

**THERESA M. SPENCER
LAPEER COUNTY CLERK**

County Complex Building
255 Clay Street
Lapeer, Michigan 48446

Phone 810 area code
667-0356
Circuit Court Division
667-0358
Fax 667-0362

A-G-E-N-D-A

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

April 21, 2022

9:00 A.M.

Brenden Miller	District #1
Gary Roy	District #2
Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda - Consensus to approve
- ◆ April 7, 2022 Regular Board Meeting Minutes

**REVIEW OF:
COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS**

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

CONTINUED -

NEW/OLD BUSINESS:

1. **SHERIFF’S DEPARTMENT** – Report from the Youth Advisory Counsel

(Additional items)

- 2.
- 3.
- 4.

DRAFT MOTIONS

- ◆ **Committee of the Whole Meeting** (04-14-2022) (attached)
- ◆ **Personnel Committee** (04-14-2022) (attached)
- ◆ **Properties Committee** (04-14-2022) (attached)

AD HOC COMMITTEE UPDATES– If needed

FISCAL PLANNING/BUDGETING DISCUSSION – If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated April 8, 2022
- ◆ **Road Commissioner’s Audit Motion**
For disbursements dated April 7, 2022

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

CLOSED SESSION – If needed.

RECESS/ADJOURN

LAPEER COUNTY BOARD OF COMMISSIONERS
April 7, 2022
9:00 A.M.

Vice-Chair Henning called the meeting to order at 9:02 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Schneider opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Linda M. Jarvis	District #6
	Bryan Zender	District #7

Quentin Bishop, County Controller/Administrator
Jackie Arnold, Chief Financial Officer
Lynette Stanford, Secretary/Deputy County Clerk

Absent:	Gary Roy	District #2
	Rick Warren	District #5

AGENDA

The agenda and draft minutes from the March 24, 2022 Regular Board Meeting were reviewed.

104-22

Motion by Schneider, supported by Miller, to accept the agenda with the addition of a second Personnel Committee motion, and the deletion of a closed session. Motion carried.

105-22

Motion by Schneider, supported by Miller, to approve the March 24, 2022 Regular Board Meeting minutes, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Lauren Emmons, C.E.O., Community Mental Health gave a brief update regarding his Department.

PUBLIC TIME – 3 people spoke during public time.

Land Bank Authority Board – three-year term

106-22

Motion by Schneider, supported by Zender, that nominations be closed, the rules set aside, and a unanimous ballot be cast to re-appoint Denise Soldenski to serve on the Land Bank Authority Board, for a three-year term ending May 7, 2025. Motion carried.

It was the consensus to refer the second open term to the April 14, 2022 Committee of the Whole Meeting.

107-22

Motion by Schneider, supported by Jarvis, to authorize the Emergency Management Department to renew Everbridge/Nixle Engage alert and notification system for an amount not to exceed \$7,500.00, for services through March 20, 2023 to be paid from the Regional 2020 Homeland Security Grant (CFDA # 97.067) (EMW-2020-SS-00044-S01). Motion carried.

108-22

Motion by Schneider, supported by Jarvis, to authorize Lapeer County Health Department to purchase the ThermoFischer Scientific model JLF430A vaccine freezer, at a cost not to exceed \$7,485.00, funded through the Covid Immunization Grant, at no additional cost to the County General Fund, and with authority to act 3/31/22. Motion carried.

109-22

Motion by Schneider, supported by Jarvis, to approve the payment of invoice F10-3287 in the amount of \$4,995.00 to OCV for the Sheriff's App, to be paid from line item 266-351-944.000. Motion carried.

110-22

Motion by Schneider, supported by Jarvis, to adopt and approve the Ballot Language for the Senior Citizens Program and Services; to be placed on the August 2, 2022 Primary Election Ballot, as follows:

**MILLAGE FOR
SENIOR CITIZEN SERVICES**

Shall the County of Lapeer levy on all taxable property in Lapeer County, for .3916 mills (\$0.3916 for each \$1,000 of taxable value) for a period of four (4) years from 2023 through 2026, inclusive, to provide support for the Lapeer County Senior Citizens Services, including, but not limited to, Home Delivered Meals, Congregate Meal Sites, Personal Care, Respite Care, and Senior Center Activities.

The estimated revenue to be collected in the first year that the millage is authorized and levied is \$1,293,149.79. In accordance with State law, a portion of the total millage revenues from the tax levy may be captured by the tax increment finance districts within Lapeer County.

The current millage expiring in 2022 for .2457 mills was previously authorized in 2018. The proposed millage includes an additional 0.1459 mills in order to maintain current level of service.

() YES

() NO

Roll Call vote: Schneider, aye; Warren, absent; Zender, aye; Jarvis, aye; Miller, aye; Henning, aye; Roy, absent. 5 ayes, 2 absent. Motion carried.

111-22

Motion by Schneider, supported by Jarvis, to authorize the Sheriff's Department to participate in the Local Corrections Officer Training Act. Motion carried.

112-22

Motion by Schneider, supported by Jarvis, to refer the contract with Combined Public Communications for inmate communication and related technologies and services, to the April 14, 2022 Committee of the Whole Meeting, with authority to act. Motion carried.

113-22

Motion by Schneider, supported by Jarvis, to refer the Sheriff's Department request to purchase Jail Management System from Combined Public Communications for E-Jail software to the April 14, 2022 Committee of the Whole Meeting, with authority to act. Motion carried.

114-22

Motion by Schneider, supported by Miller, to authorize Community Mental Health to fill one regular part-time Para Professional position (#709) in the Stepping Stone Program due to a resignation that was effective February 3, 2022, and to authorize the subsequent vacancy should an internal transfer occur. Motion carried.

115-22

Motion by Schneider, supported by Miller, to amend the Table of Organization for the Building & Grounds/Parks Department to add one additional full-time Maintenance Worker position (#TBA, pay grade 6), to be filled immediately to cover a staff member that will be off on Family Medical Leave for up to 12 weeks, with the understanding that the position will be partially funded 50% by Community Mental Health following the FLMA leave, and the County will fund the remaining portion, pursuant to a forthcoming budgetary adjustment by the Finance Department within the Buildings & Grounds/Parks budget. Motion carried.

Quentin Bishop, County Controller/Administrator announced that the State of the County event will be at noon on Wednesday, May 18, 2022 at the Lapeer Country Club.

116-22

Motion by Schneider, supported by Zender, to approve the County's Audit Motion for disbursements dated April 8, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated April 7, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Motion carried.


Public Time – 3 people spoke during public time.

Kathy Haskins, R.N., B.S.N., MPH, Director/Health Officer noted that it was National Public Health Week.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 9:47 a.m.

Dyle Henning, Vice-Chair
Board of Commissioners



Theresa M. Spencer, County Clerk
Clerk of the Board

COUNTY EXPENSES REIMBURSEMENT REQUEST FORM

B.O.C.

4/1/22

COUNTY DEPARTMENT

DATE SUBMITTED

Dyle Henning

FROM: March 1 TO: March 31, 2022

NAME OF EMPLOYEE

PERIOD COVERED

Co. Comm. Dist. 3

TITLE OR POSITION

Table with columns: DAY OF MONTH, DESCRIPTION, Location, PRIVATE AUTOMOBILE (MILES, AMOUNT), COUNTY AUTOMOBILE (GAS, OTHER), LODGING, MEALS, OTHER, DAILY TOTALS. Includes entries for various dates in March 2022 with descriptions of travel and meetings.

SUMMARY TOTAL 2650 \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ 148 40

TOTAL AMOUNT OF VOUCHER \$ 148 40

I hereby certify that all items of expenses included in the statement were incurred in the discharge of authorized official Lapeer County business... NATURE OF OFFICIAL BUSINESS: SIGNED BY: Dyle Henning APPROVED BY: Department Head or authorized representative

Table with columns: YES, NO. Rows: All receipts are attached, Extensions checked, Additions checked, Mileage checked, Expenses verified.

**DRAFT MOTIONS FROM THE
April 14, 2022
Committee of the Whole Meeting**

1. Motion by Miller, supported by Warren, to recommend to the Full Board, to authorize the Health Department to purchase the HP T830MFP Large Format Multifunction Printer, at a cost not to exceed \$6,802.50, funded through the Essential Local Public Health Services (ELPHS) funding grant, at no additional cost to the County General Fund. Motion carried.

2. Motion by Schneider, supported by Miller, to recommend to the Full Board, to authorize the Health Department to accept the 2021 Medical Marijuana Operation and Oversight Grant, in the amount of \$40,261.00 and the listed expenditures outlined in the Grant, at no additional cost to the County General Fund; and further, to authorize Kathy Haskins, R.N., B.S.N., MPH, Director/Health Officer to electronically sign the document. Motion carried.

3. Motion by , supported by , pursuant to Section 5.15 of the Rules of Procedure, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the April 14, 2021 meeting of the Committee of the Whole:

Motion by Miller, supported by Warren, to adopt the following resolution:

RESOLUTION

- WHEREAS,** *Lapeer County Central Dispatch has been designated as the Public Safety Answering Point for all public safety response in Lapeer County for those emergencies that require police, fire or emergency medical services; and,*
- WHEREAS,** *the telecommunications of Lapeer County Central Dispatch answer those calls for assistance and serve as the first and most critical contact our citizens have with emergency services; and,*
- WHEREAS,** *the safety of police officers, firefighters and emergency medical service providers that serve our citizens are dependent on the quality and accuracy of information obtained from citizens who contact Lapeer County Central Dispatch; and,*
- WHEREAS,** *Lapeer County Central Dispatch Public Safety Telecommunicators provide the single most vital link for our police officers, firefighters, and emergency medical service providers, by monitoring their activities by radio, providing them with information, and ensuring their safety; and*
- WHEREAS,** *the Public Safety Telecommunicators of Lapeer County Central Dispatch have assisted in the saving of many lives, the apprehension of criminals, and prevention of considerable property loss each year; and,*

Draft Motions from the Committee of the Whole Continued

(Resolution continued)

WHEREAS, *each member of Lapeer County Central Dispatch has exhibited compassion, understanding and professionalism during the performance as a Public Safety Telecommunicator; and,*

WHEREAS, *on October 9, 1991, the Congress of the United States proclaimed the second week in April as "National Public Safety Telecommunications Week."*

NOW, THEREFORE, BE IT RESOLVED, *that the Board of Commissioners hereby proclaims the week of April 10 – 16, 2022 as **PUBLIC SAFETY TELECOMMUNICATORS WEEK** in Lapeer County, in recognition of the men and women whose dedication and professionalism help keep our county and citizens safe.*

BE IT FURTHER RESOLVED, *that the Board of Commissioners urges county residents and public safety responders, to join in honoring the staff of Lapeer County Central Dispatch in recognition for their continued professionalism and dedication to the public safety of Lapeer County.*

Roll Call vote: Miller, aye; Schneider, aye; Warren, aye; Zender, aye; Jarvis, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

Motion carried.

4. Motion by , supported by , pursuant to Section 5.15 of the Rules of Procedure, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the 2020 meeting of the Committee of the Whole:

Motion by Jarvis, supported by Warren, to adopt the following resolution:

RESOLUTION

WHEREAS, *Attica was the largest village in Lapeer County in the 1870's with a population of approximately 2500, due to the extensive logging and lumber mill activity, and it boasted a hotel, livery, general store, millinery and several boarding houses; and,*

WHEREAS, *the **Attica-Imlay City Masonic Lodge #295** was first formed in 1872 by civic leaders, businessmen, and other influential individuals, including lumber barons, township officials, businessmen and eventually farmers; and,*

WHEREAS, *the **Attica-Imlay City Masonic Lodge #295** first met on the third story of a general store using an outside staircase, where everything had to be carried up those stairs including fuel for a potbelly stove, until after WWII, when the members sold promissory notes in order to build their own building at a cost of approximately \$4,000-\$5,000, and the members supplied most of the labor; and*

Draft Motions from the Committee of the Whole Continued

(Resolution continued)

WHEREAS, *the building the **Attica-Imlay City Masonic Lodge #295** built still stands to this day and is occupied by a new business, due to the fact that membership declined in the mid 2010's and finances forced a sale of the building, which led to the lodge having to face the decision of disbanding, merging or continuing as an independent lodge,*

WHEREAS, *the **Attica-Imlay City Masonic Lodge #295** decided to stay independent and arranged to move their charter into the building in Almont owed by another lodge, which has resulted in a revitalization of the membership which continues to grow again; and,*

WHEREAS, *the **Attica-Imlay City Masonic Lodge #295** has served the community over the years in many ways, such as providing two scholarships each year to students at the Lapeer County Ed-Tech Center, assisting families that lost their homes due to the destruction of fire, supporting the KIND Program, sponsoring many spaghetti dinners and helping any special needs of their members to name a few.*

NOW, THEREFORE, BE IT RESOLVED, *that on this occasion of the **150th Anniversary** of service to the people of our community by the **Attica-Imlay City Masonic Lodge #295**, that this Board of Commissioners of the County of Lapeer, expresses congratulations to the members of the Lodge for their remarkable contributions and offers sincere appreciation for the dedicated services provided over the last one hundred and fifty years.*

Roll Call vote: Jarvis, aye; Miller, aye; Schneider, aye; Warren, aye; Zender, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

Motion carried.

Draft Motions from the Committee of the Whole Continued

5. Motion by Warren, supported by Zender, to recommend to the Full Board, to adopt the following Resolution regarding Lake Lapeer Maintenance and Repair of Lake Level:

**STATE OF MICHIGAN
COUNTY OF LAPEER
LAPEER COUNTY BOARD OF COMMISSIONERS
Resolution
LAKE LAPEER
MAINTENANCE AND REPAIR OF LAKE LEVEL**

WHEREAS, a lake level for Lake Lapeer located in Elba Township and Hadley Townships, Lapeer County, is established under Part 307 of the Natural Resources and Environmental Protection Act, Michigan Public 451 of 1994, as amended ("Part 307"); and

WHEREAS, the Lapeer County Drain Commissioner ("Drain Commissioner") is the delegated authority under Part 307, and has the ongoing responsibility to maintain and repair the lake level project for Lake Lapeer; and

WHEREAS, inspections of Lake Lapeer have indicated that maintenance or repair of the lake level project is necessary to maintain the established lake level; and

WHEREAS, the Drain Commissioner has retained a licensed professional engineer to prepare plans and specifications for the maintenance or repair of the lake level project; and

WHEREAS, the Drain Commissioner has authority to expend up to Ten Thousand (\$10,000.00) Dollars in any one year for the maintenance and repair of the lake level project, and where it is estimated that expenditures exceeding this amount are necessary, those amounts may not be expended until approved by resolution of the County Board of Commissioners; and

WHEREAS, the Lapeer County Drain Commissioner has advised the Board that it will be necessary to expend funds in excess of Ten Thousand (\$10,000.00) Dollars for the maintenance and repair of the lake level project; and

WHEREAS, the Lapeer County Board of Commissioners deems it necessary to authorize the Drain Commissioner, as delegated authority, to expend funds in excess of Ten Thousand (\$10,000.00) Dollars for the maintenance and repair of the lake level project.

NOW, THEREFORE, BE IT RESOLVED:

1. The Board hereby authorizes the Drain Commissioner, as delegated authority under Part 307, to expend money for the maintenance and repair of the lake level project in excess of Ten Thousand (\$10,000.00) Dollars.
2. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

Roll Call vote:

Draft Motions from the Committee of the Whole Continued

6. Motion by Warren, supported by Miller, to refer the contract with CyberPath Services, the contract with Combined Public Communications for inmate communication, and the purchase Jail Management System from Combined Public Communications for E-Jail software to the April 21, 2022 Regular Board Meeting. Motion carried.

7. Motion by Miller, supported by Zender, to recommend to the Full Board, that the Board of Commissioners, in compliance with MCL 52.201, hereby officially appoints Dr. Roshan Mahabir through the Michigan Institute of Forensic Science and Medicine as Lapeer County's Chief Medical Examiner, effective immediately. Motion carried.

8. Motion by Warren, supported by Zender, to recommend to the Full Board, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$1,196.00, for labor related legal services rendered through March 31, 2022, to be paid from line item 101-210-801.020. Motion carried.

Land Bank Authority Board

9. Motion by Jarvis, supported by Zender, to recommend to the Full Board, to appoint Charlotte Babb to serve on the Land Bank Authority Board, for a three-year term, ending May 7, 2025. Motion carried.

10. Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to amend the original motion of #233-21 to increase the total by an additional \$531.80. Motion carried.

DRAFT PERSONNEL MOTIONS
FROM THE
APRIL 14, 2022
PERSONNEL COMMITTEE MEETING

1. Motion by Miller, supported by Henning, to recommend to the Full Board to authorize E-911 Central Dispatch to fill one full-time Communications Specialist position (#228, pay grade 7) due to an anticipated retirement effective July 7, 2022, at no cost to the County's General Fund; and further, to authorize overlapping training up to July 7, 2022, in order to better training the employee, cover shifts, and reduce overtime. Motion carried unanimously.
2. Motion by Miller, supported by Henning, to recommend to the Full Board that it be County practice that any Department that is authorized to fill vacancies or subsequent vacancies (due to an internal transfer or promotion), must be filled within 6-months of the board approval motion, and if the position(s) remain vacant after 6-months, they must return to the Board for an extension. Motion carried unanimously.
3. Motion by Miller, supported by Henning, to recommend to the Full Board to authorize Community Mental Health to fill two regular part-time ABA Technician positions (#385 and #400) due to recent resignations effective 4/8/22 and 4/6/22, as well as any subsequent vacancy that may occur due to internal transfers, and at no cost to the County's General Fund. Motion carried unanimously.
4. Motion by Miller, supported by Henning, to recommend to the Full Board to authorize Community Mental Health to fill one regular part-time Peer Support position (#715) in the Co-Occuring Program due to a termination effective 4/8/22, as well as the subsequent vacancy that may occur due to an internal transfer, and at no cost to the County's General Fund. Motion carried unanimously.
5. Motion by Miller, supported by Henning, to recommend to the Full Board to authorize Community Mental Health to fill one full-time Master Level Therapist position (#528) in the Triage/MICCS Program due to a resignation effective 4/1/22, as well as any subsequent vacancy that may occur due to internal transfers, and at no cost to the County's General Fund. Motion carried unanimously.
6. Motion by Miller, supported by Henning, to recommend to the Full Board to authorize the County Clerk to fill one full-time Circuit Court Clerk position (#94) due to a recent resignation effective 4/26/2022, as well as any subsequent vacancy should an internal transfer occur, at no additional cost to the County's General Fund. Motion carried unanimously.
7. Motion by Henning, supported by Miller, to recommend to the Full Board to approve the concept presented by the County Controller related to merging the Emergency Management duties with the E-911 Central Dispatch Director through a mutual agreement with the 911 Authority, due to an anticipated resignation effective 4/29/22, and to refer the matter to the next Full Board for further consideration. Motion carried unanimously.

DRAFT PROPOSED MOTIONS
FROM THE
April 14, 2022
PROPERTIES COMMITTEE MEETING

1. **Motion by Henning, supported by Jarvis, to recommend to the Full Board, to authorize the County Controller/Administrator and the CMH CEO to begin the process to explore the possibility and feasibility of purchasing a building as additional space for CMH programs at no additional cost to the County General Fund. Motion Carried.**