



Lapeer County Board of Commissioners

255 Clay Street, Suite 301

Lapeer, Michigan 48446

Phone: (810) 667-0366

Fax: (810) 667-0369

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A.R.P.A. COMMITTEE

AUGUST 24, 2023

****10:30 A.M.****

*(**Estimated Time – Meeting will Commence following the Committee of the Whole**)*

Committee Members: [Kevin Knisely \(Chair\)](#); [Tom Kohlman](#) and [Gary Howell](#)

- 1) **CALL TO ORDER** BY CHAIRMAN/ACTING CHAIRMAN
- 2) CONSIDERATION OF THE DRAFT MINUTES FROM THE **AUGUST 10, 2023** MEETING

NEW/OLD BUSINESS:

- 3) **CAMERA/CABLING PROJECT** – DISCUSSION AND REVIEW OF ALL BIDS
- 4) **OTHER** – (if needed)
 - A.
 - B.

ADJOURN...

A.R.P.A. COMMITTEE
AUGUST 10, 2023

CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446

Chairman Kevin Knisely called the meeting to order at approximately 1:00 p.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

It was noted that Commissioner Gary Howell was appointed by Chairman Kohlman to replace Bryan Zender on the ARPA Committee at the Regular Board Meeting earlier on August 10, 2023.

Members Present: Commissioners Kevin Knisely, Tom Kohlman, and Truman Mast (sitting in for Gary Howell).

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; John Bustle, B&G/Parks Director; and Jillian Weiss, Special Events Coordinator B&G/Parks.

MINUTES

The minutes from the May 11, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

Motion by Kohlman, supported by Mast, to approve the minutes from the May 11, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.

PARKS/BUILDING & GROUNDS

John Bustle, Building & Grounds/Parks Director, was present to request authorization to proceed with an RFP process related to various repair projects on several park buildings at both parks, which would include General Squier Park Maintenance Garage, Cold Storage Garage, Pavilions and Tea House, Mill Building, Outhouse Building, Changing Rooms Building inside the Waterpark (excluding Forrest Hall) and Torzewski Park Pavilions, Amphitheatre, Boat House, Outhouse Buildings, Maintenance Garage, and Cold Storage Garage (excluding Torzewski Wetlands Waterpark). Questions and discussion followed.

Motion by Kohlman, supported by Mast, to recommend to the Full Board to authorize Building and Grounds/Parks Department to proceed with creating and issuing an RFP on the various repair projects related to several County Park buildings (excluding Forrest Hall and all structures inside Torzewski Wetlands Waterpark). Motion carried unanimously.

Mr. Bustle also requested the acceptance of the bid and the related agreements from the Lapeer County Road Commission to furnish and install up to 12 signs per County Park at different locations to direct the public to our County Parks and services (waterpark, disc golf, etc). The Road Commission has submitted their mapping for Torzewski but still preparing the mapping for General Squier Park. The cost will not exceed \$6,360. Questions and discussion followed regarding the great benefits of this at a low cost.

Motion by Kohlman, supported by Mast, to recommend to the Full Board to accept the bid and approve the agreements with the Lapeer County Road Commissioners to furnish and install up to 24 Park wayfinding signs for both Torzewski County Park and General Squier Park at a cost not to exceed \$6,360.00, to be paid from Fund 281 (expense category 2.11); and further, to authorize the Chairman to sign said agreements. Motion carried unanimously.

OTHER BUSINESS

Commissioner Knisely expressed concerns regarding the cabling/camera project for the Sheriff's Department that was recently brought back to the Board. He feels that the RFP should have been more specific and that the recommendation should have been brought back to the ARPA Committee where it originated before going the Board for a final determination.

Mr. Sanzo gave an report on a recent meeting with the new City Manager regarding the pavilion on the Historic Courthouse square. The City would like to revisit the possibility of bringing back the Farmers Market there. He also stated that they will be utilizing the pavilion during Lapeer Days and will allow the tents only on the sidewalks. The City is willing to lease the pavilion and contribute towards the necessary repairs. It was a consensus that they should pay the electric as well. More information will be presented in the near future.

ADJOURN

Motion by Kohlman, supported by Zender, to adjourn the meeting. Motion carried unanimously. 1:45 p.m.

Kevin Knisely, Chairman
Lapeer County A.R.P.A. Committee

Minutes prepared by Doreen Clark, Office Manager