

**THERESA M. SPENCER
LAPEER COUNTY CLERK**

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Lapeer, Michigan 48446

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A-G-E-N-D-A

LAPEER COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING September 8, 2022 9:00 A.M.

Brenden Miller	District #1
Gary Roy	District #2
Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda - Consensus to approve
- ◆ August 25, 2022 Regular Board Meeting Minutes

REVIEW OF:

COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

CONTINUED -

NEW/OLD BUSINESS:

1. **DRAIN COMMISSION** - Additional discussion regarding the Lake Lapeer Project
2. **NOTICE OF APPOINTMENTS NEEDED**
3. **REVISED TENTATIVE 2023/2024 BIENNIAL BUDGET CALENDAR**

(Additional items)

- 4.
- 5.
- 6.

DRAFT MOTIONS

- ◆ **Committee of the Whole** (September 1, 2022) (Attached)
- ◆ **Personnel Committee** (September 1, 2022) (Attached)

AD HOC COMMITTEE UPDATES- If needed

FISCAL PLANNING/BUDGETING DISCUSSION - If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated September 9, 2022
- ◆ **Road Commissioner's Audit Motion**
For disbursements dated September 8, 2022

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

CLOSED SESSION - If needed

RECESS/ADJOURN

LAPEER COUNTY BOARD OF COMMISSIONERS
August 25, 2022
9:00 A.M.

Vice-Chair Henning called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Henning opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

Jackie Arnold, Chief Financial Officer
Jackie Bennett, Account Clerk, Administration and Finance
Lynette Stanford, Secretary/Deputy County Clerk

Absent:

Brenden Miller	District #1
Gary Roy	District #2

AGENDA

The agenda and draft minutes from the August 11, 2022 Regular Board Meeting were reviewed.

280-22

Motion by Warren, supported by Zender, to accept the agenda with the deletion of a closed session. Motion carried.

281-22

Motion by Warren, supported by Zender, to approve the August 11, 2022 Regular Board Meeting minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Jeff Satkowski, Director of Central Dispatch/Director of Emergency Management gave an update regarding the water main emergency and the Department of Health and Human Services (DHHS) notice to 38 properties in the City of Lapeer for potential lead contamination in their water.

Sheriff McKenna gave a brief update regarding recent Department statistics. He also thanked Undersheriff Howe and congratulated him on his new career as Police Chief for the City of Lapeer.

Rachel Horton, Animal Control Division Chief, shared information regarding recent reports of a dog virus.

Steven Hiiter, Chief Medical Examiner Investigator, from Michigan Institute of Forensic Science & Medicine (MIFSM), gave a brief update from their office.

PUBLIC TIME – 3 people spoke during public time.

282-22

Motion by Zender, supported by Warren, to refer the approval for the purchase of service with Lapeer County Kids in New Direction (KIND), to the September 1, 2022 Committee of the Whole Meeting, with authority to act. Motion carried.

283-22

Motion by Warren, supported by Zender, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$2,670.00, for labor related legal services rendered through July 31, 2022, to be paid from line item 101-239-801.020. Motion carried.

284-22

Motion by Warren, supported by Zender, to authorize the transfer of \$89,193.32, representing the 3rd of three installments toward the annual allocation of \$267,580.00, from Lapeer County Community Mental Health Appropriations (222-990-695.010) to Lapeer County Community Mental Health Expenditures (101-990-995.222). Motion carried.

285-22

Motion by Warren, supported by Zender, to approve the following Budget Amendment, as submitted by the Community Collaborative-Administration Expenses:

LAPEER COUNTY
2022 BUDGET AMENDMENT FORM
FUND AND DEPARTMENT NAME : Lapeer County Community Collaborative

ACCOUNT NUMBERS			DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT						
298	634	705 000	PT Salary	18,741.00	18,741.00		1,500.00	17,241.00
298	634	833 000	Administrative Exp	450.00	450.00	1500.00		1,950.00
				19,191.00	19,191.00			19,191.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!
Per the Direction of the Board of Commissioners, "ALL" budget requests "MUST" show which account line you are requesting to increase from the proposed budget "AND" either which revenue line you are increasing OR which other expense line you are proposing that the Board decrease to offset your request.

Motion carried.

286-22

Motion by Henning, supported by Warren, to authorize the County Controller to add and fill one full-time Chief Property Appraiser position (#TBA) based on the previous adopted job description and authorize the County Controller to fill said position up to Step 3 of Pay Grade 8 based on experience and due to the current labor market for said position, to be paid from the current budget pursuant to a forthcoming budget amendment from the Finance Department. Motion carried.

287-22

Motion by Warren, supported by Zender, to authorize Community Mental Health to fill the full-time Peer Support position (#571) due to a resignation effective 8/19/22, and authorize any subsequent vacancies should internal transfers occur, at no cost to the County's General Fund. Motion carried.

It was noted that there is a Revised 2023/2024 Biennial Budget Calendar.

288-22

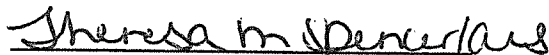
Motion by Schneider, supported by Warren, to approve the County's Audit Motion for disbursements dated August 26, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated August 25, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Motion carried.

Public Time – five people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 10:54 a.m.

Dyle Henning, Vice-Chair
Board of Commissioners


Theresa M. Spencer, County Clerk
Clerk of the Board

LIST OF BOARD APPOINTMENTS BY EXPIRATION DATE
Revised 9/2/2022

Name	Board	Length of Term	Expiration Date
Vacant needing to be filled			
Vacant	Senior Programs Advisory Board – Imlay City Center	2-year term	December 31, 2020
2022			
Laird Kellie	Central Dispatch Authority	3-year term	August 31, 2022
Laura Barnard	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Denise Becker	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
William Rykhus	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Lynne McCarthy	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Jan Cassell	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
David Churchill	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Collen Covey	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Jill Lyons	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Linda Jarvis	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Rex Ziebarth	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022
Michael J. Burke Jr.	Friends of the Historic Courthouse Committee	2-year term	October 14, 2022

REQUEST FOR ACTION

3

DATE: 9/6/22

REQUEST FOR ACTION

FOR YOUR INFORMATION

REQUEST FOR INFORMATION

TO: County of Lapeer Board of Commissioners

FROM: Finance

SUMMARY OF REQUEST / INFORMATION:

Request to adopt the revised Budget Calendar to allow time to make changes necessary from the wage study

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Jackie Arnold

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS: attached

DRAFT MOTION:

Motion by _____, Supported by _____, to adopt the Tentative 2023/2024 Biennial Budget Calendar as attached.

ATTACHMENTS YES NO _____

TENTATIVE

LAPEER COUNTY 2023/2024 BIENNIAL BUDGET CALENDAR

?????, 2022	State Adopts State 2023/2024 Fiscal Year Budget
July 12, 2022	2023/2024 Biennial Budget On-Line Worksheet Forms Available to Departments
August 12, 2022	Final Date for Reviewed/Revised 2023/2024 On-Line Worksheet Forms Completed by Departments
October 06, 2022	2023/2024 Draft of Budget Reviewed by Board
October 10, 2022	Revised Draft Departments Budgets Based on Adjusted Revenue and Expense Projections available on-line.
October 17-21, 2022	Dates will be set for this week -Budget Hearings with Departments
October 27, 2022	Revised Draft Budget Reviewed by Board after COW
November 3, 2022	Full-Board Authorizes Public Notice and Sets Public Hearing
November 6, 2022	Public Notice "Published" by County Clerk
November 7-17, 2022	Proposed Budget on Display in County Clerk's Office and County Administration Office
December 1, 2022	Public Hearing for Proposed Budget & Truth in Budgeting Hearing at Full-Board
December 1, 2022	Full Board Adopts 2023/2024 Rolling Biennial Budget

**DRAFT MOTIONS FROM THE
September 1, 2022
Committee of the Whole Meeting**

1. Motion by , supported by , pursuant to motion 282-22 of the August 25, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the September 1, 2022 meeting of the Committee of the Whole:

“Motion by Zender, supported by Schneider, to approve the purchase of service with Lapeer County Kids in New Direction (KIND), to provide services to Lapeer County for the “School to Career Program” for the Jr High and High Schools, in the amount of \$18,500.00 which is the budgeted amount, terminating August 31, 2023; and further, to authorize the County Controller/Administrator to sign said agreement. Motion carried.”

Motion carried.

2. Motion by Miller, supported by Schneider, to recommend to the Full Board, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of Deerfield’s PA 116 Application submitted by applicant, Howell Farm Ltd, for Section No. 26 Town No. 9N, Range 10E, Parcel #44-006-026-009-11 and #44-006-026-009-21, approximately 26 acres for a period of 10 years, and on September 8, 2022 recommends approve of said application. Motion carried.

DRAFT PERSONNEL MOTION
FROM THE SEPTEMBER 1, 2022
PERSONNEL COMMITTEE MEETING

- 1. Motion by Zender, supported by Henning, to recommend to the Full Board to authorize the Sheriff's Department fill one full-time Corrections position (#146) due to an internal transfer to Road Patrol, effective September 3, 2022, at no cost to the County's General Fund. Motion carried unanimously.**

- 2. Motion by Zender, supported by Henning, to recommend to the Full Board to authorize the Sheriff's Department fill one full-time Corrections position (#135) due to a recent resignation effective September 5, 2022, at no cost to the County's General Fund. Motion carried unanimously.**