

**A.R.P.A. COMMITTEE**  
**AUGUST 24, 2023**

***CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX***  
***255 CLAY STREET, LAPEER, MI 48446***

Chairman Kevin Knisely called the meeting to order at approximately 10:03 a.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

Members Present: Commissioners Kevin Knisely, Tom Kohlman, and Gary Howell.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; Lt. Steve Beebe, Sheriff's Department.

**MINUTES**

The minutes from the August 10, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

**Motion by Kohlman, supported by Howell, to approve the minutes from the August 10, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.**

**CAMERA/CABLING PROJECT AT SHERIFF'S DEPARTMENT**

Discussion was held regarding the recent camera/cabling bid project for the Sheriff's Department. Commissioner Knisely expressed concerns regarding the RFP and drawings, which he felt were too vague to receive consistent bids from all vendors. He expressed other concerns as well. Mr. Sanzo stated that interviews were held with the top six potential vendors and he and Jackie attended two of those sessions, and felt they were thorough but he did not participate in the selection process.

Lt. Steve Beebe stated that ASI prepared the RFP and he personally walked 21 potential vendors through their facility and explained in detail to every vendor where the cameras and equipment were to be placed to meet their needs. He stated that 10 vendors submitted bids, two were ruled out, and 8 were contacted for interviews. Only 6 responded back for interviews and those were conducted with each one individually. Lt. Beebe stated that he has spent over 100 hours involved in this process and is comfortable with their bid award recommendations, which included:

C&R electric: Not to exceed \$ 260,000  
IT upgrades: Not to exceed \$ 30,000  
Cornerstone: Not to exceed \$ 50,000

Lengthy questions and discussion followed. Commissioner Knisely inquired whether the ARPA Committee should conduct interviews with the top 3 bidders. Commissioner Howell stated he was not a technical expert and felt they should rely on the individuals who were specifically involved in the process and are more knowledgeable about the equipment and needs. Further questions and discussion followed.

**Motion by Kohlman, supported by Howell, to refer the camera/cabling project at the Sheriff's Department back to the next Committee of the Whole for further consideration. Motion carried unanimously.**

**OTHER BUSINESS**

Mr. Sanzo gave a brief report on the Broadband Project, and Commissioner Hamilton asked if the Committee wished to set aside the \$10M towards this project. Discussion followed regarding other projects that also need to be considered such as the Historic Courthouse, Parks, and the Forrest Hall at General Squier Park.

**ADJOURN**

**Motion by Howell, supported by Kohlman, to adjourn the meeting. Motion carried unanimously. 10:45 a.m.**

Kevin Knisely, Chairman  
Lapeer County A.R.P.A. Committee

*Minutes prepared by Doreen Clark, Office Manager*