

**LAPEER COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BOARD MEETING**  
**June 22, 2023**  
**9:00 A.M.**

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Tom Kohlman	District #1
	Gary Howell	District #2
	Kevin Knisely	District #3
	Brad Haggadone	District #4
	Truman Mast	District #5
	William Hamilton	District #6
	Bryan Zender	District #7

**AGENDA**

The agenda and draft minutes from the May 25, 2023 Regular Board Meeting were reviewed.

173 -2023

Motion by Haggadone, supported by Mast, to accept the Agenda, with the additions as follows:

- 1) To refer the matter of merging the Alcohol Information and Counseling Center (AICC) division of the Health Department with the Substance Abuse Services through Community Mental Health in order to better provide and coordinate substance abuse services to the citizens of Lapeer County, to the next Committee of the Whole Meeting of July 13, 2023 with authority to act, while the Administration Office and labor counsel resolve the issues related to merging the affected union members of both AFSCME and Teamsters.
- 2) To adopt the Resolution for Approval of the FY 2023 Community Corrections Grant Application of the Thumb Area Regional Community Corrections;
- 3) To amend Motion #13-2023 of the January 12, 2023 Regular Board Meeting to note that the correct position number is #404 and not #407 as stated (eliminated vacant Animal Control Officer position; and  
To amend Motion #31-2023 from the January 26, 2023 Regular Board Meeting related to the reinstated Assistant Prosecuting Attorney III position should be (#TBD, PG 25) and not #756 as stated due to that number being assigned to a position at CMH.

Motion carried.

(Note: closed session will not be needed)

174-2023

Motion by Howell, supported by Knisley, to approve the May 25, 2023 Regular Board minutes as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

John Bustle, Building and Grounds Department, provided updates regarding opening of both Torzewski and General Squier Water parks, which are open and fully staffed. Additionally Mr. Bustle reviewed numerous events that have occurred or are planned for the summer months, and provided a status update on the installation and completion of the 18 hole disc golf course at Torzewski Park.

Sheriff McKenna provided statistics from the security meeting, regarding activity at the front door since security officers have been present in mid-March, 2023. He additionally shared information regarding illegal marijuana grow facilities and concerns of local townships. Sheriff McKenna informed the Board of planning in place for an active shooter training exercise for the County Complex in the fall of 2023.

**PUBLIC TIME** – Three people spoke during public time.

**PUBLIC HEARING-TRUTH IN TAXATION**

Chairman Kohlman declared the Public Hearing-Truth in Taxation open at 9:34 a.m.

Lisa Griffin, Equalization Director, provided general information about the annual Truth in Taxation notification. Bill Griffin, of Assessment Administration Services also addressed the Board to further explain the millage rate, CPI effect, millage rates approved by the voters, such as the Senior Citizen millage, the Headlee Roll Back and inflationary effect. Discussion was held about developing a schedule in the future to provide millage rate information earlier.

Chairman Kohlman invited comments from the public.

No one from the public spoke.

175-2023

Motion by Hamilton, supported by Howell, that the 2023 tax rolls be established as follows, based upon a taxable valuation of \$3,778,235,974:

3.6258	allocated mills
.3196	voted MCF
.8814	voted EMS
.3916	voted Senior Citizen
<u>.1813</u>	<u>voted Veterans</u>
1.4500	voted Law Enforcement
<b>6.8497</b>	<b>Total</b>

and further, that these millage rates be placed on the 2023 tax rolls, and that the Chairman and County Clerk be authorized to sign the L-4029 form to be submitted to the Michigan Department of Treasury. Roll Call Vote: Hamilton, aye; Zender, aye; Howell, aye, Haggadone, aye; Knisely, aye; Mast; aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

Chairman Kohlman declared the Public Hearing-Truth in Taxation closed, at 9:41 a.m.

176-2023

Motion by Haggadone, supported by Hamilton, to accept grant funds from FEMA for the purchase of livestock corral panels for Animal Control at cost not to exceed \$2,030.00. Funds to be directed to fund 225.433.813.00. Motion carried.

177-2023

Motion by Haggadone, supported by Hamilton, to amend motion #217-22 from the June 16, 2022 Regular Board Meeting related to the incinerator purchase for Animal Control to reflect the price increase from \$275,000.00 to \$278,318.00 for additional stack sections to meet the required height of the building, to be paid from ARPA fund 281 (expenditure category 6.1). Motion carried.

178-2023

Motion by Haggadone, supported by Hamilton, to authorize the Health Department to purchase a 6 x 12 ft. enclosed storage trailer at a cost not to exceed \$6,947.00, and at no additional cost to the County's General Fund. Motion carried

179-2023

Motion by Haggadone, supported by Hamilton, to authorize the Lapeer County Sheriff's Office to purchase a replacement metal detector for the County Courthouse at a cost not to exceed \$5,120.00 (with shipping) from line #207-350-977.000, and at no additional cost to the County's General Fund. Motion carried.

180-2023

Motion by Haggadone, supported by Hamilton, to authorize the Lapeer County Sheriff's Office to purchase a new Jail Management System (JMS) to replace a now non-existing program, at a first- year cost of \$14,970.00, to be paid from line #207-351-850.200, and at no additional cost to the County's General Fund. Motion carried.

181-2023

Motion by Haggadone, supported by Hamilton, to approve the budget amendment for the Sheriff's Department as presented:

\$35,000 decrease to line item 207-100-700.100 (Contingency)

\$25,000 increase to line item 207-301-956.000 (Training)

\$10,000 increase to line item 207-301-980.000 (Vehicles)

Motion carried.

182-2023

Motion by Haggadone, supported to Hamilton, to authorize the Lapeer County Sheriff's Office to purchase a new TruckVault brand secure weapons and equipment storage unit for installation and use in a new 2022 Dodge Durango entering into service as a Special Response Team/Supervisor vehicle assigned to the Patrol Division, at a cost not to exceed \$3,048.99, to be paid from line #207-307-977.000, and at no additional cost to the County's General Fund. Motion carried

183-2023

Motion by Howell, supported by Knisely, to authorize payment to Shifman Fournier, PLC, in the amount of \$5,040.00 for labor related legal services rendered through May 31, 2023, to be paid from line item #101-239-801.020. Motion carried.

184-2023

Motion by Howell, supported by Knisely, pursuant to the recommendation of the Policies and Procedures Committee, to approve the revised Rules of Procedure for the Lapeer County Board of Commissioners for FY 2023, as submitted. Motion carried.

185-2023

Motion by Howell, supported by Knisely, pursuant to the recommendation of the Policies and Procedures Committee, to approve the revised Financial Goals, Policies and Practices, as submitted, reflecting the new Section 10 regarding Cash Receipting. Motion carried.

186-2023

Motion by Haggadone, supported by Hamilton, to approve the Tentative Truth in Taxation Calendar for FY 2023, as attached; and further to adopt the following Resolution, which establishes the date of June 22, 2023 for the Truth in Taxation Public hearing, and authorizes the publication of the hearing notice.

**RESOLUTION-2023-R8****Regarding Proposed Public Hearing on  
Increasing Property Taxes**

**WHEREAS,** the Lapeer County Board of Commissioners of the County of Lapeer is required to establish a public hearing on a proposed increase of 0.5117 mills in the operating tax millage rate to be levied on property in 2023; and,

**WHEREAS,** the hearing is hereby established for Thursday, June 22, 2023 at 9:00 a.m. at the Lapeer County Complex, Lower Level, 255 Clay Street, Lapeer, Michigan 48446, and authorizes publication in a newspaper of general circulation on June 14, 2023; and,

**WHEREAS,** the taxing unit which will publish the public hearing notice has complete authority to establish the number of mills to be levied from within its authorized millage rate; and,

**WHEREAS,** if adopted, the proposed additional millage will increase operating revenues from ad valorem property taxes 8.07% over such revenues generated by levies permitted without holding a hearing; and further, if the proposed additional millage rate is not approved, the operating revenue will increase by 1.99% over the preceding year's operating revenue; and,

**THEREFORE, BE IT RESOLVED,** that the Lapeer County Board of Commissioners will take action on the proposed additional millage at their June 22, 2023 meeting shortly after 9:00 a.m. at the Lapeer County Complex, 255 Clay Street, Lapeer, Michigan 48446.

(Resolution continued)

Roll Call vote: Haggadone, aye; Zender, aye; Hamilton, aye; Howell, aye; Knisely, aye; Mast, aye; Kohlman, aye. Motion carried unanimously.

187-2023

Motion by Haggadone, supported by Hamilton, to increase the Prosecuting Attorney's salary to \$145,000.00 annually. Motion carried.

188-2023

Motion by Haggadone, supported by Hamilton, pursuant to action taken at the May 25, 2023 giving the Committee of the Whole meeting the authority to act in this matter, to approve the Employment Agreement between the County of Lapeer and Moses Sanzo, as the appointed Lapeer County Controller/Administrator, as negotiated and agreed upon, for the period of July 1, 2023 through December 31, 2027; and further, to authorize the Chairman to sign said agreement. Motion carried.

189-2023

Motion by Haggadone, supported by Hamilton, to give a written Notice of Intent to the Prosecuting Attorney of the Board's intent to seek alternate corporate counsel services. Motion carried.

190-2023

Motion by Haggadone, supported by Hamilton, to have the Chairman appoint an Ad Hoc Committee to look into civil counsel procedures and to seek out potential law firm vendors to represent the County. Commissioner Howell, Commissioner Hamilton, and Chairman Kohlman to serve on the Civil Counsel Ad Hoc Committee. Motion carried.

**Thumb Regional Community Corrections Advisory Board-two year term**

191-2023

Motion by Haggadone, supported by Howell, to appoint Michael Slater and Philip Fulks, to serve on the Thumb Regional Community Corrections Advisory Board, for a two-year term ending March 1, 2025. Motion carried.

**Emergency Management Advisory Council**

192-2023

Motion by Mast, supported by Zender, to appoint Jeff Satkowski-Broadcast/Print Media Communications, to serve on the Emergency Management Advisory Council, for a term ending December 31, 2024. Motion carried.

**Friends of the Historic Courthouse Committee**

193-2023

Motion by Hamilton, supported by Haggadone, to appoint Jackie Arnold, to serve on the Friends of the Historic Courthouse Committee, for a term ending October 14, 2024. Motion carried.

**Land Bank Authority Board-three year term****194-2023**

Motion by Hamilton, supported by Mast, to appoint Tina Papineau, to serve on the Land Bank Authority Board, for a three year term, ending May 7, 2026. Motion carried.

**195-2023**

Motion by Haggadone, supported by Mast, to refer the matter of merging the Alcohol Information and Counseling Center (AICC) division of the Health Department with the Substance Abuse Services through Community Mental Health in order to better provide and coordinate substance abuse services to the citizens of Lapeer County, to the next Committee of the Whole Meeting of July 13, 2023 with authority to act, while the Administration Office and labor counsel resolve the issues related to merging the affected union members of both AFSCME and Teamsters. Motion carried.

**196-2023**

Motion by Haggadone, supported by Mast, to amend Motion #13-2023 of the January 12, 2023 Regular Board Meeting to note that the correct position number is #404 and not #407 as stated (eliminated vacant Animal Control Officer position). Motion carried.

**197-2023**

Motion by Haggadone, supported by Howell, to amend Motion #31-2023 from the January 26, 2023 Regular Board Meeting related to the reinstated Assistant Prosecuting Attorney III position should be (#TBD, PG 25) and not #756 as stated due to that number being assigned to a position at CMH. Motion carried.

**198-2023**

Motion by Haggadone, supported by Zender, to adopt the following Resolution for Approval of the FY 2023 Community Corrections Grant Application of the Thumb Area Regional Community Corrections:

**RESOLUTION # 2023-R07****Approval of the****FY 2023 Community Corrections Grant Application of the  
Thumb Area Regional Community Corrections**

- WHEREAS,** Lapeer County, is the Fiscal Agent and Program Manager for the Thumb area Regional Community Corrections; and,
- WHEREAS,** Lapeer County, as a member of the Thumb Area Regional Community Corrections with Sanilac and Tuscola Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offender success rates and reduce repeat offender rates; and,
- WHEREAS,** Lapeer County has worked with the Thumb Area Regional Community Corrections to develop a FY 2023 Grant Application which will provide a funding source to incorporate such programming and administrative oversight in Lapeer County; and,

(Resolution continued)

**WHEREAS,** the FY 2023 Community Corrections Grant Application has been prepared by Thumb Area Regional Community Corrections in the amount of \$342,520.00 for Community Corrections Programs and Services in the counties of: Lapeer, Sanilac and Tuscola for the period of October 1, 2023 through September 30, 2024; and,

**WHEREAS,** the Lapeer County Board of Commissioners has also previously approved this Grant Application on May 25, 2023 in Motion #159-2023.

**NOW, THEREFORE, BE IT RESOLVED** that the Lapeer County Board of Commissioners of the County of Lapeer, Michigan, hereby with this resolution approves the Thumb Area Regional Community Corrections, FY 2023 Grant Application for Community Corrections funding in the amount of \$342,520.00 for Programs and Services.

Roll Call Vote: Haggadone, aye; Howell, aye; Hamilton, aye; Knisely, aye; Zender, aye; Mast, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

#### 199-2023

Motion by Zender, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to authorize the Sheriff's Department to hire and fill the vacant Administrative Specialist position (#123, Pay Grade S3) at Step IV pay rate due to the candidate's extensive experience with law enforcement agencies and skills with FOIA, LEIN certified, and trained as Evidence technician, to be paid from the Sheriff Department's budget, at no additional cost to the County's General Fund. Motion carried.

#### 200-2023

Motion by Zender, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to recommend to the Full Board to authorize the Sheriff's Department to hire and fill the Corrections Officer position (#138, Pay Grade S4) at the Step I pay rate due to the candidate's 3.5 years of Corrections experience and pursuant to the Letter of Understanding with the union, to be paid from the Sheriff Department's budget, at no additional cost to the County's General Fund. Motion carried.

#### 201-2023

Motion by Zender, supported by Hamilton, pursuant to the recommendation of the Personnel Committee, to authorize the Sheriff's Department to establish the hourly rate of \$16.00 per hour for Marine Deputies, effective June 24, 2023, to be paid by the Sheriff Department's budget, and at no additional cost to the County's General Fund. Motion carried.

#### 202-2023

Motion by Hamilton, supported by Zender, to enter into the records the County's Audit Motions for June 16, 2023 and the Road Commissions Audit Motion for disbursements dated June 15, 2023. Roll Call Vote: Hamilton, aye; Howell, aye; Haggadone, aye; Knisely, aye; Zender, aye; Mast, aye. Kohlman, aye. 7 ayes. Motion carried unanimously.

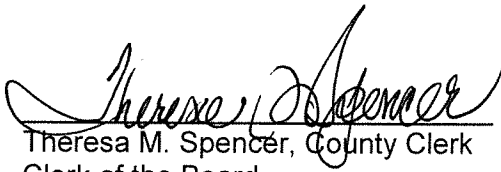
**PUBLIC TIME**—Three people spoke during public time.

The Commissioners made statements regarding Public Time Comments, and gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

203-2023

Motion by Zender, supported by Knisely, to adjourn the meeting. Motion carried. 10:14 a.m.

  
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Tom Kohlman, Chairman  
Board of Commissioners

  
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Theresa M. Spencer, County Clerk  
Clerk of the Board