

**TOWN OF LANESBOROUGH, MA
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY OR
NOTIFICATION TO TOWN OF COMMUNITY EVENT**

Applicant _____ Affiliation or Group _____

Telephone Number _____ Mailing Address _____

Email Address _____

Town Property to be used or location of event (include specific area) _____

Date(s) and hours of use: _____

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also, please indicate if fees will be charged.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Signatures of the Board

Date: _____

Processing Fee: _____

Fee: _____

Please mail completed form to: Town of Lanesborough, P.O. Box 1492, Lanesborough, MA 01237 or via email at town.secretary@lanesborough-ma.gov

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Inspector of Buildings Signature: Comments/Conditions: Permits/Inspections needed:	Health Agent Signature: Comments/Conditions: Permits/Inspections needed:
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Police Dept. Signature: Comments/Conditions:	Fire Dept. Signature: Comments/Conditions:
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Highway Signature: Comments/Conditions	Harbormaster Signature: Comments/Conditions:
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Recreation Dept. Signature: Comments/Conditions:	Laston Park Signature: Comments/Conditions:
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Town Collector Signature: Comments/Conditions:	Town Secretary/COA Dir./Town Clerk/Other:
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