

**POLICIES AND PROCEDURES COMMITTEE**  
**NOVEMBER 22, 2023**

*CONFERENCE ROOM 302 – ADMINISTRATION OFFICE, COUNTY COMPLEX  
255 CLAY STREET, LAPEER, MI 48446*

Chairman Gary Howell called the meeting to order at approximately 1:00 p.m. in the Conference Room 302 in the Administration Office.

Members Present: Commissioners Gary Howell, Truman Mast, and William Hamilton.

Others: Moses Sanzo, County Administrator/Controller; Doreen Clark, Office Manager; Stephanie King, Animal Control Officer and Dave Eady (current temporary contractual staff at Animal Control and former Chief ACO)

**AGENDA**

**Motion by Hamilton, supported by Mast, to approve the Agenda as presented. Motion carried unanimously.**

**MINUTES**

The minutes from the October 19, 2023 Policies & Procedures Committee meeting were reviewed.

**Motion by Mast, supported by Hamilton, to approve the minutes from the October 19, 2023 Policies and Procedures Committee meeting as presented. Motion carried unanimously.**

**ANIMAL CONTROL ORDINANCE**

Stephanie King and Dave Eady from Animal Control were present to further discuss the newly simplified revised Animal Control Ordinance that they updated. Each change was reviewed and discussed. Several questions and questions followed regarding “vicious” and “nuisance” animal definitions and suggested changes were offered for clarification.

Chairman Howell asked Animal Control to make the final changes and once prepared, he will schedule another Policies & Procedures Committee Meeting for another review by the Committee.

Dave Eady expressed his concern for the staff’s safety after the dog bite incident that occurred yesterday at the Animal Control building due to a dog that reacted viciously because it was scared and how updates to the building could eliminate this problem with an intake area. It was noted that building changes should be addressed by the Properties Committee.

**SOCIAL MEDIA POLICY UPDATE**

Moses Sanzo gave an update on the implementation of the Social Media Policy after recently meeting with the Chief Judge regarding the “court employees” as they are co-employers with the County. Mr. Sanzo stated that some minor language clarifications will need to be made but he would like to have this reviewed by the new legal counsel in January too before bringing it back to the Policies and Procedures Committee. Brief discussion followed.

**ADJOURN**

**Motion by Hamilton, supported by Mast, to adjourn the meeting. Motion carried unanimously. 2:10 p.m.**

Gary Howell, Chairman  
Lapeer County Policies and Procedures Committee

Minutes prepared by: Doreen Clark, Office Manager