



**THERESA M. SPENCER
LAPEER COUNTY CLERK**

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A-G-E-N-D-A

**LAPEER COUNTY BOARD OF COMMISSIONERS
REGULAR BOARD MEETING**

February 24, 2022

9:00 A.M.

Brenden Miller	District #1
Gary Roy	District #2
Dyle Henning	District #3
Lenny Schneider	District #4
Rick Warren	District #5
Linda M. Jarvis	District #6
Bryan Zender	District #7

CALL TO ORDER BY CHAIRMAN/VICE-CHAIR

- ◆ Roll Call
- ◆ Opening Prayer
- ◆ Pledge of Allegiance

CONSIDERATION FOR APPROVAL:

- ◆ Agenda - Consensus to approve
- ◆ February 10, 2022 Regular Board Meeting Minutes

REVIEW OF:

COMMISSIONER MILEAGE/EXPENSE SHEETS/GRANT APPLICATIONS

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

PUBLIC TIME - Citizens Comments, etc.

CONTINUED -

NEW/OLD BUSINESS:

1. NOTICE OF APPOINTMENTS NEEDED

2. RESOLUTION - for Denny Fitzpatrick, to be distributed at the meeting

(Additional items)

3.

4.

5.

DRAFT MOTIONS

- ◆ **Committee of the Whole Meeting** (02-17-2022) (attached)
- ◆ **Personnel Committee** (02-10-2022) (attached)
- ◆ **American Rescue Plan Act Committee (ARPA)** (02-10-2022) (attached)

AD HOC COMMITTEE UPDATES- If needed

FISCAL PLANNING/BUDGETING DISCUSSION - If needed

AUDIT MOTIONS

- ◆ **County Audit Motion**
For disbursements dated February 25, 2022
- ◆ **Road Commissioner’s Audit Motion**
For disbursements dated February 24, 2022

PUBLIC TIME - Citizens Comments, etc.

COMMISSIONER REPORTS

CLOSED SESSION - If needed.

RECESS/ADJOURN

LAPEER COUNTY BOARD OF COMMISSIONERS
February 10, 2022
9:00 A.M.

Vice-Chair Henning called the meeting to order at 9:01 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Miller opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Brenden Miller	District #1
	Dyle Henning	District #3
	Lenny Schneider	District #4
	Rick Warren	District #5
	Linda M. Jarvis	District #6
	Bryan Zender	District #7

Quentin Bishop, County Controller/Administrator
Jackie Arnold, Chief Financial Officer
Lynette Stanford, Secretary/Deputy County Clerk

Absent:	Gary Roy	District #2
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AGENDA

The agenda and draft minutes from the January 27, 2022 Regular Board Meeting were reviewed.

42-22

Motion by Jarvis, supported by Zender, to accept the agenda with the deletion of a closed session. Motion carried.

43-22

Motion by Warren, supported by Zender, to approve the January 27, 2022 Regular Board Meeting minutes, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Prosecutor, John Miller, presented his Chief Assistant Prosecutor, Paul Walton an award for 30 years of service.

Sheriff McKenna thanked Mr. Walton for all he has done to help Lapeer County. He also spoke regarding the recent death of a Genesee County Sheriff Deputy.

Sarah Griffin, 4H Programs Coordinator, gave an update regarding the current enrollment in the Lapeer activities.

Lauren Emmons, spoke regarding the upcoming appointments needed for the Mental Health Services Board.

PUBLIC TIME – 4 people spoke during public time.

44-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to accept the quote from Family Building Company and authorize an expenditure of \$67,500.00 for security doors, counters, sound proof barriers, walls and glass windows in the various programs at the Health Department/Rich Building, to be paid from grant funding, if approved, or through ARPA Fund 281 (expenditure category 1.7). Motion carried.

45-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and in response to the impacts of the Covid-19 public health emergency, to accept the quote from the existing vendor, DSE (Detection Systems and Engineering), in the amount not to exceed \$20,000.00, to add additional security access control, swipe access equipment and hardware at the Health Department, Register of Deeds, and Drain Office as consistent with the county's current DSX security access control system, to be paid from grant funding, if approved, or through American Rescue Plan Act Committee (ARPA) Fund 281 (expenditure category 1.7). Motion carried.

46-22

Motion by Zender, supported by Warren, pursuant to the recommendation of the American Rescue Plan Act Committee (ARPA) and to aid in tourism that has experienced revenue loss due to the Covid-19 public health emergency, to authorize the Building and Grounds/Parks Department to trade-in the 2019 2WD truck for \$32,000.00 and purchase a 2022 4WD 1-Ton Truck with a Western 8-11' steel plow included for \$54,800.00, for a total difference of \$22,800.00, utilizing the state bid pricing, to be paid from ARPA Fund 281, (expenditure category 2.11). Motion carried.

47-22

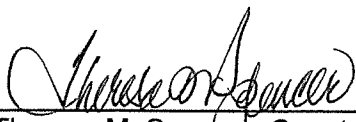
Motion by Schneider, supported by Warren, to approve the County's Audit Motion for disbursements dated February 11, 2022, based upon the signature of the County Controller/Administrator; and further, to approve the Road Commission Audit Motion for disbursements dated February 10, 2022 based upon the signatures of the Road Commission Chairman and Finance Director. Roll Call Vote: Schneider, aye; Miller, aye; Warren, aye; Zender, aye; Jarvis, aye; Henning, aye; Roy, absent. 6 ayes, 1 absent. Motion carried.

Public Time – one person spoke during public time.

The Commissioners gave brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events.

Vice-Chair Henning declared the meeting adjourned. 10:23 a.m.

Dyle Henning, Vice-Chair
Board of Commissioners



Theresa M. Spencer, County Clerk
Clerk of the Board

LIST OF BOARD APPOINTMENTS BY EXPIRATION DATE
 Revised 1/28/2022

Name	Board	Length of Term	Expiration Date
Vacant needing to be filled			
Vacant	Senior Programs Advisory Board – Imlay City Center	2-year term	December 31, 2020
2022			
Catherine Bostick	Mental Health Services Board	3-year term	March 31, 2022
Rick Warren	Mental Health Services Board	3-year term	March 31, 2022
Wayne Strandberg	Mental Health Services Board	3-year term	March 31, 2022
Mary Linn Voss	Mental Health Services Board	3-year term	March 31, 2022



**DRAFT MOTIONS FROM THE
February 17, 2022
Committee of the Whole Meeting**

1. Motion by Warren, supported by Miller, to recommend to the Full Board, to approve the Canteen Services price increase for the Senior Program meals; and further, to authorize the Chair/Vice-Chair to sign the letter which acknowledges the changes. Motion carried.

2. Motion by Warren, supported by Schneider, to recommend to the Full Board, to approve the renewal agreement with Assessment Administration Services, LLC, for equalization services for the period of April 1, 2022 through March 31, 2027, as submitted; and further to authorize the County Controller/Administrator to sign said agreement. Motion carried.

3. Motion by Warren, supported by Schneider, to recommend to the Full Board, to authorize payment to Attorney Howard L. Shifman P.C., in the amount of \$264.50, for labor related legal services rendered through January 31, 2022, to be paid from line item 101-210-801.020. Motion carried.

4. Motion by Schneider, supported by Jarvis, to recommend to the Full Board, to approve the following Budget Amendment, as submitted by Veterans Affairs:

LAPEER COUNTY
BUDGET AMENDMENT FORM

RECEIVED : 2-2-22
REVIEWED : 2-17-22
FORWARDED : _____
RETURNED : _____

FUND NAME : Veterans
ORIGINATOR: J. Kreiner

ACCOUNT NUMBERS				ORIGINAL	PRIOR	REQUEST	REQUEST	NEW
FUND	ACTIVITY	ACCOUNT	DESCRIPTION	BUDGET	AMENDED	BUDGET	BUDGET	AMENDED
					BUDGET	INCREASE	DECREASE	BUDGET
295	689	403	010 Proceeds from millage	340,425.00		264830.00		605,255.00
295	100	700	100 Contingencies	57,606.00		154803.00		212,409.00
295	682	813	000 Contracted Services			15000		15,000.00
295	682	956	000 Employee Training			6,000.00		6,000.00
295	682	744	000 Gas-oil-grease	2,406.48		10,000.00		12,406.48
295	682	957	000 Memberships			225		225
295	682	730	000 Office Supplies	600		2000		2600
295	682	728	000 Postage	1,000.00		9000		10,000.00
295	682	729	000 Printing and binding	228		1000		1228
295	682	933	000 Office maintenance	500		1200		1700
295	681	833	010 Burial	9000		20,000		29,000.00
295	682	980	000 Vehicle	0		30,602		30,602.00
295	689	833	030 Veterans Relief	5000		15,000.00		20,000.00

ALL BUDGET AMENDMENT REQUESTS MUST BALANCE!!!

COMPUTER ENTRY BY: _____
DEPT. HEAD: _____ MOTION #: _____ DATE ENTERED : _____

Motion carried.

5. Motion by Schneider, supported by Warren, to recommend to the Full Board, to authorize the transfer of \$89,193.33, representing the 1st of three installments toward the annual allocation of \$267,580.00, from Lapeer County Community Mental Health Appropriations (101-990-999.222) to Lapeer County Community Mental Health Expenditures (222-990-695.010). Motion carried.

DRAFT PERSONNEL MOTIONS
FROM THE
FEBRUARY 10, 2022
PERSONNEL COMMITTEE MEETING

- 1. Motion by Henning, supported by Warren, to recommend to the Full Board to amend the Table of Organization for Community Mental Health and authorize one additional full-time Bachelor Level Case Manager position (#TBA) in the Children's Department in order to meet increase program needs and demands; and further, to authorize the filling of any subsequent vacancy should an internal transfer occur, at no cost to the County's General Fund. Motion carried unanimously.**

- 2. Motion by Henning, supported by Warren, to recommend to the Full Board to amend the Table of Organization for Community Mental Health and authorize the elimination of one part-time Clerk/Typist position (#396) and to add one additional full-time Clerk/Typist position; and further, to authorize the filling of any subsequent vacancy should an internal transfer occur, at no cost to the County's General Fund. Motion carried unanimously.**

- 3. Motion by Henning, supported by Warren, to recommend to the Full Board to authorize the Sheriff's Department to fill one full-time Corrections Officer position (#140) due to a recent resignation on December 2, 2021, at no additional cost to the County's General Fund. Motion carried unanimously.**

- 4. Motion by Henning, supported by Warren, to recommend to the Full Board to authorize the Sheriff's Department to fill one full-time Road Patrol Deputy position (#157) due to a recent resignation on January 13, 2022, at no additional cost to the County's General Fund. Motion carried unanimously.**

- 5. Motion by Henning, supported by Warren, to recommend to the Full Board to authorize 911 Central Dispatch to fill one full-time Communications Specialist position (#232), pay grade 7, due to an anticipated resignation effective February 18, 2022, at no cost to the County's General Fund. Motion carried unanimously.**

PROPOSED DRAFT MOTIONS
FROM THE
FEBRUARY 10, 2022
ARPA COMMITTEE MEETING

- 1. Motion by Henning, supported by Miller, to recommend to the Full Board, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to approve and accept the grant award from Moonshot—Pathfinder Consulting for Pre-Data Collection services related to the proposed Broadband Development project, in the amount of \$9,725.00, and to authorize proceeding with this portion of the project. Motion carried unanimously.**

- 2. Motion by Henning, supported by Miller, to recommend to the Full Board, pursuant to the recommendation of the ARPA Committee and in response to the impacts of the Covid-19 public health emergency, to authorize the County Controller/Administrator to proceed with preparation of an RFP for the proposed Broadband Development project. Motion carried unanimously.**