



Lapeer County Board of Commissioners

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SPECIAL A.R.P.A. COMMITTEE

JANUARY 11, 2023

****8:30 A.M.****

CONFERENCE ROOM 302

*(**This Special APRA Committee Meeting will be held PRIOR to the Committee of the Whole and Special Board Meetings**)*

Committee Members: Kevin Knisely (Chair); Tom Kohlman and Gary Howell

~Meetings are held by the call of the Chair~



- 1) **CALL TO ORDER** BY CHAIRMAN/ACTING CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA**
- 3) CONSIDERATION OF THE DRAFT MINUTES FROM THE **DECMEBER 14, 2023** MEETING

NEW/OLD BUSINESS:

- 4) **PARKS** – REQUEST TO ALLOCATE AND AUTHORIZE \$6.8M OF A.R.P.A. FUNDS FOR THE TORZEWSKI COUNTY WETLANDS WATERPARK RENOVATION PROJECT AND AUTHORIZE BUILDING & GROUNDS TO PROCEED WITH ORDERING WATERSLIDE AND OTHER COMPONENTS OF THE PROJECT THAT WILL REQUIRE A LONGER ORDERING TIMEFRAME
- 5) **OTHER** – (if needed)
 - A.
 - B.

ADJOURN...

A.R.P.A. COMMITTEE
DECEMBER 14, 2023

***CONFERENCE ROOM 302– ADMINISTRATION OFFICE, COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Kevin Knisely called the meeting to order at approximately 11:10 a.m. in Conference Room 302 in the Administration Office on the third floor of the County Complex.

Commissioners Present: Commissioners Kevin Knisely, Gary Howell, and Tom Kohlman.

Others: Moses Sanzo, County Controller/Administrator; Jackie Arnold, CFO; Doreen Clark, Office Manager; John Bustle, Building & Grounds/Parks Director; Stephanie King, Chief Animal Control Officer; Dave Eady; and Truman Mast (observation only).

AGENDA

The agenda was reviewed.

Motion by Howell, supported by Kohlman, to approve the agenda as presented. Motion carried unanimously.

MINUTES

The minutes from the November 9, 2023 ARPA Committee Meeting were briefly reviewed and discussed.

Motion by Kohlman, supported by Howell, to approve the minutes from the November 9, 2023 A.R.P.A. Committee Meeting, as presented. Motion carried unanimously.

ANIMAL CONTROL – PROPOSED ADDITION

Stephanie King and Dave Eady were present to review their proposed plans that were previously discussed at the last Properties Committee Meeting to expand the Animal Control facility. The proposed unofficial drawings were reviewed and they would like the new areas to include an approximate 40x60 drive in area where the vehicle could drop off animals so they don't attack the public or staff, and the animals won't be able to run away from the building towards the busy road. It would also include a food storage area and bigger kennels to handle the larger dog breeds. Discussed the possibility of having track-style kennels that are adjustable in size to accommodate both big and small breeds. They would also like to have an area specified for dogs in quarantine, puppies, another adoption area and more storage. Discussion followed regarding whether the addition will require fire suppression, and the need for block building for easy cleaning. Lengthy questions and discussion followed and it was a consensus of the Committee that we need to proceed with getting engineered drawings.

Motion by Kohlman, supported by Bustle, based upon the recommendation of the ARPA Committee, to authorize the Buildings & Grounds/Parks Department to proceed with acquiring quotes for engineering drawings and oversight services related to the proposed addition to the Animal Control Building as discussed at the December 14, 2023 A.R.P.A. meeting and report back to the ARPA meeting. Motion carried unanimously.

Ms. King gave an update that she has found two part-time Kennel Attendants that will start at the beginning of the year. Dave Eady expressed his interest in continuing on and participating in the Animal Control building expansion project and adoption of the proposed Ordinance if the Committees will allow, as he wants to the Animal Control programs to be successful. He stated that he will be sure to be available to attend the meetings. Commissioner Howell noted that the County will have a new labor counsel at the beginning of the new year and they will be reviewing the draft Ordinance.

TORZEWSKI WATERPARK PROJECT

Jackie Arnold, CFO, gave an update regarding the operating and revenue cost analysis for Torzewski County Park. Discussion followed regarding other revenue opportunities such as a parking/gate fee, advertising and sponsorships for disc golf, etc. Discussed the need for internet/wifi at the Park in order to accept credit/debit card payments and this allows for customers to advertise the park via social media. Moses Sanzo stated that he will be meeting with Starlink to try and work out an agreement for a better governmental rate and he will report back.

ADJOURN

Motion by Kohlman, supported by Howell, to adjourn the meeting. Motion carried unanimously. 11:50 a.m.

Kevin Knisely, Chairman
Lapeer County A.R.P.A. Committee

Minutes prepared by Doreen Clark, Office Manager

REQUEST FOR ACTION

DATE: January 8, 2024

 X REQUEST FOR ACTION

 FOR YOUR INFORMATION

 REQUEST FOR INFORMATION

TO: ARPA Committee

FROM: Moses Sanzo/Jackie Arnold/John Bustle

SUMMARY OF REQUEST / INFORMATION: Request that the A.R.P.A. Committee allocate and authorize up to \$6.8 million of ARPA Funds towards the Torzewski County Wetlands Water Park Renovation Project and authorize the B&G/Parks Director to proceed with ordering the Waterslide and other project components that require a longer ordering timeframe in order to meet the construction deadlines.

CONTACT PERSON(S): Moses Sanzo/Jackie Arnold/John Bustle

ADDITIONAL INFORMATION: The Board adopted Motion #362-2023 on November 30, 2023 to commit to the Option #1 for this project and will follow all appropriate County financial, purchasing and bid policies. This will all be done with the assistance and oversight of the Project Engineers.

SUPPORTING DOCUMENTS: BOC Motion #362-2023

DRAFT MOTION: Motion by _____, supported by _____, pursuant to Motion #362-2023 from the November 30, 2023 Regular Board Meeting, to allocate and authorize up to \$6.8M of A.R.P.A. Funds towards the Torzewski County Wetlands Water Park Renovation Project, Option #1 (Fund 281, expenditure category 2.35); and further, to authorize the Building & Grounds/Parks Director to proceed with ordering the Waterslide and other project components that require a longer ordering timeframe in order to meet the construction deadlines, with the understanding that all purchases will be made with the assistance and oversight of the Project Engineers and all appropriate County financial, purchasing and bid policies will be followed.

ATTACHMENTS YES X NO

359-2023

Motion by Howell, supported by Hamilton, to amend the Table of Organization for Community Mental Health to add two full-time BA Supervisor positions for the Community Mental Health Finance Department, formerly contracted services provided by CMA, (#TBD, one BA Supervisor/Accounting Manager and one BA Supervisor/Contract Manager, both Pay Grade 21), to be paid from Community Mental Health's budget, and at no additional cost to the County's General Fund; and further, to approve the new job descriptions for said positions. Motion carried.



360-2023

Motion by Haggadone, supported by Mast, to add the proposed motion from the October 26, 2023 American Rescue Plan Act Committee (ARPA) Meeting. Motion carried.

361-2023

Motion by Knisely, supported by Zender, pursuant to the recommendation of the ARPA Committee and subsequent discussions with the Lapeer County Historic Courthouse Committee, to approve the expenditure of up to a maximum of \$750,000 of ARPA funds to be dedicated to the preservation of the Lapeer County Historic Courthouse project, and that the County also proceed with submission of a grant application for the "Save America's Treasures" grant program through the National Parks Service for additional funding towards the preservation project, with the understanding that the authorized amount would also represent the grant match funds, if awarded; and further, to authorize an additional \$750,000 maximum grant match funds only if the grant is awarded for the preservation of the historic Forrest Hall building at General Squier Memorial County Park, in which the grant is targeted to helping preserve historic landmark buildings and properties that are listed on the National Historic Registry, with all funds to be paid from Fund 281 (expense category 2.35, Tourism). Motion carried.

362-2023

 Motion by Knisely, supported by Zender, to commit to "Option #1" for the proposed Torzewski County Wetlands Water Park renovation project, as presented, and to authorize Building and Grounds/Parks to proceed with preparing and issuing a Request for Proposal (RFP) for the proposed project and report back to the American Rescue Plan Act Committee (ARPA) following the bid closure, with the understanding that the County intends to allocate APRA funds for the proposed project (Fund 281 expenditure category 2.35). Motion carried. 

363-2023

Motion by Howell, supported by Mast, to enter into the record the County's Audit Motions for November 3rd, November 17th, and December 1st, 2023 and also the Road Commissions Audit Motion for disbursements dated November 2nd, November 16th, and November 30th, 2023. Motion carried.