



MICHIGAN'S OLDEST COURTHOUSE

**THERESA M. SPENCER  
LAPEER COUNTY CLERK**

County Complex Building  
255 Clay Street  
Lapeer, Michigan 48446

Phone 810 area code  
667-0356  
Circuit Court Division  
667-0358  
Fax 667-0362

**A-G-E-N-D-A**

**LAPEER COUNTY BOARD OF COMMISSIONERS  
REGULAR BOARD MEETING**

**January 12, 2023**

**9:00 A.M.**

Tom Kohlman	District #1
Gary Howell	District #2
Kevin Knisely	District #3
Brad Haggadone	District #4
Truman Mast	District #5
William Hamilton	District #6
Bryan Zender	District #7

**CALL TO ORDER BY CHAIRMAN/VICE-CHAIR**

- ♦ Roll Call
- ♦ Opening Prayer
- ♦ Pledge of Allegiance

**CONSIDERATION FOR APPROVAL:**

- ♦ Agenda
- ♦ December 15, 2022 Regular Board Meeting Minutes
- ♦ January 4, 2023 Organizational Meeting

**REVIEW OF:**

**COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS**

**ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES**

**PUBLIC TIME - Citizens Comments, etc.**

**CONTINUED -**

## **NEW/OLD BUSINESS:**

1. **ADMINISTRATION** -Proposed motion to enter Audit Motions into the record

2. **NOTICE OF APPOINTMENTS NEEDED**

(Additional items)

3.

4.

5.

## **DRAFT MOTIONS**

♦ Committee of the Whole	(December 22, 2022)	(Attached)
♦ Committee of the Whole	(January 5, 2023)	(Attached)
♦ Properties Committee	(January 5, 2023)	(Attached)

**AD HOC COMMITTEE UPDATES**- If needed

**FISCAL PLANNING/BUDGETING DISCUSSION** - If needed

## **AUDIT MOTIONS**

- ♦ **County Audit Motion**  
For disbursements dated January 13, 2023
- ♦ **Road Commissioner's Audit Motion**  
For disbursements dated January 12, 2023

**PUBLIC TIME** - Citizens Comments, etc.

## **COMMISSIONER REPORTS**

**CLOSED SESSION** - If needed

## **RECESS/ADJOURN**

**LAPEER COUNTY BOARD OF COMMISSIONERS**  
**December 15, 2022**  
**9:00 A.M.**

Vice-Chair Henning called the meeting to order at 9:03 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Warren opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Rick Warren	District #5
	Linda M. Jarvis	District #6
	Bryan Zender	District #7
Absent:	Gary Roy	District #2

Quentin Bishop, County Controller/Administrator  
Jackie Arnold, Chief Financial Officer  
Lynette Stanford, Secretary/Deputy County Clerk

**AGENDA**

The agenda and draft minutes from the December 1, 2022 Regular Board Meeting were reviewed.

**410-22**

Motion by Jarvis, supported by Warren, to accept the agenda as presented. Motion carried.

**411-22**

Motion by Jarvis, supported by Warren, to approve the December 1, 2022 Regular Board Meeting minutes as presented. Motion carried.

**ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES**

Steven Hiiter, Chief Medical Examiner Investigator, and Dr. Roshan Mahabir, of Michigan Institute of Forensic Science & Medicine (MIFSM) spoke regarding the County's 60-day notice for cancelling the agreement for Medical Examiner services.

Jackie Arnold, Chief Financial Officer read a report on behalf of Theresa M. Spencer, County Clerk regarding the partial recount, Proposal 3, re: City of Imlay City, Precinct 2. The report stated that the approximate costs expended by the County was \$634.48.

**PUBLIC TIME** – three people spoke during public time.

412-22

Motion by Warren, supported by Zender, to adopt the following resolution, the past debt of \$37,392.51 to Oakland County Drain office, incurred by the County Line Inter County Drain, to be paid from the Lapeer County general funds line item 101-445-957.020. Be it further resolved that the Lapeer County Treasurer shall transmit the above referenced costs to Oakland County:

**STATE OF MICHIGAN****LAPEER COUNTY BOARD OF  
COMMISSIONERS****RESOLUTION**

**WHEREAS**, the County Line Intercounty Drain ("Drain"), located in Lapeer and Oakland Counties, is an established intercounty drain under the jurisdiction of the County Line Intercounty Drain Drainage Board ("Drainage Board"); and

**WHEREAS**, a petition was filed on February 18, 1993, requesting maintenance and improvement of the County Line Intercounty Drain ("Petition") pursuant to the Michigan Drain Code, Public Act 40 of 1956, as amended ("Drain Code"); and

**WHEREAS**, a total of \$51,862.01 was expended by the Drainage Board for engineering, legal, and other services related to the Petition; and

**WHEREAS**, no further action was taken on the Petition, no contract was let, and no litigation has commenced to contest the validity of the proceedings; and

**WHEREAS**, on January 20, 2017, the Drainage Board entered an Order of Abandonment of Petition, pursuant to Section 221 of the Drain Code; and

**WHEREAS**, Lapeer County's apportionment of costs for the Drain is 72.1%, which equates to costs totaling \$37,392.51 related to the Petition.

**NOW, THEREFORE, BE IT RESOLVED**, that the costs totaling \$37,392.51 relating to Lapeer County's costs for the Petition, be paid from the Lapeer County general fund line item 101-445-957.020.

**BE IT FURTHER RESOLVED**, that the Lapeer County Treasurer shall transmit the above referenced costs to Oakland County.

Roll Call vote: Warren, aye; Henning, aye; Jarvis, aye; Miller, aye; Schneider, aye; Zender, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

No action was taken regarding the Police Service Contracts at this time.

413-22

Motion by Warren, supported by Miller, to adopt the following Resolution for Peggy Ford:

**RESOLUTION**

**WHEREAS, Peggy Ford** was born to Henry and Lillian Lusch in Madison Heights, Michigan, and she attended and graduated from Lamphere High School, then attended cosmetology school; and,

**WHEREAS, Peggy Ford** worked for Lapeer Community Schools before she became employed with Lapeer County working as a Friend of the Court Clerk in 2004, and she later promoted to a Friend of the Court Secretary in 2010; and,

**WHEREAS, Peggy Ford** was blessed with one daughter, Kayla, in July of 1992; and,

**WHEREAS, Peggy Ford** has been an active member of Kensington Church, and an active Board member for the Village West Condominium Association, plus she volunteers at Banbury Cross Therapeutic Equestrian Facility; and,

**WHEREAS, Peggy Ford** will be retiring on December 29, 2022, after 18 years of faithful service to the County of Lapeer, where she now plans on sleeping in, traveling, and riding her horse.

**NOW, THEREFORE, BE IT RESOLVED**, that this Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **Peggy Ford** for her many years of dedicated service to the citizens of her community and all of Lapeer County and wishes her well in her retirement.

Roll Call vote: Warren, aye; Jarvis, aye; Miller, aye; Schneider, aye; Zender, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

414-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and MAPE (Michigan Association of Public Employees), 911 Supervisors Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

415-22

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POLC (Michigan Association of Public Employees), 911 Dispatchers Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**416-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and POLC, Corrections Unit C, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**417-22**

Motion by Miller, supported by Warren, to approve and accept the 2022 Emergency Management Performance Grant (CFDA# 97.042) American Rescue Plan Act with the State of Michigan, in the amount of \$30,390.00; and further, to authorize the Chair/Vice-Chair and/or County Controller/Administrator to sign said Grant. Motion carried

**Agricultural Preservation Board****418-22**

Motion by Schneider, supported by Miller, to re-appoint Richard Ziehm and Scott Jarvis to serve on the Agricultural Preservation Board, for a three-year term ending December 31, 2025. Motion carried.

**Building Authority****419-22**

Motion by Schneider, supported by Miller, to re-appoint Richard Voss to serve on the Building Authority, for a three-year term ending December 31, 2025. Motion carried.

**Emergency Management Advisory Council****420-22**

Motion by Warren, supported by Zender, to re-appoint Kevin Boxey and Cheryl Clark, to serve on the Emergency Management Advisory Council, for a two-year term ending December 31, 2024. Motion carried.

**421-22**

Motion by Schneider, supported by Zender, to authorize the purchase of 22 budgeted computer work stations and 22 monitors by the Friend of the Court, to be purchased by IT Department in accordance with the County Purchase Policy, at a cost not to exceed \$23,000.00. Motion carried.

It was noted that no action was needed regarding the Community Mental Health/GLTA vans as the matter has been resolved.

**422-22**

Motion by Schneider, supported by Zender, to authorize payment to Shifman Fournier, in the amount of \$6,675.00, for labor related legal services rendered through November 30, 2022, to be paid from line item 101-239-801.020. Motion carried.

**423-22**

Motion by Schneider, supported by Zender, due to anticipated vacancy of the County Controller/Administrator and the appointment of the current Chief Financial Officer as interim, to authorize the acceptance of the proposal from Maner Costerian to provide year-end accounting services and audit preparation for year ending December 31, 2022, in the amount not to exceed \$50,000.00, to be paid from 101-239-8013.010; and further, to authorize the Chair/Vice-Chair to sign said engagement letter for services and the agreement of services after any recommended language changes pursuant to Corporation Counsel's legal review. Motion carried.

**424-22**

Motion by Zender, supported by Warren, to table the request by Community Mental Health to renew the lease agreement between Lapeer County and Hamilton Community Health Network, Inc. Motion carried.

**425-22**

Motion by Schneider, supported by Zender, to adopt the following Resolution regarding the proposed "Dryden Casey Project" and authorize the submission of the Spark Grant Application for the development of the Polly Ann Trail from Dryden Road to Casey Road, in the amount of \$286,000.00 which includes a financial commitment of \$10,000.00 from the Friends of the Polly Ann Trail:

**RESOLUTION**

**WHEREAS,** Lapeer County supports the submission of an application titled, "Dryden Casey Project" to the Spark grant program for development of the Polly Ann Trail from Dryden Road to Casey Road; and,

**WHEREAS,** the Friends of the Polly Ann Trail is hereby making a financial commitment to the project in the amount of \$10,000.00 matching funds, in cash and/or force account; and,

**WHEREAS,** if the grant is awarded the applicant commits its local match and donated amounts from the following source:

Friends of the Polly Ann Trail	\$10,000.00
Total	\$10,000.00

**NOW THEREFORE, BE IT RESOLVED.** that Lapeer County Board of Commissioners of Lapeer County, Michigan, hereby authorizes submission of a Spark Grant Application for \$286,000.00; and further resolves to make available a local match through a financial commitment and donation of \$10,000.00 (3.5%) of a total \$286,000.00 project cost, during the 2023-2024 fiscal year.

Roll Call vote: Schneider, aye; Miller, aye; Warren, aye; Zender, aye; Jarvis, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

**426-22**

Motion by Schneider, supported by Zender, pursuant to the recommendations of the American Rescue Plan Act Committee (ARPA) and in response to the Covid-19 public health emergency and pursuant to previous Board of Commissioners Motion #346-22, to accept the proposal from Vector Tech Group for the Technology Building Network Re-cabling Project, in the amount not to exceed \$227,500.00, to be paid from Fund 281 (expenditure category 6.1). Motion carried.

**427-22**

Motion by Schneider, supported by Warren, to authorize the renewal of the two-year Excess Workers Compensation Services for Fiscal Year 2023 and 2024 with Midwest Employers Casualty in the total combined budgeted amount of \$71,604.00 for Fiscal Year 2023 and \$72,329.00 for Fiscal Year 2024 (shared portion between the County and Medical Care Facility), to be paid from line item 101-242-713.000; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

**428-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and AFSCME Council 25, Health Department Unit, extended through December 31, 2026, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**429-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POLC, Command Unit A, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**430-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2023 between the County of Lapeer and POAM, Deputies Unit B, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**431-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and POLC, Corrections Command Unit D, Sheriff's Department, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.



**432-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, General Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**433-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, Community Mental Health Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**434-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, District Court Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**435-22**

Motion by Schneider, supported by Warren, to approve the Letter of Agreement and Contract Extension to the current labor agreement expiring December 31, 2024 between the County of Lapeer and Teamsters Local 214, Friend of the Court Unit, extended through December 31, 2025, as attached; and further, to authorize the Finance Department to proceed with the appropriate wage adjustments as outlined. Motion carried.

**436-22**

Motion by Schneider, supported by Zender, to approve the Interlocal Agreement between the County of Lapeer and Oakland County for Medical Examiner Services, effective immediately following the 60-day termination notice of services with the Michigan Institute of Forensic Science & Medicine (MIFSM); and further, to authorize the Chair/Vice-Chair to sign said agreement, and that the termination notice to Michigan Institute of Forensic Science & Medicine (MIFSM) was issued December 8, 2022. Roll Call vote: Schneider, aye; Warren, nay; Zender, aye; Jarvis, aye; Miller, nay; Henning, nay; Roy, absent. 3 ayes, 3 nays, 1 absent. Motion failed.

**437-22**

Motion by Zender, supported by Miller, to place the Interlocal Agreement between the County of Lapeer and Oakland County for Medical Examiner Services on the December 22, 2022 Committee of the Whole Meeting Agenda. Motion carried.

**438-22**

Motion by Schneider, supported by Warren, to authorize 911 Central Dispatch to fill one full-time Communications Specialist position (#227, new pay grade 16) due to a recent resignation effective 11/30/22, at no additional cost to the County's General Fund. Motion carried.

**439-22**

Motion by Schneider, supported by Warren, to authorize the Health Department to fill the one full-time Sanitarian or Registered Sanitarian position (#299) which has been vacant for more than six months, at no additional cost to the County's General Fund. Motion carried.

**440-22**

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Social Worker position (#329) that has been vacant for more than six months, as well as any subsequent vacancy should an internal promotion occur, at no additional cost to the County's General Fund. Motion carried.

**441-22**

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Dietitian position (#328) that has been vacant for more than six months, at no additional cost to the County's General Fund. Motion carried.

**442-22**

Motion by Schneider, supported by Warren, to authorize the Health Department to fill one vacant non-regular part-time Public Health Nurse position (#323) due to a recent resignation, at no additional cost to the County's General Fund. Motion carried.

**443-22**

Motion by Schneider, supported by Zender, to authorize Community Mental Health to fill one full-time Master Level Case Manager Supervisor position (#545) in the Adult Case Management Program due to an anticipated retirement effective January 27, 2023, and to authorize a two-week overlap training for continuity of care, as well as any subsequent vacancy should an internal transfer or promotion occur, at no cost to the County's General Fund. Motion carried.

**444-22**

Motion by Schneider, supported by Warren, to authorize Community Mental Health to fill one full-time Master Level Therapist position (#530) in the Children's Program due to a recent resignation effective 11/29/22, as well as any subsequent vacancy should an internal transfer or promotion occur, at no cost to the County's General Fund. Motion carried.

**445-22**

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to add one additional full-time Master Level Clinical Case Manager/Therapist position in the Children's Services Department (#TBD, at new pay grade 21), at no cost to the County's General Fund. Motion carried.

**446-22**

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to eliminate three regular part-time ABA/RBT Technician positions (#710, #702, and #378) in the Autism Services Department and to add two full-time ABA/RBT Technician positions (#TBD, at new Pay Grade 14 for ABA and new Pay Grade 15 for RBT), at no cost to the County's General Fund. Motion carried.

**447-22**

Motion by Schneider, supported by Warren, to authorize Community Mental Health to amend their Table of Organization to eliminate a regular part-time Peer Support Specialist position (#715) in the Co-Occurring Services Department and add one full-time Peer Support Specialist position (#TBD, new pay grade 15), at no cost to the County's General Fund. Motion carried.

**448-22**

Motion by Schneider, supported by Warren, to refer the Community Mental Health to amend their Table of Organization to create and add one full-time Data Management Coordinator position (#TBD, new pay grade 21) to the December 22, 2022 Committee of the Whole Meeting so that the Job Description can be approved as well. Motion carried.

**449-22**

Motion by Zender, supported by Warren, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to authorize the Lapeer County Animal Control Department to purchase CLEMIS equipment needed to make the Animal Control vehicles mobile for ticket writing, at a cost not to exceed \$15,000.00, to be paid from Fund 281 (expense category 6.1), with the understanding that AC will pay the annual membership fees from within their department's budget each year. Motion carried.

**450-22**

Motion by Schneider, supported by Zender, to give the December 22, 2022 authority to act on any issue that is presented. Motion carried.

**451-22**

Motion by Schneider, supported by Zender, to authorize the seated Chairman in 2023 to sign the Minutes from the December 15, 2022 Regular Board Meeting and the December 22, 2022 Committee of the Whole Meeting once approved by the new Board. Motion carried.

**452-22**

Motion by Schneider, supported by Zender, to approve the County's Audit Motion for disbursements dated December 2, 2022 and December 16, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated December 15, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call vote: Schneider, aye; Warren, aye; Zender, aye; Jarvis, aye; Miller, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.


Public Time – four people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 11:10 a.m.

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Tom Kohlman, Chairman  
Board of Commissioners



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Theresa M. Spencer, County Clerk  
Clerk of the Board

**LAPEER COUNTY BOARD OF COMMISSIONERS  
ORGANIZATIONAL MEETING  
JANUARY 4, 2023  
9:00 A.M.**

County Clerk Theresa M. Spencer called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Tom Kohlman	District #1
	Gary Howell	District #2
	Kevin Knisely	District #3
	Brad Haggadone	District #4
	Truman Mast	District #5
	William Hamilton	District #6
	Bryan Zender	District #7

Theresa M. Spencer introduced each Commissioner by District and allowed them to introduce themselves.

**ELECTION OF CHAIRPERSON**

The County Clerk opened the floor for nominations for the position of Chairperson of the Board of Commissioners for the year 2023.

Commissioner Hamilton nominated Commissioner Kohlman.

**01-2023**

Motion by Knisely, supported by Zender, that nominations be closed, the rules set aside, and a unanimous ballot be cast for Commissioner Kohlman to be Chairman for 2023. Roll Call vote: Hamilton, aye; Howell, aye; Knisely, aye; Kohlman, aye; Mast, aye; Zender, aye; Haggadone, aye. 7 ayes. Motion carried unanimously.

The County Clerk declared Commissioner Kohlman as Chairman, and then relinquished the Chair to Commissioner Kohlman.

**ELECTION OF VICE-CHAIRPERSON**

Commissioner Hamilton nominated himself and Commissioner Zender nominated Commissioner Mast for the position of Vice-Chairman of the Board of Commissioners for the year 2023.

**02-2023**

Motion by Howell, supported by Zender, that nominations be closed. Motion carried.

The Clerk was asked to poll the Board.

Ballot for Vice-Chairman

Haggadone	Mast
Hamilton	Hamilton
Howell	Mast
Knisely	Mast
Mast	Mast
Zender	Mast
Kohlman	Mast

Chairman Kohlman declared Commissioner Mast to be appointed to be Vice-Chairman for 2023.

03-2023

Motion by Knisely, supported by Haggadone, to approve the 2023 Schedule of Meetings as presented. Motion carried.

Brief discussion was held regarding the 2023 Chairman Appointments needing to be made.

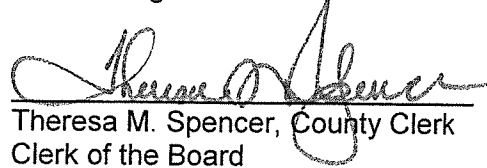
04-2023

Motion by Zender, supported by Mast, to adopt the Rules of Procedure as presented, with the understanding that the Policy Committee will review the Rules once that Committee has been appointed. Motion carried.

Motion by Zender, supported by Knisely, to adjourn the meeting. 9:17 a.m.

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Tom Kohlman, Chairman  
Board of Commissioners



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Theresa M. Spencer, County Clerk  
Clerk of the Board







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PROPOSED MOTION

Motion by , supported by , to enter into the record the County's Audit Motions for December 29, 2022, and also the Road Commissions Audit Motion for disbursements dated December 29, 2022.  
Roll Call vote:

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS  
DATED 12/29/2022 BE APPROVED BASED ON THE SIGNATURE OF THE  
RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND		PAYROLL	ACCOUNTS PAY	TOTAL DISB.
GENERAL FUND	101	218,029.39	111,598.08	329,627.47
RENTAL PROPERTY	149		246.27	246.27
PARKS/RECREATION FUND	208		66.79	66.79
FRIEND OF THE COURT FUND	215	21,253.54	4,886.02	26,139.56
HEALTH DEPARTMENT/DISTRIC	221	58,783.65	2,977.84	61,761.49
SENIOR ACTIVITIES	223	15,542.58	11,236.28	26,778.86
ANIMAL CONTROL	225	5,112.16	2,795.18	7,907.34
SPECIALTY COURTS	232		1,196.78	1,196.78
REMONUMENTATION GRANT	245	589.07		589.07
DISASTER CONTINGENCY FUND	258		23,088.27	23,088.27
INDIGENT DEFENSE FUND	260		21,993.44	21,993.44
911 SERVICE FUND	261	29,711.14	1,948.25	31,659.39
CONCEALED PISTOL LICENSIN	263	1,177.40		1,177.40
T.N.U.	265		5,840.79	5,840.79
COMMUNITY CORRECTIONS	272	3,118.31	4,493.30	7,611.61
COMMUNITY DEVELOPMENT FUN	274		5,593.20	5,593.20
LAW ENFORCEMENT PROGRAMS	275		1,555.91	1,555.91
POLICE SERVICE CONTRACTS	277	33,358.98		33,358.98
LAW ENFORCEMENT GRANTS FU	278	4,685.18	40.00	4,725.18
AMERICAN RESCUE PLAN	281		1,680.00	1,680.00
SOIL & SED SPECIAL PROJEC	296		14.96	14.96
LAPEER FAMILY CONTINUATIO	298	700.80		700.80
HISTORIC COURTHOUSE	470		200.00	200.00
9-1-1 CONSTRUCTION FUND	482		20,528.95	20,528.95
BUILDING AND GROUNDS	631		3,112.92	3,112.92
*** TOTAL OF ***		\$392,062.20	\$225,093.23	\$617,155.43

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE  
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR  
THEIR AUDIT COMMITTEE IF APPLICABLE

COMMUNITY MENTAL HEALTH F	222	194,490.30	994,230.08	1,188,720.38
CHILD CARE FUND	292	8,668.60	9,795.96	18,464.56
VETERANS RELIEF FUND	293	5,233.44	667.47	5,900.91
DELINQUENT TAX REVOLVING	516		4,040.29	4,040.29
FORECLOSURE	532	2,358.87	2,119.80	4,478.67
REVOLVING DRAIN	601		13,045.20	13,045.20
DRAIN EQUIPMENT REVOLVING	639		34,879.65	34,879.65
WORKERS COMP FUND	677		41,761.73	41,761.73
HEALTH INS. FUND	678		19,341.19	19,341.19
DRAIN FUND	801		11,632.84	11,632.84
*** TOTAL OF ***		\$210,751.21	\$1,131,514.21	\$1,342,265.42


AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE  
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR  
STATE STATUTE IF APPLICABLE:

GENERAL CUSTODIAL FUND	701		5,450.18	5,450.18
COMMON BANKING - TRUST AN	702	208,405.93	639.71	209,045.64
LIBRARY PENAL FINE FUND	721		22,657.85	22,657.85
*** TOTAL OF ***		\$208,405.93	\$28,747.74	\$237,153.67

*** GRAND TOTAL OF DISBURSEMENTS ***		\$811,219.34	\$1,385,355.18	\$2,196,574.52
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THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION  
FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND  
THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE  
ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:

  
Quentin Bishop, Administrator/Controller

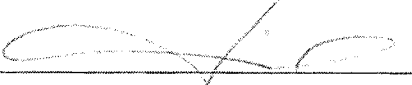
## ROAD COMMISSION AUDIT MOTION

For checks dated: 12/29/2022

I move that the following expenditure disbursements be approved based on the signature of the below listed representatives of the Road Commission.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
201-449-703.000	Salary	\$ 1,062.24
201-449-703.001	Taxable Per Diems	\$ -
201-449-7114.000	Medicare	\$ 21.19
201-449-715.000	FICA	\$ 90.65
201-449-716.000	Medical, Dental, Vision Insurance	\$ 400.00
201-449-717.000	Life Insurance	\$ 10.62
201-449-718.000	Retirement	\$ 94.00
201-449-860.050	Mileage	\$ -
201-449-957.00	Memberships	\$ -
Total:		<u>\$ 1,678.70</u>

The County Road Commission Office has compiled this audit motion from information contained in the records of the Road Commission. To the best of our knowledge the information is correct, accurate and complies with Board resolutions and applicable policies.

  
Joseph P. Minaudo, Jr., Board Secretary

  
James Novak, Chairman

**LIST OF BOARD APPOINTMENTS BY EXPIRATION DATE**  
**Revised 1/9/2023**

Name	Board	Length of Term	Expiration Date
<b>Vacant needing to be filled</b>			
Vacant- Controller	Brownfield Redevelopment Authority	Un-expired 3-year term	December 31, 2025
Vacant – Controller	Economic Development Corp.	Un-expired 6-year term	December 31, 2027
Vacant – Citizen at Large	Emergency Planning Committee/Emergency Management Advisory C	Unexpired 2-year term	December 31, 2024
Vacant	GLS-Region V Planning	Unexpired 1-year term	December 31, 2023
Vacant	Senior Programs Advisory Board – District#1	2-year term	December 31, 2024
Vacant	Senior Programs Advisory Board – District#2	2-year term	December 31, 2024
Vacant	Senior Programs Advisory Board – District#3	2-year term	December 31, 2024
Vacant	Senior Programs Advisory Board – District#4	2-year term	December 31, 2024
Vacant	Senior Programs Advisory Board – District#5	2-year term	December 31, 2024
Vacant	Senior Programs Advisory Board – District#7	2-year term	December 31, 2024
Jeff Satkowski	Senior Programs Advisory Board – Member	2-year term	December 31, 2024
Alan Pierce	Senior Programs Advisory Board – Member	2-year term	December 31, 2024
Roberta (Bonnie) Freeman	Senior Programs Advisory Board – Lapeer Center	2-year term	December 31, 2024
Pat Arnaud	Senior Programs Advisory Board – Inlay City Center	2-year term	December 31, 2024
Vacant	Mental Health Services Board	Unexpired 3-year term	March 31, 2025
Vacant	Mental Health Services Board	Unexpired 3-year term	March 31, 2024

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**DRAFT MOTIONS FROM THE  
December 22, 2022  
Committee of the Whole Meeting**

1. Motion by , supported by , pursuant to motion 450-22 of the December 15, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 22, 2022 meeting of the Committee of the Whole:

*"Motion by Miller, supported by Jarvis, to approve the Fiscal Year 2023 Agreement for Law Enforcement Services for the following municipalities: Oregon Township, Arcadia Township, Marathon Township, Attica Township, Deerfield Township, Mayfield Township, Elba Township, Imlay Township, Village of Clifford, and Village of North Branch, as submitted, with the County General Fund contributions being frozen at the 2022 budgeted levels; and further, to authorize the seated Chair/Vice-Chair of the County Board to sign the approved contracts which were signed and returned by representative Townships and Villages. Motion carried."*

Motion carried.

At the December 22, 2022 Committee of the Whole Meeting the following information was provided by Finance regarding the previous motion:

	Total Cost			County General Fund			Township			Xtra Voted Millage			Total
		Contract	Contract		Contract	Contract		Contract	Contract		Contract	Contract	County
	Actual	Estimate	Estimate	Actual	Estimate	Estimate	Actual	Estimate	Estimate	Actual	Estimate	Estimate	Contribution
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2023
400 Arcadia	107,918.02	110,032.34	133,546.90	26,979.53	27,508.08	27,508.08	80,938.52	82,524.26	86,805.49			19,233.33	46,741.41
401 Attica	214,443.69	220,064.68	259,555.47	53,610.93	55,016.17	55,016.17	160,832.77	165,048.51	168,711.06			35,828.24	90,844.41
402 Deerfield	201,414.16	220,064.67	259,555.47	50,351.04	55,016.17	55,016.17	151,060.63	165,048.51	168,711.06			35,828.24	90,844.41
403 Elba	302,650.80	330,097.02	385,564.04	75,662.71	82,524.26	82,524.26	226,958.12	247,572.76	250,616.63			52,423.15	134,947.41
404 Imlay Twp	62,272.29	55,016.17	66,773.45	15,568.09	13,754.05	13,754.05	46,704.23	41,262.12	43,402.74			9,616.66	23,370.71
405 Marathon	109,363.23	110,032.34	133,546.90	27,340.80	27,508.08	27,508.08	82,022.44	82,524.26	86,805.49			19,233.33	46,741.41
406 Mayfield	409,830.90	440,129.36	511,572.61	102,457.44	110,032.34	110,032.34	307,373.46	330,097.02	332,522.20			68,018.07	179,050.41
407 N Branch	200,205.69	220,064.68	259,555.47	50,051.45	55,016.17	55,016.17	150,154.29	165,048.51	168,711.06				55,016.17
408 Oregon	295,375.79	330,097.02	385,564.04	73,257.68	82,524.26	82,524.26	219,773.02	247,572.76	250,604.93			52,416.85	134,941.11
409 Clifford	51,308.02	53,278.15	66,773.45	13,413.30	13,319.54	13,319.54	40,223.78	39,958.61	43,402.74			10,051.17	23,370.71
	1,954,782.59	2,088,876.43	2,461,989.80	488,692.97	522,219.12	522,219.12	1,466,040.14	1,566,657.32	1,600,293.40			303,649.04	825,868.16
% increase year over year		0.06	0.15		0.06	-		0.06	0.02				

2. Motion by , supported by , pursuant to motion 450-22 of the December 15, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 22, 2022 meeting of the Committee of the Whole:

*"Motion by Zender, supported by Jarvis, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) Committee and in response to the impacts of the Covid-19 public health emergency, to authorize the Building & Grounds/Parks Department to accept the two proposals from The Slide Experts to repair and recoat the pool and waterslides at General Squier Memorial County Park, per the attached proposals, at a total cost not to exceed \$86,000.00, to be paid from Fund 281 (expense category 2.35), Motion carried."*

Motion carried.

## Draft Motions from the Committee of the Whole Continued

3. Motion by , supported by , pursuant to motion 450-22 of the December 15, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 22, 2022 meeting of the Committee of the Whole:

*"Motion by Zender, supported by Schneider, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to authorize the purchase of a Risograph Digital Duplicator from Toshiba for the Lapeer County MSU Extension Office to promote recreation, 4-H programs, and fundraising events for the youth of Lapeer County, at a cost not to exceed \$3,900.00, to be paid from Fund 281 (expense category 6.1). Motion carried."*

Motion carried.

4. Motion by , supported by , pursuant to motion 450-22 of the December 15, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 22, 2022 meeting of the Committee of the Whole:

*"Motion by Schneider, supported by Zender, to authorize Community Mental Health to amend their Table of Organization to create and add one full-time Data Management Coordinator position (TBD#, new pay grade 21), and approve the Job Description as submitted, as well as any subsequent vacancy should in internal promotion occur, at no additional cost to the County General Fund. Motion carried."*

Motion carried.

5. Motion by , supported by , pursuant to motion 450-22 of the December 15, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the December 22, 2022 meeting of the Committee of the Whole:

*"Motion by Schneider, supported by Miller, to amend the Table of Organization for Animal Control Division by creating one new Animal Intake Coordinator position (#TBD, new pay grade 14), to be filled with either two variable part-time employees, or one-time employee if the part-time positions cannot be filled within six months, and to eliminate one vacant full-time Animal Control Officer position (#407, pay grade 15), at no additional cost to the County's General Fund; and further, to approve the job description for said position, as submitted. Motion carried."*

Motion carried.

**DRAFT MOTIONS FROM THE  
January 5, 2023  
Committee of the Whole Meeting**

1. Motion by Zender, supported by Haggadone, to recommend to the Full Board, to approve the Interlocal Agreement between the County of Lapeer and Oakland County for Medical Examiner Services, as submitted, effective immediately following the 60-day termination notice of services with the Michigan Institute of Forensic Science & Medicine (MIFSM), which was given on December 8, 2022; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.
  
2. Motion by Haggadone, supported by Knisely, to recommend to the Full Board, to authorize payment to the Lapeer Development Corporation for professional economic services for Fiscal Year 2022/2023, at a cost not to exceed \$10,000.00, to be paid from line item 101-237-959.000. Motion carried.
  
3. Motion by Knisely, supported by Mast, to recommend to the Full Board, to authorize payment to the Valley Area Agency on Aging (VAAA) in the amount of \$6,000.00 for the local match contribution for Fiscal Year 2023, to be paid from line item 276-172-957.000; and further, that this payment be processed during the month of February. Motion carried.
  
4. Motion by Howell, supported by Hamilton, to recommend to the Full Board, to authorize the renewal of Liability Insurance coverage through Michigan Municipal Risk Management Authority, for the period of January 1, 2023 through December 31, 2023 with the annual premium of \$526,544.00 to be paid from line item 101-242-713.000, and to authorize said payments; and further; to authorize the Chair/Vice-Chair to sign said renewal. Motion carried.
  
5. Motion by Hamilton, supported by Knisely, to recommend to the Full Board, to accept the Chairman appointments. Motion carried.

**DRAFT PROPOSED MOTIONS**  
**FROM THE**  
**January 5, 2023**  
**PROPERTIES COMMITTEE MEETING**

1. **Motion by Knisely, supported by Kohlman, to recommend to the Committee of the Whole to approve repairs to the roof at Maple Grove at a cost not to exceed \$65,000.00. Motion carried unanimously.**
2. **Motion by Bustle, supported by Knisely, to recommend to the Committee of the Whole to withdraw from the purchase of Knollwood Clinic and to allow Lauren Emmons to begin pursuing the purchase of another building.**