

MICHIGAN'S OLDEST COURTHOUSE

TERESA M. SPENCER
LAPEER COUNTY CLERK

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
Fax 667-0362

A-G-E-N-D-A

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
August 25, 2022
9:00 A.M.**

Brenden Miller	District #1
Gary Roy	District #2
Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda - Consensus to approve
- ◆ August 11, 2022 Regular Board Meeting Minutes

REVIEW OF:

COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

CONTINUED -

NEW/OLD BUSINESS:

1. **KIDS IN NEW DIRECTION (KIND) -School to Career Program**

(Additional items)

- 2.
- 3.
- 4.

DRAFT MOTIONS

- ◆ **Committee of the Whole** (August 18, 2022) (Attached)
- ◆ **Personnel Committee** (August 11 & 18, 2022) (Attached)

AD HOC COMMITTEE UPDATES- If needed

FISCAL PLANNING/BUDGETING DISCUSSION - If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated August 26, 2022
- ◆ **Road Commissioner's Audit Motion**
For disbursements dated August 25, 2022

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

CLOSED SESSION - If needed

RECESS/ADJOURN

LAPEER COUNTY BOARD OF COMMISSIONERS
August 11, 2022
9:00 A.M.

Chairman Roy called the meeting to order at 9:05 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Henning opened the meeting with prayer. The Pledge of Allegiance was recited.

Present: Brenden Miller District #1
 Gary Roy District #2
 Dyle Henning District #3
 Rick Warren District #5
 Linda M. Jarvis District #6
 Bryan Zender District #7

Quentin Bishop, County Controller/Administrator
Jackie Arnold, Chief Financial Officer
Lynette Stanford, Secretary/Deputy County Clerk

Absent: Lenny Schneider District #4

AGENDA

The agenda and draft minutes from the July 28, 2022 Regular Board Meeting were reviewed.

266-22

Motion by Warren, supported by Zender, to accept the agenda with moving item 1 before public time, and the deletion of a closed session. Motion carried.

267-22

Motion by Henning, supported by Zender, to approve the July 28, 2022 Regular Board Meeting minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

County Clerk Theresa Spencer reported to the Board of Commissioners that upon research with the County Attorney, Mr. Miller, and Attorney for the Bureau of Elections, it is discovered that there is no mechanism in the law that would allow the Board to order a Recount of the August 2, 2022 Election in the 18 precincts which were affected by a ballot printing error, in which defective timing marks would not allow ballots to be read by the tabulators. Clerk Spencer noted that any ballots with the defective timing marks were duplicated by trained Election Inspectors and then processed through the tabulator. There is not an apparent negative effect on election outcomes as the Board of Canvassers continue to finish their work with the certification of the election.

268-22

Motion by Henning, supported by Jarvis, to approve the agreement for I.T. Services between Oakland County and Lapeer County Animal Control for CLEMIS, for a period of 5 years, at a cost not to exceed \$3,196.00 for Fiscal Year 2022/2023, to be paid from 225-431-850.200, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

PUBLIC TIME – 9 people spoke during public time.

Quentin Bishop, County Controller/Administrator gave an update regarding the wage study and County-wide projects.

Emergency Management Advisory Council – one unexpired term

269-22

Motion by Henning, supported by Miller, to appoint Kelli Cavner to serve on the Emergency Management Advisory Council, for an unexpired term ending December 31, 2022. Motion carried.

270-22

Motion by Henning, supported by Miller, pursuant to motion 228-22 of the June 30, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the August 4, 2022 meeting of the Committee of the Whole:

“Motion by Miller, supported by Zender, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to accept the low bid for the paving/parking lot reconstruction projects and award the contract to Birmingham Sealcoat in the total amount of \$511,609.00, as follows:

<i>Health Department -</i>	<i>\$264,202.00</i>
<i>Harmony Hall (CMH) -</i>	<i>\$158,201.00</i>
<i>Carport Area (CMH) -</i>	<i>\$ 89,206.00</i>

And further, that these projects be paid partially by CMH funds in the amount of \$247,407.00, and partially paid from Fund 281 (expenditure category 6.1) in the amount of \$264,202.00. Motion carried.”

Motion carried.

271-22

Motion by Henning, supported by Miller, pursuant to motion 228-22 of the June 30, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the August 4, 2022 meeting of the Committee of the Whole:

“Motion by Miller, supported by Zender, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to accept the low bid for the paving/parking lot reconstruction projects and award the contract to Gross Construction in the total amount of \$323,400.00, as follows:

<i>Animal Control -</i>	<i>\$154,400.00</i>
<i>Public Safety Shared Drive -</i>	<i>\$169,000.00</i>

And further, that these projects be paid partially by the City of Lapeer funds in the amount of \$84,500.00, and partially paid from Fund 281 (expenditure category 6.1) in the amount of \$238,900.00. Motion carried.”

Motion carried.

272-22

Motion by Henning, supported by Miller, pursuant to motion 228-22 of the June 30, 2022 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the August 4, 2022 meeting of the Committee of the Whole:

“Motion by Miller, supported by Zender, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to authorize Rowe Engineering to provide oversight services for all of the paving/parking lot reconstruction projects at a cost not to exceed \$42,000.00, with the understanding that the cost will be shared among the City of Lapeer, Community Mental Health, and the County of Lapeer (County Fund 281, expenditure category 6.1). Motion carried.”

Motion carried.

273-22

Motion by Henning, supported by Miller, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of North Branch Township's PA 116 Application submitted by applicants Bryan and Betty Kreiner for Section No. 3, Town No. 9N, Range 11E, Parcel #44-016-003-016-02, approximately 33.3 acres for a period of 20 years, and on August 11, 2022 recommends approval of said application. Motion carried.

274-22

Motion by Henning, supported by Miller, that the Lapeer County Planning Commission and Board of Commissioners acknowledges receipt of North Branch Township's PA 116 Application submitted by applicants Bryan and Betty Kreiner for Section No. 10, Town No. 9N, Range 11E, Parcel #44-016-010-001-03, approximately 44.5 acres for a period of 20 years, and on August 11, 2022 recommends approval of said application. Motion carried.

275-22

Motion by Henning, supported by Miller, to authorize the Chair/Vice-Chair to sign the County Child Care Fund 2091 for the total of \$1,463,408.00, with \$856,704.00 being the county share, for the period of October 1, 2022 through September 30, 2023, as submitted by the Probate Court. Motion carried.

No action was taken on draft motion #8.

276-22

Motion by Miller, supported by Warren, to authorize Probate Court to fill one vacant part-time/variable hourly contractual Truancy/Delinquency Prevention Worker position (#55) due to a recent resignation on August 3, 2022, to be funded through the Child Care Fund and at no additional cost to the County's General Fund. Motion carried.

277-22

Motion by Miller, supported by Warren, to authorize the Health Department to fill one non-regular Public Health Program Assistant position (#330) due to a recent resignation, effective immediately, at no additional cost the County's General Fund. Motion carried.

278-22

Motion by Miller, supported by Warren, to authorize the Health Department to fill one vacant full-time Public Health (Jail) Nurse position (#290) which has been vacant more than six (6) months, at no additional cost to the County's General Fund. Motion carried.

279-22


Motion by Henning, supported by Zender, to approve the County's Audit Motion for disbursements dated August 12, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated August 11, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Motion carried.

Public Time – one person spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Chairman Roy declared the meeting adjourned. 11:02 a.m.

Gary Roy, Chairman
Board of Commissioners



Theresa M. Spencer, County Clerk
Clerk of the Board

REQUEST FOR ACTION



DATE: 8/3/2021

REQUEST FOR ACTION

FOR YOUR INFORMATION

REQUEST FOR INFORMATION

TO: County of Lapeer Board of Commissioners

FROM: Lapeer County KIND

SUMMARY OF REQUEST / INFORMATION:

1. Request for School to Career high school and Jr high program

Request the purchase of services for KIND's School to Career program. KIND will work with the high schools and Jr High schools to keep students in school, help them to graduate and help students to obtain a career path. KIND will have a worker in the Jr. high and high school 5 hours a week for the 2022/2023 school year providing the school will match the dollars need to sustain the program. Participating Schools are Almont, Imlay City and Lapeer School Districts

ADDITIONAL INFORMATION:

Will provide

CONTACT PERSON(S):

Cheryl Clark
KIND Executive Director

BACKGROUND INFORMATION:

The Collaborative had 3 concerns before Covid-19. One is the high dropout rate of high school student and students who do not graduate on time, approximately 175 students. The dropout rate has more than doubled since 2013.

SUPPORTING DOCUMENTS:

attached

DRAFT MOTION:

To approve the purchase of service with Lapeer County KIND to provide services to Lapeer County School for the School to Career Program for the Jr High and High Schools, in the amount of \$18,500 which is the budgeted amount; and further, to authorize the County Controller/ Administrator to sign said agreement.

ATTACHMENTS YES NO

LETTER OF AGREEMENT

GENERAL PROVISIONS:

1. This agreement is entered into between County of Lapeer and Lapeer County K.I.N.D. (Kids In New Direction).
2. This agreement is for implementation of the School to Career philosophy in working with middle school students and high school students and their families.
3. In consideration of this mutual agreement, and benefits to be derived from this agreement the parties agree as follows:

TERM OF AGREEMENT:

1. This agreement commences on September 1 2022 and terminates on August 31, 2022.

RELATIONSHIP:

1. The Grantee is an independent service provider, and is understood that the grantee is not an employee of County of Lapeer.
2. No liability or benefits, including but not limited to, retirement benefits, liabilities, pension rights or liabilities, insurance rights or liabilities, fringe benefits, training or any other employer-employee relationship, either express or implied, shall arise or accrue to either party as a result of this agreement.
3. The Grantee is responsible for payment of all taxes, including federal, state, and local taxes arising out of the Grantee's activities in accordance with this agreement, including, but not limited to income taxes, social security taxes, unemployment insurances and any other taxes or fees.

PERFORMANCE AND BUDGET:

1. The County of Lapeer agrees to provide the Grantee a sum not to exceed \$18,500 for the services provided.
2. Funds shall only be used for services to youth/families and not for equipment or supplies.

ASSIGNMENT:

1. The Grantee may not assign any part of this agreement to any other party or individual except those that are directly employed with Grantee.

INSURANCE

1. The Grantee shall carry insurance coverage or self-insurance in such amounts as necessary to cover all claims arising out of the Grantee's operations under the terms of this Agreement.

INDEMNITY

1. All liabilities, obligations, damages, penalties, claims, expenses, resulting from claims, demands, costs, or judgments arising out of activities or services carried out by the Grantee in the performance of this Agreement, shall be the responsibility of the Grantee, and not the responsibility of the County of Lapeer. Nothing in this section is, nor shall be construed as a waiver of governmental immunity.
2. The County of Lapeer is not responsible nor subject to any liability for any claim related to the loss, damage, or impairment of Grantee property or materials or the property and materials of the Grantee's employees.

RECORD KEEPING:

1. The Grantee agrees to maintain accounting records following generally accepted accounting principles for the expenditure of funds for the services identified.

CONFLICT OF INTEREST:

1. The Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect that would conflict in any manner or degree with the performing of this agreement.

AMENDMENT:

1. This agreement may be amended only upon written amendments signed by both parties.

Upon signature of both parties, this agreement shall become effective.

Cheryl Clark
KIND Executive Director

Quentin Bishop
County of Lapeer Controller

**DRAFT MOTIONS FROM THE
August 18, 2022
Committee of the Whole Meeting**

1. Motion by Jarvis, supported by Zender, to recommend to the Full Board, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$2,670.00, for labor related legal services rendered through July 31, 2022, to be paid from line item 101-239-801.020. Motion carried.

2. Motion by Zender, supported by Jarvis, to recommend to the Full Board, to authorize the transfer of \$89,193.32, representing the 3rd of three installments toward the annual allocation of \$267,580.00, from Lapeer County Community Mental Health Appropriations (222-990-695.010) to Lapeer County Community Mental Health Expenditures (101-990-995.222). Motion carried.

3. Motion by Warren, supported by Zender, to recommend to the Full Board, to approve the following Budget Amendment, as submitted by the Community Collaborative-Administration Expenses:

LAPEER COUNTY
2022 BUDGET AMENDMENT FORM
FUND AND DEPARTMENT NAME : Lapeer County Community Collaborative

ACCOUNT NUMBERS				DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	ACTIVITY	ACCOUNT	ACCOUNT						
298	634	705	000	PT Salary	18,741.00	18,741.00		1,500.00	17,241.00
298	634	833	000	Administrative Exp	450.00	450.00	1500.00		1,950.00
					19,191.00	19,191.00			19,191.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

Per the Direction of the Board of Commissioners, "ALL" budget requests "MUST" show which account line you are requesting to increase from the proposed budget "AND" either which revenue line you are increasing OR which other expense line you are proposing that the Board decrease to offset your request.

Motion carried.

PROPOSED PERSONNEL MOTION
FROM THE
AUGUST 11, 2022
SPECIAL PERSONNEL MEETING

- 1) **Motion by Zender, supported by Roy, to recommend to the Full Board to authorize the County Controller to add and fill one full-time Chief Property Appraiser position (#TBA) based on the previous adopted job description and authorize the County Controller to fill said position up to Step 3 of Pay Grade 8 based on experience and due to the current labor market for said position, to be paid from the current budget pursuant to a forthcoming budget amendment from the Finance Department. Motion carried unanimously.**

DRAFT PERSONNEL MOTION
FROM THE AUGUST 18, 2022
PERSONNEL COMMITTEE MEETING

- 1. Motion by Zender, supported by Warren, to recommend to the Full Board to authorize Community Mental Health to fill the full-time Peer Support position (#571) due to a resignation effective 8/19/22, and authorize any subsequent vacancies should internal transfers occur, at no cost to the County's General Fund. Motion carried unanimously.**