

**THERESA M. SPENCER
LAPEER COUNTY CLERK**

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
Fax 667-0362

A-G-E-N-D-A

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

August 24, 2023

9:00 A.M.

Tom Kohlman	District #1
Gary Howell	District #2
Kevin Knisely	District #3
Brad Haggadone	District #4
Truman Mast	District #5
William Hamilton	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda
- ◆ July 27, 2023 Regular Board Meeting Minutes

FOR REVIEW IN FOLDER:

**COMMISSIONER MILEAGE/EXPENSE SHEETS (included in agenda, if any)
TRAINING REGISTRATION/OVERNIGHT TRAVEL REQUEST
GRANT APPLICATIONS & BUDGET AMENDMENTS**

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

CONTINUED -

NEW/OLD BUSINESS:

DRAFT MOTIONS

- ◆ **Committee of the Whole** (August 10, 2023) (Attached)
- ◆ **Properties Committee** (July 27, 2023) (Attached)
- ◆ **Properties Committee** (August 10, 2023) (Attached)
- ◆ **American Rescue Plan Act Committee (ARPA)** (August 10, 2023) (Attached)

1. **AUDIT MOTIONS-** Enter into the Record

County's Audit Motions for August 11, 2023 and the Road Commissions Audit Motion for disbursements dated August 10, 2023

2. **ROAD COMMISSION** - Request for the 2023 County Bridge Fund Allocation

3. **ADMINISTRATION** - Discussion regarding the 2024/2025 Biennial Budget Calendar

(Additional items)

4.

5.

AD HOC COMMITTEE UPDATES- If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated August 25, 2023
- ◆ **Road Commissioner's Audit Motion**
For disbursements dated August 24, 2023

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

CLOSED SESSION - If needed

RECESS/ADJOURN

****Public Recording Notice:** Please be advised that the meetings of the Lapeer County Board of Commissioners are streamed live and recorded on social media for public viewing and transparency. We respectfully request that anyone addressing the Board of Commissioners during "Public Time" be proactive and make every effort in keeping their words and language appropriate for ALL users, including children for educational purposes.**

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
July 27, 2023
9:00 A.M.**

Vice-Chair Mast called the meeting to order at 9:03 a.m. in the Commission Chambers on the lower level of the County Complex Building. Pastor DuFour opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:

Gary Howell	District #2
Kevin Knisely	District #3
Brad Haggadone	District #4
Truman Mast	District #5
William Hamilton	District #6

Absent:

Tom Kohlman	District #1
Bryan Zender	District #7

AGENDA

The agenda and draft minutes from the June 22, 2023 Regular Board Meeting were reviewed.

204-2023

Motion by Knisely, supported by Haggadone, to amend the agenda to add a discussion regarding the Homeland Security Grant from a previous agenda, and the deletion of a closed session. Motion carried.

205-2023

Motion by Howell, supported by Haggadone, to accept the agenda as amended. Motion carried.

206-2023

Motion by Hamilton, supported by Haggadone, to approve the June 22, 2023 Regular Board minutes as presented. Motion carried.

Recognition – General Squier

As one of the steps for Major General George Owen Squier to be inducted into the Airforce Cyberspace and Air Traffic Control Association's Hall of Honor, Retired Colonel Ken Feiff, accompanied by Retired Colonel Jay Adsti, and Major Leslie McCormick, presented the County of Lapeer, the Eagle Statue. They noted that this is one of the steps of General Squier's induction into the Hall of Honor which will take place later this year.

PUBLIC TIME – Three people spoke during public time.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

No comments were received.

207-2023

Motion by Haggadone, supported by Howell, to authorize the Chairman to create an Ad Hoc Committee of Commissioner Zender, Hamilton and Haggadone, for the purpose of reviewing each towing bid, and bringing back recommendations to the Regular Board for consideration. Motion carried.

208-2023

Motion by Haggadone, supported by Howell, to authorize the Lapeer County Sheriff's Department to purchase 60 cases of disposable gloves, at a cost of \$43.80 per case, or \$2,628.00 total, to be paid from line item 207-350-810.070, at no additional cost to the County General Fund. Motion carried.

209-2023

Motion by Haggadone, supported by Howell, to approve the renewal contract agreement between the Lapeer County Sheriff's Department and Central Professional Services, to help recover monies owed to the county, with no cost to the county, for a period of one year; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

210-2023

Motion by Haggadone, supported by Howell, to approve the following Budget Amendment for the Dive Team Division, at the Sheriff's Department.

LAPEER COUNTY
BUDGET AMENDMENT FORM

FUND NAME : Sheriff's Department
ORIGINATOR: Jacky Benoit
DATE SUBMITTED: 6/7/23

RECEIVED: _____
REVIEWED: _____
FORWARDED: _____
RETURNED: _____

ACCOUNT NUMBERS FUND DEPT ACCOUNT	DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
207 1 335 874 000	Corrections	2,030.00		0.00		2,030.00
207 1 335 874 000	Law-Enforcement	2,030.00		0.00		2,030.00
207 320 340 000	Emergency Services			32,000.00		32,000.00
207 320 340 000	Emergency Services			32,000.00		32,000.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE

DEPT. HEAD: _____ MOTION #: _____ COMPUTER ENTRY BY: _____
DATE ENTERED: _____

Motion carried.

211-2023

Motion by Haggadone, supported by Howell, to accept the Region 10 Prepaid Inpatient Health Plan (PIHP) Prevention Services contract amendment #9 & #10, for a total of \$16,650.00; and further, to authorize the Chair/Vice-Chair to sign said amendments. Motion carried.

212-2023

Motion by Haggadone, supported by Hamilton, to authorize Lapeer County Animal Control to purchase the PetManager Program for online licensing from Jeremiah Brown, at a cost of \$5,000.00, which includes the dispatch version, yearly support for the first year, electronic reminders, and custom reports, to be paid from line item 225-431-850.200. Motion carried.

213-2023

Motion by Haggadone, supported by Hamilton, to authorize payment to Shifman Fournier, in the amount of \$2,640.00, for labor related legal services rendered through June 30, 2023, to be paid from line item 101-239-801.020. Motion carried.

214-2023

Motion by Haggadone, supported by Hamilton, to adopt the Tentative Fiscal Year 2024/25 Biennial Budget Calendar, as submitted. Motion carried.

215-2023

Motion by Haggadone, supported by Hamilton, to change the County's Fiscal Year Ending from December 31st annually to September 30th, effective beginning September 30, 2025 and thereafter. Motion carried.

216-2023

Motion by Haggadone, supported by Hamilton, to approve the Request for Proposal (RFP) for Legal Counsel Services and authorize the County Administration Office to immediately release the Request for Proposal (RFP), and post it on the County's website. Motion carried.

217-2023

Motion by Haggadone, supported by Knisely, to authorize the merging and transfer of the Alcohol and Information and Counseling Center (AICC) program from the auspices of the Lapeer County Health Department to the Lapeer County Community Mental Health Department, effective August 1, 2023, in order to provide improved, cost effective coordinated substance abuse and counseling services to the citizens of Lapeer County, pursuant to the final written Letter of Agreement prepared by labor counsel to be signed by both AFSCME Council 25 and Teamsters Local 214, Community Mental Health Unit, unions for those affected employees; and further, that the following actions related to the merger/transfer also be authorized:

- a) The current Non-Union AICC Supervisor will also transfer with all their benefits as consistent with the union staffing;
- b) All current AICC revenue will be transferred from the County and Health Department to the appropriate Community Mental Health revenue lines;
- c) The SUD portion of the County PA-2 funds will be allocated to Community Mental Health and transferred to Region 10 PIHP;
- d) All AICC contracts in place will be transferred to Community Mental Health and will be managed by the Community Mental Health CEO under the authority of the Lapeer County Community Mental Health Board;
- e) The Health Department will maintain custody of all clinical records produced by AICC as a program of the Health Department. Individual releases of information signed by the person served will be required to transfer the clinical record file to Community Mental Health.

Motion carried.

218-2023

Motion by Haggadone, supported by Knisely, to authorize Community Mental Health to reclassify the Human Resource Manager (position #730, Pay Grade 20) as the B.A. Supervisor position (position #730, Pay Grade 21, in the Community Mental Health Administration/Human Resources Division) consistent with the other B.A. Supervisor positions, to be paid from Community Mental Health's budget and at no cost to the County's General Fund; and further, to approve the job description for said position. Motion carried.

219-2023

Motion by Haggadone, supported by Knisely, to authorize Community Mental Health to amend their Table of Organization by eliminating one regular part-time Professional B.A. position (#721, Pay Grade 18, in the Case Management Division) and add one full-time Certified Peer Support Specialist position (#TBD, Pay Grade 15, in the Case Management Division) in order to better meet program needs, to be paid from Community Mental Health's budget and at no cost to the County's General Fund. Motion carried.

220-2023

Motion by Haggadone, supported by Howell, pursuant to the recommendation of the Personnel Committee, to authorize the Prosecuting Attorney to negotiate the rate of pay for the vacant Assistant Prosecuting Attorney II (position #119, Pay Grade PA2) up to Step 1 due to the candidates' extensive legal experience and knowledge, at no additional cost to the County's General Fund. Motion carried.

221-2023

Motion by Knisely, supported by Haggadone, to approve the construction on 264 Cedar St. for Community Mental Health to house ACT Program at a cost not to exceed \$50,000.00 to be paid for by Community Mental Health funding, at no additional cost to the County's General Fund. Motion carried.

222-2023

Motion by Knisely, supported by Haggadone, to approve Community Mental Health to receive architectural designs at a cost not to exceed \$5,000.00 to be paid for by Community Mental Health funding, at no additional cost to the County's General Fund. Motion carried.

223-2023

Motion by Knisely, supported by Haggadone, to approve "Torzewski Disc Golf Course" as the name for the new disc golf course at Torzewski County Park. Motion carried.

224-2023

Motion by Knisely, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to authorize Community Mental Health to have the following projects completed by Buildings & Grounds:

- | | |
|--|--------------|
| • (3) Filtered Drinking Fountains | \$ 7,500.00 |
| • Replace Carpet at all Entry Doors | \$ 6,085.00 |
| • Carpet for the Gym | \$ 10,705.00 |
| • Parking Lot Repair, Seal, Striping | \$ 15,400.00 |
| • Sidewalk Leveling @ CMH & Harmony Hall | \$ 5,418.00 |
| • Concrete Replacement/Sidewalks | \$ 19,250.00 |

for a grand total of \$66,700.00, to be paid by Community Mental Health's current FY 2023 budget and to authorize the reimbursement directly back to Building & Grounds. Motion carried.

225-2023

Motion by Haggadone, supported by Hamilton, to enter into the records the County's Audit Motions for May 23, 2023, June 02, 2023, June 30, 2023, July 14, 2023 and the Road Commissions Audit Motion for disbursements dated June 01, 2023, June 29, 2023, and July 13, 2023. Roll Call Vote: Haggadone, aye; Howell, aye; Hamilton, aye; Knisely, aye; Mast, aye; Zender, absent; Kohlman, absent. 5 ayes, 2 absent. Motion carried.

Emergency Management Advisory Council226-2023

Motion by Howell, supported by Knisely, to appoint MacKenzie R. Thrower to serve on the Emergency Management Advisory Council, for an unexpired term ending December 31, 2024. Motion carried.

227-2023

Motion by Knisely, supported by Haggadone, to refer the discussion regarding the Sheriff's Department cabling project, to the August 10, 2023 Committee of the Whole Meeting, with authority to act. Motion carried.

228-2023

Motion by Knisely, supported by Haggadone, to refer the discussion regarding the Towing Contract Bids to the August 10, 2023 Committee of the Whole Meeting, with authority to act. Motion carried.

229-2023

Motion by Knisely, supported by Haggadone, to refer the discussion regarding the Homeland Security Grant, for scene lighting, to the August 10, 2023 Committee of the Whole Meeting, with authority to act. Motion carried.

230-2023

Motion by Haggadone, supported by Hamilton, to approve the County's Audit Motion for disbursements dated July 28, 2023, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated July 27, 2023, based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call Vote: Haggadone, aye; Knisely, aye; Mast, aye; Zender, absent; Hamilton, aye; Howell, aye; Kohlman, absent. 5 ayes, 2 absent. Motion carried.

PUBLIC TIME - Three people spoke during public time.

The Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

231-2023

Motion by Haggadone, supported by Knisely, to adjourn the meeting. Motion carried. 10:12 a.m.

Truman Mast, Vice-Chair
Board of Commissioners

Theresa M. Spencer, County Clerk
Clerk of the Board

**DRAFT MOTIONS FROM THE
August 10, 2023
Committee of the Whole Meeting**

1. Motion by Hamilton, supported by Knisely, to recommend to the Full Board, to approve the renewal of the Michigan Department of Health and Human Services (MDHHS) contract with the Office of the Prosecuting Attorney for a three-year term beginning October 1, 2023 and ending September 30, 2026; and further, to authorize the Chair/Vice-Chair to sign said contract. Motion carried.

2. Motion by Hamilton, supported by Howell, to recommend to the Full Board, to accept the Fiscal Year 2024 Crime Victims Rights Grant Award from the Department of Health and Human Services (DHHS), in the amount of \$129,832.00, as submitted by the Prosecutor's Office, and to authorize the County Controller/Administrator to electronically accept the Grant with a copy to be given to the County Clerk, to be entered into the Official Record. Motion carried.

3. Motion by Zender, supported by Howell, to recommend to the Full Board, to authorize the Sheriff's Department to purchase a new Leica Geosystems, Inc. brand TS07 Manual Total Station package, at a cost not to exceed \$8,326.85, to be paid from line item 262-301-821.010, at no additional cost to the County General Fund. Motion carried.

4. Motion by Howell, supported by Haggadone, to recommend to the Full Board, to authorize the Chairman to sign the Child Care fund 2091, for the total of \$1,463,408.00, with \$795,163.50 being the County share. Motion carried.

5. Motion by Zender, supported by Knisely, to recommend to the Full Board, to approve the purchase of service with Lapeer County Kids in New Direction (KIND) to provide services to Lapeer County Schools for the School to Career Program, for the Jr High and High Schools, in the amount of \$18,500.00 which is the budgeted amount. Motion carried.

6. Motion by Hamilton, supported by Haggadone, to recommend to the Full Board, to authorize the transfer of \$89,661.34, representing the 3rd of three installments toward the annual allocation of \$268,984.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.

Draft Motions from the Committee of the Whole Continued

7. Motion by Zender, supported by Howell, to recommend to the Full Board, to approve the following Budget Amendments for the Fiscal Year 2022-2023, as submitted by Community Mental Health:

[illegible]

LAFAYETTE COUNTY			RECEIVED:			
BUDGET ACCOUNTING FORM			DATE: 11/1/93			
FUND NAME: <u>CHRY</u>			REVIEWED:			
ORIGINATOR: <u>JERRY ADAMS 5/15/2022</u>			FORWARDED:			
			RETURNED:			
ACCOUNT NUMBER	DESCRIPTION	ORIGINAL AMENDED BUDGET	PREVIOUS AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
272 140 7180 100	Insurance - Employee State	829,997		115,795		975,792
272 140 7190 100	Insurance - Unemployment	25,757		11,521		37,278
272 140 7200 100	Insurance - Workers Compensation	128,847		27,266		156,113
272 140 7210 100	Insurance - FICA	42,440				42,440
272 140 7220 100	Insurance - Health Insurance	73,188		7,022		80,210
272 140 7230 100	Insurance - Life Insurance		290,441			290,441
272 140 7240 100	Insurance - Health Insurance - Self Insurance					0,000
272 140 7250 100	Insurance - Health Insurance - Self Insurance		79,144			79,144
272 140 7260 100	Insurance - Health Insurance - Self Insurance		9,851			9,851
272 140 7270 100	Insurance - Health Insurance - Self Insurance		75,000		10,000	65,000
272 140 7280 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7290 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7300 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7310 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7320 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7330 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7340 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7350 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7360 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7370 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7380 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7390 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7400 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7410 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7420 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7430 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7440 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7450 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7460 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7470 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7480 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7490 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7500 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7510 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7520 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7530 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7540 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7550 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7560 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7570 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7580 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7590 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7600 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7610 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7620 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7630 100	Insurance - Health Insurance - Self Insurance		75,000			75,000
272 140 7640 100	Insurance - Health Insurance - Self Insurance		75,000			75,

LAFOR COUNTY BUDGET AMENDMENT FORM				REVISED
FUND NAME: <u>CRN</u>				REVIEWED
ORIGINATOR: <u>Donna Abon 6162623</u>				DATE: <u>11/1/01</u>
				FORWARDED:
				RETURNED:
ACCOUNT NUMBERS				ORIGINAL
FUND	ACCOUNT	ACCOUNT	DESCRIPTION	AMENDED
				BUDGET
				AMENDED
				BUDGET
				INCREASE
				DECREASE
				BUDGET
122	449	817	2000	5,200
322	895	885	1973	798,280
322	895	885	1973	23,500
322	895	885	1973	2,000
322	895	885	1973	27,910
322	895	885	1973	40,000
322	895	885	1973	10,360
322	895	885	1973	22,000
322	895	885	1973	10,000
322	895	885	1973	21,610
322	895	885	1973	30,300
322	895	885	1973	21,140
322	895	885	1973	3,000
322	895	885	1973	17,214
322	895	885	1973	37,204
322	895	885	1973	37,204
TOTAL				\$176,623
				\$0
				\$8,142.04
				\$2,751.24
				\$10,547.68

Motion carried.

8. Motion by Knisely, supported by Hamilton, to recommend to the Full Board, to authorize payment to Shifman Fournier, in the amount of \$1,710.00, for labor related legal services rendered through July 31, 2023, to be paid from line item 101-239-801.020. Motion carried.

Draft Motions from the Committee of the Whole Continued

9. Motion by , supported by , pursuant to motion 229-2023 of the July 27, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the August 10, 2023 meeting of the Committee of the Whole:

"Motion by Howell, supported by Knisely, to adopt the following Resolution #2023-R09, and to accept the grant funds from the Region 3 Homeland Security Planning board for Fiscal Year 22 Homeland Security Grant Program funds to purchase portable scene lighting for Lapeer County Fire Departments in an amount not to exceed \$58,000.00, to be paid from line item 258-424-977.000; and further, to authorize the Chair/Vice-Chair to sign said Grant.

RESOLUTION #2023-R09- TO ACCEPT GRANT AGREEMENT

"RESOLVED, that Lapeer County, Michigan, does hereby accept the terms of the Agreement as received from the DISTRICT HEALTH DEPARTMENT No. 2, a public health department serving four counties within Michigan's Region 3, hereinafter referred to as "DHD2", acting as Fiduciary Agent for the 2022 Homeland Security Grant Program (Fiduciary), and that the Lapeer County Board of Commissioners, does hereby specifically agree, but not by way of limitation, as follows:

- 1. To make available all funds necessary to complete the project during the project period in an amount not to exceed \$58,000.00, to be reimbursed by the Homeland Security Grant Program.*
- 2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.*
- 3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.*
- 4. To regulate the use of the equipment purchased and reserved under this Agreement to assure the use thereof in accordance with the Homeland Security Grant Program.*
- 5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution."*

Roll Call vote: Howell, aye; Haggadone, aye; Hamilton, aye; Knisely, aye; Mast nay; Zender, aye; Kohlman, nay. 5 ayes, 2 nays. Motion carried."

Motion carried.

Draft Motions from the Committee of the Whole Continued

10. Motion by , supported by , pursuant to motion 229-2023 of the July 27, 2023 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the August 10, 2023 meeting of the Committee of the Whole:

"Motion by Knisely, supported by Haggadone, pursuant to the Request for Proposal (RFP) process and subsequent review of the submitted bids, to accept and award the towing/wrecker services as follows:

E & L Towing - Zone 1 – Awarded for both under 14,000 GVWR and over GVWR, as specified in the bid

Paul's & Yakes Towing - Zone 2 – Awarded for both under 14,000 GVWR and over GVWR, as specified in the bid

Paul's & Yakes Towing - Zone 3 – Awarded for both under 14,000 GVWR and over GVWR, as specified in the bid

And further, that a written contract be prepared by Administration and reviewed by the Prosecuting Attorney and brought back to the next Committee of the Whole Meeting and/or Regular Board Meeting, with authority to act once it is ready. Motion carried."

Motion carried.

PROPOSED PROPERTIES MOTION
FROM THE
JULY 27, 2023
PROPERTIES COMMITTEE MEETING

1. **Motion by Bustle, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to authorize CMH to have the following projects completed by Buildings & Grounds:**

• (3) Filtered Drinking Fountains	\$ 7,500
• Replace Carpet at all Entry Doors	\$ 6,085
• Carpet for the Gym	\$ 10,705
• Parking Lot Repair, Seal, Striping	\$ 15,400
• Sidewalk Leveling @ CMH & Harmony Hall	\$ 5,418
• Concrete Replacement/Sidewalks	\$ 19,250

for a grand total of \$66,700, to be paid by CMH's current FY 2023 budget and to authorize the reimbursement directly back to Building & Grounds. Motion carried unanimously.

DRAFT PROPOSED MOTIONS
FROM THE
August 10, 2023
PROPERTIES COMMITTEE MEETING

1. **Motion by Bustle, supported by Knisely, to recommend to the Full Board to approve the purchase of upgraded network switch equipment from CDW-G to be paid from 911 millage account 482-325-977.000 for a cost not to exceed \$1,800.00, at no cost to the County's General Fund. Motion carried.**

PROPOSED DRAFT MOTIONS
FROM THE
AUGUST 10, 2023
ARPA COMMITTEE MEETING

- 1. Motion by Kohlman, supported by Mast, pursuant to the recommendation of the ARPA Committee, to authorize Building and Grounds/Parks Department to proceed with creating and issuing an RFP on the various repair projects related to several County Park buildings (excluding Forrest Hall and all structures inside Torzewski Wetlands Waterpark). Motion carried unanimously.**

- 2. Motion by Kohlman, supported by Mast, pursuant to the recommendation of the ARPA Committee, to accept the bid and approve the agreements with the Lapeer County Road Commissioners to furnish and install up to 24 Park wayfinding signs for both Torzewski County Park and General Squier Park at a cost not to exceed \$6,360.00, to be paid from Fund 281 (expense category 2.11); and further, to authorize the Chairman to sign said agreements. Motion carried unanimously.**

I MOVE THE FOLLOWING EXPENDITURE DISBURSEMENTS FOR CHECKS
DATED 8/11/2023 BE APPROVED BASED ON THE SIGNATURE OF THE
RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL

FUND		PAYROLL	ACCOUNTS PAY	TOTAL DISB.
GENERAL FUND	101	126,262.76	131,881.75	258,144.51
RENTAL PROPERTY	149		49.86	49.86
PROSECUTING ATTORNEY	205	32,973.02	4,513.08	37,486.10
SHERIFF'S DEPARTMENT	207	135,683.31	28,529.26	164,212.57
PARKS/RECREATION FUND	208	21,628.44	7,295.74	28,924.18
FRIEND OF THE COURT FUND	215	25,895.42	1,689.87	27,585.29
HEALTH DEPARTMENT/DISTRIC	221	59,853.50	7,016.63	66,870.13
SENIOR ACTIVITIES	223	24,192.47	18,355.61	42,548.08
ANIMAL CONTROL	225	5,595.40	2,202.48	7,797.88
SPECIALTY COURTS	232		505.00	505.00
REMONUMENTATION GRANT	245	275.66		275.66
REGISTER OF DEEDS AUTOMAT	256		2,540.84	2,540.84
DISASTER CONTINGENCY FUND	258	1,978.32	122.66	2,100.98
INDIGENT DEFENSE FUND	260		24,395.47	24,395.47
911 SERVICE FUND	261	38,320.87	4,470.56	42,791.43
FORFEITURES FUND	262		469.99	469.99
CONCEALED PISTOL LICENSIN	263	1,070.30	454.99	1,525.29
LAW LIBRARY FUND	269		267.50	267.50
COMMUNITY CORRECTIONS	272	3,640.91	6,091.34	9,732.25
POLICE SERVICE CONTRACTS	277	42,366.06		42,366.06
AMERICAN RESCUE PLAN	281		14,969.00	14,969.00
SOIL & SED SPECIAL PROJEC	296		846.90	846.90
LAPEER FAMILY CONTINUATIO	298	700.80	2,000.00	2,700.80
BURKE DRAIN	461		49.96	49.96
HISTORIC COURTHOUSE	470		13,775.30	13,775.30
MARSHALL DRAIN CONSTRUCTI	471		8,156.40	8,156.40
BUILDING AND GROUNDS	631		11,543.32	11,543.32
*** TOTAL OF ***		\$520,437.24	\$292,193.51	\$812,630.75

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
THEIR AUDIT COMMITTEE IF APPLICABLE

COMMUNITY MENTAL HEALTH F	222	260,674.70	341,490.71	602,165.41
CHILD CARE FUND	292	6,441.78	3,244.62	9,686.40
VETERANS RELIEF FUND	293	6,149.58	4,202.59	10,352.17
BELLE RIVER	479		26,500.00	26,500.00
DELINQUENT TAX REVOLVING	516	1,508.66	4,273.77	5,782.43
FORECLOSURE	532	3,291.12	4,297.92	7,589.04
DRAIN EQUIPMENT REVOLVING	639		3,788.72	3,788.72
HEALTH INS. FUND	678		422,913.78	422,913.78
DRAIN FUND	801		14,735.48	14,735.48
*** TOTAL OF ***		\$278,065.84	\$825,447.59	\$1,103,513.43

AND THAT THE FOLLOWING EXPENDITURE DISBURSEMENTS BE ALLOWED ON THE
SIGNATURE OF THE RESPECTIVE DEPARTMENT HEAD/ELECTED OFFICIAL AND/OR
STATE STATUTE IF APPLICABLE:

GENERAL CUSTODIAL FUND	701		338,692.75	338,692.75
COMMON BANKING - TRUST AN	702	273,716.65	84,767.72	358,484.37
CURRENT TAX COLLECTION FU	703		1,778,305.28	1,778,305.28
DISTRICT MUNICIPAL COURT	710		34,087.50	34,087.50
LIBRARY PENAL FINE FUND	721		14,536.92	14,536.92
*** TOTAL OF ***		\$273,716.65	\$2,250,390.17	\$2,524,106.82

*** GRAND TOTAL OF DISBURSEMENTS *** \$1,072,219.73 \$3,368,031.27 \$4,440,251.00

THE COUNTY CONTROLLER/ADMINISTRATORS OFFICE HAS COMPILED THIS AUDIT MOTION
FROM INFORMATION CONTAINED IN THE CHECK SELECTION LIST SUMMARY BY FUND AND
THE PAYROLL REGISTER. TO THE BEST OF OUR KNOWLEDGE THE INFORMATION IS CORRE
ACCURATE, AND COMPLIES WITH BOARD RESOLUTIONS AND APPLICABLE POLICES.

Signed:

Moses Sanzo, Adminstrator/Controller

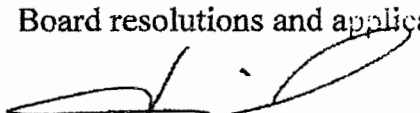
ROAD COMMISSION AUDIT MOTION


For checks dated: 08/10/2023

I move that the following expenditure disbursements be approved based on the signature of the below listed representatives of the Road Commission.

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>
201-449-703.000	Salary	\$ 992.24
201-449-703.001	Taxable Per Diems	\$ 70.00
201-449-7114.000	Medicare	\$ 19.85
201-449-715.000	FICA	\$ 84.93
201-449-716.000	Medical, Dental, Vision Insurance	\$ 400.00
201-449-717.000	Life Insurance	\$ -
201-449-718.000	Retirement	\$ 94.00
201-449-860.050	Mileage	\$ -
201-449-957.00	Memberships	\$ -
Total:		<u>\$ 1,661.02</u>

The County Road Commission Office has compiled this audit motion from information contained in the records of the Road Commission. To the best of our knowledge the information is correct, accurate and complies with Board resolutions and applicable policies.


Joseph P. Minaudo, Jr., Board Secretary


John Howell, Chairman

2

REQUEST FOR ACTION

DATE: 8-9-23

XX REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Road Commission, Joseph Minaudo

SUMMARY OF REQUEST / INFORMATION: Disbursement of 2023 County Bridge funds.

ADDITIONAL INFORMATION:

CONTACT PERSON(S): Joseph Minaudo

BACKGROUND INFORMATION:

SUPPORTING DOCUMENTS: Yes

DRAFT MOTION:

Motion by _____, supported by _____, Approve the 2023 disbursement of the County Bridge funds in the amount of \$312,437.18 from line 101-990-995-015

ATTACHMENTS YES X NO

Board of Lapeer County Road Commissioners



820 Davis Lake Road
Lapeer, Michigan 48446
810.664.6272
FAX: 810.664.0404

August 9, 2023

Ms. Dana Miller
County Treasurer
255 Clay Street
Lapeer, MI 48446

RE: Bridge Fund Disbursement

Dear Dana:

On behalf of the Lapeer County Road Commission, I would like to request disbursement of the funds allocated for the County Bridge Fund for 2023.

These funds are being used heavily this year, just as the fund was intended.

We are appreciative of the assistance the County has provided for the motoring public.

Best regards,

Joseph P. Minaudo, Jr., CPA
Finance Manager
810-664-6272 x4953



2023 Bridge Fund Transfer- Lapeer County Road Commission

2023 Taxable Value	3,778,418,399
2022 Capture Value	<u>-187,186,427</u>
Total	3,591,231,972
	<u>X.0001</u>
Total	=359,123.20
13% Capital	<u>-46,686.02</u>

Road Commission Bridge Fund Allocation Amount = **\$312,437.18**

Prepared by:
Dana M. Miller
Lapeer County Treasurer

NOT A REQUIRED STATE REPORT

2023

This report will not crossfoot

04/04/2023 09:33 AM
Db: Lapeer County 2023

L-4022-TAXABLE

COUNTY LAPEER

CITY OR TOWNSHIP LAPEER COUNTY

REAL PROPERTY		2022 Board of Review	Losses	(+/-) Adjustment	Additions	2023 Board of Review
Count						
101 Agricultural	3,425	257,469,510	163,029	17,594,219	3,169,857	270,464,193
201 Commercial	1,630	250,681,934	1,310,835	15,429,653	4,051,550	267,858,407
301 Industrial	396	73,894,826	504,870	4,560,543	917,413	78,735,523
401 Residential	37,853	2,682,583,537	6,809,464	193,695,000	53,009,411	2,915,165,206
501 Timber - Cutover	0	0	0	0	0	0
601 Developmental	16	2,488,888	0	215,350	0	2,499,638
800 TOTAL REAL	43,320	3,267,118,695	8,788,198	231,494,765	61,168,231	3,534,722,967
PERSONAL PROPERTY		2022 Board of Review	Losses	(+/-) Adjustment	Additions	2023 Board of Review
Count						
151 Agricultural	0	0	0	0	0	0
251 Commercial	2,662	33,499,445	8,027,310	-1,609,017	10,433,777	34,296,895
351 Industrial	180	36,435,433	4,780,717	-212,773	2,149,500	33,591,443
451 Residential	0	0	0	0	0	0
551 Utility	170	166,963,714	4,421,679	-4,880,265	18,145,324	175,807,094
850 TOTAL PERSONAL	3,012	236,898,592	17,229,706	-6,702,055	30,728,601	243,695,432
TOTAL REAL & PERSONAL	46,332	3,504,017,287	26,017,904	224,792,710	91,896,832	3,778,418,399
TOTAL TAX EXEMPT	1,169					

Matches Misc 4046

121-04-500-040-00
* 99 813 196 40

175,125 201
7300 251

Includes
Senior
Housing

2022

3,503,834,862

2023 TV

* had 1732 losses -
amount diff between losses
matching 4028

3,778,235,974

Matches 4028

LAPEER COUNTY
CAPTURED TAXES
COUNTY ONLY
FYE 12/31/2020

PARCEL NUMBERS	2022 TAXABLE VALUE	BASE YEAR	TOTAL CAPTURED TAXABLE VALUE	COUNTY 3.6228	IFT	SENIOR 0.243	IFT	MCF OPER 0.3196	IFT	EMS 0.6014	IFT	Low Ent 1.45	IFT	VETERANS 0.1813	IFT	E911 0	IFT	calculated TOTAL Capture \$5	settlement amount	amount paid	difference	date paid	clerk	vendor#
VILLAGE OF NORTH BRANCH (NB TWP)	8,542,023.00	2,565,909.00	5,976,114	21,698.19	1,193.97	-	-	-	-	-	-	-	-	-	-	-	-	22,862.16	21,668.19	1,193.97	2/24/2023	360083	5492	
VILLAGE OF METAMORA (METAMORA TWP)	23,468,554.00	4,968,362.00	18,500,192	67,078.00	-	-	-	-	-	-	-	-	-	-	-	-	-	67,078.00	67,078.00	(0.00)	2/24/2023	360074	3592	
VILLAGE OF COLUMBIAVILLE (MARATHON TWP)	11,748,433.00	4,421,494.00	7,326,939	23,566.08	-	-	-	-	-	-	-	-	-	-	-	-	-	23,566.08	23,566.08	(0.00)	2/10/2023	360812	4046	
VILLAGE OF OTTER LAKE (MARATHON TWP)-REAL	5,816,510.00	3,084,200.00	2,732,301	6,843.56	-	-	-	-	-	-	-	-	-	-	-	-	-	6,843.56	6,843.56	(0.00)	3/24/2023	360868	5487	
VILLAGE OF OTTER LAKE (MARATHON TWP)-PP	441,700.00	417,600.00	23,900	88.66	-	-	-	-	-	-	-	-	-	-	-	-	-	88.66	88.66	(0.00)	4/7/2023	361019	5487	
VILLAGE OF CLIFFORD (BURLINGTON TWP)	1,781,426.00	945,900.00	835,526	2,920.71	(609.50)	-	-	-	-	-	-	-	-	-	-	-	-	2,311.21	2,920.71	(609.50)	1/27/2023	359564	5188	
CITY OF INLAY CITY	23,668,108.00	8,851,113.00	14,816,995	60,975.06	-	-	-	-	-	-	-	-	-	-	-	-	-	60,975.06	60,975.06	0.00	11/4/2022	357731	5491	
VILLAGE OF DRYDEN (DRYDEN TWP)	6,081,529.00	2,929,080.00	3,152,449	11,430.19	-	-	-	-	-	-	-	4,571.07	-	-	-	-	-	16,001.25	11,555.02	4,446.23	2/6/2023	360811	4045	
CITY OF LAPEER TIFA 1	16,480,568.00	3,698,700.00	12,781,868	40,280.69	-	-	-	-	-	-	-	-	-	-	-	-	-	40,280.69	40,280.69	-			6079	
CITY OF LAPEER TIFA 2	18,789,716.00	7,697,632.00	11,092,084	40,144.44	-	-	-	-	-	-	-	-	-	-	-	-	-	40,144.44	40,144.44	-			6079	
CITY OF LAPEER TIFA 3	93,992,656.00	12,146,100.00	81,846,556	295,762.87	-	-	-	-	-	-	-	-	-	-	-	-	-	295,762.87	295,762.87	-			6079	
CITY OF LAPEER DDA	17,872,348.00	8,929,650.00	8,942,698	23,095.23	-	-	-	-	-	8,828.70	-	-	-	-	-	-	-	34,924.53	34,924.53	-			6079	
CITY OF LAPEER DDA EXPANSION E	2,272,037.00	1,755,519.00	516,518	-	-	-	-	-	-	455.28	-	-	-	-	-	-	-	455.28	455.28	-				
CITY OF LAPEER DDA EXPANSION W	3,389,513.00	2,540,423.00	849,090	-	-	-	-	-	-	740.46	-	-	-	-	-	-	-	740.46	740.46	-				
CITY OF LAPEER LDPA	9,528,594.00	-	9,528,594	34,542.65	-	-	-	-	-	-	-	-	-	-	-	-	-	34,542.65	34,542.65	-			6079	
CITY OF LAPEER BROWNFIELD	678,828.00	439,282.00	237,566	861.37	-	-	-	-	-	-	-	-	-	-	-	-	-	861.37	861.37	-			6079	
VILLAGE OF ALMONT (ALMONT TWP)	1,004,813.00	787,332.00	217,481	789.54	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4044	
VILLAGE OF ALMONT (ALMONT TWP)	11,058,918.00	3,077,810.00	7,981,108	29,837.54	161.05	-	-	-	-	-	-	-	-	-	-	-	-	29,887.13	29,887.13	0.00	6/15/2023	362834	4044	
City of Lapeer DDA Expansion E and W does not capture any County Operating tax																								
	258,345,992.00	69,159,505.00	187,186,427.00	673,781.78	745.52	-	-	-	-	8,025.42	-	4,571.07	-	-	-	-	-	687,123.73	-	227,380.41	459,743.35	DOCK PAYABLE		