

A.R.P.A. COMMITTEE
SEPTEMBER 28, 2023

CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446

Chairman Kevin Knisely called the meeting to order at approximately 12:03 a.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

Commissioners Present: Commissioners Kevin Knisely and Tom Kohlman.

Commissioners Excused: Commissioner Gary Howell.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; John Bustle, Building & Grounds/Parks Director, and Jillian Weiss, Special Events Coordinator.

MINUTES

The minutes from the August 24, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

Motion by Kohlman, supported by Bustle, to approve the minutes from the August 24, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.

BID UPDATE - PROPOSED UPGRADES TO TORZEWSKI & GENERAL SQUIER COUNTY PARKS

John Bustle provided information regarding the recent RFP for park upgrades that was issued and only one complete bid was submitted. The scope of work includes selective column and footing replacement, ADA ramps, replacement of selective doors and windows, new metal siding and trim, facias and soffits, painting ADA signage, LED lighting upgrades, and replacement of select areas of pavement and site restoration. Mr. Bustle reported that 2A Architects stated that 8 contractors had picked up blueprints for the proposed projects but only one bid was received. The RFP was issued for 30-days and placed on the County's website as well. 2A Architects followed up with the contractors to determine why they did not bid, and it was determined that the number of bidding opportunities continue to be abundant and therefore, the availability of bidders was limited, and some felt the distance was too far. The bids received by Family Building Company was reviewed and questions and discussion followed.

Motion by Kohlman, supported by Bustle, to recommend to the Full Board to accept the sole bids from Family Building Company and authorize the Building and Grounds/Parks Department to proceed with the Upgrades to the County Parks projects as advertised in the Request for Proposal and as specified in the attached Bid Tabulations by 2A Architects, as follows:

Torzewski County Park	Bid Amount \$ 244,000.00
General Squier Memorial Park	Bid Amount \$ 253,000.00

And further, to note that there were eight contractors who pulled the blueprints for the proposed projects but only one submitted bids, which were complete, and that the project be paid from Fund 281 (expense category 2.11). Motion carried unanimously.

ADJOURN

Motion by Bustle, supported by Arnold, to adjourn the meeting. Motion carried unanimously. 12:25 p.m.

Kevin Knisely, Chairman
Lapeer County A.R.P.A. Committee

Minutes prepared by Doreen Clark, Office Manager

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