

PERSONNEL COMMITTEE
JANUARY 11, 2024

*CONFERENCE ROOM 302 – ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446*

Chairman Truman Mast called the meeting to order at approximately 10:30 a.m. in Conference Room 302 in the Administration Office on the 3rd Floor of the County Complex.

Members Present: Commissioners Truman Mast, Gary Howell, and Brad Haggadone.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Administration Office Manager; Sheryl Sims, HR Manager; and Lori Curtiss on behalf of the Community Collaborative Leadership Committee.

AGENDA

The Agenda was reviewed.

Motion by Haggadone, supported by Howell, to approve the Personnel Committee Agenda as presented. Motion carried unanimously.

MINUTES

The minutes from the December 14, 2023 Personnel Committee Meeting were briefly reviewed and discussed.

Motion by Howell, supported by Haggadone, to approve the minutes from the December 14, 2023 Personnel Committee Meeting, as presented. Motion carried unanimously.

COMMUNITY COLLABORATIVE

Lori Curtiss, on behalf of the Community Collaborative Leadership Committee, was present to request an increase for the Community Collaborative Coordinator, Ben Cummings, from \$20.80 to \$22.53. Ms. Curtiss stated that this position is part-time (20 hours) but they are hoping that more resources become available in the future to make this position full-time. Questions and discussion followed. Ms. Curtiss explained the duties of the position and reported that the increase is fully budgeted.

Motion by Howell, supported by Haggadone, to recommend to the Full Board to authorize the hourly rate increase for the Community Collaborative Coordinator position (#389) from \$20.80 to \$22.53, effective December 23, 2023, as budgeted, and at no additional cost to the County's General Fund. Motion carried unanimously.

ADMINISTRATION

Moses reviewed the request and action that was recommended by the I.T. Committee to add and hire a full-time I.T. Network Support Technician position, which will help reduce costs with our contracted I.T. service providers by having someone here on-site to handle everyday troubleshooting, helpdesk, and other duties. This position was discussed and budgeted through the Budget Hearings last year. The job description for said position will also need to be approved. Brief questions and discussion followed.

Motion by Haggadone, supported by Howell, to recommend to the Full Board that pursuant to the recommendation of both the I.T. and Personnel Committees as well as previous discussions at the Budget Hearings, to authorize the County Administration to amend their Table of Organization and add and fill one full-time I.T. Hardware/Software Network Support Technician position (#TBD, Pay Grade 18), to be paid from the General Fund; and further, to approve the job description for said position, as attached. Motion carried unanimously

ADJOURN

Motion by Haggadone, supported by Howell, to adjourn the meeting. Motion carried unanimously. 10:45 a.m.

Truman Mast, Chairman
Lapeer County Personnel Committee

Minutes Prepared by: Doreen Clark, Office Manager