



MICHIGAN'S OLDEST COURTHOUSE

TERESA M. SPENCER
LAPEER COUNTY CLERK

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A-G-E-N-D-A

LAPEER COUNTY BOARD OF COMMISSIONERS REGULAR BOARD MEETING

April 7, 2022

9:00 A.M.

Brenden Miller	District #1
Gary Roy	District #2
Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda - Consensus to approve
- ◆ March 24, 2022 Regular Board Meeting Minutes

REVIEW OF:

COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

NEW/OLD BUSINESS:

1. NOTICE OF APPOINTMENTS NEEDED

(Additional items)

2.

3.

4.

DRAFT MOTIONS

- ◆ **Committee of the Whole Meeting** (03-31-2022) (attached)
- ◆ **Personnel Committee** (03-31-2022) (attached)

AD HOC COMMITTEE UPDATES- If needed

FISCAL PLANNING/BUDGETING DISCUSSION - If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated April 8, 2022
- ◆ **Road Commissioner’s Audit Motion**
For disbursements dated April 7, 2022

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

CLOSED SESSION - If needed.

RECESS/ADJOURN

LAPEER COUNTY BOARD OF COMMISSIONERS
March 24, 2022
9:00 A.M.

Vice-Chair Henning called the meeting to order at 9:02 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Miller opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Linda M. Jarvis	District #6
	Rick Warren	District #5
	Bryan Zender	District #7

Quentin Bishop, County Controller/Administrator
Jackie Arnold, Chief Financial Officer
Lynette Stanford, Secretary/Deputy County Clerk

Absent:	Gary Roy	District #2
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AGENDA

The agenda and draft minutes from the March 10, 2022 Regular Board Meeting were reviewed.

82-22

Motion by Schneider, supported by Warren, to accept the agenda with the addition of a discussion regarding the Mental Health Board, and the deletion of a closed session. Motion carried.

83-22

Motion by Warren, supported by Jarvis, to approve the March 10, 2022 Regular Board Meeting minutes, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Emil Joseph III, Friend of the Court gave an update regarding his Department.

Undersheriff Howe gave a brief update regarding recent Department statistics.

Kathy Haskins, R.N., B.S.N., MPH, Director/Health Officer gave a brief update, as well as Nancy Galant, Director of Senior Programs and Todd Anglebrandt, Alcohol Information and Counseling Center Director.

PUBLIC TIME – 4 people spoke during public time.

Discussion regarding the need for a replacement member of the Mental Health Board followed.

84-22

Motion by Schneider, supported by Warren, to accept the Fiscal Year 2022 Round 1 Valley Area Agency on Aging (VAAA) Contract Amendment, at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said Amendment. Motion carried.

85-22

Motion by Schneider, supported by Warren, to approve the software update for the Jail LiveScan machine, at a cost of \$2,934.00 to comply with Windows-10, to be paid from line item 266-351-944.000. Motion carried.

86-22

Motion by Schneider, supported by Warren, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$34.50, for labor related legal services rendered through February 28, 2022, to be paid from line item 101-210-801.020. Motion carried.

87-22

Motion by Schneider, supported by Warren, to authorize a Region 10 wage pass-through stipend payment in the amount of \$2,000.00 to those eligible Community Mental Health and Alcohol Information and Counseling Center (AICC) employees no-later-than August 31, 2022 who are actively on payroll as of August 1, 2022, and at no cost to the County's General Fund; and further, that all employees not receiving wage pass-through funding by November 1, 2022, will receive a County issued stipend by November 18, 2022 at an amount and funding source to be determined by the Board of Commissioners. Motion carried.

88-22

Motion by Schneider, supported by Warren, hereby to enact a Policy, effective immediately, that any wage pass-through funding must be fully funded and each provision must be approved by the Board of Commissioners. Motion carried.

89-22

Motion by Schneider, supported by Warren, pursuant to the previously approved Board of Commissioners motion #73-22 from March 10, 2022 authorizing the purchase of digital budget book service, approval of the quote from Open Gov, at a cost of \$39,973.89, as submitted; and further, to authorize the County Controller/Administrator to sign any necessary documents related to this purchase. Motion carried.

90-22

Motion by Schneider, supported by Warren, to approve the "cap" for the seasonal County Park Lifeguard and Pool Attendant positions to a total of \$2.00 per hour regardless of the number of years the Park employees return for employment. Motion carried.

91-22

Motion by Schneider, supported by Warren, to adopt the updated Pay Scale for annual seasonal Lifeguard and Pool Attendant positions beginning FY 2022, as attached, which shall remain in effect until such time as the wage scale is amended and approved by the Board, to be paid from budgeted funds in the Parks 208 Fund, and at no increase to the County's General Fund. Motion carried.

92-22

Motion by Zender, supported by Warren, to approve the purchase of 4 Lenovo ThinkStation P340 for Harmony Hall to use in the work ordered day media lab program at a cost not to exceed \$5377.28 and at no additional cost to the County General Fund. Motion Carried.

93-22

Motion by Zender, supported by Jarvis, to approve Buildings & Grounds request to sell items no longer needed or used by various County Departments at public auction at no additional cost to the County General Fund. Motion Carried.

94-22

Motion by Zender, supported by Warren, to approve Parks request to increase the cleaning fee at Forest Hall from \$25.00 to \$100.00 at no additional cost to the County General Fund. Motion carried.

95-22

Motion by Zender, supported by Warren, to approve Buildings & Grounds request to enter into an agreement with the Michigan Department of Natural Resources for a \$47,000.00 grant to repair a culvert on the Polly Ann Trail to be refunded after project completion and further to allow the Lapeer County Road Commission to carry out said repairs at no additional cost to the County General Fund; and further, to authorize the Chair/Vice-Chair to sign said agreement. Motion carried.

96-22

Motion by Zender, supported by Warren, to approve Administrations request to enter into a formal letter of agreement and allow the Lapeer Chamber of Commerce and Downtown Development Authority to take over the responsibility and payments incurred with maintaining the power at the Historic Courthouse pavilion at no additional cost to the County General Fund; and further to authorize the Chair/Vice-Chair and/or County Controller/Administrator to sign said letter of agreement. Motion carried.

97-22

Motion by Zender, supported by Jarvis, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to accept the quote from Chapman's Sports Center for the purchase of a 2022 Lund 21' Marine Patrol boat, in the amount of \$54,385.08, to be paid through the ARPA Fund 281 (expenditure category 6.1). Roll Call vote: Zender, aye; Jarvis, aye; Miller, aye; Schneider, aye; Warren, aye; Henning, nay; Roy, absent. 5 ayes, 1 nay, 1 absent. Motion carried.

98-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to authorize Brough Carpet to move furniture related to the previously approved replacement of carpeting in areas at the Rich Building and the Jury Assembly Room in the Complex, at a cost not to exceed \$3,606.31, to be paid from a combination of e-grams grant funding and Fund 281 (expenditure category 1.7). Motion carried.

99-22

Motion by Zender, supported by Jarvis, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to authorize Rowe Engineering and Construction Testing Services to provide all scope of work and project management for the parking lots at the Health Department, Harmony Hall and the CMH carport area at a cost not to exceed \$14,700.00, to be paid from Fund 281 (expenditure category 1.7). Motion carried.

100-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to authorize Rowe Engineering and Construction Testing Services to provide all scope of work and project management for the parking lots at the Animal Control and Public Safety lot, at a cost not to exceed \$17,000.00, to be paid from Fund 281 (expenditure category 1.7). Motion carried.

101-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to authorize an additional \$2,500.00 contingency for plywood replacement if necessary related to the replacement roof of the rental house roof project, to be paid from Fund 281 (expenditure category 1.7). Motion carried.

102-22

Motion by Zender, supported by Jarvis, to amend motion #80-22 from the March 10, 2022 Regular Board Meeting to increase the authorized expenditure for carpet replacement at MSU, Jury Room, Environmental Health, and Health Administration, by \$2,107.45 due to economic impact of petroleum price increases, which will still be funded from a combination of e-grams grant funding and Fund 281 (expenditure category 1.7). Motion carried.

103-22

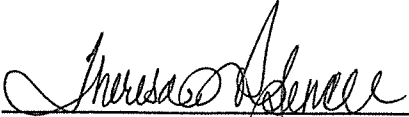
Motion by Schneider, supported by Warren, to approve the County's Audit Motion for disbursements dated March 25, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated March 24, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call vote: Schneider, aye; Jarvis, aye; Miller, aye; Warren, aye; Zender, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

Public Time – 2 people spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 11:17 a.m.

Dyle Henning, Vice-Chair
Board of Commissioners



Theresa M. Spencer, County Clerk
Clerk of the Board

LIST OF BOARD APPOINTMENTS BY EXPIRATION DATE
 Revised 4/4/2022

Name	Board	Length of Term	Expiration Date
Vacant needing to be filled			
Vacant	Senior Programs Advisory Board – Imlay City Center	2-year term	December 31, 2020
2022			
Christopher Tippen	Land Bank Authority Board – Township Rep	3-year term	May 7, 2022
Denise Soldenski	Land Bank Authority Board – City Rep	3-year term	May 7, 2022



**DRAFT MOTIONS FROM THE
March 31, 2022
Committee of the Whole Meeting**

1. Motion by Schneider, supported by Zender, to recommend to the Full Board, to authorize the Emergency Management Department to renew Everbridge/Nixle Engage alert and notification system for an amount not to exceed \$7,500.00, for services through March 20, 2023 to be paid from the Regional 2020 Homeland Security Grant (CFDA # 97.067) (EMW-2020-SS-00044-S01). Motion carried.
2. Motion by Schneider, supported by Zender, to recommend to the Full Board, to authorize Lapeer County Health Department to purchase the ThermoFischer Scientific model JLF430A vaccine freezer, at a cost not to exceed \$7,485.00, funded through the Covid Immunization Grant, at no additional cost to the County General Fund, and with authority to act 3/31/22. Motion carried.
3. Motion by Schneider, supported by Zender, to recommend to the Full Board, to adopt and approve the Ballot Language for the Senior Citizens Program and Services; to be placed on the August 2, 2022 Primary Election Ballot, as follows:

**MILLAGE FOR
SENIOR CITIZEN SERVICES**

Shall the County of Lapeer levy on all taxable property in Lapeer County, for .3916 mills (\$0.3916 for each \$1,000 of taxable value) for a period of four (4) years from 2023 through 2026, inclusive, to provide support for the Lapeer County Senior Citizens Services, including, but not limited to, Home Delivered Meals, Congregate Meal Sites, Personal Care, Respite Care, and Senior Center Activities.

The estimated revenue to be collected in the first year that the millage is authorized and levied is \$1,293,149.79. In accordance with State law, a portion of the total millage revenues from the tax levy may be captured by the tax increment finance districts within Lapeer County.

The current millage expiring in 2022 for .2457 mills was previously authorized in 2018. The proposed millage includes an additional 0.1459 mills in order to maintain current level of service.

() YES () NO

Motion carried.

4. Motion by Miller, supported by Schneider, to recommend to the Full Board, to approve the payment of invoice F10-3287 in the amount of \$4,995.00 to OCV for the Sheriff's App, to be paid from line item 266-351-944.000. Motion carried.

Draft Motions from the Committee of the Whole Continued

5. Motion by Schneider, supported by Miller, to recommend to the Full Board, to authorize the Sheriff's Department to participate in the Local Corrections Officer Training Act. Motion carried.

6. Motion by Zender, supported by Miller, to recommend to the Full Board, to approve and accept the contract with Combined Public Communications for inmate communication and related technologies and services, to be effective November 1, 2022, with revenue and expenses going to Inmate Services Fund 266; and further, to authorize the Chair/Vice-Chair to sign all documents necessary for this contract. Motion carried.

7. Motion by Schneider, supported by Miller, to recommend to the Full Board, to authorize the Sheriff's Department to purchase Jail Management System from Combined Public Communications for E-Jail software to implement service November 1, 2022, for the total cost of \$18,480.00, to be paid from line Item 101-351-944.00; and further, to authorize the Chair/Vice-Chair to sign all documents necessary for this purchase. Motion carried.

DRAFT PERSONNEL MOTIONS
FROM THE
MARCH 31, 2022
PERSONNEL COMMITTEE MEETING

1. **Motion by Henning, supported by Miller, to recommend to the Full Board to authorize Community Mental Health to fill one regular part-time Para Professional position (#709) in the Stepping Stone Program due to a resignation that was effective February 3, 2022, and to authorize the subsequent vacancy should an internal transfer occur. Motion carried unanimously.**