



MICHIGAN'S OLDEST COURTHOUSE

Lapeer County Board of Commissioners

255 Clay Street
Lapeer, Michigan 48446

phone 810 area code
667-0366
667-0369 FAX
www.lapeercountymi.gov

PROPERTIES COMMITTEE

January 4, 2024

Room 302- County Complex

10:00 A.M.

*Estimated Time- Meeting will Commence immediately following
the Committee of the Whole/Full Board Meeting*

Meetings to be held as needed.

A-G-E-N-D-A

- 1) **CALL TO ORDER** BY CHAIRMAN
- 2) CONSIDERATION OF THE **AGENDA** (additions and/or deletions)
- 3) CONSIDERATION OF THE DRAFT **MINUTES** OF THE **DECEMBER 14, 2023**
PROPERTIES COMMITTEE MEETING
- 4) **NEW/GENERAL ITEMS**
 - A) **Community Mental Health**- Request to approve the construction project to create office space for the OPC/Triage programs at the CMH building.
 - B) **Parks**- Update on the Polly Ann Trail.
- 5) **OLD/REFERRED/OR ADDITIONAL ITEMS** (if needed)
- 6) **ADJOURN...**

PROPERTIES COMMITTEE

December 14, 2023

***Room 302 COUNTY COMPLEX
255 CLAY STREET, LAPEER, MI 48446***

Chairman Kohlman called the meeting to order at approximately 11:54 a.m. in Room 302 of the County Complex.

Members Present: Commissioners Tom Kohlman, Kevin Knisely, Truman Mast, Moses Sanzo, County Administrator/Controller, John Bustle, Building Grounds/Parks Director, Jackie Arnold, CFO

Others: Jillian Weiss, Special Events Coordinator, Jeff Satkowski, E911 Director

Visitors/ Citizens:

AGENDA

The agenda was reviewed.

Motion by Knisely, support by Mast, to approve the Properties Committee Agenda as presented. Motion carried.

MINUTES

The minutes from November 30, 2023 were briefly reviewed.

Motion by Mast, supported by Knisely, to approve the minutes from the November 30, 2023 meeting of the Properties Committee meeting as presented. Motion carried.

COUNTY E911 (A)

Jeff Satkowski was present to discuss request to approve purchase for ProQA/Medical Priority Dispatch System (MPDS) from the International Academy of Emergency Dispatch (IAED). Satkowski explained that currently when an emergency medical call comes in, the dispatchers have to use a flip card system. The new software would integrate the flip cards into a software system allowing the dispatchers to follow along with the required questions and contact services required. Satkowski explained that the software would require certification of dispatchers. Satkowski shared above software is a sole source. Knisely expressed concern due to monies coming from millage. Further discussion on license renewal costs and options for a plan to pay for those costs.

- 1. Motion by Knisely, supported by Mast, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to approve the purchase of the ProQA software to be paid for from the 911 millage line 482-325-977.000, at a cost not to exceed \$86,158.00, at no additional cost to the County's General Fund. Motion carried.**

COUNTY E911 (B)

Jeff Satkowski was present to discuss request to replace specific Motorola radios in the APX series due to end of life status on repairs. Satkowski explained that a majority of the radios fall in the end of life status, however, there are currently only 2 that need replacement as the rest are working. Common issues are firmware and or software that no longer work, however, sometimes it is a knob or something more physical that can no longer be replaced. Satkowski explained plan to only replace with a new radio if the current one is no longer operable. Satkowski shared that replacing in such a manner would stagger the model numbers more which would help in the future to not have a majority of radios all at end of life status at one time. Moses Sanzo expressed concern to limit the number of radios being purchased throughout the year before having to return to the Properties Committee. Satkowski explained a bi-monthly report submission to Central Dispatch Authority to allow for transparency of purchases. Further discussion on ways to fund future purchases for radios occurred.

2. **Motion by Mast, supported by Knisely, to recommend to the Full Board, pursuant to the recommendation of the Properties Committee, to authorize the Executive Director of Central Dispatch to purchase up to 20 replacement radios in a fiscal year, that are unrepairable in the line of APX radios with model numbers ending in "AN," to be paid for from millage line 482-325-977.000, at no additional cost to the County's General Fund, and to further require a bi-monthly report of any purchases under these conditions to the Central Dispatch Authority. Motion carried.**

ADJOURN

Motion by Mast, supported by Knisely, to adjourn the meeting. Motion carried. 12:20 p.m.

Tom Kohlman, Chairman
Lapeer County Properties Committee



(A)

1570 Suncrest Dr., Lapeer, MI 48446 810.667.0500 810.664.8728 lapeercmh.org

Date: December 12, 2023

Request for Action

To: Lapeer County Board of Commissioners

From: Lauren Emmons, CEO

Summary of Request/Information:

Requesting approval to split 1 large office and use a small storage room and large office to create 4 offices in the OPC/Triage wing or the CMH Building. This additional office space is to accommodate clinical staff providing individual therapy, emergency evaluations and intake assessments at a cost not to exceed \$7000.00.

Additional information:

To meet the need for services to the community OPC/Triage services have been expanding. There currently is not enough individual office space to accommodate clinical staff. We have secured 2 bids from contractors to complete this work. The lowest bid was for a cost of \$7,500.00.

Contact person(s):

Lauren Emmons, CEO

Background Information:

This was approved by the CMH Board on December 7, 2023.

Draft Motion:

Moved by _____ supported by _____ to approve the construction project creating 4 offices out of 2 large offices and small storage room to provide needed office space at the CMH site for the OPC/Triage programs at a cost not to exceed \$7,500.00 and at no additional cost to the County General Fund.



7.E

FAMILY BUILDING COMPANY, INC

5605 PRATT ROAD
LAPEER, MI 48446
(810)444-3113 • (888)519-4654 - fax
FamilyBuildingCompany@gmail.com

QUOTATION

TO: Regina MacDonald, Contract Manager
Lapeer Community Mental Health
1570 Suncrest
Lapeer, MI 48446

FROM: Brian L. Britton
President, Family Building Co., Inc

DATE: December 4, 2023

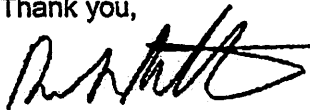
RE: Room A-144 and Room A-147

Family Building Co, Inc is pleased to provide this quotation for your project.

- | | |
|--|------------|
| 1. Supply labor & material to split Room A-144; steel studs, drywall, painted, rubber base | \$3,600.00 |
| 2. Supply labor & material to remove dividing wall, Install wall to ceiling steel studs, drywall, painted rubber base room A-147 | \$3,900.00 |

\$7,500.00

Thank you,



Brian L. Britton, President
Family Building Co., Inc

PROPOSAL

Lapeer County Mental Health
1570 Suncrest Dr
Lapeer MI 48446
Attention Regina MacDonald
810-730-8226

PRATHER CONSTRUCTION

4374 VISTA LN
ATRICA MI 48412
810-667-4325
Pratherconstruction@charter.net
MI LIC#2101110974

Office renovation

Office/closet area:

Remove existing closet dividing wall using steel studs, fiberglass insulation for sound and drywall
Build new dividing wall closer to existing window
Replace ceiling grid and tiles as needed
Patch carpet where wall was removed only, with carpet provided by LCMH
Paint both offices as needed
\$4,600.00

Office on North end of building:

Cut in door doorway and install new door frame reusing existing door provided by LCMH
Build new dividing wall using steel studs, fiberglass insulation for sound and drywall
Replace ceiling grid and tiles as needed
Patch carpet in new doorway only with carpet provided by LCMH
Paint both offices as needed
\$5,200.00

Total for both areas \$9,800 does not include electrical, HVAC or moving furniture
Thank you for the opportunity to bid.

Total
\$9,800.00