

LAPEER COUNTY BOARD OF COMMISSIONERS
February 22, 2024
9:00 A.M.

Chairman Kohlman called the meeting to order at 9:00 a.m. in the Commission Chambers on the lower level of the County Complex Building. Commissioner Mast opened the meeting with prayer. The Pledge of Allegiance was recited.

Present:	Tom Kohlman	District #1
	Gary Howell	District #2
	Kevin Knisely	District #3
	Brad Haggadone	District #4
	Truman Mast	District #5
	William Hamilton	District #6
	Bryan Zender	District #7

AGENDA

The agenda and draft minutes from the January 25, 2024 Regular Board Meeting were reviewed.

60-2024

Motion by Haggadone, supported by Zender, to accept the agenda with the deletion of a closed session. Motion carried.

61-2024

Motion by Hamilton, supported by Haggadone, to approve the January 25, 2024 Regular Board Meeting, as presented. Motion carried.

ELECTED OFFICIAL/DEPARTMENT HEAD UPDATES

Jeff Satkowski, Director of Central Dispatch gave a brief update regarding the recent outage and openings on Boards he is interested in.

PUBLIC TIME – five people spoke during public time.

62-2024

Motion by Howell, supported by Haggadone, pursuant to motion 47-2024 of the January 25, 2024 Regular Board Meeting, giving the Committee of the Whole the authority to act, to enter into the official record the following action taken at the February 8, 2024 meeting of the Committee of the Whole:

“Motion by Howell, supported by Haggadone, to adopt the following “Authorizing Resolution” related to the application of the Michigan State Housing Development Authority (MSHDA)’s Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program to benefit low and moderate-income residents; and further, to designate the County Administrator/Controller as the Environmental Review Certifying Officer for said grant:

**COUNTY OF LAPEER
AUTHORIZING RESOLUTION – 2024-R02**

WHEREAS, the Michigan State Housing Development Authority (MSDHA) has invited Units of General Local Government to apply for its Community Development Block Grant (CDBG) Housing Improving Local Livability (CHILL) Program; and

WHEREAS, the Lapeer County desires to request \$590,000 in CDBG funds to implement administrative activities and a Homeowner Improvement Project in partnership with the Human Development Commission (HDC) of Lapeer County; and

WHEREAS, the proposed project is consistent with the needs of the local community as described in the Application; and

WHEREAS, the proposed project will benefit residents of the county with at least 51 percent of those assisted being low- and moderate-income persons as determined by census data provided by the U.S. Department of Housing and Urban Development; and

WHEREAS, local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan State Housing Development Authority.

NOW, THEREFORE, BE IT RESOLVED that Lapeer County hereby designates the County Administrator/Controller as the Environmental Review Certifying Officer, the person authorized to certify the CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.

Roll Call vote: Howell, aye; Hamilton, nay; Knisely, aye; Mast, nay; Zender, aye; Haggadone, aye; Kohlman, nay. 4 ayes, 3 nays. Motion carried.”

Roll Call vote: Howell, aye; Knisley, aye; Zender, aye; Mast, nay; Haggadone, aye; Hamilton, nay; Kohlman, nay. 4 ayes, 3 nays. Motion carried.

63-2024

Motion by Haggadone, supported by Knisely, to accept the 2024 Michigan Association for Local Public Health (MALPH) Lapeer Health Department Staff Wellbeing mini-grant, in the amount of \$4,000.00, at no additional cost to the County General Fund, and to authorize the Health Department Director to electronically sign the agreement and that a copy be forwarded to the County Clerk to be entered into the Official Record as an exhibit. Motion carried.

64-2024

Motion by Haggadone, supported by Knisely, to accept the 2024 Michigan Department of Health and Human Services (MDHHS) Oral Health Kindergarten Assessment Program Grant, in the amount of \$56,909.00, at no additional cost to the County General Fund, and to authorize the Health Department Director to electronically sign the agreement and that a copy be forwarded to the County Clerk to be entered into the official record as an exhibit. Motion carried.

65-2024

Motion by Haggadone, supported by Knisely, to approve and sign all township and village contracts for the Lapeer County Sheriff's Office. Motion carried.

66-2024

Motion by Haggadone, supported by Knisely, to approve the Lapeer County Sheriff's Office submission of the Corrections Officer's training grant for the 1st calendar, and no additional cost to the county. Motion carried.

67-2024

Motion by Haggadone, supported by Knisely, to approve the purchase of 4 tasers for the Corrections Division. To be paid from the contingency 207-100-700.100. Motion carried.

68-2024

Motion by Haggadone, supported by Knisely, to approve the purchase of ten (10) Zoll AED Plus, ten (10) Zoll PediPadz, ten (10) sets of lithium ion batteries, and twenty (20) CPR Stat-Padz Electrodes to be purchased and reimbursed by the Fiscal Year 2022 Homeland Security Grant Program Funds from ElectraMed, at a cost of \$17,545.50 from line item 258-424-977.000, and subsequently reimbursed by the identified Fiscal Year 2022 Homeland Security Grant Program (HSGP). Motion carried.

69-2024

Motion by Haggadone, supported by Knisely, to authorize the renewal of the Equature contract on a 5-year prepaid with a 5% savings, at a cost of \$98,517.23, to be paid using the 9-1-1 millage account #482-325-977.000 at no additional cost to the County General Fund. Motion carried.

70-2024

Motion by Hamilton, supported by Zender, to authorize the renewal of the Motorola support for dispatch consoles, at a cost of \$40,038.00. To be paid using the 9-1-1 account #261-325-813.000, at no cost to the County General Fund. Motion carried.

71-2024

Motion by Hamilton, supported by Zender, to authorize the 2-year renewal of the Motorola support for Emergency Callworks at a cost of \$49,660.38. To be paid using the 9-1-1 millage account #482-325-977.000 at no cost the county general fund. Motion carried.

72-2024

Motion by Hamilton, supported by Zender, to authorize the payment of the ProComm annual invoice for local radio support at a cost of \$55,080.00. To be paid using the 9-1-1 account #261-325-813.000 at no cost to the county general fund. Motion carried.

73-2024

Motion by Hamilton, supported by Zender, to enter into a three (3) year contract with MGT of America Consulting, LLC for the Friend of the Court and Prosecuting Attorney Title IV-D Cooperative Reimbursement Program, as submitted, and further, to authorize the Chair/Vice-Chair to sign said contract. Motion carried.

74-2024

Motion by Hamilton, supported by Zender, to authorize Probate Court to purchase Training from University of Cincinnati Corrections Institute in the amount of \$6,750.00 for Youth Level Assessment Tool. Motion carried.

75-2024

Motion by Hamilton, supported by Zender, to accept the State of Michigan 2024 County Veteran Service Fund Grant awarded up to \$93,689.85, and further, to authorize the Chair/Vice-Chair to sign said Grant. Motion carried.

76-2024

Motion by Hamilton, supported by Zender, to authorize payment to Shifman Fournier, PLC in the amount of \$1,035.00 , for labor related legal services rendered through January 31, 2024, to be paid from line item 101-239-801.020. Motion carried.

77-2024

Motion by Knisely, supported by Mast, to authorize Administration to purchase a renewal subscription from SHI for the Budget Book Software, in the amount of \$20,556.00, to be paid from line item 101-228-813.030. Motion carried.

Valley Area Agency on Aging (VAAA) Executive Board78-2024

Motion by Howell, supported by Knisely, to re-appoint Willa Talley to serve on the Valley Area Agency on Aging (VAAA) Executive Board for a two-year term ending December 31, 2025. Motion carried.

79-2024

Motion by Zender, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to authorize the County to sell passenger van to Central State Group Home at a price of \$14,243.00. Motion carried.

80-2024

Motion by Zender, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to authorize the reassignment of the current vehicle from MSUE to Building and Grounds general fleet. Motion carried.

81-2024

Motion by Zender, supported by Haggadone, pursuant to the recommendation of the Properties Committee, to accept the grant Memorandum of Understanding and Agreement between the County of Lapeer and the Michigan Department of Natural Resources in the amount of \$15,000.00 for funding of regular maintenance along the Polly Ann Trail; and further to authorize the Chairman to sign said grant agreement. Motion carried.

82-2024

Motion by Howell, supported by Mast, to authorize Community Mental Health CEO to negotiate the rate of pay for the internal candidate for the Chief Clinical Officer position up to Step 3 of Pay Grade 25, at no additional cost to the County's General Fund. Motion carried.

83-2024

Motion by Haggadone, supported by Mast, to amend the Table of Organization in conjunction with Phase 1 which was previously authorized by motion #283-2023, and to authorize Community Mental Health to add the following Phase 2 remainder new positions to fulfill the requirements of the State Demonstration participation as a Certified Community Behavioral Health Center and to meet increased demand for services especially for the mild to moderate clients of Lapeer County, to be paid from Community Mental Health funding and at no additional cost to the County's General Fund:

Phase Two (January 2024 – March 2024)

- (3) CMH Professional BA (#TBD, Case Management, PG 18)
- (1) CMH Professional BA (#TBD, Non-Union, Quality Dept, PG18)
- (1) Certified Peer Support Specialist Position (#TBD, PG 15)
- (2) Master Level Clinicians (#TBD, PG 21)
- (1) Parent Support Partner (#TBD, PG 15)
- (1) General Clerk (#TBD, PG 13)

Motion carried.

84-2024

Motion by Haggadone, supported by Mast, to authorize the Prosecuting Attorney to negotiate the rate of pay for the Secretary II position (#105) up to a Step 1 of Pay Grade 15 based on the candidate's experience, qualifications and LEIN certification, as agreed upon through the Letter of Understanding with the Teamsters Local 214 union, effective February 5, 2023, at no additional cost to the County's General Fund. Motion carried.

85-2024

Motion by Mast, supported by Zender, pursuant to the recommendation of the Personnel Committee, to amend the Table of Organization for the Building & Grounds/Parks Department to create and add one new part-time seasonal General Clerk/Office Aide position (#TBD, PG 13 entry flat rate \$16.22) for the period of May through September, to be paid from within their budget (Fund 101-265); and further, to approve the related job description for said position, as attached. Motion carried.

86-2024

Motion by Hamilton, supported by Zender, pursuant to the recommendation of the Personnel Committee, to amend the Table of Organization for the Probate/Family Court office to create and add one full-time Juvenile Register/Court Clerk I position (#TDB, Pay Grade 14), as previously discussed and budgeted through the Budget Hearing process, to be paid within the Court budget; and further, to approve the related job description for said position. Motion carried.

87-2024

Motion by Howell, supported by Hamilton, pursuant to the recommendation of the Policies and Procedures Committee, to adopt the revised FY 2024 Rules of Procedures for the Lapeer County Board of Commissioners, as attached, with language clarifications related to the appointment process when filling vacancies on the various boards and committees appointed by the Board of Commissioners, and other minor language clarifications. Motion carried.

88-2024

Motion by Howell, supported by Mast, that the \$300.00 per week stipend for on-call Prosecutor Pay to stay in place. Motion carried.

89-2024

Motion by Haggadone, supported by Hamilton, to enter into the record the County's Audit Motions for February 9th and 23rd, 2024 and also the Road Commissions Audit Motion for disbursements dated February 8th and 22nd, 2024. Roll Call vote: Haggadone, aye; Hamilton, aye; Howell, aye; Knisley, aye; Mast, aye; Zender, aye; Kohlman, aye. 7 ayes. Motion carried unanimously.

No action was taken regarding the following appointments: Agricultural Preservation Board; Brownfield Redevelopment Authority; Economic Development Corporation Board of Directors; Senior Programs Advisory Board; Valley Area Agency on Aging (VAAA) Executive Board; Thumb Regional Community Corrections Advisory Board; Jury Board

AD HOC COMMITTEE UPDATES

No updates given.

PUBLIC TIME – four people spoke during public time.

COMMISSIONER REPORTS

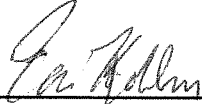
At this time, the Commissioners had an opportunity to give brief reports on meetings and conferences that they have recently attended, as well as upcoming meetings and events, along with statements regarding public time comments.

ADMINISTRATOR/CHIEF FINANCIAL OFFICER UPDATES

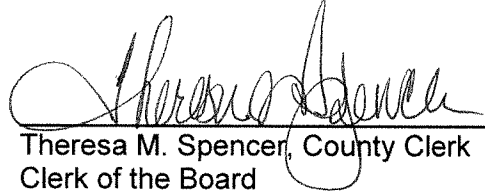
Moses Sanzo, County Controller/Administrator stated that he will check on the names for the Brownfield Redevelopment Authority and Economic Development Corporation Board of Directors. He also gave an update regarding the Department Head meeting. Jackie Arnold, Chief Financial Officer gave an update regarding the new firm for the audit.

90-2024

Motion by Zender, supported by Haggadone, to adjourn the meeting. 11:12 a.m.



Tom Kohlman, Chairman
Board of Commissioners



Theresa M. Spencer, County Clerk
Clerk of the Board