

MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

255 Clay Street
Lapeer, Michigan 48446

phone 810 area code
667-0366
667-0369 FAX
www.lapeercountymi.gov

PROPERTIES COMMITTEE

January 25, 2024

Room 302- County Complex

10:00 A.M.

*Estimated Time- Meeting will Commence immediately following
the Committee of the Whole/Full Board Meeting*

Meetings to be held as needed.

A-G-E-N-D-A

- 1) **CALL TO ORDER** BY CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA** (additions and/or deletions)
- 3) CONSIDERATION OF THE DRAFT **MINUTES** OF THE **JANUARY 4, 2023**
PROPERTIES COMMITTEE MEETING
- 4) **NEW/GENERAL ITEMS**
 - A) **SHERIFF'S DEPARTMENT**- Discussion on new office signage.
- 5) **OLD/REFERRED/OR ADDITIONAL ITEMS** (if needed)
- 6) **ADJOURN...**

PROPERTIES COMMITTEE

January 4, 2024

***Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Zender called the meeting to order at approximately 10:18 a.m. in Room 302 of the County Complex.

Members Present: Commissioners Bryan Zender, Tom Kohlman, Kevin Knisely

Others: Moses Sanzo, County Administrator/Controller, John Bustle, Building Grounds/Parks Director, Jackie Arnold, CFO, Jillian Weiss, Special Events Coordinator, Lauren Emmons, CMH CEO, Brooke Sankiewicz, CMH Clinic Service Director

AGENDA

The agenda was reviewed.

Motion by Kohlman, support by Knisely, to approve the Properties Committee Agenda as presented. Motion carried.

MINUTES

The minutes from December 14, 2023 were briefly reviewed.

Motion by Knisely, supported by Kohlman, to approve the minutes from the December 14, 2023 meeting of the Properties Committee meeting as presented. Motion carried.

CMH

Lauren Emmons was present to discuss request for construction project to create office space for the OPC/ Triage programs at the CMH Building. Emmons explained that A wing has 2 large offices and a storage room that could be constructed to make more office space. Emmons explained that the storage space project would just be a matter of moving a wall, while one of large offices would require the creation of door space. Emmons explained total construction project would create four additional office spaces.

- 1. Motion by Bustle, supported by Kohlman, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the construction project creating 4 offices out of 2 large offices and small storage room to provide needed office space at the CMH Building for the OPC/Triage programs, at a cost not to exceed \$7,500.00, to be paid for by CMH funding, at no additional cost to the County's General Fund. Motion carried.**

PARKS

John Bustle was present to give update on the Polly Ann Trail Grant. Bustle explained that the DNR extended the grant application deadline. Bustle share that Rowe Professional Services Co. has been involved with this grant process since the beginning. Bustle received final pricing for Rowe to draw and oversee the engineering of the project. It was discussed that the Friends of the Polly Ann Trail would contribute monies towards the engineering costs and the DNR would contribute the remaining costs through a grant to the County. Bustle explained that the monies in the grant may not be enough to do the full project, as requested in the grant. DNR is aware and would rather have the project completed correctly and not extend as far at this time. Discussion on liability for remaining trail once grant monies is used occurred.

2. **Motion by Kohlman, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize Building and Grounds/Parks Department to proceed with Rowe Professional Service Co. for engineering plans for the Polly Ann Trail Grant. Motion carried.**

CMH

Lauren Emmons requested to give an update on the CMH building design. Emmons shared that the next step for the building would be to go to the Code Authority and Mayfield Twp. for site planning. Concerns about parking lot, fire suppression, zoning was discussed. Moses Sanzo shared concerns about size of the building as the study for the building design was completed three years ago. Emmons and Brooke Sankiewicz explained the need for the space as CMH continues to grow. Further discussion on preliminary drawings and ability to bid occurred.

PARKS

Kevin Knisely requested an update on Torzewski Water Park Concept. John Bustle explained the need to order some items as soon as possible due to production delays. Further discussion on costs occurred. Knisely requested Bustle to bring more information to the next ARPA meeting on 1/11/2024.

ADJOURN

Motion by Kohlman, supported by Knisely, to adjourn the meeting. Motion carried. 11:30 a.m.

Tom Kohlman, Chairman
Lapeer County Properties Committee

DATE: Dec 14, 2023

☐ REQUEST FOR ACTION

☐ FOR YOUR INFORMATION

☒ REQUEST FOR INFORMATION

TO: LAPEER COUNTY BOARD OF COMMISSIONERS

FROM: Lapeer County Sheriff's Office

SUMMARY OF REQUEST / INFORMATION: The Sheriff's Office is in great need of new office signage. The sign is 11 years old and has seen better days.

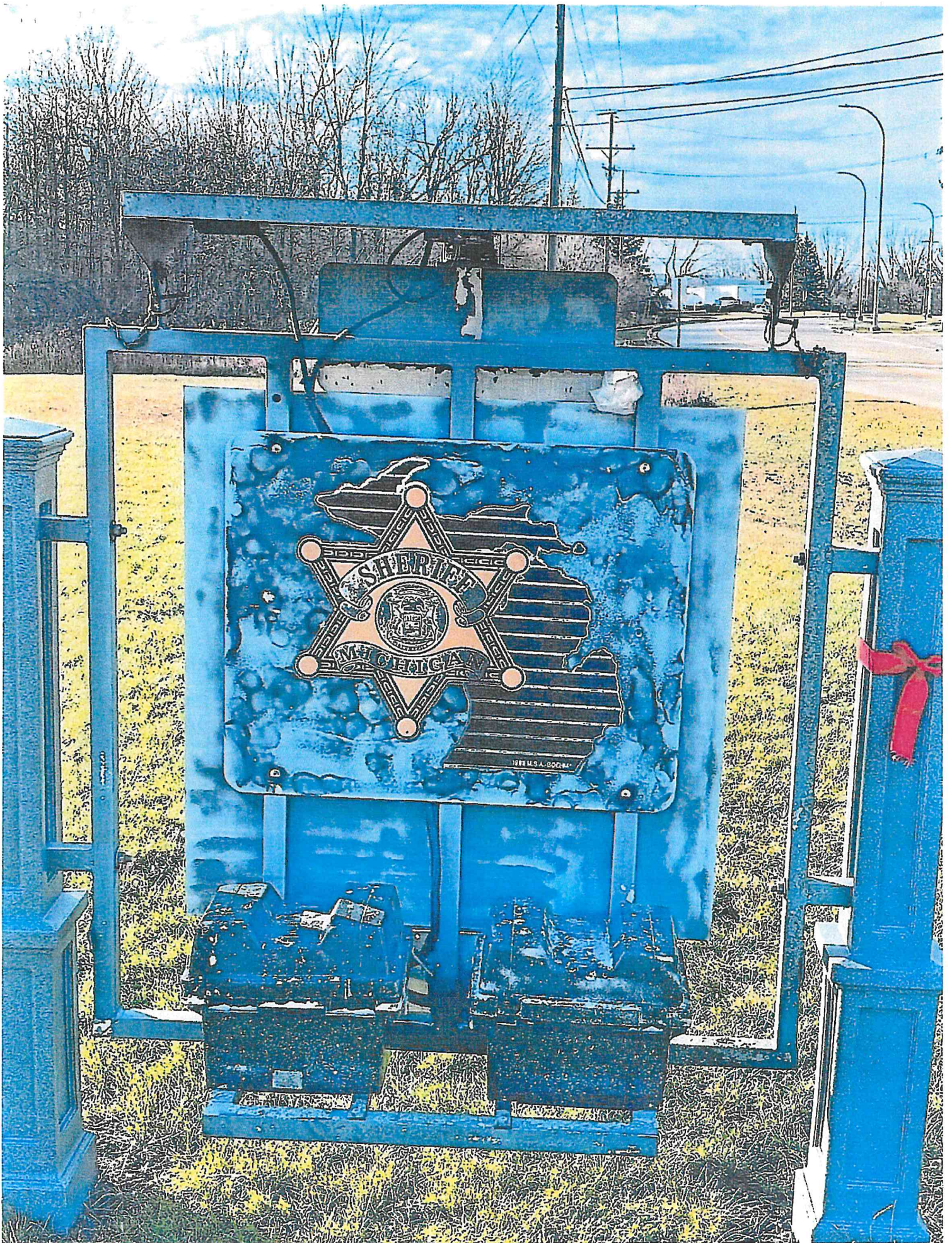
BACKGROUND INFORMATION: We have gathered bids on different styles and options with prices ranging anywhere from \$37,500 to \$62,000. This does cover electricity but NOT permit. The Sheriff's Office is asking for guidance on this issue.

CONTACT PERSON(S): Sheriff Scott McKenna

SUPPORTING DOCUMENTS: bids and pictures of old sign

DRAFT MOTION: No motion is needed, this is just an information gathering meeting.

ATTACHMENTS YES ☒ NO ☐



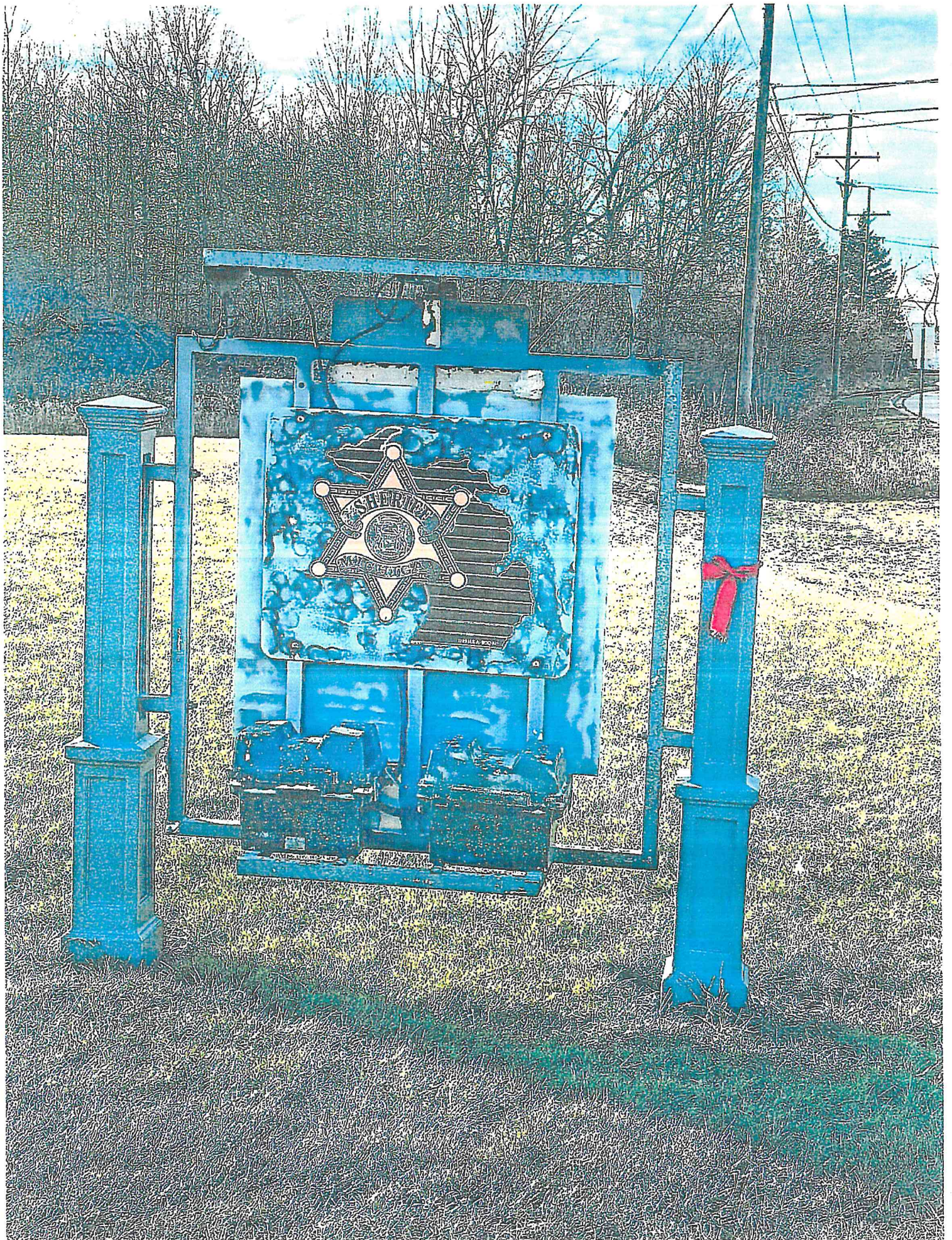
3231

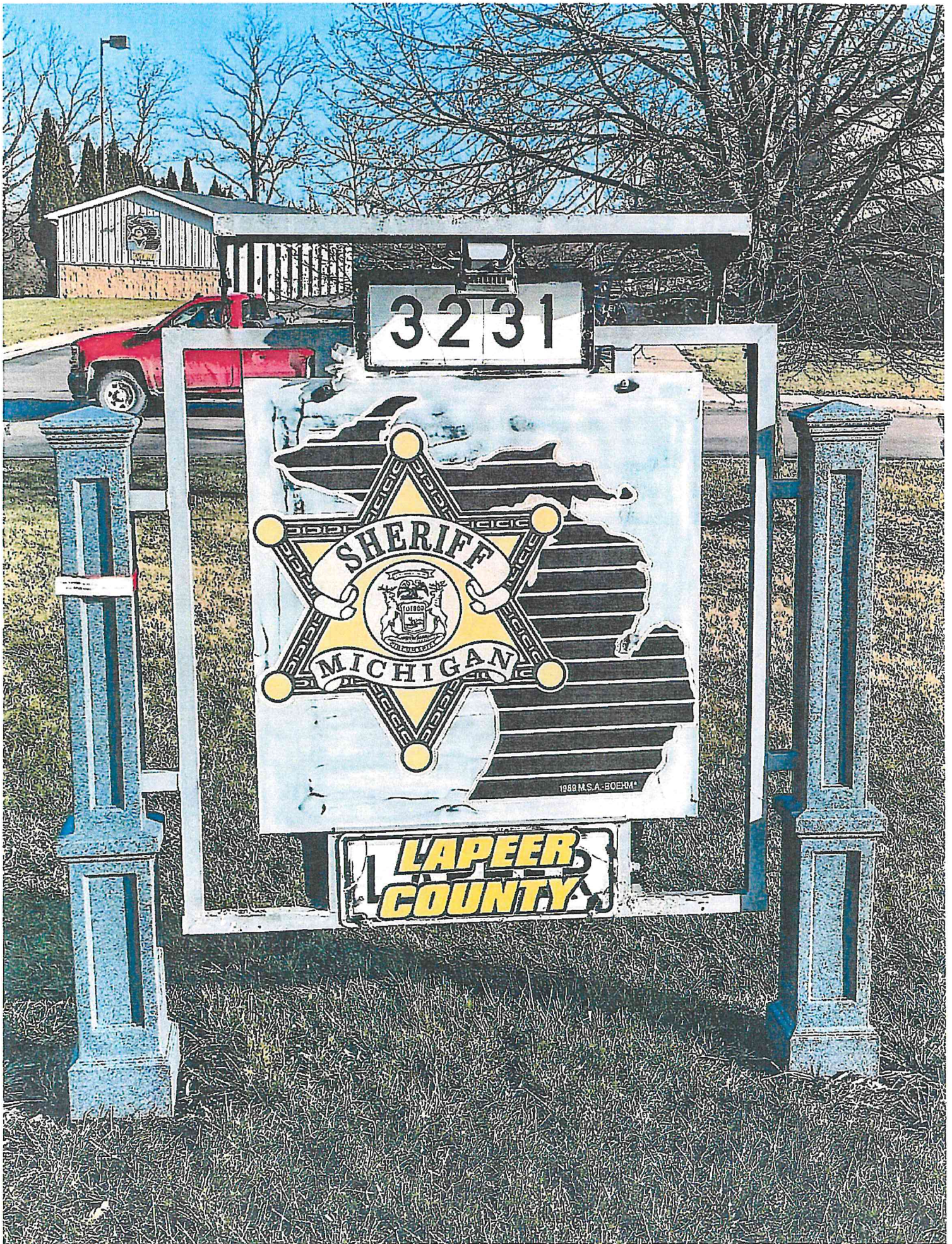


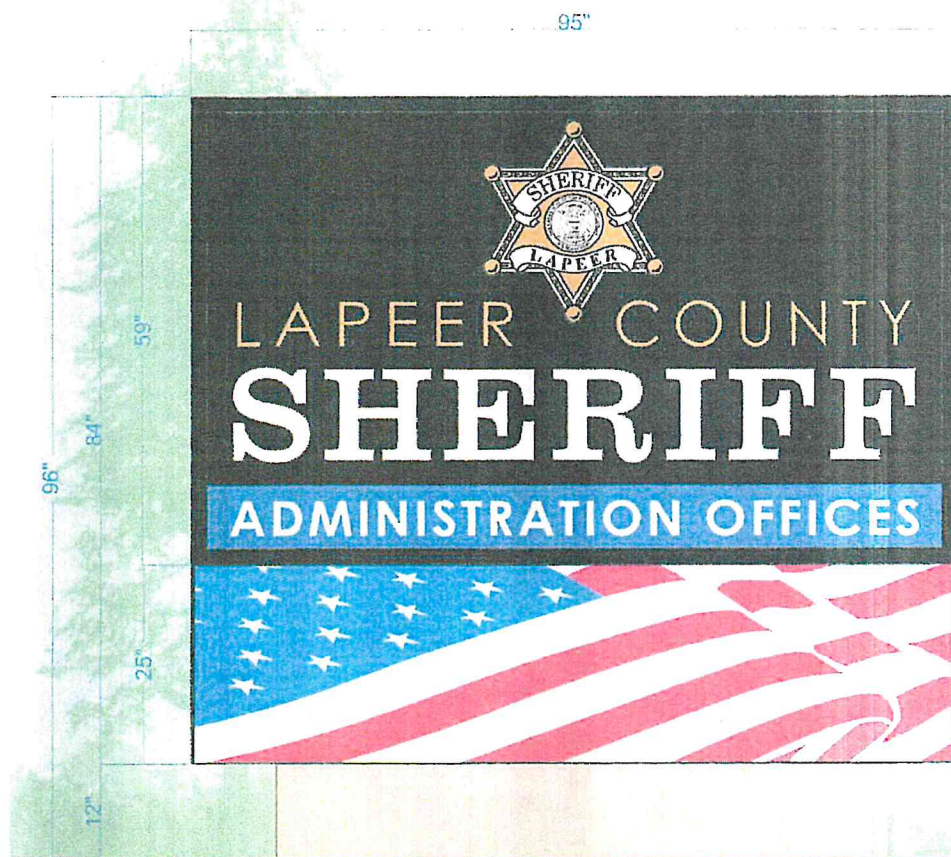
1989 M.S.A.-BOEHM

**Lapeer
County**









OPTION #7A



OPTION #7B

Monument Sign - Qty. 1

- Double Face, LED Illuminated Cabinet
- Polycarbonate Face w/ Vinyl Graphics
- Full Color LED Digital Display
- Fabricated Alum. Pole Cover

SIGNS BY...
Crannie
 A FULL SERVICE SIGN COMPANY

4145 Market Place
 Flint, Michigan 48607
 810-437-0000
www.SignsByCrannie.com

Customer: Lapeer County Sheriff
 Address: 3231 John Conley Dr
 Lapeer, MI 48446

Salesperson: Aaron Hinman
 Date: 10-18-23
 Drawn By: G.Alumbaugh
 Scale: X=1'-0"

Filename: LapeerCoSheriff-23-Mon Sign
 Revision: GA 11-7-23 GA 11-13-23

X
 Signature for approval of artwork - Proceed to production as shown



Proud Member Of The
 WSA WORLD SIGN ASSOCIATION
 ISA INTERNATIONAL SIGN ASSOCIATION
 MSA MATERIAL SIGN ASSOCIATION



4145 Market Place
Flint, Michigan 48507

810-487-0000
www.SignsByCrannie.com

Proposal Submitted To:
Mike Odette
Lapeer County Sheriff's Office
3231 Conley Dr
Lapeer, MI 48446- USA

Phone: (810) 664-1801
Fax:
E-mail: modette@lapeercounty.org

Option 7B
Job Name and Location
Lapeer County Sheriff's Office
3231 Conley Dr
Lapeer, MI 48446- USA

Proposal No	Proposal Date	Payment Terms	Contact	Page
014861	11/20/2023	75% Dep / Bal Upon Comp	Aaron Hinman	Page 1 of 1

Quantity - Product - Description	Unit Price	Extended Price
1 Aluminum fabricated cabinet, LED illuminated, Polycarbonate faces.	\$10,686.32	\$10,686.32
1 ThinkSign EMC. 10mm 64 x 240 matrix	\$16,606.35	\$16,606.35
1 Installation of quoted signage	\$2,208.00	\$2,208.00

PRICE QUOTATION GOOD FOR 10 DAYS.

The client is responsible for supplying production ready, vectorized artwork of logos and custom letter styles in an eps or ai format.

Taxable	\$27,292.67
Non-Taxable	\$2,208.00
Sales Tax	\$1,637.56

PRICES DO NOT INCLUDE PERMIT FEES OR PRIMARY ELECTRICAL TO SIGNS.

TERMS - DEPOSIT DOWN, BALANCE DUE AT TIME OF INSTALLATION.

WARRANTY - one year all parts and labor barring vandalism or acts of God.

PRICES as indicated above are minimal estimates for art or sign work only. Photostats, typography, photographs, overtime, changes and or time additions, delays caused by the client, special consultations and all other expenses that cannot be estimated accurately in advance will be billed extra unless otherwise specified herein.

FINISHED art, mechanicals, and signs will be released for use by the client only. Mechanicals, original art, sketches and materials other than signs originated by the designer are the property of the designer, and will be held for the client, unless otherwise shown.

SPECIAL conditions on the client's purchase orders in no way negate the above conditions of sale. In ordering the work described above, the client accepts all of these conditions whether noted on his purchase or not.

IF UNUSUAL conditions (ie. access, ledge, water, rock, etc.) are encountered in the installation, this contract is binding; however, an additional cost based on our labor, plus 15% on sub-contractor and materials or equipment will be added to the above price.

THE CLIENT agrees to pay all costs of collection in the event of default of payment by the client, including a reasonable attorney's fee. In the event of delinquent payments, the client will be charged a rate of 1 1/2% interest for every month, after the first 30 days.

THE SIGN SHALL REMAIN THE PROPERTY of Signs by Crannie, Inc. until paid for in full. In the event the client is delinquent in payment by more than 45 days Signs by Crannie, Inc. reserves the right to remove the signage from the premise without notice of the client. And the client shall hold Signs by Crannie, Inc. free of any liability what so ever.

Freight	\$0.00
Permits.	TBD
Order Total	\$31,138.23
Deposit Req 75%	\$23,353.67

SALESPERSON: _____

DATE: _____

ACCEPTED BY: _____

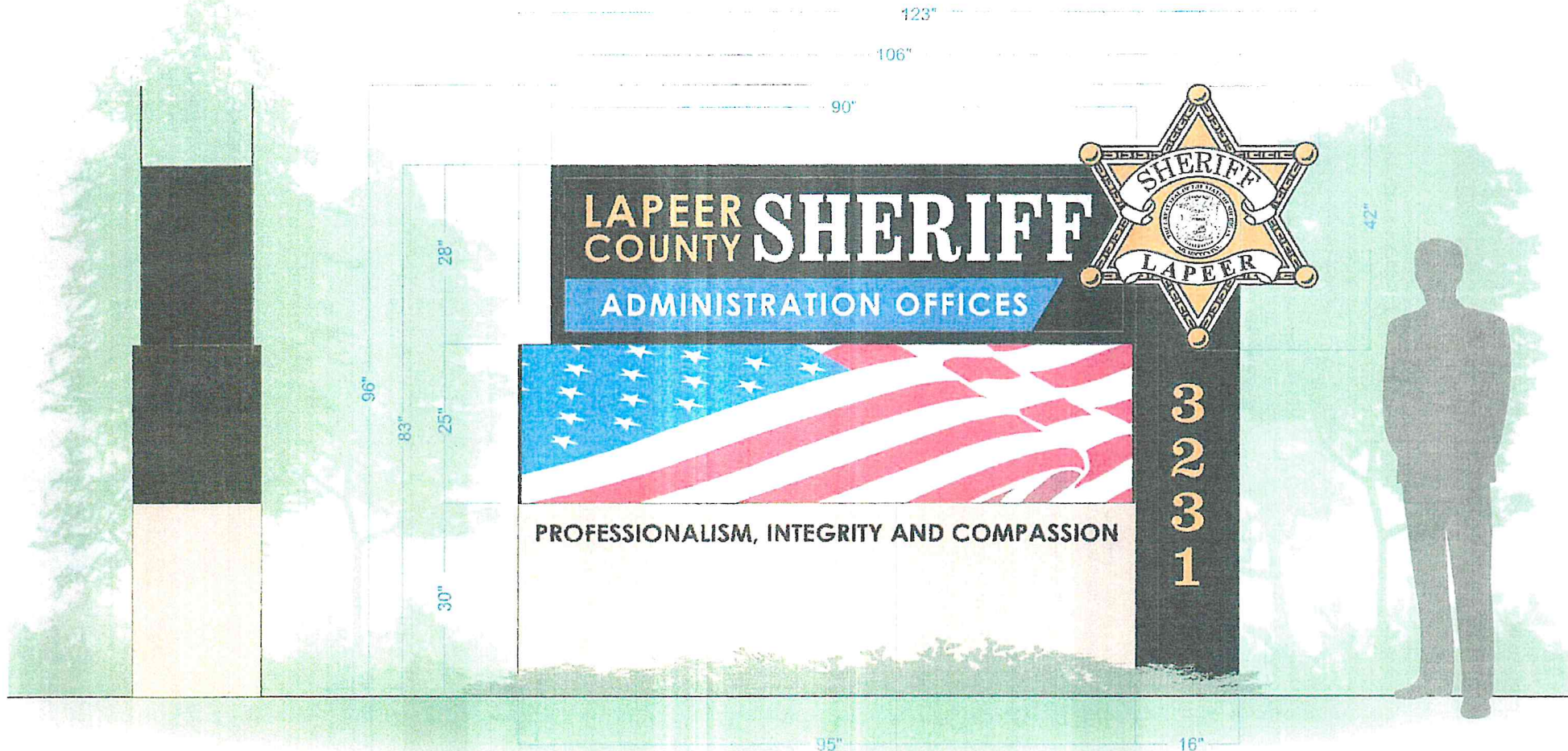
TITLE: _____

SIGNATURE: _____

DATE: _____

For: Lapeer County Sheriff's Office - Option 7

Approv
\$8,000
Electric
Quote



Monument Sign - Qty. 1

- Double Face, LED Illuminated Cabinet
- Polycarbonate Face w/ Vinyl Graphics
- Flat Alum. "Badge" Panel Mounted To Each Side
- Full Color LED Digital Display
- Fabricated Alum. Pole Cover / Column w/ Vinyl Letters & Address

OPTION #4

SIGNS BY...
Crannie
A FULL SERVICE SIGN COMPANY

4145 Market Place
Flint, Michigan 48607
810-487-0000
www.SignsByCrannie.com

Customer: Lapeer County Sheriff
Address: 3231 John Conley Dr
Lapeer, MI 48446

Salesperson: Aaron Hinman
Date: 10-18-23
Drawn By: G.Alumbaugh
Scale: X=1'-0"

Filename: LapeerCoSheriff-23-Mon Sign
Revision: GA 11-7-23

X
Signature for approval of artwork - Proceed to production as shown



Proposal Submitted To:
Mike Odette
Lapeer County Sheriff's Office
3231 Conley Dr
Lapeer, MI 48446- USA

Phone: (810) 664-1801
Fax:
E-mail: modette@lapeercounty.org

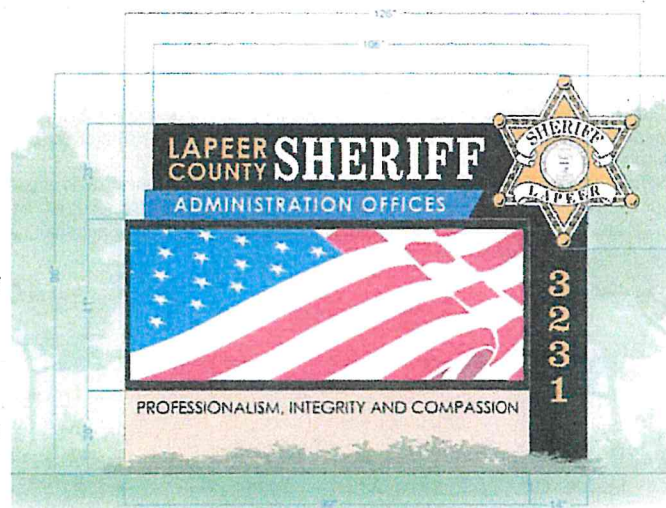
New Signage
Job Name and Location
Lapeer County Sheriff's Office
3231 Conley Dr
Lapeer, MI 48446- USA

Proposal No	Proposal Date	Payment Terms	Contact	Page
014641	10/25/2023	75% Dep / Bal Upon Comp	Aaron Hinman	Page 1 of 2

Quantity	Product - Description	Extended Price
1	Custom fabricated monument sign. Push ROPT copy and dimensional address numbers. 25 AMP service needed – <i>minimum for electrical</i>	\$20,957.80
1	Watchfire FC DF 16mm 54 x 144 – 16MM – Full Color – Digital Signage	\$27,614.25
1	Installation of quoted signage. New footings and steel supports.	\$2,688.00

PRODUCT SPECIFICATIONS

Pixel Pitch: W16mm LED RGB
Pixel Matrix: 54 X 144
Ventilation Style: Front Ventilation
Cabinet Size: 41in H x 8ft 3in L x 5in D
Viewing Area: 36in H x 8ft L
Cabinet Style: Double Face (Slim)
Character Size: 6 lines / 28.8 Characters at a 4" type
Approx. Weight: 652.00 Lbs.
Warranty: Standard 5 Year Watchfire warranty applies.
Mfg. Lead Time: 3-5 weeks (Based on signed quote, receipt of deposit, and artwork approval - if applicable)
Electrical Service: 120 VOLT 14.0 amps (7.00 per face) Single Phase Service. Refer to the Installation manual for details on wiring. Based on 18 hours of operation a day, plus or minus 10% depending on how the sign is programmed.
Example: 8.7 KWHrs a day x \$0.12 = \$1.04/Day



LAPEER COUNTY SHERIFF'S ADMINISTRATION OFFICE



4145 Market Place
Flint, Michigan 48507

810-487-0000
www.SignsByCrannie.com

Proposal No	Proposal Date	Payment Terms	Contact	Page
014641	10/25/2023	75% Dep / Bal Upon Comp	Aaron Hinman	Page 2 of 2

PRICE QUOTATION GOOD FOR 10 DAYS.

The client is responsible for supplying production ready, vectorized artwork of logos and custom letter styles in an eps or ai format.

Taxable	\$48,572.05
Non-Taxable	\$2,688.00
Sales Tax	\$2,914.32

PRICES DO NOT INCLUDE PERMIT FEES OR PRIMARY ELECTRICAL TO SIGNS.

TERMS - DEPOSIT DOWN, BALANCE DUE AT TIME OF INSTALLATION or
ESTIMATED MONTHLY PAYMENT BASED UPON CUSTOMER CREDIT APPROVAL:

Freight	\$0.00
Permits.	TBD
Order Total	\$54,174.37
Deposit Req 75%	\$40,630.78

24 months	36 months	48 months	60 months
\$2,469 - \$2,849	\$1,716 - \$1,891	\$1,342 - \$1,445	\$1,118 - \$1,189

WARRANTY - one year all parts and labor barring vandalism or acts of God.

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SALESPERSON: _____ DATE: _____

ACCEPTED BY: _____ TITLE: _____

SIGNATURE: _____ DATE: _____

For: Lapeer County Sheriff's Office – Lapeer, MI

