

PERSONNEL COMMITTEE

OCTOBER 26, 2023

***CONFERENCE ROOM 302 – ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Truman Mast called the meeting to order at approximately 11:18 a.m. in Conference Room 302 in the Administration Office on the 3rd Floor of the County Complex.

Members Present: Commissioners Truman Mast, William Hamilton and Tom Kohlman (sitting in for Gary Howell).

Members Excused: Commissioner Gary Howell.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Administration Office Manager; and Sheryl Sims, HR Manager.

AGENDA

The Agenda was reviewed.

Motion by Hamilton, supported by Kohlman, to approve the Personnel Committee Agenda as presented. Motion carried unanimously.

MINUTES

The minutes from the October 12, 2023 Personnel Committee Meeting were briefly reviewed and discussed.

Motion by Hamilton, supported by Kohlman, to approve the minutes from the October 12, 2023 Personnel Committee Meeting, as presented. Motion carried unanimously.

ADMINISTRATION – ANIMAL CONTROL

Moses Sanzo, County Administrator/Controller, was present to request permission to negotiate the rate of pay up to Step 1 for the Chief Animal Control Officer position. He reported that an interview panel of five department heads conducted the interviews on October 18th and it was a unanimous vote for the internal candidate. The current employee has been employed for 3 years and she has extensive past experience with animals, knowledge and is already certified. He would like to negotiate a pay rate up to Step 1 for the promotion based on these factors. Brief questions and discussion followed.

Motion by Kohlman, supported by Hamilton, to recommend to the Full Board to authorize the County Administrator/Controller to negotiate the rate of pay for the Chief Animal Control Officer (position #403, Pay Grade 19) up to Step 1 due to the internal candidates' extensive experience, knowledge and certifications, retro-active to the promotion date, at no additional cost to the County's General Fund. Motion carried unanimously.

ADJOURN

Motion by Kohlman, supported by Hamilton, to adjourn the meeting. Motion carried unanimously. 11:27 a.m.

Truman Mast, Chairman
Lapeer County Personnel Committee

Minutes Prepared by: Doreen Clark, Office Manager

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