

## PROPERTIES COMMITTEE

**February 8, 2024**

***Room 302 COUNTY COMPLEX  
255 CLAY STREET, LAPEER, MI 48446***

Chairman Zender called the meeting to order at approximately 10:58 a.m. in Room 302 of the County Complex.

Members Present: Commissioners Bryan Zender, Tom Kohlman, Kevin Knisely

Others: Moses Sanzo, County Administrator/Controller; John Bustle, Building Grounds/Parks Director; Jackie Arnold, CFO; Jillian Weiss, Special Events Coordinator; Undersheriff Michael Odette; Deputy Eric Kanyak; Brooke Sankiewicz, CMH CEO; Stephanie King, Chief Animal Control Officer

### AGENDA

The agenda was reviewed.

**Motion by Kohlman, support by Knisely, to approve the Properties Committee Agenda as presented. Motion carried.**

### MINUTES

The minutes from January 4, 2024 and January 25, 2024 were briefly reviewed.

**Motion by Knisely, support by Kohlman, to approve the January 4, 2024 Properties Committee Agenda as presented. Motion carried.**

**Motion by Knisely, support by Kohlman, to approve the January 25, 2024 Properties Committee Agenda as presented. Motion carried.**

### SHERIFF

Undersheriff Odette and Deputy Kanyak were present to discuss the request to approve the installation of secure fiber line in the Mayfield Township Office for Sheriff's deputy's usage. Undersheriff explained that currently Mayfield Township deputies begin and end their shift in Mayfield Township. Without a secure fiber line, the deputies must return to the Sheriff's Department at the beginning and end of their shift for access and equipment. With the installation of the fiber line, any Sheriff deputy, not just Mayfield Township deputies, would be able to stop in to complete paperwork and/or charge equipment without having to travel to Sheriff's Department. Mayfield Township currently has plans to build a new building, with additional space for the Sheriff deputies to utilize. The cost of installation for the requested fiber line would go from the street to the current building, giving the Sheriff's deputies access to utilize right away. Then Mayfield Township would pay for the line to go from the current building to the new one. Discussion followed about Mayfield Township paying for the entire fiber installation project. Concerns about setting a precedence on paying for fiber access was discussed. It was discussed that the Sheriff's Department would gather more information and bring back to properties committee.

Continued

**CMH**

Brooke Sankiewicz was present to review the drawing bids that were received for the new CMH building. Bids were briefly reviewed and compared with concerns on parts of the language. It was noted that another architect was submitting a bid, however, it was not received yet. Another architect was contacted, however, Building and Grounds did not receive a response. It was agreed to bring back to properties once all drawing bids were received.

Sankiewicz began discussion on a 12-passenger van that CMH is requesting to sell. Zender explained that county policy is that anything of value would go to auction. Sankiewicz explained that CMH contracts with Central State Group home and all 6 beds at the location are for CMH patients. Sankiewicz explained the van requested to be sold, CMH no longer has use for. Sankiewicz explained that regardless, CMH would end of purchasing a similar passenger van for the group home. Sankiewicz explained that once CMH purchases/sells a van to the Group Home, the Group Home up rates a per person charge to CMH to cover the cost of the van. Sankiewicz provided several trade-ins versus private party pricing for the van. Brief discussion on title transfer and sales tax occurred.

1. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize the County to sell passenger van to Central State Group Home at a price of \$14,243.00. Motion carried.**

**BUILDING & GROUNDS**

John Bustle was present to further discuss county vehicles. Bustle explained that currently the County supplies a vehicle to MSUE. Looking further into the vehicle, the contract with MSUE does not mention a vehicle. Bustle explained that MSUE has only one county employee. Bustle explained that Building and Grounds pays for all the maintenance to the vehicle.

2. **Motion by Knisely, supported by Kohlman, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize the reassignment of the current vehicle from MSUE to Building and Grounds general fleet. Motion carried.**

**ANIMAL CONTROL**

Stephanie King was present to discuss the new animal control building addition. The three drawing bids were presented and briefly reviewed. Concerns of maintenance for snow and grass was discussed. Zender expressed concerns on the quarantine area and the functionality of the space. King shared current kennel space is 34 and with the addition it would increase space in the quarantine area. Further discussion on making the building larger to anticipate for growth. Concerns and discussion of expanding and growth of staff occurred. Bustle gave an update regarding DTE and pricing for electricity poles and transformers to be relocated. Discussion on location of building and various options for electricity placement occurred. Zender expressed wanting the State of Michigan MDARD to see the plans of the addition. Zender requested that King visit Oakland County Animal Control, research some more options for kennels, and bring back to properties committee. It was discussed that the building plans would remain in properties committee until a request for monies and at that time be moved to the ARPA committee.

**PARKS**

John Bustle was present to present the annual grant. The reimbursement grant for annual maintenance of the Polly Ann Trail is \$10,000 however, this year it was increased to \$15,000. Brief discussion on general maintenance of the trail occurred.

3. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to accept the grant Memorandum of Understanding and Agreement between the County of Lapeer and the Michigan Department of Natural Resources in the amount of \$15,000.00 for funding of regular maintenance along the Polly Ann Trail; and further to authorize the Chairman to sign said grant agreement. Motion carried.**

**ADJOURN**

Motion by Knisely, supported by Kohlman, to adjourn the meeting. Motion carried. 12:45 p.m.

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Bryan Zender, Chairman  
Lapeer County Properties Committee