



MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

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PROPERTIES COMMITTEE

February 22, 2024

Room 302- County Complex

10:00 A.M.

*Estimated Time- Meeting will Commence immediately following
the Committee of the Whole/Full Board Meeting*

2024 Committee Members: Bryan Zender (Chair), Tom Kohlman, Kevin Knisely

A-G-E-N-D-A

- 1) **CALL TO ORDER** BY CHAIRMAN/ACTING CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA** (additions and/or deletions)
- 3) CONSIDERATION OF THE DRAFT **MINUTES** OF THE **FEBRUARY 8, 2024** PROPERTIES COMMITTEE MEETING
- 4) **NEW/GENERAL ITEMS**
 - A) **EMERGENCY MANAGEMENT**- Request to authorize cancellation of NIXLE and authorize transition to the Michigan State Police Emergency Management and Homeland Security Division sponsored CodeRED for Integrated Public Alert and Warning System.
 - B) **ADMINISTRATION**- PowerPoint Presentation and discussion on County's "Document Storage Reduction Plan"
- 5) **OLD/REFERRED/OR ADDITIONAL ITEMS** (if needed)
- 6) **ADJOURN...**

Meetings to be held as needed.

PROPERTIES COMMITTEE

February 8, 2024

***Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Zender called the meeting to order at approximately 10:58 a.m. in Room 302 of the County Complex.

Members Present: Commissioners Bryan Zender, Tom Kohlman, Kevin Knisely

Others: Moses Sanzo, County Administrator/Controller; John Bustle, Building Grounds/Parks Director; Jackie Arnold, CFO; Jillian Weiss, Special Events Coordinator; Undersheriff Michael Odette; Deputy Eric Kanyak; Brooke Sankiewicz, CMH CEO; Stephanie King, Chief Animal Control Officer

AGENDA

The agenda was reviewed.

Motion by Kohlman, support by Knisely, to approve the Properties Committee Agenda as presented. Motion carried.

MINUTES

The minutes from January 4, 2024 and January 25, 2024 were briefly reviewed.

Motion by Knisely, support by Kohlman, to approve the January 4, 2024 Properties Committee Agenda as presented. Motion carried.

Motion by Knisely, support by Kohlman, to approve the January 25, 2024 Properties Committee Agenda as presented. Motion carried.

SHERIFF

Undersheriff Odette and Deputy Kanyak were present to discuss the request to approve the installation of secure fiber line in the Mayfield Township Office for Sheriff's deputy's usage. Undersheriff explained that currently Mayfield Township deputies begin and end their shift in Mayfield Township. Without a secure fiber line, the deputies must return to the Sheriff's Department at the beginning and end of their shift for access and equipment. With the installation of the fiber line, any Sheriff deputy, not just Mayfield Township deputies, would be able to stop in to complete paperwork and/or charge equipment without having to travel to Sheriff's Department. Mayfield Township currently has plans to build a new building, with additional space for the Sheriff deputies to utilize. The cost of installation for the requested fiber line would go from the street to the current building, giving the Sheriff's deputies access to utilize right away. Then Mayfield Township would pay for the line to go from the current building to the new one. Discussion followed about Mayfield Township paying for the entire fiber installation project. Concerns about setting a precedence on paying for fiber access was discussed. It was discussed that the Sheriff's Department would gather more information and bring back to properties committee.

Continued

CMH

Brooke Sankiewicz was present to review the drawing bids that were received for the new CMH building. Bids were briefly reviewed and compared with concerns on parts of the language. It was noted that another architect was submitting a bid, however, it was not received yet. Another architect was contacted, however, Building and Grounds did not receive a response. It was agreed to bring back to properties once all drawing bids were received.

Sankiewicz began discussion on a 12-passenger van that CMH is requesting to sell. Zender explained that county policy is that anything of value would go to auction. Sankiewicz explained that CMH contracts with Central State Group home and all 6 beds at the location are for CMH patients. Sankiewicz explained the van requested to be sold, CMH no longer has use for. Sankiewicz explained that regardless, CMH would end of purchasing a similar passenger van for the group home. Sankiewicz explained that once CMH purchases/sells a van to the Group Home, the Group Home up rates a per person charge to CMH to cover the cost of the van. Sankiewicz provided several trade-ins versus private party pricing for the van. Brief discussion on title transfer and sales tax occurred.

1. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize the County to sell passenger van to Central State Group Home at a price of \$14,243.00. Motion carried.**

BUILDING & GROUNDS

John Bustle was present to further discuss county vehicles. Bustle explained that currently the County supplies a vehicle to MSUE. Looking further into the vehicle, the contract with MSUE does not mention a vehicle. Bustle explained that MSUE has only one county employee. Bustle explained that Building and Grounds pays for all the maintenance to the vehicle.

2. **Motion by Knisely, supported by Kohlman, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize the reassignment of the current vehicle from MSUE to Building and Grounds general fleet. Motion carried.**

ANIMAL CONTROL

Stephanie King was present to discuss the new animal control building addition. The three drawing bids were presented and briefly reviewed. Concerns of maintenance for snow and grass was discussed. Zender expressed concerns on the quarantine area and the functionality of the space. King shared current kennel space is 34 and with the addition it would increase space in the quarantine area. Further discussion on making the building larger to anticipate for growth. Concerns and discussion of expanding and growth of staff occurred. Bustle gave an update regarding DTE and pricing for electricity poles and transformers to be relocated. Discussion on location of building and various options for electricity placement occurred. Zender expressed wanting the State of Michigan MDARD to see the plans of the addition. Zender requested that King visit Oakland County Animal Control, research some more options for kennels, and bring back to properties committee. It was discussed that the building plans would remain in properties committee until a request for monies and at that time be moved to the ARPA committee.

PARKS

John Bustle was present to present the annual grant. The reimbursement grant for annual maintenance of the Polly Ann Trail is \$10,000 however, this year it was increased to \$15,000. Brief discussion on general maintenance of the trail occurred.

3. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to accept the grant Memorandum of Understanding and Agreement between the County of Lapeer and the Michigan Department of Natural Resources in the amount of \$15,000.00 for funding of regular maintenance along the Polly Ann Trail; and further to authorize the Chairman to sign said grant agreement. Motion carried.**

ADJOURN

Motion by Knisely, supported by Kohlman, to adjourn the meeting. Motion carried. 12:45 p.m.

Bryan Zender, Chairman
Lapeer County Properties Committee

REQUEST FOR ACTION

DATE: _____

XX REQUEST FOR ACTION

_____ FOR YOUR INFORMATION

_____ REQUEST FOR INFORMATION

TO: Lapeer County Board of Commissioners

FROM: Lapeer County Emergency Management

SUMMARY OF REQUEST / INFORMATION:

To authorize the cancellation of NIXLE alerting due to being an unfunded budget item and to transition to the Michigan State Police Emergency Management and Homeland Security Division sponsored CodeRED for access to the Integrated Public Alert and Warning System (IPAWS).

ADDITIONAL INFORMATION:

The grant funds are no longer being awarded for this purpose and the renewal for NIXLE is unfunded in the Emergency Management budget. With no funds available, it is requested to transition to the CodeRED MSP/EMHSD sponsored access to IPAWS for emergency and disaster only alerts (Emergency Alert System (EAS)).

CONTACT PERSON(S):

Sarah Whaley

BACKGROUND INFORMATION:

The County has utilized NIXLE alerting since approximately 2014 for the purpose of public alerting and access to NIXLE, including the Department Heads notifications for building related closures, water main breaks impacting communities, and other advisory type information. Additionally, NIXLE provided access to IPAWS for the Emergency Alert System (EAS).

SUPPORTING DOCUMENTS:

None

DRAFT MOTION:

To authorize the discontinuance of the NIXLE subscription and to authorize the transition to the Michigan State Police Emergency Management and Homeland Security Division (MSP EMHSD) sponsored CodeRED for Integrated Public Alert and Warning System (IPAWS) access only, at no cost to the county, and to authorize the County Administrator/Controller to sign any documents related to entering into an agreement with MSP EMHSD, CodeRED, or other for this sponsored access to IPAWS.

Motion by _____, supported by _____,

ATTACHMENTS YES____ NO__X__

**OPTION #1: Renew and Keep Everbridge NIXLE (Alert Lapeer County)**

- 3-year contract at \$7,926/year (Increase from \$7,725 for 2023-2024)
- Fully opt-in system for residents to receive Wireless Emergency Alerts (WEA) from the County (same as the County Department Heads you receive for building issues, etc.)
- Access to FEMA Integrated Public Alert and Warning System (IPAWS) for the Emergency Alert System(EAS) (the sky is falling, life safety type events)
- Current opt-in base is 7,039 residents
- Any townships/villages must obtain their own subscription if they desire to use (based on population size)

OPTION #2: Change to Onsolve CodeRed

- \$10,754/year (plus on-time \$500 set-up and training fee)
- Unlimited use plan- allows for us to provide alerting access to townships/villages/city if they request at no charge
- Both WEA and EAS alerting, with IPAWS access
- Uses an opt-out rather than opt-in system allowing better reach to residents in an emergency

Option #3: Opt-in to the state of Michigan CodeRed

- No cost to the county
- Only Emergency Alert System access (IPAWS)
 - No ability to message for advisory's such as the internet outage to department heads, building closure, etc.
 - Would resort to a text message group to Department Heads for those purposes