

## **Lancaster Township Historical Commission (LTHC)**

Meeting Minutes  
December 7, 2020  
6:30 pm

**Karen Foerstel called the meeting to order at 6:30 pm**

### **Members in attendance via Zoom:**

- Karen Foerstel, Paula Miller, Dan Weigel, Sasha Shand, Christine Shevock

### **Liaisons in Attendance:**

- Marianne Heckles, Lancaster History; Ben Webber, Lancaster Township

### **Additional Attendees:**

- Scott and Heather Bowser, owners of Roslyn carriage house on 321 North President Avenue
- Gordon Reed

**Minutes of the October 5, 2020 meeting were approved by Karen Foerstel, seconded by Dan Weigel.**

### **Old Business**

Discussion of certified local government (CLG) self-assessment worksheet

- Items discussed: Status of Lancaster County's Comprehensive Plan, illustrated design guidelines, LTHC mandatory training requirements, annual reports, and HARB review for all proposed new construction.

Update of the Demolition Ordinance

- Bryan VanSweden indicated during the October 5, 2020 meeting that Lancaster Township's current demolition ordinance has no major issues.

Update of the 2008 Lancaster Township Historic Resource Inventory

- Action item: Paula Miller and Ben Webber will discuss the inventory update prior to LTHC meeting on February 1, 2021.

Proposed Historic Marker Program

- Action item: LTHC members to review proposal for program and finalize during Feb. 1 meeting
- Following LTHC approval, the document will be provided to the Township Supervisors for review and comment.

Gable Cemetery Restoration

- Ben Webber has received a proposal from Roth Cemetery Services for restoration of the Gable Cemetery.
- Funding: A donor has been identified who is willing to contribute 50% of the amount donated by others for restoration, up to \$2,000. Fundraising opportunities include auction of historic street signs, "Adopt-a-Headstone" program, use a portion of LTHC's 2021 annual budget, media outreach and outreach to Grave Concern.
- Discussion of using ~\$1,000.00 of LTHC 2021 budget for the cemetery restoration project. No formal consensus reached.
- Action item: Ben Webber to contact PNC Bank, who owns the land on which the Gable Cemetery is located, to find out if they are willing to donate the land to the township and discuss the restoration project.

### **New Business**

Demolition Permit Application, Roslyn Carriage House (321 N. President Ave.)

- Scott and Heather Bowser, owners of the Roslyn Carriage House, introduced their plans to renovate the Roslyn carriage house as their home, and discussed the activities included in their demolition permit application. All work will be completed in accordance with the Secretary of the Interior's Guidelines, specifically guidelines #2, 5, 9, and 10.
- Ben Webber indicated that the following materials will be required for a complete application: site plan/subdivision plan; as-built plans for water, sewer, gas; photographs; historic overview of the property; and description of the proposed use.

Demolition of dwelling at 196 Charles Road

- This property includes a two-and-one-half story, brick house constructed in 1887. The property is identified as a Class II resource in Lancaster Township's Historic Resource Inventory. A developer is seeking to demolish the dwelling. Demolition permit application forthcoming for LTHC review.

### **Adjournment**

The meeting was adjourned at 8:20pm. The next meeting will be held on Monday, February 1, 2021 at 6:30pm.