

**LAPEER COUNTY BOARD OF COMMISSIONERS**  
**May 19, 2022**  
**9:00 A.M.**

Vice-Chair Henning called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Miller opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Linda M. Jarvis	District #6
	Bryan Zender	District #7

Quentin Bishop, County Controller/Administrator  
Jackie Arnold, Chief Financial Officer  
Theresa M. Spencer, County Clerk

Absent:	Gary Roy	District #2
	Lenny Schneider	District #4
	Rick Warren	District #5

**AGENDA**

The agenda and draft minutes from the May 5, 2022 Regular Board Meeting were reviewed.

159-22

Motion by Zender, supported by Miller, to accept the agenda with the addition of a Resolution for Erick Pearson, proposed Personnel Committee and Properties Committee, and the deletion of a closed session. Motion carried.

160-22

Motion by Miller, supported by Jarvis, to approve the May 5, 2022 Regular Board Meeting minutes, with a note of a spelling error on the first page. Motion carried.

**ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES**

Lauren Emmons, C.E.O., Community Mental Health gave an update.

Theresa M. Spencer, County Clerk introduced Sam Lovell, as a Summer Intern.

Sheriff McKenna gave a brief update regarding recent Department statistics.

**PUBLIC TIME** – 3 people spoke during public time.

161-22

Motion by Zender, supported by Miller, to adopt the following Resolution for Beth Knowlton-Potter:

**RESOLUTION**

- WHEREAS, Beth Knowlton** was born to Larry Potter and Barbara Wittke in Lapeer, Michigan, and she attended and graduated from Lapeer East High School in 1980, then went onto college at Western Michigan University from 1980 – 1983 and then attended the University of Michigan from 1983-1985, where she received her Bachelor's Degree in Public Administration; and,
- WHEREAS, Beth Knowlton** was first employed with Lapeer County working as a clerical assistant for Emergency Management in the summers of 1982 and 1983, then worked part-time from August 1983 to February 1985, until she was hired full-time in the District Court Office; and,
- WHEREAS, Beth Knowlton** then took a position in the Lapeer County Friend of the Court in August of 1985 as an Account Clerk; she was promoted to a Caseworker a few years later in July of 1989 where she has served continuously in this capacity; and,
- WHEREAS, Beth Knowlton** married (the late) Harold Knowlton on April 30, 1994 and they were blessed with one son, Garrett, in June of 1997; and,
- WHEREAS, Beth Knowlton** has been an active member at St. Paul Lutheran Church, where she served as a past Sunday School teacher, and has also served as a Mayfield Township Trustee and Planning Commissioner for several years; and,
- WHEREAS, Beth Knowlton** will be retiring on June 3, 2022, after a total of 40 years of faithful service to the County of Lapeer, where she now plans to enjoy taking more trips with her son, Garrett, gardening, and spending time with her family.

**NOW, THEREFORE, BE IT RESOLVED**, that this Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **Beth Knowlton** for her many years of dedicated service to the citizens of her community and all of Lapeer County and wishes her well in her retirement.

Roll Call vote: Zender, aye; Miller, aye; Henning, aye; Jarvis, aye; Schneider, absent; Warren, absent; Roy, absent. 4 ayes, 3 absent. Motion carried.

162-22

Motion by Miller, supported by Zender, to adopt the following Resolution Insurance Reform:

**RESOLUTION**  
**REGARDING THE PROPOSED AMENDMENT TO THE**  
**MICHIGAN NO-FAULT AUTO INSURANCE REFORM ACT**

**THEREFORE, BE IT RESOLVED**, that the Lapeer County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap for services provided to auto accident victims and preserve the benefits to survivors who receive long-term care paid by the Michigan Catastrophic Claims Association; and,

**BE IT FURTHER RESOLVED** that the Lapeer County Board of Commissioners request that the County Clerk forward copies of this adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, and the members of the Lapeer County delegation to the Michigan Legislature.

Roll Call vote: Miller, aye; Schneider, absent; Warren, absent; Zender, aye; Henning, aye; Jarvis, aye; Roy, absent. 4 ayes, 3 absent. Motion carried.

163-22

Motion by Zender, supported by Jarvis, to adopt the following Resolution for Erick Pearson:

**RESOLUTION**

**WHEREAS, Erick Pearson** was born to Elon and Marilyn Pearson and grew up in Lapeer, Michigan, where he attended school; and,

**WHEREAS, Erick Pearson** married Virginia Pearson on October 4, 1986, and they were blessed with four children, Ericka, Lis, Ginger and Clark; and,

**WHEREAS, Erick Pearson** began his employment with **Lapeer County Road Commission** as a Mechanic/Welder on May 4, 1987, then was promoted to Shop Foreman on March 1, 1996, and then became the Superintendent in August of 1998; and,

**WHEREAS, Erick Pearson** then took the position of the Assistant Manager in 2005, and was appointed as the Managing Director a few years later on July 16, 2007, where he has served continuously in this capacity; and,

**WHEREAS, Erick Pearson** will be retiring on May 26, 2022, after more than 35 years of faithful and dedicated service to the Lapeer County Road Commission, where he plans on spending more time with his wife, adult children, and their 12 grandchildren.

(Resolution continued)

**NOW, THEREFORE, BE IT RESOLVED**, that this Board of Commissioners of Lapeer County, Michigan, wishes to honor and express deep appreciation to **Erick Pearson** for his many years of dedicated service to the citizens of his community and all of Lapeer County and wishes him well in his retirement.

Roll Call vote: Zender, aye; Jarvis, aye; Miller, aye; Henning, aye; Schneider, absent; Warren, absent; Roy, absent. Motion carried.

164-22

Motion by Miller, supported by Jarvis, to adopt the following Resolution regarding Community Corrections:

### **RESOLUTION**

#### **Fiscal Year 2023 Community Corrections Grant Application**

**WHEREAS**, Lapeer County, as a member of the Thumb Area Regional Community Corrections with Sanilac and Tuscola Counties, recognizes the need to offer felony probationers with specific programming targeted at further advancing offender success rates, reducing recidivism and prison commitment rates; and

**WHEREAS**, the Fiscal Year 2023 Community Corrections Grant Application, written on behalf of the Thumb Area Regional Community Corrections, will provide a funding source to incorporate such programming and administrative oversight in Lapeer County.

**THEREFORE BE IT RESOLVED** that the Lapeer County Board of Commissioners hereby approves Lapeer County's participation in the Thumb Area Regional Community Corrections Fiscal Year 2023 Community Corrections Grant Application, for the period of 10/01/2022 thru 09/30/23.

**BE IT FURTHER RESOLVED**, that this resolution be spread upon proceedings of the Lapeer County Board of Commissioners this 19<sup>th</sup> day of May, 2022.

Roll Call vote: Miller, aye; Zender, aye; Jarvis, aye; Henning, aye; Schneider, absent; Warren, absent; Roy, absent. 4 ayes, 3 absent. Motion carried.

165-22

Motion by Miller, supported by Jarvis, to authorize the Lapeer County Health Department to purchase a Titmus V2 Vision Screener, at a cost not to exceed \$3,989.89, at no additional cost to the County General Fund. Motion carried.

166-22

Motion by Miller, supported by Jarvis, to accept the Michigan Association for Local Public Health (MALPH) Lapeer Health Department Staff Wellbeing mini-grant in the amount of \$4,000.00, at no additional cost to the County General Fund and to authorize the Director/Health Officer, to sign said agreement. Motion carried.

167-22

Motion by Miller, supported by Jarvis, to accept the Fiscal Year 2022 Round 2 Valley Area Agency on Aging (VAAA) contract amendment, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said contract. Motion carried.

168-22

Motion by Miller, supported by Jarvis, to authorize the transfer of \$89,193.33, representing the 2<sup>nd</sup> of three installments toward the annual allocation of \$267,580.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.

169-22

Motion by Miller, supported by Jarvis, to adopt the following Resolution to Approve Ballot Millage Proposal for Highway, Road and Street purposes, including Bridges within Lapeer County:

**RESOLUTION TO APPROVE BALLOT MILLAGE PROPOSAL  
FOR HIGHWAY, ROAD AND STREET  
PURPOSES INCLUDING BRIDGES WITHIN LAPEER COUNTY**

**WHEREAS**, there is need for significant repair, maintenance and improvement of highways, roads, streets and bridges located within Lapeer County and there is no assurance that state and federal money will be available to fund such needed repairs, maintenance and improvements in the County, and

**WHEREAS**, the Board of County Road Commissioners of the County of Lapeer, acting pursuant to and in accordance with Act 283 of the Public Acts of Michigan of 1909, as amended ("Act 283"), adopted a resolution to request that the Lapeer County Board of Commissioners adopt the resolution to submit a ballot proposal to County electors at the November 8th, 2022 state general election to increase the County's total tax rate limitation as provided in Section 6 of Article IX of the State Constitution of 1963 in order to levy taxes for County road purposes for a specified number of years; and

**WHEREAS**, Lapeer County is authorized to submit a ballot proposal to the County electors for the authorization of a new millage for road purposes; and

**WHEREAS**, the wording of the ballot proposal to be submitted to County electors is attached to this Resolution as Exhibit A.

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:**

1. A ballot proposal, as set forth in Exhibit A, to increase the County's total tax rate limitation by, and to levy up to, the amount of 1.85 mill for a period of four (4) years, commencing in 2022 through and including 2025, both inclusive, to provide funding for the maintenance, repair and improvement of highways, roads, streets, and bridges located within Lapeer County, which is a request for a new millage, shall be submitted to the qualified electors of the County.
2. The ballot proposal shall be submitted to the electors at the state general election to be held on Tuesday, November 8, 2022, pursuant to the provisions of Act 62, the General Property Tax Act, and the Michigan Election Law.

(Resolution continued)

3. The ballot proposal to be submitted to the electors shall be in the form attached hereto as Exhibit A, and in such form as hereby approved and certified to the County Clerk.
4. The County Clerk is hereby authorized and directed to provide all notices of the election as may be required by law, including the Michigan Election Law. Without limitation of the foregoing, the Notice of Election shall contain a statement by the County Treasurer of the total of all voted increases in the total tax rate limitation to the County, and each local unit therein, and the year the increases are effective, as required by Section 3 of Act 63.
5. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

**EXHIBIT A**

**MILLAGE PROPOSAL FOR  
HIGHWAY ROAD AND STREET PURPOSES INCLUDING  
BRIDGES WITHIN LAPEER COUNTY**

Shall the tax limitation imposed under Article IX, Section 6 of the Michigan Constitution on general ad valorem taxes within the County of Lapeer be increased by 1.85 mill (\$1.85 for \$1,000.00 of taxable value) for a period of four (4) years, 2022 to 2025, inclusive, as a new millage, for the purpose of providing funds, as apportioned pursuant to Public Act 133 of 1968 (MCL 224.20b), to the Lapeer County Road Commission, City of Lapeer, City of Imlay City, City of Brown City, Village of Almont, Village of Clifford, Village of Columbiaville, Village of Dryden, Village of Metamora, Village of North Branch, and the Village of Otter Lake to be used exclusively for the repair, maintenance and improvement of existing roads and bridges in the townships, and in the foregoing cities and villages, in Lapeer County. It is estimated that 1.85 mill will raise approximately \$6,415,009.00 when the millage is first levied in 2022.

Roll Call vote: Miller, aye; Zender, aye; Jarvis, aye; Henning, aye; Schneider, absent; Warren, absent; Roy, aye. Motion carried.

**170-22**

Motion by Miller, supported by Jarvis, to amend motion 96-22 to omit "Lapeer Chamber of Commerce and Downtown Development Authority" and replace with "the City of Lapeer". Motion carried.

**171-22**

Motion by Miller, supported by Jarvis, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$920.00, for labor related legal services rendered through April 30, 2022, to be paid from line item 101-210-801.020. Motion carried.

**172-22**

Motion by Miller, supported by Zender, to authorize the Prosecuting Attorney to hire a full-time temporary contractual paid summer intern for the period of May 23, 2022 through September 2, 2022 at a rate of \$16.00 per hour, to be paid from the Prosecutor's budget (line item #101-229-813.000), and at no additional cost to the County's General Fund. Motion carried.

173-22

Motion by Miller, supported by Zender, to authorize the Friend of the Court to fill the full-time Caseworker position (#205) due to an anticipated retirement effective June 3, 2022, as well as any subsequent vacancy should an internal promotion occur, at no additional cost the County's General Fund. Motion carried.

174-22

Motion by Miller, supported by Zender, to authorize the County Clerk to fill one full-time Circuit Court Clerk position (#93) due to a recent resignation effective 5/20/2022, as well as any subsequent vacancy should an internal transfer occur, at no additional cost to the County's General Fund. Motion carried.

175-22

Motion by Miller, supported by Zender, to authorize the County Clerk to hire a full-time temporary contractual paid summer intern for the period of May 16, 2022 through August 6, 2022 at a rate of \$14.00 per hour, to be paid from grant funding and Fund 255, and at no additional cost to the County's General Fund. Motion carried.

176-22

Motion by Miller, supported by Zender, to authorize the Health Department to fill a regular part-time Senior Program Worker position (#363—Home Delivered Meals Driver) due to a recent resignation effective June 1, 2022, as well as any subsequent vacancy should an internal transfer occur, at no additional cost to the County's General Fund. Motion carried.

177-22

Motion by Miller, supported by Zender, to authorize the Health Department to fill the full-time Sanitarian or Registered Sanitarian position (#299) due to an ongoing vacancy (more than 6 months), at no additional cost to the County's General Fund. Motion carried.

178-22

Motion by Miller, supported by Zender, to authorize the Health Department to fill the non-regular Dietitian position (#328) due to an ongoing vacancy (more than 6 months), at no additional cost to the County's General Fund. Motion carried.

179-22

Motion by Miller, supported by Zender, to authorize the Health Department to fill the vacant non-regular Social Worker position (#329) at no additional cost the County's General Fund; and further, to approve the revised job description for said position. Motion carried.

180-22

Motion by Miller, supported by Zender, to authorize the Health Department to fill a non-regular Public Health Nurse position (#325) due to an ongoing vacancy (more than 6 months), at the Step I hourly rate (\$22.61), at no additional cost to the County's General Fund. Motion carried.

181-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill a full-time Master Level Therapist position (#747) in the Triage/MICCS Program due to an ongoing vacancy (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

182-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill a full-time Master Level Therapist position (#526) in the Triage/MICCS Program due to an ongoing vacancy (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

183-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill a full-time BCBA position (#723) in the Autism Benefit Program due to an ongoing vacancy (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

184-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill a full-time BCBA position (#745) in the Autism Benefit Program due to an ongoing vacancy (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

185-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill two part-time (non-regular) ABA Technician positions (#398 and #744) in the Autism Benefit Program due to ongoing vacancies (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

186-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to fill two regular part-time ABA Technician positions (#710 and #742) in the Autism Benefit Program due to ongoing vacancies (more than 6 months), as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

187-22

Motion by Miller, supported by Zender, to authorize Community Mental Health to amend their Table of Organization and eliminate one part-time Medical Assistant position (#736) and create one full-time Medical Assistant position (#736) in order to meet the needs of the agency's integrated health care initiative requirements, as well as any subsequent vacancy should internal transfers occur, at no additional cost to the County's General Fund. Motion carried.

188-22

Motion by Miller, supported by Zender, to authorize the Friend of the Court to fill the full-time Secretary position (#215) due to an internal transfer to another County Department effective May 13, 2022, as well as any subsequent vacancy should an internal promotion occur, at no additional cost the County's General Fund. Motion carried.



189-22

Motion by Miller, supported by Zender, to authorize the Friend of the Court to fill the full-time Accounting Supervisor position (#213) due to a recent resignation effective May 31, 2022, as well as any subsequent vacancy should an internal promotion occur, at no additional cost to the County's General Fund. Motion carried.

190-22

Motion by Zender, supported by Jarvis, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to approve the Torzewski Park Disc Golf Course Proposal and installation, to aid in Tourism for a cost not to exceed \$50,000, to be paid from Fund 281 (expenditure category 2.35). Motion carried.

191-22

Motion by Zender, supported by Miller, to authorize the purchase of four 2022 Mavericks from Milnes Ford of Lapeer for a total cost not to exceed \$93,260.00 from Grant Funds in line items; 221-286-980.000, 221-282-980.000, and 221-205-980.000, at no cost to the county general fund. Motion carried.

192-22

Motion by Zender, supported by Jarvis, to approve the County's Audit Motion for disbursements dated May 20, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated May 19, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call vote: Zender, aye; Miller, aye; Jarvis, aye; Henning, aye; Schneider, absent; Warren, absent; Roy, absent. 4 ayes, 3 absent. Motion carried.

**Public Time** – 3 people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 10:12 a.m.

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Dyle Henning, Vice-Chair  
Board of Commissioners



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Theresa M. Spencer, County Clerk  
Clerk of the Board