TOWN OF LANESBOROUGH

Newton Memorial Town Hall

Town Clerk's Office

Ruth A. Knysh, Town Clerk

PUBLIC RECORDS REQUEST

Date:_____

Requested by:

Name:	
Address:	
City, State, Zip:	
Phone:	
Email:	

Public Information Requested (Please be as specific as possible)

There will be a charge of $.05 per page (for photocopies or computer generated print-outs); and $1.50 per page (for address labels), plus the cost of research, should that be required.

FOR OFFICIAL USE ONLY

Date Information Released:	
Information Delivered to:	
Fee Charged:	

Signature of Record Clerk:_____

P.O. Box 1492, 83 North Main Street • Lanesborough, Massachusetts 01237 • Tel (413) 442-1351 • Fax (413) 443-5811
www.Lanesborough-ma.gov • Town.Clerk@Lanesborough-ma.gov