

## Town of Lanesborough Senior Tax Work-Off Program

### INSTRUCTIONS:

#### **Application:**

1. Applications will be available for pick-up at the Lanesborough Council on Aging Director's Office, and on the main floor of the Lanesborough Town Hall, 83 N. Main Street, Lanesborough, MA 01237.
2. Please return the completed application to the Council on Aging Director either in person or via mail to: Office of the Council On Aging Director  
Town of Lanesborough  
Newton Memorial Town Hall  
P.O. Box 1492  
Lanesborough, MA 01237

#### **Eligibility Guidelines:**

- Applicant must be 60 years of age as of January 1<sup>st</sup>.
- Gross household income not exceeding \$50,350 single, \$57,500 married.
- Applicant must have legal ownership of the property upon which the credit will be applied.
- The property must have been owner-occupied for one year prior to application.
- Applicant must possess the skills necessary to perform the tasks for the assignment for which they are applying.
- Applicant must be current with property/sewer/water tax payments.
- Complete a necessary application and provide all necessary verification
- Complete a Criminal Offender Record Information check (CORI) successfully

#### **Pre-employment Guidelines:**

- Applicants must agree to adhere to any and all employment laws, policies and procedures followed by Lanesborough.
- Applicants must take the mandatory State Ethics exam and provide a certificate within 2 weeks of being accepted into the program.
- Applicants must agree to be interviewed for job placement by the Council on Aging Director or designee.

#### **Restrictions:**

- One abatement per household
- Hours of work time cannot exceed 75 hours per fiscal year.
- Actual credit received will be net according to Commonwealth rules
- Net credit will be applied to the **following fiscal year** actual bill. (November/January billing)
- Hours worked cannot be shared