



**THERESA M. SPENCER
LAPEER COUNTY CLERK**

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
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A-G-E-N-D-A

**LAPEER COUNTY BOARD OF COMMISSIONERS
FIRST MEETING OF THE OCTOBER SESSION**

October 26, 2023

9:00 A.M.

Tom Kohlman	District #1
Gary Howell	District #2
Kevin Knisely	District #3
Brad Haggadone	District #4
Truman Mast	District #5
William Hamilton	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ♦ Roll Call
- ♦ Opening Prayer
- ♦ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ♦ Agenda
- ♦ September 28, 2023 Regular Board Meeting Minutes
- ♦ October 2, 2023 Budget Hearings

FOR REVIEW IN FOLDER:

**COMMISSIONER MILEAGE/EXPENSE SHEETS (included in agenda, if any)
TRAINING REGISTRATION/OVERNIGHT TRAVEL REQUEST
GRANT APPLICATIONS & BUDGET AMENDMENTS**

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

CONTINUED -

NEW/OLD BUSINESS:

DRAFT MOTIONS

♦ Committee of the Whole	(October 12, 2023)	(Attached)
♦ Properties Committee	(October 12, 2023)	(Attached)
♦ Personnel Committee	(October 12, 2023)	(Attached)
♦ Policies and Procedures Committee	(October 19, 2023)	(Attached)
♦ American Rescue Plan Act Committee	(September 28, 2023)	(Attached)
♦ Broadband Committee	(September 28, 2023)	(Attached)

1. ADMINISTRATION

REQUEST TO SET THE 2024/2025 BIENNIAL BUDGET HEARING

2. AUDIT MOTIONS- Enter into the Record

County's Audit Motions for September 28th, October 6th & 20th, 2023 and the Road Commissions Audit Motion for disbursements dated October 5th and 19th, 2023

3. NOTICE OF COMMITTEE/BOARD TERMS EXPIRING DECEMBER 31, 2023

- Agricultural Preservation Board – three-year term – 2 positions
- Brownfield Redevelopment Authority – three-year term – 7 positions
(Members are the same as Lapeer Development Corporation Members)
- Building Authority – three-year term – one position
- District Library Board – four-year term – 2 positions
Applicants as of 10-24-2023 include: John DeAngelis, Kari Kohlman, Bonnie Lawrence, Gary Phillips, Amanda Sandusky
- Economic Development Corporation Board of Directors – six-year term 2 positions
(Members are the same as Lapeer Development Corporation Members)
- Emergency Management Advisory Council – two-year term – 10 positions
Applicants as of 10-24-2023 include: Michael Boskee, Kimberly Goldorf, Katherine Haskins, Ted Sadler, Scott Stone, Marilyn Szost
- GLS Region V Planning and Development Commission – one-year term – 1 position
- Thumb Regional Community Corrections Advisory Board – two-year term – 1 position
- Valley Area Agency on Aging (VAAA) Executive Board – two-year term - 2 positions
- Valley Area Agency on Aging (VAAA) Advisory Board – two-year term – 2 positions
- Veterans Affairs Committee – four-year term – 2 positions
Applications are being considered by the Committee at this time

(Additional items)

4.

5.

AD HOC COMMITTEE UPDATES– If needed

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

CLOSED SESSION – If needed

RECESS/ADJOURN

****Public Recording Notice:** Please be advised that the meetings of the Lapeer County Board of Commissioners are streamed live and recorded on social media for public viewing and transparency. We respectfully request that anyone addressing the Board of Commissioners during "Public Time" be proactive and make every effort in keeping their words and language appropriate for ALL users, including children for educational purposes.**

Agenda and attachments: 39 pages total. Provided to Administration for website posting: 10-24-2023; 4:15 p.m.

LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
September 28, 2023
9:00 A.M.

Chairman Kohlman called the meeting to order at 9:03 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Haggadone opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Tom Kohlman	District #1
	Gary Howell	District #2
	Kevin Knisely	District #3
	Brad Haggadone	District #4
	Truman Mast	District #5
	William Hamilton	District #6
	Bryan Zender	District #7

AGENDA

The agenda and draft minutes from the September 24, 2023 Regular Board Meeting were reviewed.

253-2023

Motion by Zender, supported by Hamilton, to accept the agenda with the addition of a motion to define the members of the Broadband Committee, a motion regarding PA 116 applications, the County Towing Contracts, and the deletion of a closed session.

254-2023

Motion by Howell, supported by Haggadone, to approve the August 24, 2023 Regular Board minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Theresa M. Spencer, County Clerk spoke regarding the updated County Directory.

PUBLIC TIME – Six people spoke during public time.

255-2023

Motion by Haggadone, supported by Mast, to accept the Chairman's revised Committee assignments, as provided, and make them effective immediately. Motion carried.

256-2023

Motion by Haggadone, supported by Zender, to accept the 5-year Cooperative Reimbursement Program Grant for Fiscal Year 2024-2028 (#CSPA24-44002) between the Michigan Department of Health and Human Services (MDHHS) and Lapeer County Prosecuting Attorney's Office, as submitted; and further, to authorize the County Controller/Administrator to electronically accept the grant and that a copy be forwarded to the County Clerk to be entered into the official record as an exhibit. Motion carried.

257-2023

Motion by Haggadone, supported by Zender, to accept the 5-year Cooperative Reimbursement Program Grant for Fiscal Year 2024-2028 (#CSFOC24-44001) (CFDA#93.563) between the Michigan Department of Health and Human Services (MDHHS) and Lapeer County Friend of the Court, as submitted; and further, to authorize the County Controller/Administrator to electronically accept the grant and that a copy be forwarded to the County Clerk to be entered into the official record as an exhibit. Motion carried.

258-2023

Motion by Haggadone, supported by Zender, to authorize the renewal of the annual Everbridge NIXLE mobile alert system service through March 2024, at a cost of \$7,725.00, to be reimbursed through Homeland Security Grant Program (HSGP) (CFDA#97.067) grant funding, at no additional cost to the County General Fund. Motion carried.

259-2023

Motion by Haggadone, supported by Zender, to accept the bid and authorize Emergency Management to proceed with the purchase of fifteen (15) Milwaukee MX Fuel ROCKET Tower Light/Charger with batteries and fifteen (15) batteries from Dunn Hardware and Supply, at a cost of \$40,026.90, from line item 258-424-977.000, and subsequently reimbursed by the identified Fiscal Year 2022 Homeland Security Grant Program (HSGP) funds. Motion carried.

260-2023

Motion by Haggadone, supported by Zender, to authorize the payment to OCV, in the annual amount of \$4,995.00 for the Sheriff's App. to be paid from line 207-350-810.070, at no additional cost to the County General Fund. Motion carried.

261-2023

Motion by Haggadone, supported by Zender, to approve the amended Swipe Card identification Badge Policy (to increase the card replacement fee from \$5.00 to \$10.00), as submitted. Motion carried.

262-2023

Motion by Hamilton, supported by Knisely, to accept the four-year Strengthening Public Health Workforce and Infrastructure in Michigan grant, with the Michigan Department of Health and Human Services (MDHHS) through 2027, in the total amount of \$704,738.00 per Local Health Department (LHD) (or \$176,184 per year for four years) and to be paid out annually each year, and to authorize the Health Department Director to electronically sign the agreement and that a copy be forwarded to the County Clerk to be entered into the official record as an exhibit. Motion carried.

263-2023

Motion by Hamilton, supported by Knisely, to accept the Fiscal Year 2024 Health Department Michigan Department of Environment, Great Lakes, and Energy (EGLE) Grant Agreement in the amount of \$190,332.00, and to authorize the Health Department Director to electronically sign the agreement and that a copy be forwarded to the County Clerk to be entered into the official record as an exhibit. Motion carried.

264-2023

Motion by Hamilton, supported by Knisley, to approve the Change Notice 1 to Grant No CPS-2023-41-28 between the Department of Corrections and Community Corrections reflecting a decrease of \$30,000.00 for a new authorized budget total of \$260,000.00, with the understanding that the decrease will not affect programming or office operations. Motion carried.

265-2023

Motion by Zender, supported by Haggadone, to approve the following Budget Amendment, as submitted by Community Mental Health:

[illegible]

LAPER COUNTY				BUDGET AMENDMENT FORM		RECEIVED: 8/24/03		DATE: 8/24/03	
FUND NAME: CMH				REVENUE:		FORWARDED:			
ORIGINAL OR: Cedar Ridge, CDH/2003				REVENUE:		FORWARDED:			
				BUDGET:		FORWARDED:			
ACCOUNT NUMBERS				ORIGINAL	PRIOR	REQUEST	REQUEST	REQUEST	REQUEST
FUND	ACTIVITY	ACCOUNT	DESCRIPTION	BUDGET	BUDGET	BUDGET	DECREASE	DECREASE	AMENDED
222	648	818	2003 Laper, CMH	723.304		11.223			25.00
222	648	818	2003 Laper, CMH	220.000		22.000			222.000
222	648	818	2003 Laper, CMH	166.000		30.000			300.000
222	648	818	2003 Laper, CMH	16.000		30.000			50.000
222	648	818	2003 Laper, CMH	89.300		18.000			107.300
222	648	818	2003 Laper, CMH	215.300				29.000	246.300
222	648	818	2003 Laper, CMH	50.000		20.000			70.000
222	648	818	2003 Laper, CMH	31.000		3.000			34.000
222	648	818	2003 Laper, CMH	21.000		7.000			28.000
222	648	818	2003 Laper, CMH	16.000		2.000			18.000
222	648	818	2003 Laper, CMH	60.000		50.000			110.000
222	648	818	2003 Laper, CMH	50.000		4.000			54.000
222	648	818	2003 Laper, CMH	146.834				46.000	192.834
TOTALS				540.033.000	00	540.033.000	00	540.033.000	540.033.000

Motion carried.

266-2023

Motion by Zender, supported by Haggadone, to authorize payment to Shifman Fournier, in the amount of \$2,430.00, for labor related legal services rendered through August 31, 2023, to be paid from line item 101-239-801.020. Motion carried.

267-2023

Motion by Haggadone, supported by Howell, pursuant to the Request for Proposal (RFP) process and subsequent review and interviews with the potential vendors of the submitted bids, to accept and award the Camera and Cabling Services Project as follows:

C&R Electric: Not to exceed \$260,000.00

IT upgrades: Not to exceed \$30,000.00

Cornerstone: Not to exceed \$50,000.00

for a total not to exceed \$416,000.00 (\$340,000.00 plus a 20% contingency of \$76,000.00), to be paid from the American Rescue Plan Act Committee (ARPA) Fund 281 (expense category 6.1). Motion carried.

268-2023

Motion by Haggadone, supported by Knisely, to adopt the following Resolution 2023-R10:

Lapeer County Resolution 2023-R10
State of Michigan Sanitary Code Resolution

Whereas, there are currently pending in the Michigan Legislature certain bills, SB299, SB300, HB4479 and HB4480, which would impose statewide regulations for the implementation of and maintenance of septic systems; and,

Whereas, these bills as presently drafted, would require inspection of all systems every five years and would impose much greater expenses and work hours on local public health departments; and,

Whereas, the bills would dramatically increase the requirements for septic inspectors and make it much more difficult to find, hire and retain qualified personnel; and,

Whereas, the current legislation does not provide a permanent, secure funding mechanism to cover these increased costs, which will invariably be shifted to our local health departments; and,

Whereas, the Lapeer County Board of Commissioners recognizes the critical importance of protecting Michigan's water resources, including groundwater, lakes and streams, and other surface waters, but concludes that the bills do not provide a sustainable or financially feasible solution in areas that do not have the benefit of municipal sanitary systems; and,

Whereas, soil types vary considerably throughout Michigan making it difficult to establish generalized "one size fits all" rules for septic systems.

Therefore, Be It Resolved, that the Lapeer County Board of Commissioners opposes SB299, SB300, HB4479 and HB4480 as introduced and urges the Michigan Legislature to consider the costs to local health departments & residents before adopting changes to the septic provisions of the Michigan Public Health Code.

(Resolution 2023-R10 continued)

Therefore, Be It Further Resolved, that this resolution be forwarded to all Michigan counties, Michigan Association of Counties, members of the Michigan Legislature and to other stakeholders.

Roll Call vote: Haggadone, aye; Hamilton, aye; Howell, aye; Knisley, aye; Mast, aye; Zender, aye; Kohlman, aye. 7 ayes, Motion carried unanimously.

269-2023

Motion by Hamilton, supported by Howell, to adopt the following Resolution 2023-R11:

Lapeer County Resolution No. 2023-R11
Resolution in Support of Local Government Control Over Zoning

WHEREAS, Lapeer County, located in the great state of Michigan, cherishes its rich history and natural beauty, and is committed to preserving its unique character; and,

WHEREAS, the residents and businesses of Lapeer County have a vested interest in the responsible and sustainable development of our land, including decisions related to zoning for mining, solar farms, and wind farms; and,

WHEREAS, local government control over zoning decisions is essential to ensure that the unique needs, values, and concerns of our community are taken into consideration when determining land use policies; and,

WHEREAS, the Lapeer County Board of Commissioners recognizes the importance of protecting the health, safety, and welfare of our residents, as well as the long-term environmental and economic activity of our region; and,

WHEREAS, the state of Michigan has considered and proposed legislation that would grant the state government authority to override local zoning decisions related to mining, solar farms, and wind farms; and,

WHEREAS, the Lapeer County Board of Commissioners firmly believes that such legislative actions would undermine the principles of local governance, infringe upon the rights of our citizens, and disrupt the carefully crafted zoning regulations that reflect the best interests of our community; and,

WHEREAS, we, the Lapeer County Board of Commissioners, are committed to representing the will and best interests of our constituents, and to protect and preserve the integrity of local government control over zoning.

NOW, THEREFORE, BE IT RESOLVED that the Lapeer County Board of Commissioners hereby expresses its unwavering support for local government control over zoning decisions, including those related to mining, solar farms, and wind farms; and,

(Resolution 2023-R11 continued)

BE IT FURTHER RESOLVED that the Lapeer County Board of Commissioners opposes any efforts by the state of Michigan to assume control over zoning decisions regarding mining, solar farms, and wind farms within the boundaries of Lapeer County; and,

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the Governor of the State of Michigan, members of the Michigan State Legislature, and other relevant state and local officials to convey our firm position on this matter; and,

BE IT FURTHER RESOLVED that the Lapeer County Board of Commissioners shall actively engage with state legislators, as well as regional and local stakeholders, to protect the interests and autonomy of our community in matters of zoning.

Roll Call vote: Hamilton, aye; Howell, aye; Knisley, aye; Mast, aye; Zender, aye; Haggadone, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

270-2023

Motion by Hamilton, supported by Knisley, to accept the Fiscal Year 2024 Access and Visitation Contract (CFDA# 93.597); and further, to authorize the Chair/Vice-Chair to sign said Contract. Motion carried.

271-2023

Motion by Hamilton, supported by Knisley, to authorize the submission of the Request for Projection Study form to Municipal Employees' Retirement System in order to proceed to remove the seven (7) County Commissioners from the other Elected Officials Division 13 into their own separate Defined Contribution Division, which includes a Defined Benefit freeze to Defined Contribution with the conversion option, per the request of the Board of Commissioners; and further, to authorize payment in the amount of \$2,100.00 to Municipal Employees' Retirement System for performing the services; to be paid from line item 101-239-801.030. Motion carried.

272-2023

Motion by Hamilton, supported by Knisley, to authorize Administration to organize two (2) Household Hazardous Waste/Clean Sweep events annually, at two (2) different locations within the County. Motion carried.

273-2023

Motion by Mast, supported by Hamilton, to approve Family Building Company to complete additional concrete work at a cost not to exceed \$3,300.00, to be paid for by Community Mental Health, at no additional cost to the County's General Fund. Motion carried.

274-2023

Motion by Mast, supported by Hamilton, to accept the User License Agreement for an Online Vital Records Request Application, provided by Permitium, at no cost to the County, and authorize the Chairman/Vice-Chairman to sign the Agreement. Motion carried.

275-2023

Motion by Zender, supported by Howell, to refer the purchase of the proposed office furniture for the Office of the Prosecuting Attorney to the October 12, 2023 Committee of the Whole Meeting, with authority to act. Motion carried.

276-2023

Motion by Knisely, supported by Zender, to authorize the purchase of parcels 015-200-043-00, 015-200-044-00, 015-200-045-00, 015-200-046-00, 015-200-047-00, located in Metamora Township, Lapeer County, to be paid initially by Lapeer County General Fund at a cost not to exceed \$45,074.00, and reimbursed by the Merritt Lake Special Assessment District with monies to be collected from the levying of special assessments. Motion carried.

277-2023

Motion by Howell, supported by Hamilton, pursuant to the recommendation of the Policies and Procedures Committee, to adopt the new Fee Schedule for Cremation Services at Lapeer County Animal Control for both group and private cremations, as submitted, effective October 1, 2023. Motion carried.

278-2023

Motion by Howell, supported by Haggadone, pursuant to the recommendation of the Policies and Procedures Committee, to approve and adopt the amendments to the Lapeer County Financial Goals, Policies and Practices, which includes the following new sections in order to meet federal compliance requirements: Section 11, Federal Grant Procurement Policy; Section 12, Federal Grant Management Policy; and Section 13, Federal Grant Compensation Policy, as well as the Vendor Selection Form, as submitted; and further, that the Administration/Finance Office place the revised policy on the County's shared drive. Motion carried.

279-2023

Motion by Howell, supported by Mast, pursuant to the recommendation of the Policies and Procedures Committee, to adopt the revised Training Registration/Overnight Travel Policy to reflect updated meal and mileage reimbursement rates, as well as other language clarifications, as attached, effective October 1, 2023; and further, that the Administration/Finance Office place the revised policy on the County's shared drive. Motion carried.

280-2023

Motion by Mast, supported by Zender, pursuant to the recommendation of the Personnel Committee, to authorize Community Mental Health to make a one-time transfer payment to the Municipal Employees' Retirement System (MERS) fund in the amount of \$750,000.00 (\$570,750.00 into Division 06, Community Mental Health Union and \$179,250.00 into Division 60, Community Mental Health Non-Union), to be fully paid by Community Mental Health funding, and at no cost to the County's General Fund. Motion carried.

281-2023

Motion by Mast, supported by Zender, pursuant to the recommendation of the Personnel Committee, to authorize the Community Mental Health Chief Executive Officer to negotiate the rate of pay within the approved steps for full-time Master Level Clinicians or other Master Level Supervisor positions only, which will be determined based on licensing, credentialing, and certification in evidence-based practices, in order to expedite employment offers due to the statewide labor market shortages of qualified Master Level individuals, with the understanding that all associated costs will be paid by Community Mental Health and at no cost to the County's General Fund. Motion carried.

282-2023

Motion by Mast, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to authorize the County Administrator/Controller to hire a temporary contractual consultant position to assist in the Animal Control division until the vacant Chief position is filled. Motion carried.

283-2023

Motion by Mast, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to amend the Table of Organization and authorize Community Mental Health to add the following new positions to fulfill the requirements of the State Demonstration participation as a Certified Community Behavioral Health Center, which will also provide services to the mild to moderate clients of Lapeer County, as follows to be paid from CMH funding and at no additional cost to the County's General Fund:

Phase One (October 2023 – December 2023)

- 1-Certified Peer Support Specialist Position (#TBD, PG 15)
- 3-Master Level Clinicians (#TBD, PG 21)
- 2-Account Clerks (#TBD, PG 15)
- 1-BA Supervisor (#TBD, Non-Union, IT/Data Mgmt Dept, PG21)
- 1-General Clerk (#TBD, PG 13)

And further, with the understanding that CMH will report back to the Personnel Committee of the program demands for consideration of potential Phase 2 staffing requests. Motion carried.

284-2023

Motion by Haggadone, supported by Hamilton, to enter into the record the County's Audit Motions for September 8, 2023, September 12, 2023, and September 22, 2023 and also the Road Commissions Audit Motion for disbursements dated September 7, 2023 and September 21, 2023. Motion carried.

Brownfield Redevelopment Authority & Economic Development Corporation Board of Directors – unexpired term**285-2023**

Motion by Howell, supported by Haggadone, that nominations be closed, the rules set aside, and a unanimous ballot be cast to appoint Moses Sanzo, County Controller/Administrator to serve on the Brownfield Redevelopment Authority for an unexpired term ending December 31, 2025, and also to serve on the Economic Development Corporation Board of Directors for an unexpired term ending December 31, 2024. Motion carried.

Board of Canvass – two 4-year terms**286-2023**

Motion by Howell, supported by Haggadone, to appoint Michael C. Eckhardt to serve on the Board of Canvass, as the Republican representative, for a four-year term ending October 31, 2027. Motion carried.

287-2023

Motion by Hamilton, supported by Haggadone, to appoint Anissa Buffin to serve on the Board of Canvass, as the Democrat representative, for a four-year term ending October 31, 2027. Motion carried.

Department of Health and Human Services (DHHS) – one 3-year term**288-2023**

Motion by Haggadone, supported by Hamilton, to re-appoint Deborah Bastien, to serve on the Department of Health and Human Services (DHHS) Board, for a three-year term ending October 31, 2026. Motion carried.

289-2023

Motion by Haggadone, supported by Hamilton, to move the location of the October 12, 2023 Committee of the Whole Meeting to the Historic Courthouse, at 9:00 a.m. Motion carried.

290-2023

Motion by Howell, supported by Zender, to refer the nine (9) pending P.A. 116 application from Almont and Goodland Townships to the October 12, 2023 Committee of the Whole Meeting, with authority to act due to the time sensitive action required. Motion carried.

291-2023

Motion by Hamilton, supported by Haggadone, to convert the Broadband Ad-Hoc Committee to a full Sub-Committee, to include the following members: Commissioners William Hamilton, as Chair, Tom Kohlman, Truman Mast, Joe Suma, Moses Sanzo, Jackie Arnold, and John Daly. Alternate Kevin Knisely and Phil Kaatz, Lapeer County MSU Extension, Dan Allen, Lapeer County Intermediate School District (ISD). Replaces motion 248-2023. Motion carried.

292-2023

Motion by Knisely, supported by Haggadone, to authorize the Chair/Vice-Chair to sign the towing/wrecker services with E & L Towing and Paul's & Yakes Towing, as awarded in motion 243-2023 of the August 24, 2023 Regular Board Meeting. Motion carried.

293-2023

Motion by Howell, supported by Zender, to extend the deadline for civil counsel proposals from September 30th to October 30th due to the failure of the Michigan Municipal League to post the position on its website. Motion carried.

PUBLIC TIME – Four people spoke during public time.

COMMISSIONER REPORTS

At this time, the Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

Moses Sanzo, County Controller/Administrator spoke regarding the "Week Behind" report. He also spoke regarding the process of creating the Social Media Policy.

294-2023

Motion by Haggadone, supported by Hamilton, to adjourn the meeting. Motion carried.
10:49 a.m.

Tom Kohlman, Chairman
Board of Commissioners

Theresa M. Spencer, County Clerk
Clerk of the Board

BUDGET HEARINGS
October 2, 2023
9:00 a.m.

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building.

Present: Commissioners Truman Mast, Bryan Zender, Brad Haggadone**, William Hamilton, Gary Howell*, Kevin Knisely, Tom Kohlman

Others: Moses Sanzo, County Controller/Administrator, Jackie Arnold, Chief Financial Officer, Jackie Bennett, Lynette Stanford, Secretary/Deputy County Clerk

The Commissioners met with the following:

Prosecutor – John Miller

Probate Court Administrator - Lori Curtiss

County Clerk - Theresa M. Spencer

Drain Commission – Joe Suma, Tanya Suter, Christine Cummings

The meeting recessed. 11:19 a.m. – 11:31 a.m.

Lapeer County MSU Extension – Phil Kaatz, Karly Creguer

County Controller/Administrator – Moses Sanzo

County Treasurer - Dana M. Miller

*Commissioner Howell was excused. 1:42 p.m.

Chief Financial Officer, Jackie Arnold did a review of the documents related to the Proposed Draft Budget. Discussion followed.

**Commissioner Haggadone was excused. 2:08 p.m.

Motion by Hamilton, supported by Knisley, to adjourn the meeting. 2:10 p.m.

Tom Kohlman, Chairman
Committee of the Whole

COUNTY EXPENSES REIMBURSEMENT REQUEST FORM

Board of Commissioners
COUNTY DEPARTMENT

Gary Howell
NAME OF EMPLOYEE

County Commissioner for District #2
TITLE OR POSITION

10-19-23

DATE SUBMITTED

FROM: Sept. 1 TO: Oct. 31
PERIOD COVERED

DAY OF MONTH	DESCRIPTION	Location	PRIVATE AUTOMOBILE		COUNTY AUTOMOBILE		LODGING	MEALS	OTHER	DAILY TOTALS	
			MILES	AMOUNT	GAS	OTHER					
9-11	Farm Bureau	Burnside	20	\$11.20						\$	
9-13	American Legion	Lapeer	24	\$13.44						\$	
9-19	Clifford Village Council	Clifford	20	\$11.20						\$ -	
9-28	Lapeer Economic Club	C.C.	32	\$17.92						\$ -	
10-1	Fire Department	NB	14	\$9.17						\$ -	
10-2	Goodland Twp	Hall	34	\$22.27						\$ -	
10-4	Community Mental Health	EMS	28	\$18.34						\$ -	
10-5	Ontonagon View Event	C.C.	45	\$29.48						\$ -	
10-11	Veterans Affairs	Annex	23	\$15.07						\$ -	
10-13	Recycling Meeting	Caro	56	\$36.68						\$ -	
10-17	Sinclair, Huron, Tawas	Caro	58	\$37.99						\$ -	
10-17	M.T.A	Ontonagon	38	\$24.89						\$ -	
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	SUMMARY TOTAL		392	\$247.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

TOTAL AMOUNT OF VOUCHER

\$247.65

I hereby certify that all items of expenses included in the statement were incurred in the discharge of authorized official Lapeer County business; that amounts are correct; and that they represent proper charges against the county.

NATURE OF OFFICIAL BUSINESS: Meetings
Travel to Other Agency and/or Municipal Meetings in the course of
business as County Commissioner, District #2

SIGNED BY:

APPROVED BY:

Department Head or authorized representative

YES	NO
-----	----

All receipts are attached:

Extensions checked:

Additions checked:

Mileage checked:

Expenses verified:

**DRAFT MOTIONS FROM THE
OCTOBER 12, 2023
Committee of the Whole Meeting**

1. Motion by Zender, supported by Haggadone, to recommend to the Full Board, to establish an Information Technology (I.T.) Committee as a regular sub-committee of the Board effective immediately, and that the following members be appointed:

Committee Voting members:

Tom Kohlman – Chairman

Kevin Knisely – Commissioner

Bill Hamilton – Commissioner

Moses Sanzo – Administrator/Controller

Jackie Arnold – Chief Financial Officer

John Bustle – Buildings & Grounds/Parks Director

Jeremiah Brown – IT Service at 911 Dispatch

Non- voting member:

Mike Bartley – Founder/Owner of ASI

Motion carried.

2. Motion by Zender, supported by Hamilton, to recommend to the Full Board, to approve the Fiscal Year 2024 Community Corrections Grant, so that the Thumb Area Regional Community Corrections Advisory Board (TARCCAB) can provide Community Corrections Service, for the period of October 1, 2023 through September 30, 2024, as submitted; and further, to authorize the Chair/Vice-Chair to sign said Grant. Motion carried.
3. Motion by Mast, supported by Haggadone, to recommend to the Full Board, to accept the Fiscal Year 2023 Emergency Management Performance Grant (EMPG), in the amount of \$5,542.00, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said Grant. Motion carried.
4. Motion by Haggadone, supported by Hamilton, to recommend to the Full Board, to accept the Fiscal Year 2024 Valley Area Agency on Aging (VAAA) award for various senior programs and services, and to authorize the Health Department Director to electronically sign the contract, and that a copy be forwarded to the County Clerk, to be entered into the Official Record as an exhibit. Motion carried.
5. Motion by Knisely, supported by Hamilton, to recommend to the Full Board, to authorize the Lapeer County Sheriff's Department to submit the Corrections Office's training Grant for the 3rd calendar year, at no additional cost to the County General Fund. Motion carried.

Draft Motions from the Committee of the Whole Continued

6. Motion by Hamilton, supported by Howell, to recommend to the Full Board, to adopt the 2023 Lapeer County Apportionment Report (L-4402) as prepared by the Equalization Director; and further, to authorize the report to be sent to the State of Michigan. Motion carried.
7. Motion by Howell, supported by Hamilton, to recommend to the Full Board, to authorize payment to Shifman Fournier, in the amount of \$1,575.00, for labor related legal services rendered through September 30, 2023, to be paid from line item 101-239-801.020. Motion carried.
8. Motion by Haggadone, supported by Hamilton, to recommend to the Full Board, to authorize payment to the Valley Area Agency on Aging (VAAA) in the amount of \$6,000.00 for the local match contribution for Fiscal Year 2024, to be paid from line item 276-102-957.000. Motion carried.
9. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

“Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Goodland Township’s PA 116 Application submitted by applicant, Keeping Farms, LLC, for Section No. 24 Town No. 8N, Range 12E, Parcel #44-009-024-004-20, approximately 36 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried.”

Motion carried.

10. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

“Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township’s PA 116 Application #01 submitted by applicant, Keeping Farms, LLC, for Section No. 24 Town No. 6N, Range 12E, Parcel #44-001-024-003-10, approximately 73 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried.”

Motion carried.

Draft Motions from the Committee of the Whole Continued

11. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

“Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township’s PA 116 Application #02 submitted by applicant, Keeping Farms, LLC, for Section No. 24 Town No. 6N, Range 12E, Parcel #44-001-024-001-10, approximately 72.22 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried.”

Motion carried.

12. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

“Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township’s PA 116 Application #03 submitted by applicant, Spencer Living Trust Gordon & Elaine, for Section No. 11 Town No. 6N, Range 12E, Parcel #44-001-011-012-00, approximately 157 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried.”

Motion carried.

13. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

“Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township’s PA 116 Application #04 submitted by applicant, Spencer Living Trust Gordon & Elaine, for Section No. 14 Town No. 6N, Range 12E, Parcel #44-001-011-013-00, approximately 78 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried.”

Motion carried.

Draft Motions from the Committee of the Whole Continued

14. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township's PA 116 Application #05 submitted by applicant, S & B Farms, LLC, for Section No. 5 Town No. 6N, Range 12E, Parcel #44-001-005-014-00, approximately 74 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried."

Motion carried.

15. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township's PA 116 Application #06 submitted by applicant, S & B Farms, LLC, for Section No. 14 Town No. 6N, Range 12E, Parcel #44-001-014-005-00, approximately 77.5 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried."

Motion carried.

16. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township's PA 116 Application #07 submitted by applicant, S & B Farms, LLC, for Section No. 17 Town No. 6N, Range 12E, Parcel #44-001-017-004-20, approximately 186 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried."

Motion carried.

Draft Motions from the Committee of the Whole Continued

17. Motion by , supported by , pursuant to motion 290-2023 of the September 28, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the October 12, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Hamilton, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Almont Township's PA 116 Application #08 submitted by applicant, S & B Farms, LLC, for Section No. 18 Town No. 6N, Range 12E, Parcels #44-001-018-020-00 and #44-001-018-021-00, approximately 152 acres for a period of 10 years, and on October 12, 2023 recommends approval of said application. Motion carried."

Motion carried.

18. Motion by Zender, supported by Hamilton, to recommend to the Full Board, to approve the purchase of the proposed office furniture for the Office of the Prosecuting Attorney, at a cost not to exceed \$11,856.00, from the contingencies budget line for said department. Motion carried.
19. Motion by Howell, supported by Knisely, to add Commissioner Haggadone as the third member of the Recycling Sub-Committee (aka Solid Waste Planning Committee), with the other members being Commissioners Howell and Kohlman. Motion carried.

DRAFT PROPOSED MOTIONS
FROM THE
October 12, 2023
PROPERTIES COMMITTEE MEETING

1. **Motion by Mast, supported by Knisely, to recommend to the Full Board to approve North Arrow Technology Incorporated to convert Lapeer County's mapping information into the new Esri Mapping Software at a cost not to exceed \$80,000.00, to be paid for from Delinquent Tax Fund, at no additional cost to the County's General Fund. Motion carried.**

PROPOSED DRAFT PERSONNEL MOTIONS
FROM THE OCTOBER 12, 2023
PERSONNEL COMMITTEE MEETING

- 1. Motion by Hamilton, supported by Howell, pursuant to the recommendation of the Personnel Committee, to amend the Table of Organization for the Probate/Family Court Office to add one additional part-time (up to 29 hours/week) Probation Officer position (#TBD, Pay Grade 18) to meet the needs of the Truancy/Delinquency Program due to the increase of referrals and caseload, to be funded 75% by the Child Care Fund budget; and further, to authorize the posting and filling of said position. Motion carried unanimously.**

- 2. Motion by Howell, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to authorize the Health Department to amend their Table of Organization to add and hire two temporary non-regular part-time General Clerk positions (#TBD, Pay Grade 13, up to 28 hours per week) for the purpose of scanning/digitalizing old paper records for a period of 6-months, to be paid from a workforce grant, and at no additional cost to the County's General Fund. Motion carried unanimously.**

- 3. Motion by Hamilton, supported by Howell, to recommend to the Full Board to authorize the Health Department to amend their Table of Organization to add and hire one regular part-time Sanitarian or Registered Sanitarian position (#TDB, Pay Grade 18 or 19, up to 28 hours per week) for the Soil Erosion and Sedimentation Control Program (SESC), to meet program needs and compliance requirements, which will be paid from a workforce grant and at no additional cost to the County's General Fund. Motion carried unanimously.**

DRAFT PROPOSED MOTION
FROM THE
OCTOBER 19, 2023
POLICIES AND PROCEDURES COMMITTEE MEETING

- 1. Motion by Mast, supported by Hamilton, based on the recommendation of the Policies and Procedures Committee, to adopt the Lapeer County Social Media Policy, as attached, and to authorize the County Administrator to proceed with notification to all staff and the appropriate unions pursuant to their bargaining labor agreements, with the intended implementation date of the new policy to be effective on November 16, 2023 or as deemed appropriate by the Administration Office. Motion carried unanimously.**

**COUNTY OF LAPEER and LAPEER COUNTY COURTS
PERSONNEL AND OPERATIONS POLICY MANUAL**

Policy Subject: **SOCIAL MEDIA POLICY**

Authorized by Board of Commissioners:

Motion: #2023-

Date:

Authorized or Revised by Chief Judge:

Date:

Amended:

This policy supersedes all other previous policies regarding this topic.

Overview

Social media use, as it applies to the day to day operations of the County, is encouraged to the extent that it expedites the efficient and effective sharing of accurate and reliable information that impacts the lives of Lapeer County residents. The purpose of this policy is to set forth procedure and guidelines for maintaining social media accounts and the effective management of the information that is shared on those platforms for the benefit of Lapeer County residents.

Scope

This policy shall govern the use of social media by Lapeer County employees when posting content and information for the County of Lapeer. Sharing appropriate information about Lapeer County programs, news and activities through social media is an effective way to encourage and inform Lapeer County residents. Information regarding official business of Lapeer County that is shared on social media platforms must comply with this policy regardless of whether or not the information is conveyed on a Lapeer County social media platform or an individual/employee user platform. Social media sites shall include, but are not limited to: Facebook, Twitter or X, LinkedIn, Pinterest, Instagram, Snapchat, etc. and all other sites that are similar in content and/or character.

Seek Approval

All social media posts by Lapeer County employees involving official Lapeer County business must be approved by a Department Head or his or her designee. All Departments must maintain a written log of social media sites that identifies the username and password for administration and login credentials. A copy of the log should be made available to County Administration so that updated information can be conveyed in the event of absence or leave of the individuals who may regularly maintain social media sites.

Appointed Department Heads shall seek approval of the Administrator/Controller prior to launching any County social media sites. In the event that sites are already under use, a written memorandum to administration identifying the sites and purpose of their use should be drafted as soon as possible. Any further changes to existing sites will then be communicated by the Administrator/Controller.

Elected Officials are encouraged to advise administration of social media sites utilized by their respective departments that conveys official business of Lapeer County. Elected Department Heads should maintain a written log of social media sites that identifies the username and password for administration and login credentials. A copy of the log should be made available to County Administration so that updated information can be conveyed in the event of absence or leave of the individuals who may regularly maintain social media sites.

Legal & Political Considerations

Employees, Department Heads and Elected Officials who have Lapeer County/Departmental social media platforms are encouraged to be aware of legal considerations for themselves and the County of Lapeer and never engage in comments that: discriminate on the basis of race, creed, color, age, religion, sex, marital status, sexual orientation, national origin, weight, height, or genetic information; are sexual in nature; compromise the safety or security of Lapeer County or individuals; promote illegal activity; violate another party's copyright, trademark or other protected property; are obscene or profane; harass, disparage, demean, defame or bully anyone.

Lapeer County social media platforms shall not be utilized to support or oppose a political candidate or business/commercial product or service. Lapeer County social media platforms may be utilized to share information about official Lapeer County business as it relates to local political questions. Examples of this include: local election information; millage renewals; ordinances, etc. Department Heads may not utilize Lapeer County social media platforms to create controversy over political questions that affect their departments or any other department within Lapeer County.

Both individual/employees and Lapeer County social media platforms should always use good judgment when providing personal information and be aware of legal requirements and Lapeer County and Departmental policies protecting a person's right to privacy. Any use of someone's image, information or intellectual property shall only be done once that individuals written consent has been obtained.

Lapeer County social media platforms are subject to the State of Michigan Record Retention Laws and Policies for Local Government and the Michigan Freedom of Information Act. Lapeer County social media platforms must follow the State of Michigan record retention laws and policies. More information about these laws and policies can be found at: <http://www.michigan.gov.dmb> Ordinary notices of events, holidays and documents separately retained are not required to be saved permanently and may be deleted once the event has passed. Lapeer County social media posts that are the sole record of a Lapeer County operation or function must be retained in accordance with State laws and policies.

Disclaimer and Removal of Social Media Posts

All Lapeer County social media platforms shall display the following on all sites that accept comments from the public:

“Lapeer County reserves the right to remove inappropriate comments including those that are discriminatory, obscene, or sexual in nature, threaten or defame an individual or entity, support or oppose political candidates or businesses, violate intellectual property rights of another party, promote illegal activity or commercial products or services or are not related to the topic in the original posting.”

Posts that meet the criteria above shall be removed from Lapeer County social media platforms and the Department Head shall retain a copy of the language that was removed.

County Website

Whenever appropriate and possible, content posted on Lapeer County social media platforms should also be available on the County of Lapeer website. Use of links to the County of Lapeer website should be used whenever possible, especially when the subject information involves in-depth information, forms, documents or online services necessary to conduct business with Lapeer County. All Lapeer County Departments should incorporate the Lapeer County website whenever it is appropriate to do so.

Personal Social Media

You may list your position with Lapeer County in your personal social media platforms but you are NOT authorized to speak or comment on behalf of Lapeer County. You may not impair or compromise the integrity, credibility or reputation of any co-worker at Lapeer County or any Department of Lapeer County. It is recommended that you keep your privacy and security in mind when engaging in personal social media use. Even with good security measures, the comments you make may be forwarded to others and accessible for others to see for a long time.

Violations

Violations of the Lapeer County Social Media policy should be reported immediately to Department Heads. If a Department Head or Elected Official is believed to be in violation of the policy, Lapeer County Administration should be promptly notified. Appointed Department Heads and Employees found to have violated this policy may be subject to disciplinary action up to and including dismissal from employment and if applicable, may be subject to prosecution under federal or state laws. Protections afforded under the First Amendment of the U.S. Constitution may not apply to employees and Department Heads under certain circumstances.

ACKNOWLEDGMENT

By signing below, I agree to the terms and conditions outlined in this policy. I also acknowledge that I have had an opportunity to ask questions and seek legal counsel.

Employee

Department Head / Elected Official

Dated: _____

Dated: _____

DRAFT

PROPOSED DRAFT MOTION
FROM THE
SEPTEMBER 28, 2023
ARPA COMMITTEE MEETING

- 1. Motion by Kohlman, supported by Bustle, to recommend to the Full Board to accept the sole bids from Family Building Company and authorize the Building and Grounds/Parks Department to proceed with the Upgrades to the County Parks projects as advertised in the Request for Proposal and as specified in the attached Bid Tabulations by 2A Architects, as follows:**

Torzewski County Park	Bid Amount \$ 244,000.00
General Squier Memorial Park	Bid Amount \$ 253,000.00

And further, to note that there were eight contractors who pulled the blueprints for the proposed projects but only one submitted bids, which were complete, and that the project be paid from Fund 281 (expense category 2.11). Motion carried unanimously.

PROPOSED DRAFT MOTIONS
FROM THE
SEPTEMBER 28, 2023
BROADBAND COMMITTEE MEETING

- 1. Motion by Mast, supported by Kohlman, pursuant to the recommendation of the Broadband Committee, that the attached draft Resolution in support of affordable Broadband be brought forward, as attached. 5 Ayes, 2 nays. Motion carried.**

- 2. Motion by Kohlman, supported by Suma pursuant to the recommendation of the Broadband Committee, to authorize the release of an RFI (Request for Information) to potential ISP providers (internet service providers) in order to determine interest in the proposed broadband project. Motion carried unanimously.**

LAPEER COUNTY
RESOLUTION
BROADBAND MIDDLE MILE PROJECT

- WHEREAS,** Governor Whitmer, Lt. Governor Gilchrist, U.S. Senators Debbie Stabenow and Gary Peters, have gone on the record that high speed broadband is a top infrastructure priority; and,
- WHEREAS,** broadband is the only true future proof internet access technology available today, is an essential component of everyday life in the 21st century, and is defined as a minimum of 25 Mbps download and 3 Mbps upload; and,
- WHEREAS,** in Lapeer County alone 62% of households reported not having any connectivity to broadband at their homes; and,
- WHEREAS,** in Lapeer County, 77% of Broadband Survey respondents with internet access reported not having the minimum of 25mb download/3 mb upload speeds to be considered a broadband connection; and,
- WHEREAS,** in Lapeer County, 98% of Broadband Survey respondents with internet access reported not having the modern standard of 100mb download/20mb upload speeds to be considered a broadband connection; and,
- WHEREAS,** the COVID-19 pandemic has demonstrated the need for reliable high speed broadband internet access at homes and businesses; and,
- WHEREAS,** the digital divide is exacerbating the homework gap and learning for students without broadband access at home; and,
- WHEREAS,** educators are burdened with having to develop instruction for students both with and without high-speed broadband at home; and,
- WHEREAS,** lack of broadband access stifles entrepreneurship and attraction of both businesses and talent; and ,
- WHEREAS,** lack of broadband access negatively impacts economic development, property values, personal prosperity, education, health and safety and overall quality of life; and,
- WHEREAS,** farmers rely on high-speed broadband to monitor their crops, maintain their essential and costly equipment as well as tracking commodity prices, promoting agri-tourism and selling their products; and,
- WHEREAS,** having broadband access enables cost savings in many areas of personal commerce, yielding hundreds of thousands of dollars each year in overspending by those without broadband; and,
- WHEREAS,** communities without broadband have difficulty leveraging capabilities like TeleHealth, online banking, virtual meetings, working remotely and distance learning; and,

- WHEREAS,** broadband access can combat the isolation experienced by our seniors and those living alone by enabling them to stay connected to family and friends; and,
- WHEREAS,** broadband is an essential infrastructure that has heretofore been allowed to operate as an unregulated monopolistic utility resulting in a lack of competition; and,
- WHEREAS,** the broadband coverage data reported by the Federal Communication Commission (FCC) Form 477, is self-reported by incumbent service providers and aggregated to the census block level making the data unreliable and lacking in the granularity needed for accurate coverage inferences; and,
- WHEREAS,** special assessment districts are not allowed for communication infrastructure; and,
- WHEREAS,** wireless solutions are a line of site technology that cannot reach everyone; and,
- WHEREAS,** 5G is a wireless technology that only enhances existing internet service and requires high speed fiber optic cable towers every 328 feet; and,
- WHEREAS,** building large scale cell towers is prohibitively expensive and must be fed by fiber optic anyway; and,
- WHEREAS,** satellite isn't a viable solution due to low data limits, high lag times and diminished or dropped connectivity; and,
- WHEREAS,** data caps make true unlimited access to high-speed connectivity unaffordable; and,
- WHEREAS,** "Unlimited" data plans throttle speeds down to a crawl at unreasonably low use thresholds necessitating expensive data add-ons to maintain a level of connectivity with minimal lag time and buffering; and,
- WHEREAS,** incumbent internet service providers (ISPs) such as Verizon, Comcast, Charter, Frontier, SBC and AT&T not only lobby against measures supporting expansion of Michigan's high speed fiber network into less densely populated areas but also refuse to expand into or provide access to their high-speed fiber optic infrastructure in these under and un-served communities.

NOW, THEREFORE, BE IT RESOLVED, that the Lapeer County Board of Commissioners urges Governor Whitmer, Lt. Governor Gilchrist, Michigan's State Legislators and Michigan's Congressional Delegation to support affordable and reliable high-speed broadband access.

Tom Kohlman, Chairman
Lapeer County Board of Commissioners

I hereby certify that the foregoing Resolution was adopted by a majority vote at the regular meeting of the Board of Commissioners of the County of Lapeer, State of Michigan, on this ____ day of _____, 2023.

Theresa Spencer, County Clerk
Clerk of the Board

1

DATE: **October 19, 2023**

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: **BOARD OF COMMISSIONERS**

FROM: **ADMINISTRATION OFFICE/FINANCE**

SUMMARY OF REQUEST / INFORMATION: Request to set the 2024 and 2025 Biennial Budget Hearing, authorize the publication of the notice in the newspaper of general circulation, and to give the November 9th Committee of the Whole the authority to act on adopting the budget as outlined in the revised adopted budget calendar. The budgets will be on display for review in the County Clerk's Office from Monday, October 30th until the hearing date, November 9th, which exceeds the minimum 6-day publication requirement.

ADDITIONAL INFORMATION: Publication will be in the Sunday, October 29th edition of the newspaper.

CONTACT PERSON(S): Moses Sanzo/Jackie Arnold/Doreen Clark

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS: Revised Adopted Budget Calendar

DRAFT MOTION:

Motion by _____, supported by _____, to authorize the publication of the required budget hearing notice in a newspaper of general circulation regarding the proposed 2024/2025 biennial budget, which will be held on November 9, 2023 at 9:00 a.m.; and further, to give the November 9, 2023 Committee of the Whole the authority to act regarding approval of the 2024 and 2025 biennial budgets through the adoption of the annual General Appropriations Act Resolution, both of which was previously specified in the adopted revised budget calendar.

ATTACHMENTS YES XXX NO _____

REVISED TENTATIVE

LAPEER COUNTY

2024/2025 BIENNIAL BUDGET CALENDAR

July 31, 2023	State Adopts State 2024/2025 Fiscal Year Budget
July 17, 2023	2024/2025 Biennial Budget On-Line Revenue Worksheet Forms Available to Departments
July 31, 2023	Final Date for Reviewed/Revised 2023/2024/2025 On-Line Revenue Worksheet Forms Completed by Departments
July 17, 2023	2024/2025 Biennial Budget On-Line Expense Worksheet Forms Available to Departments
July 31, 2023	Final Date for Reviewed/Revised 2023/2024/2025 On-Line Expenditure Worksheet Forms Completed by Departments
September 14, 2023	Board Reviews the First Draft of the 2024/2025 Budget
September 18, 2023	Revised Draft Departments Budgets Based on Adjusted Revenue and Expense Projections available on the online Portal
October 2, 2023 October 4, 2023	Board Conducts Budget Hearings with Departments (9 am – 2 pm) Budget Hearings Continue (9 am - 2 pm if needed) (Non-Meeting Week)
October 12, 2023	Board Reviews the Draft Budget again following Budget Hearings (after COW/subcommittee meetings)
October 26, 2023	Full-Board Sets Public Hearing, Authorizes Publication of the Public Notice, and Gives the November 9 th COW the Authority to Act on the Public Hearing and Adopting the 2024/2025 Biennial Budget via General Appropriations Act Resolution
October 29, 2023	Public Hearing Notice “Published” by County Clerk in Newspaper of General Circulation (<i>minimum of 6 days before the hearing per the publishing requirements of MCL 141.412</i>)
Oct 30 – Nov 9, 2023	Proposed Budget on Display in County Clerk's Office and on the County Website (www.lapeercountymi.gov)
November 9, 2023	Board Conducts Public Hearing for Proposed Budget & Truth in Budgeting Hearing at Committee of the Whole (w/authority to act)
November 9, 2023	Board Adopts the 2024/2025 Rolling Biennial Budget via the General Appropriations Act Resolution at Committee of the Whole (w/authority to act)

Proposed Motion to enter Audit Motions for County and Road Commission into the record:

2

Motion by , supported by , to enter into the record the County's Audit Motions for September 28, 2023, October 6, 2023 and October 20, 2023 and also the Road Commissions Audit Motion for disbursements dated October 5, 2023 and October 19, 2023. Motion carried.

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS
DATED 09/28/2023 BE APPROVED BASED ON THE SIGNATURE OF THE
RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND	PAYROLL	ACCOUNTS PAY	TOTAL DISB.
*** TOTAL OF ***			

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
THEIR AUDIT COMMITTEE IF APPLICABLE

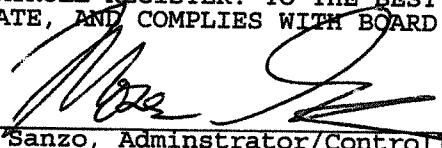
*** TOTAL OF ***

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
STATE STATUTE IF APPLICABLE:

RETIREMENT SYSTEM FUND	731	2,100.00	2,100.00
*** TOTAL OF ***		\$2,100.00	\$2,100.00
*** GRAND TOTAL OF DISBURSEMENTS ***		\$2,100.00	\$2,100.00

THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION
FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND
THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE
ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:


Moses Sanzo, Administrator/Controller

LAPEER COUNTY

FOR CHECKS DATED 10/06/2023

PAGE 1

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS
DATED 10/06/2023 BE APPROVED BASED ON THE SIGNATURE OF THE
RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND		PAYROLL	ACCOUNTS PAY	TOTAL DISB.
GENERAL FUND	101	127,304.53	272,783.17	400,087.70
RENTAL PROPERTY	149		79.74	79.74
PROSECUTING ATTORNEY	205	34,832.51	6,572.62	41,405.13
SHERIFF'S DEPARTMENT	207	134,666.96	36,985.68	171,652.64
PARKS/RECREATION FUND	208	5,079.33	1,086.57	6,165.90
FRIEND OF THE COURT FUND	215	27,875.12	3,094.24	30,969.36
HEALTH DEPARTMENT/DISTRIC	221	61,098.41	21,892.81	82,991.22
SENIOR ACTIVITIES	223	25,091.87	24,324.69	49,416.56
ANIMAL CONTROL	225	3,996.85	2,452.60	6,449.45
RUBBISH COLLECTION FUND	226		10,958.82	10,958.82
SPECIALTY COURTS	232		6,547.10	6,547.10
REMONUMENTATION GRANT	245	275.66	450.00	725.66
REGISTER OF DEEDS AUTOMAT	256		2,154.08	2,154.08
DISASTER CONTINGENCY FUND	258	1,978.32		1,978.32
INDIGENT DEFENSE FUND	260		84,300.97	84,300.97
911 SERVICE FUND	261	34,040.90	4,934.56	38,975.46
FORFEITURES FUND	262		9,121.85	9,121.85
CONCEALED PISTOL LICENSIN	263	1,070.30	860.34	1,930.64
T.N.U.	265		2,284.34	2,284.34
LAW LIBRARY FUND	269		304.00	304.00
COMMUNITY CORRECTIONS	272	3,640.91	12,647.27	16,288.18
COMMUNITY DEVELOPMENT FUN	274		42,716.00	42,716.00
POLICE SERVICE CONTRACTS	277	38,900.41		38,900.41
AMERICAN RESCUE PLAN	281		6,500.00	6,500.00
SOIL & SED SPECIAL PROJEC	296		768.38	768.38
LAPEER FAMILY CONTINUATIO	298	700.80		700.80
HISTORIC COURTHOUSE	470		459.25	459.25
BUILDING AND GROUNDS	631		64,772.30	64,772.30
*** TOTAL OF ***		\$500,552.88	\$619,051.38	\$1,119,604.26

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
THEIR AUDIT COMMITTEE IF APPLICABLE

COMMUNITY MENTAL HEALTH F	222	261,331.40	628,490.06	889,821.46
CHILD CARE FUND	292	12,675.75	1,354.53	14,030.28
VETERANS RELIEF FUND	293	6,149.57	3,068.35	9,217.92
DELINQUENT TAX REVOLVING	516	1,508.66	1,325.81	2,834.47
FORECLOSURE	532	3,317.49	771.00	4,088.49
REVOLVING DRAIN	601		2,983.13	2,983.13
DRAIN EQUIPMENT REVOLVING	639		9,042.61	9,042.61
HEALTH INS. FUND	678		396,669.67	396,669.67
DRAIN FUND	801		4,150.56	4,150.56
*** TOTAL OF ***		\$284,982.87	\$1,047,855.72	\$1,332,838.59

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
STATE STATUTE IF APPLICABLE:

GENERAL CUSTODIAL FUND	701		249,068.07	249,068.07
COMMON BANKING - TRUST AN	702	273,550.45	107,438.32	380,988.77
CURRENT TAX COLLECTION FU	703		12,823,270.99	12,823,270.99
DISTRICT MUNICIPAL COURT	710		43,519.01	43,519.01
RETIREMENT SYSTEM FUND	731		750,000.00	750,000.00
*** TOTAL OF ***		\$273,550.45	\$13,973,296.39	\$14,246,846.84

*** GRAND TOTAL OF DISBURSEMENTS *** \$1,059,086.20 \$15,640,203.49 \$16,699,289.69

THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION
FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND
THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE
ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:



 Moses Sanzo, Adminstrator/Controller

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS
DATED 10/20/2023 BE APPROVED BASED ON THE SIGNATURE OF THE
RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND		PAYROLL	ACCOUNTS PAY	TOTAL DISB.
GENERAL FUND	101	128,466.28	172,329.37	300,795.65
RENTAL PROPERTY	149		59.51	59.51
PROSECUTING ATTORNEY	205	36,186.97	2,296.88	38,483.85
SHERIFF'S DEPARTMENT	207	140,932.66	62,418.80	203,351.46
PARKS/RECREATION FUND	208	3,006.26	695.36	3,701.62
FRIEND OF THE COURT FUND	215	27,197.38	4,479.89	31,677.27
HEALTH DEPARTMENT/DISTRIC	221	60,089.97	82,553.60	142,643.57
SENIOR ACTIVITIES	223	25,880.38	17,708.39	43,588.77
ANIMAL CONTROL	225	3,923.43	4,717.47	8,640.90
SPECIALTY COURTS	232		9,931.08	9,931.08
REMONUMENTATION GRANT	245	275.66	450.00	725.66
REGISTER OF DEEDS AUTOMAT	256		326.63	326.63
DISASTER CONTINGENCY FUND	258	1,978.32	40,073.56	42,051.88
INDIGENT DEFENSE FUND	260		19,627.22	19,627.22
911 SERVICE FUND	261	33,724.03	107,794.79	141,518.82
CONCEALED PISTOL LICENSIN	263	1,137.26	13.76	1,151.02
T.N.U.	265		1,054.90	1,054.90
COMMUNITY CORRECTIONS	272	3,640.91	6,938.74	10,579.65
COMMUNITY DEVELOPMENT FUN	274		6,212.70	6,212.70
POLICE SERVICE CONTRACTS	277	38,720.59		38,720.59
AMERICAN RESCUE PLAN	281		40,039.85	40,039.85
LAPEER FAMILY CONTINUATIO	298	700.80	262.03	962.83
HISTORIC COURTHOUSE	470		246.66	246.66
9-1-1 CONSTRUCTION FUND	482		438.73	438.73
BUILDING AND GROUNDS	631		2,495.39	2,495.39
*** TOTAL OF ***		\$505,860.90	\$583,165.31	\$1,089,026.21

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
THEIR AUDIT COMMITTEE IF APPLICABLE

COMMUNITY MENTAL HEALTH F	222	253,068.30	977,423.71	1,230,492.01
CHILD CARE FUND	292	12,675.75	4,373.26	17,049.01
VETERANS RELIEF FUND	293	6,035.06	1,382.39	7,417.45
BELLE RIVER	479		1,956.74	1,956.74
DELINQUENT TAX REVOLVING	516	1,508.66	3,182.16	4,690.82
FORECLOSURE	532	3,299.50	1,891.64	5,191.14
DRAIN EQUIPMENT REVOLVING	639		9,348.53	9,348.53
WORKERS COMP FUND	677		2,708.24	2,708.24
DRAIN FUND	801		6,726.90	6,726.90
*** TOTAL OF ***		\$276,587.27	\$1,008,993.57	\$1,285,580.84

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
STATE STATUTE IF APPLICABLE:

GENERAL CUSTODIAL FUND	701		26,537.31	26,537.31
COMMON BANKING - TRUST AN	702	279,093.56		279,093.56
LIBRARY PENAL FINE FUND	721		19,259.94	19,259.94
*** TOTAL OF ***		\$279,093.56	\$45,797.25	\$324,890.81

*** GRAND TOTAL OF DISBURSEMENTS *** \$1,061,541.73 \$1,637,956.13 \$2,699,497.86

THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION
FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND
THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE
ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:

Moses Sanzo, Administrator/Controller

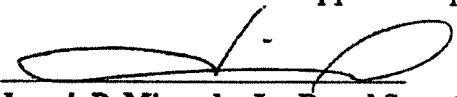
ROAD COMMISSION AUDIT MOTION

For checks dated: 10/05/2023

I move that the following expenditure disbursements be approved based on the signature of the below listed representatives of the Road Commission.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
201-449-703.000	Salary	\$ 1,062.24
201-449-703.001	Taxable Per Diems	\$ -
201-449-7114.000	Medicare	\$ 19.85
201-449-715.000	FICA	\$ 84.93
201-449-716.000	Medical, Dental, Vision Insurance	\$ 400.00
201-449-717.000	Life Insurance	\$ 10.62
201-449-718.000	Retirement	\$ 94.00
201-449-860.050	Mileage	\$ -
201-449-957.00	Memberships	\$ -
Total:		<hr/> \$ 1,671.64

The County Road Commission Office has compiled this audit motion from information contained in the records of the Road Commission. To the best of our knowledge the information is correct, accurate and complies with Board resolutions and applicable policies.


Joseph P. Minaudo, Jr., Board Secretary


John Howell, Chairman

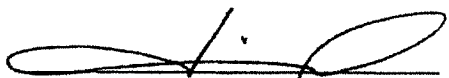
ROAD COMMISSION AUDIT MOTION

For checks dated: 10/19/2023

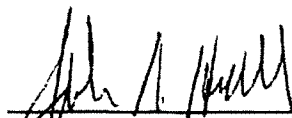
I move that the following expenditure disbursements be approved based on the signature of the below listed representatives of the Road Commission.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
201-449-703.000	Salary	\$ 1,062.24
201-449-703.001	Taxable Per Diems	\$ 210.00
201-449-7114.000	Medicare	\$ 22.91
201-449-715.000	FICA	\$ 97.95
201-449-716.000	Medical, Dental, Vision Insurance	\$ 400.00
201-449-717.000	Life Insurance	\$ -
201-449-718.000	Retirement	\$ 94.00
201-449-860.050	Mileage	\$ 90.72
201-449-957.00	Memberships	\$ -
Total:		<u>\$ 1,977.82</u>

The County Road Commission Office has compiled this audit motion from unformation contained in the records of the Road Commission. To the best of our knowledge the information is correct, accurate and complies with Board resolutions and applicable policies.



Joseph P. Minaudo, Jr., Board Secretary



John Howell, Chairman