



Lapeer County Board of Commissioners

255 Clay Street, Suite 301

Lapeer, Michigan 48446

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WE HAVE A NEW WEBSITE! www.lapeercountymi.gov

A.R.P.A. COMMITTEE

OCTOBER 26, 2023

****10:15 A.M.****

*(**Estimated Time – Meeting will Commence following the Committee of the Whole**)*

Committee Members: Kevin Knisely (Chair); Tom Kohlman and Gary Howell

~Meetings are held by the call of the Chair~



- 1) **CALL TO ORDER** BY CHAIRMAN/ACTING CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA**
- 3) CONSIDERATION OF THE DRAFT MINUTES FROM THE **SEPTEMBER 28, 2023** MEETING

NEW/OLD BUSINESS:

- 4) DISCUSSION/INFORMATION REGARDING **IMPROVEMENT CONCEPT OPTIONS FOR TORZEWSKI COUNTY PARK**
- 5) REQUEST TO APPROVE UP TO \$750,000 **GRANT MATCH FUNDING** FOR EACH OF TWO "**SAVE AMERICA'S TREASURERS**" (SAT'S) GRANTS FOR BOTH **FORREST HALL AT GENERAL SQUIER PARK** AND THE **HISTORIC COURTHOUSE** PROPOSED PROJECTS
- 6) **OTHER** – (if needed)
 - A.
 - B.

ADJOURN...

A.R.P.A. COMMITTEE
SEPTEMBER 28, 2023

CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446

Chairman Kevin Knisely called the meeting to order at approximately 12:03 a.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

Commissioners Present: Commissioners Kevin Knisely and Tom Kohlman.

Commissioners Excused: Commissioner Gary Howell.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; John Bustle, Building & Grounds/Parks Director, and Jillian Weiss, Special Events Coordinator.

MINUTES

The minutes from the August 24, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

Motion by Kohlman, supported by Bustle, to approve the minutes from the August 24, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.

BID UPDATE - PROPOSED UPGRADES TO TORZEWSKI & GENERAL SQUIER COUNTY PARKS

John Bustle provided information regarding the recent RFP for park upgrades that was issued and only one complete bid was submitted. The scope of work includes selective column and footing replacement, ADA ramps, replacement of selective doors and windows, new metal siding and trim, facias and soffits, painting ADA signage, LED lighting upgrades, and replacement of select areas of pavement and site restoration. Mr. Bustle reported that 2A Architects stated that 8 contractors had picked up blueprints for the proposed projects but only one bid was received. The RFP was issued for 30-days and placed on the County’s website as well. 2A Architects followed up with the contractors to determine why they did not bid, and it was determined that the number of bidding opportunities continue to be abundant and therefore, the availability of bidders was limited, and some felt the distance was too far. The bids received by Family Building Company was reviewed and questions and discussion followed.

Motion by Kohlman, supported by Bustle, to recommend to the Full Board to accept the sole bids from Family Building Company and authorize the Building and Grounds/Parks Department to proceed with the Upgrades to the County Parks projects as advertised in the Request for Proposal and as specified in the attached Bid Tabulations by 2A Architects, as follows:

| | |
|-------------------------------------|---------------------------------|
| Torzewski County Park | Bid Amount \$ 244,000.00 |
| General Squier Memorial Park | Bid Amount \$ 253,000.00 |

And further, to note that there were eight contractors who pulled the blueprints for the proposed projects but only one submitted bids, which were complete, and that the project be paid from Fund 281 (expense category 2.11). Motion carried unanimously.

ADJOURN

Motion by Bustle, supported by Arnold, to adjourn the meeting. Motion carried unanimously. 12:25 p.m.

Kevin Knisely, Chairman
Lapeer County A.R.P.A. Committee

Minutes prepared by Doreen Clark, Office Manager

DRAFT

REQUEST FOR ACTION

DATE: October 19, 2023

_____ REQUEST FOR ACTION

X FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: ARPA Committee

FROM: John Bustle – Director of Building and Grounds/Parks

SUMMARY OF REQUEST / INFORMATION:

Providing information for discussion for Torzewski Water Park Concepts.

CONTACT PERSON(S): John Bustle, Director of Building & Grounds/Parks

ADDITIONAL INFORMATION:

SUPPORTING DOCUMENTS: see attached

DRAFT MOTION:

None at this time. This RFA is informational and for planning and discussion purposes.

ATTACHMENTS YES_____ NO_____

LAPEER COUNTY
"GRANT" REQUEST FOR ACTION

DATE: 10/23/2023

 X REQUEST FOR ACTION -Grant Application

 REQUEST FOR ACTION -Grant Acceptance

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Office of Emergency Management- On behalf of Parks/Administration

SUMMARY OF REQUEST/INFORMATION: Request to approve up to \$750,000 in ARPA matching funds as a match, and authorize the application for up to \$750,000 in funding, for a total of up to \$1,500,000 for presevation of the Forest Hall structure at General Squire Park as per the proposed budget for Forest Hall as developed by H2A Architects.

ADDITIONAL INFORMATION:

YES NO

| | | | | |
|-------------|-------------------------------------|--|---------------|---------------|
| CFDA # | <u> 15.929 </u> | Is there a Continuation Requirement? | <u> </u> | <u> X </u> |
| % FEDERAL | <u> 50% </u> | Is there an Interest Earned Requirement? | <u> </u> | <u> X </u> |
| % STATE | <u> 0 </u> | Can Interest be charged to the Grant? | <u> </u> | <u> X </u> |
| LOCAL MATCH | Cash: <u> 750,000.00 </u> | Is Cost Allocation Allowable? | <u> X </u> | <u> </u> |
| | In-Kind: <u> 0 </u> | (If not Explain Why) | | |

Revenue Account Line #: - - .

CONTACT PERSON(S): John Bustle/Jackie Arnold/Sarah Whaley

BACKGROUND INFORMATION: **Saving America's Treasures (SAT)** is a program of the National Parks Service specifically targeted to properties listed on the National Historic Register for preservation. A 1:1 match is required as is a commitment to maintaining the property as a historic landmark.

SUPPORTING DOCUMENTATION: Saving America's Treasures summary of the grant from the National Parks Service.

ATTACHMENTS Yes : X No:

LAPEER COUNTY
"GRANT" REQUEST FOR ACTION

DATE: 10/23/2023

 X REQUEST FOR ACTION -Grant Application

 REQUEST FOR ACTION -Grant Acceptance

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Office of Emergency Management- On behalf of Parks/Administration

SUMMARY OF REQUEST/INFORMATION: Request to approve up to \$750,000 in ARPA matching funds as a match, and authorize the application for up to \$750,000 in funding, for a total of up to \$1,500,000 for presevration of the Historic Courthouse as per the proposed budget for Forest Hall as developed by H2A Architects.

ADDITIONAL INFORMATION:

YES NO

| | | | | |
|-------------|-----------------------------------|--|---------------|---------------|
| CFDA # | <u> 15.929 </u> | Is there a Continuation Requirement? | <u> </u> | <u> X </u> |
| % FEDERAL | <u> 50% (750,000) </u> | Is there an Interest Earned Requirement? | <u> </u> | <u> X </u> |
| % STATE | <u> 0 </u> | Can Interest be charged to the Grant? | <u> </u> | <u> X </u> |
| LOCAL MATCH | Cash: <u> 750,000.00 </u> | Is Cost Allocation Allowable? | <u> X </u> | <u> </u> |
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ATTACHMENTS Yes : X No:



Save America's Treasures (SAT)



Restoration of the Schooner Adventuress

Who May Apply

- Nonprofit, tax-exempt 501(c), US organizations
- Units of state or local government
- Federally-recognized Indian Tribes, Alaska Natives, and Native Hawaiian Organizations, as defined by 54 USC 300300
- Educational institutions
- Federal agencies funded by the Department of the Interior and Related Agencies with the exception of the National Park Service (NPS)
 - Grants will not be available for work on sites or collections owned by the NPS
 - Other federal agencies collaborating with a nonprofit partner to preserve the historic properties or collections owned by the federal agency may submit applications through the nonprofit partner

What Is Funded

- Preservation and/or conservation work on Nationally Significant properties and collections. Properties include historic districts, buildings, sites, structures and objects. Collections include artifacts, museum collections, documents, sculptures, and other works of art.
- Individual projects are only eligible for one SAT grant. Individual structures or collections that have received a SAT grant in the past are not eligible for additional funding. A map and database of projects funded in the past can be found at <http://go.nps.gov/satmap>.

What Is Not Funded

- Construction of new buildings
- Acquisition of collections or historic sites
- Long-term maintenance or curatorial work beyond the grant period
- Reconstructing historic properties (recreating all or a significant portion that no longer exists)
- Moving or work on moved historic properties that are no longer eligible for listing in the NRHP
- Cash reserves, endowments, revolving funds, or fund-raising costs
- Work performed prior to announcement of award
- Lobbying or advocacy activities
- Costs for work already completed or funded through other federal programs
- Administrative costs may not be over 25% of the total project budget
- Miscellaneous costs, contingencies, reserves, and overhead

Grant Amounts

- **Collections projects** – Minimum of \$25,000 and maximum \$750,000 Federal share.
- **Historic property projects** – Minimum of \$125,000 and maximum \$750,000 Federal share.

- Projects require dollar-for-dollar non-federal matching share.

Please note that the selection panel may, at its discretion, award less than these minimum grant requests.

Selection Process

NPS personnel and qualified Federal employees will review all complete proposals using the criteria outlined below. Reviewers' evaluations are based solely on the material provided in the application. **Additional materials not specifically required by the application, and materials sent separately from the application, will not be considered.** A summary of the review panel comments may be provided to the applicant if requested after the grant process is complete. Panel recommendations will be made to the Secretary of the Interior who will select successful applicants and forward to the House and Senate Committees on Appropriations. NPS will conduct risk assessments on all projects prior to funding.

Evaluation and Selection Criteria

Project descriptions must address, and applications will be rated on, each of the criteria listed below. NPS will evaluate and consider only **complete** applications that separately address each of the four criteria. All criteria are rated equally. You are required to provide a detailed narrative of these elements using the project description and budget justification worksheets.

1. **National Significance:** Describe the national significance that the collection or property holds. Properties must be National Historical Landmarks or listed in the National Register of Historic Places for national significance. Questions about listing in the National Register and levels of significance in such listings should be addressed to your State Historic Preservation Office which the property is located. Go to www.ncshpo.org to locate your State office. Contact them very early for the necessary assistance. Properties not listed for National Significance are not eligible. Listing must occur prior to the grant deadline, no exceptions.
2. **Need/Urgency/Threat:** Describe the current condition of the historic property and explain how it is threatened or endangered. The source(s), nature, extent, and severity of the threat, danger or damage to the property must be clearly and convincingly argued.
3. **Mitigation of Threat:** Project must substantially mitigate or eliminate the threat, danger, or damage described and must have a clear public benefit (for example, historic places open for visitation or public use). Clearly state what preservation activities will be undertaken as part of this project and how they will follow the Secretary of the Interior's Guidelines for Historic Preservation. Discuss how the project is the next logical step toward the resource's preservation.
4. **Feasibility:** Describe all tasks and their results. Discuss your timeline (located below) and budget justification (separate document) to show that costs are necessary, reasonable, and allowable. Demonstrate how you will successfully complete the project within the given time frame (2-3 years) with the given resources while meeting all federal requirement and guidelines adequately document the required non-Federal match. Briefly describe who will be involved in carrying out the project and their qualifications, attach resumes/CVs as applicable.

Process and Deadlines

This program is administered by the National Park Service in partnership with the National Endowment for the Humanities, the National Endowment for the Arts, and the Institute of Museum and Library Services. Congress has appropriated \$26.5 million for this grant program in Fiscal Year 2023. Applications are anticipated to open Summer of 2023 and are due Fall of 2023. All applications must be submitted through Grants.gov. No paper applications will be accepted. Registration in Grants.gov, SAM.gov, and other federal systems can take up to four weeks, so please start early. Extensions will not be granted due to incomplete registrations in these systems. To be notified when the opportunity opens, please go to Grants.gov and subscribe to a saved search or CFDA 15.929.

Additional Information

Visit <http://go.nps.gov/sat> for more information about this grant program.

For more information on our other programs, please visit www.nps.gov/stlpg.

For application assistance:

National Park Service
STLPG@nps.gov
202-354-2020

For Grants.gov assistance:

support@grants.gov
1-800-518-4726