

**COMMITTEE OF THE WHOLE**  
**July 13, 2023**  
**9:00 a.m.**

Chairman Kohlman called the meeting to order at 9:02 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Haggadone opened the meeting with a prayer. The Pledge of Allegiance was recited.

Present: Commissioners Bryan Zender, Brad Haggadone, William Hamilton, Gary Howell, Truman Mast, Tom Kohlman

Absent: Commissioner Kevin Knisely

Others: Moses Sanzo, County Controller/Administrator, Jackie Arnold, Chief Financial Officer, Doreen Clark, Assistant to the Administrator, Lynette Stanford, Secretary/Deputy County Clerk

Motion by Zender, supported by Haggadone, to approve the agenda with the addition of a revised motion regarding Region 10, a request to add Animal Control purchase of the PetManager Program, plus a presentation from Matt Taylor of Municipal Employees' Retirement System, and the deletion of a closed session. Motion carried.

Motion by Haggadone, supported by Hamilton, to approve the minutes from the June 8, 2023 Committee of the Whole Meeting. Motion carried.

**Elected Official/Department Head Updates**

Jeff Satkowski, Director of Central Dispatch gave an update regarding his department, he also shared the results of a recent Cyber Security Audit, which was conducted by an independent Agency.

Rachel Horton, Animal Control Division Chief gave an update regarding her department.

**Public Time** – six people spoke during public time.

It was noted that the County has received three bids for Wrecker/Towing Services. Before discussion began Commissioner Haggadone recused himself from discussion and voting regarding Zones 2 & 3 for these contracts due to a potential conflict. The bids were opened from Paul's & Yakes Towing, E & L Towing and Byers Wrecker Service Inc. Discussion followed.

Motion by Howell, supported by Mast, to recommend to the Full Board, to authorize the Chairman to create an Ad Hoc Committee of Commissioner Zender, Hamilton and Haggadone, for the purpose of reviewing each towing bid and bringing back recommendations to the Regular Board for consideration. Motion carried.

The Commissioners allowed T.C. Craven and Marty Tompkins to speak regarding the towing bids before the discussion concluded.

Motion by Zender, supported by Hamilton, to recommend to the Full Board, to authorize the Lapeer County Sheriff's Department to purchase 60 cases of disposable gloves, at a cost of \$43.80 per case, or \$2,628.00 total, to be paid from line item 207-350-810.070, at no additional cost to the County General Fund. Motion carried.

Motion by Howell, supported by Haggadone, to recommend to the Full Board, to approve the renewal contract agreement between the Lapeer County Sheriff's Department and Central Professional Services, to help recovery monies owed to the county, with no cost to the county, for a period of one year; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

Motion by Hamilton, supported by Zender, to recommend to the Full Board, to approve the following Budget Amendment for the Dive Team Division, at the Sheriff's Department:

LAPEER COUNTY  
BUDGET AMENDMENT FORM

FUND NAME : Sheriff's Department  
 ORIGINATOR : Jacky Beronca  
 DATE SUBMITTED : 6/7/23

RECEIVED : \_\_\_\_\_  
 REVIEWED : \_\_\_\_\_  
 FORWARDED : \_\_\_\_\_  
 RETURNED : \_\_\_\_\_

ACCOUNT NUMBERS				DESCRIPTION	ORIGINAL BUDGET	PRIOR AMENDED BUDGET	REQUEST BUDGET INCREASE	REQUEST BUDGET DECREASE	NEW AMENDED BUDGET
FUND	DEPT	ACCOUNT							
207	333	674	000	Corrections	2,000.00		3,618.64		7,918.64
207	335	977	000	Michigan Justice	2,000.00		5,316.64		7,918.64
207	320	540	000	Employee Expense			32,000.00		30,000.00
207	320	950	000	Employee Expense			30,000.00		30,000.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!

DEPT. HEAD: \_\_\_\_\_ MOTION #: \_\_\_\_\_ COMPUTER ENTRY BY: \_\_\_\_\_  
 DATE ENTERED \_\_\_\_\_

Motion carried.

Motion by Howell, supported by Zender, to recommend to the Full Board, to adopt Resolution 2023-R009 to accept Grant Agreement regarding:

“RESOLVED, that Lapeer County, Michigan, does hereby accept the terms of the Agreement as received from the DISTRICT HEALTH DEPARTMENT No. 2, a public health department serving four counties within Michigan’s Region 3, hereinafter referred to as “DHD2”, acting as Fiduciary Agent for the 2022 Homeland Security Grant Program (Fiduciary), and that the Lapeer County Board of Commissioners, does hereby specifically agree, but not by way of limitation, as follows:

1. To make available all funds necessary to complete the project during the project period in an amount not to exceed \$58,000.00, to be reimbursed by the Homeland Security Grant Program.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times in perpetuity.
3. To construct the project and provide such funds, services, and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the equipment purchased and reserved under this Agreement to assure the use thereof in accordance with the Homeland Security Grant Program.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.”

Roll Call vote: Howell, aye; Haggadone, aye; Hamilton, nay; Knisley, absent; Mast, nay; Zender, aye; Kohlman, nay. 3 ayes, 3 nays, 1 absent. Motion failed.

Motion by Zender, supported by Hamilton, to recommend to the Full Board, to accept the Region 10 Prepaid Inpatient Health Plan (PIHP) Prevention Services contract amendment #9 & #

10, for a total of \$16,650.00; and further, to authorize the Chair/Vice-Chair to sign said amendments. Motion carried.

Motion by Zender, supported by Haggadone, to recommend to the Full Board, to authorize Lapeer County Animal Control to purchase the PetManager Program for online licensing from Jeremiah Brown, at a cost of \$5,000.00, which includes the dispatch version, yearly support for the first year, electronic reminders, and custom reports, to be paid from line item 225-431-850.200. Motion carried.

Motion by Hamilton, supported by Mast, to recommend to the Full Board, to authorize payment to Shifman Fournier, in the amount of \$2,640.00, for labor related legal services rendered through June 30, 2023, to be paid from line item 101-239-801.020. Motion carried.

Motion by Haggadone, supported by Zender, to recommend to the Full Board, to adopt the Tentative Fiscal Year 2024/25 Biennial Budget Calendar, as submitted. Motion carried.

Motion by Haggadone, supported by Zender, to recommend to the Full Board, to change the County's Fiscal Year Ending from December 31<sup>st</sup> annually to September 30<sup>th</sup>, effective beginning September 30, 2025 and thereafter. Motion carried.

Motion by Zender, supported by Hamilton, to refer the topic of a bid recommendation regarding the cabling project, at the county Sheriff's Department/Jail, to the July 27, 2023 Regular Board Meeting Agenda. Motion carried.

Motion by Zender, supported by Haggadone, to recommend to the Full Board, to approve the Request for Proposal (RFP) for Legal Counsel Services and authorize the County Administration Office to immediately release the Request for Proposal (RFP), and post it on the County's website. Motion carried.

Matt Taylor, Regional Manager of Municipal Employees' Retirement System, spoke to the Commissioners regarding the different options for retirement plans available through Municipal Employees' Retirement System.

Motion by Haggadone, supported by Zender, to recommend to the Full Board, to authorize the merging and transfer of the Alcohol and Information and Counseling Center (AICC) program from the auspices of the Lapeer County Health Department to the Lapeer County Community Mental Health Department, effective August 1, 2023, in order to provide improved, cost effective coordinated substance abuse and counseling services to the citizens of Lapeer County, pursuant to the final written Letter of Agreement prepared by labor counsel to be signed by both AFSCME Council 25 and Teamsters Local 214, CMH Unit, unions for those affected employees; and further, that the following actions related to the merger/transfer also be authorized:

- a) The current Non-Union AICC Supervisor will also transfer with all their benefits as consistent with the union staffing;
- b) All current AICC revenue will be transferred from the County and Health Department to the appropriate CMH revenue lines;
- c) The SUD portion of the County PA-2 funds will be allocated to CMH and transferred to Region 10 PIHP;
- d) All AICC contracts in place will be transferred to CMH and will be managed by the Community Mental Health CEO under the authority of the Lapeer County CMH Board;
- e) The Health Department will maintain custody of all clinical records produced by AICC as a program of the Health Department. Individual releases of information signed by the person served will be required to transfer the clinical record file to CMH.

Motion carried.

**Public Time** – five people spoke during public time.

The Commissioners made statements regarding Public Time comments, and gave brief reports on upcoming meetings and events.

Motion by Zender, supported by Haggadone, to adjourn the meeting. 11:21 a.m.

  
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Tom Kohlman, Chairman  
Committee of the Whole