fiber Optics, Phone Systems, Voice Mails, Camera Systems, Class Room Sound Systems, Projectors and Screens and Paging from small to large businesses. At this time, we thank you and we submit the following for your review.

Proposal: To Install Security Camera System

- 01 - 4 Channel POE NVR with 6TB
- 04 - 4MP POE Cameras 2.8mm - 12mm lens
- 01 - Monitor
- 01 - Monitor Bracket to mount to wall
- 01 - 500' Cat6 Plenum Rated Cable
- 01 - Labor to install all listed equipment

TOTAL PARTS & LABOR

\$ 3,025.00

Quote is valid for a period of 30 days.

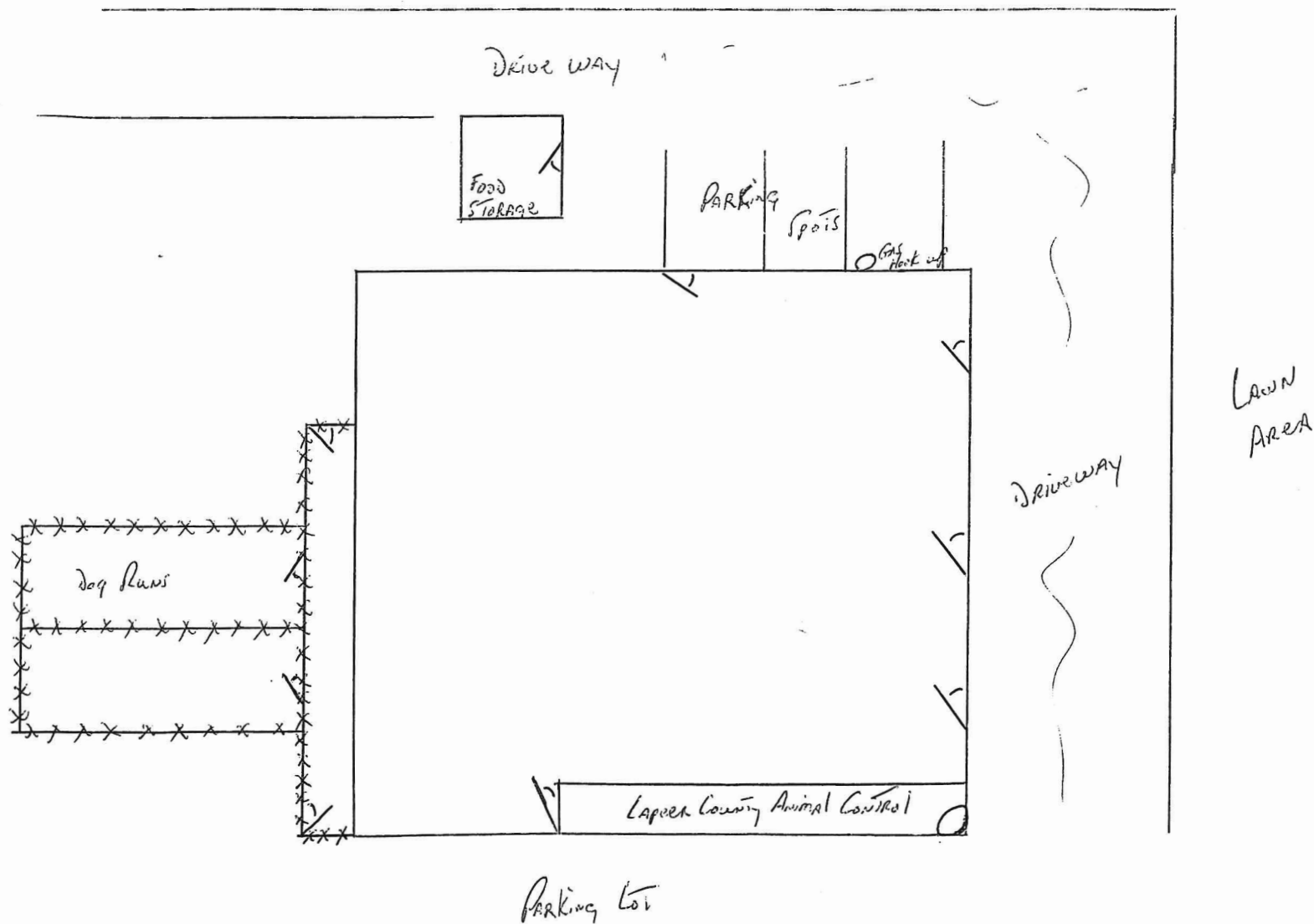
Sincerely,

Marc Marshall

Thumb Communication Services, Inc.

Current L.C.A.C. Design

↑
N
N.T.S



L.C.A.C. Improvement Design

