

PROPERTIES COMMITTEE

November 9, 2023

*Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446*

Chairman Kohlman called the meeting to order at approximately 12:34 p.m. in Room 302 of the County Complex.

Members Present: Commissioners Tom Kohlman, Kevin Knisely, Truman Mast, Moses Sanzo, County Administrator/Controller, John Bustle, Program & Operations Manager, Jackie Arnold, CFO

Others: Jillian Weiss, Special Events Coordinator, Lauren Emmons, CMH Director, Brooke Sankiewicz, CMH Clinic Services Director, Lori Gebhardt, Register of Deeds

Visitors/ Citizens:

MINUTES

The minutes from October 12, 2023 were briefly reviewed.

Motion by Mast, supported by Knisely, to approve the minutes from the October 12, 2023 meeting of the Properties Committee meeting as presented. Motion carried.

COMMUNITY MENTAL HEALTH

Lauren Emmons was present to request to approve the installation of exterior security cameras at the CMH building and Harmony Hall. John Bustle was there to explain the 3 bids that were received for security cameras project. Bustle explained that the difference between 2 of the quotes was that one was hardwire and the other was wireless. Discussion on which would be preferred occurred. Knisely expressed concern that the bids were not comparable and that each company should have the opportunity to bid on the hardwire. Additional discussion on safety of building, staff, and afterhours staff occurred. Lauren Emmons shared preliminary drawing for the construction of the new CMH structure. Emmons explained next step would be construction documents to list all materials and costs.

- 1. Motion by Mast, supported by Knisely, to refer the request from CMH to approve the installation of exterior security cameras to the next Properties Committee Meeting with updated bid information. Motion carried.**

REGISTER OF DEEDS

Lori Gebhardt was present to request to approve the preservation and imaging of Historical Records (1835-1963) thru Kofile. Gebhardt explained that there are 24 books that need to be digitized. Gebhardt explained that Kofile, is a single source, that is able to refurbish the books first and then digitize them. Gebhardt shared the importance of the documents as title companies and those looking up genealogy still utilize the records frequently.

1. **Motion by Knisely, supported by Mast, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the Preservation and Imaging of Historical Records (1835 to 1963) thru Kofile to be paid for from the Automation Fund 256-711-977.010, in the amount not to exceed \$70,000.00, at no additional cost to the County's General Fund and to further authorize Lori Gebhardt, Register of Deeds, to sign said agreement. Motion carried.**

PARKS

John Bustle was present and explained the Polly Ann Trail is a state trail and there is a volunteer that maintains the trail. The DNR is requesting the lease be signed and renewed. Discussion on liability and maintenance of the trail occurred along with the impact of the pending grant. Bustle confirmed his scheduled attendance on an upcoming meeting with the state at the trail. Moses Sanzo shared plans to talk with the state on the terms on the lease.

1. **Motion by Knisely, supported by Mast, to refer Polly Ann Trail lease renewal to the next Properties Committee Meeting with additional information. Motion carried.**

ADJOURN

Motion by Bustle, supported by Mast, to adjourn the meeting. Motion carried. 1:05 p.m.

Tom Kohlman, Chairman
Lapeer County Properties Committee