

Minutes
Ambulance Enterprise Fund Committee
January 23, 2020
3:30 PM
Selectmen's Office, Town Hall
83 N. Main Street

Present: Amy Lane
Chief Charles Durfee
Kelli A. Robbins

Meeting called to order by Amy Lane at 3:30 pm

Guests: P.J. Pannesco
Jennifer Weber

Meeting opened 3:30 PM
Minutes

Structuring of Committee

Motion 012320-01 Ms. Lane, to appoint Kelli Robbins Clerk, 2nd Chief Durfee, so voted.

Motion 012320-02 Made by Ms. Robbins, to appoint Amy Lane, Chair, 2nd Charles Durfee, so voted

Old Business

Collections

Discussed limiting amount worth sending to collection based on cost vs. return. Should we write off anything over 120 days old under \$100.00? Pros and cons for each were discussed. It was determined that the return was not worth the potential cost to collect.

Discussion of collections with FFR, the previous collections agency. Ms. Robbins had a discussion with FFR who stated that nothing had been sent to them since 2015. Further research demonstrated they were receiving files from Comstar, the current billing agency for the Ambulance Enterprise, up to 2017. Action Collections was contacted close to a year ago to begin collecting outstanding ambulance bills. FFR has been remiss in sending over any of our files. Comstar is now sending file directly to Action. Ms. Robbins will follow up with FFR to see that the files are sent ASAP.

Reviewed Request for Disposition Reports. There is \$62,832.47 of billing, of which \$51,866.62 is over 120 days overdue.

Completed review of report of disposition. Report will be sent over to Comstar. Currently \$91,944.14 due to Enterprise for services rendered.

Discussed recommended new billing rates from Comstar.

Motion 012320-03 Kelli Robbins to accept and implement new billing rates in line with Comstar's recommendations. 2nd Charles Durfee. So Voted. Paperwork will be emailed to Comstar.

Motion 012320-04 Charles Durfee, to limit amount sent to collections to over \$100.00, 2nd Kelli Robbins. So voted

Motion 012320-05 Charles Durfee, to write off anything \$100 or less over 120 days old. 2nd Kelli Robbins. So voted

Working with County Ambulance

Mr. Pannesco shared the latest statistics with pertaining to ambulance calls and who responded. County Ambulance is struggling to assist Lanesborough as well as other areas. The statistics are as follows:

December-19			
Responding Ambulance	responded	unavailable	Called but cancelled
EMS Calls	25		
Transport to BMC	19		
PT refusal	1		
Pt refusal with full LVFD crew	5		
LVFD	10		
County	10	2	
Action	1*		
Dalton			1
Adams	1*		
Pittsfield			1
* MVA for Rt 7 w/multi Pt's no County available			

New Business

Next year's budget

Discussed retained earnings. Need to do a warrant article to transfer retained earnings to the Enterprise General Fund. Need to budget 10,000 for expenses 3,000 for admin costs. Need to check to see if ambulance billing is part of the Fire Department budget.

Motion 012320 - 06 Mr. Durfee, to present a budget of \$13,000 for the Ambulance Enterprise Fund. 2nd Kelli Robbins. So voted.

Motion 012320-07 Charles Durfee to adjourn. 2nd Kelli Robbins
Adjourn 4:43 PM